

**NATOMAS UNIFIED SCHOOL DISTRICT**

**PSYCHOLOGIST**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

**DEFINITION**

To provide a broad range of psychological services essential to understanding the academic, social, emotional, physical and psychological needs of students; and to provide responsible assistance to the site Principal.

**SUPERVISION RECEIVED AND EXERCISED**

Receives general direction from the Associate Superintendent or designee.

**ESSENTIAL FUNCTION STATEMENTS**--*Essential responsibilities and duties may include, but are not limited to, the following:*

**Essential Functions:**

1. Administer and interpret psychological tests and prepare related reports.
2. Administer individual student ability and achievement tests; interpret results; prepare reports and conduct conferences with appropriate staff.
3. Counsel and consult with students, teachers, and parents in regard to student problems which adversely affect their educational development; recommend alternatives.
4. Plan, in cooperation with administrators, teachers, and other appropriate adults for the educational programming of referred students.
5. Monitor special education programs; determine appropriateness of placements.
6. Consult and coordinate with outside agencies regarding individual cases; provide referrals.
7. Facilitate communication between home and school in regard to psychological or social needs of pupils; coordinate parent education workshops or related activities with parents.
8. Serve on Student Study teams and IEP teams for Special Education Programs.

9. Prepare a variety of reports on student behaviors; document programs and recommend actions.
10. Participate in professional group meetings; stay abreast of changes and new developments in child psychology.

**Marginal Functions:**

1. Make presentations to classrooms, parents and parent-teacher groups; provide information and resource material.
2. Perform related duties and responsibilities as required.

**QUALIFICATIONS**

**Knowledge of:**

**Assessment functions, devices, instruments and their purpose and scope.**  
**Counseling techniques and strategies.**  
**Federal, state, and local laws pertaining to special education.**  
**New developments, current literature and information related to child psychology and counseling.**

**Ability to:**

**Assess student behaviors and abilities and recommend appropriate placements.**  
**Prepare psychoeducational reports.**  
**Communicate clearly and concisely, both orally and in writing.**  
**Establish and maintain effective work relationships with those contacted in the course of work.**  
**Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:**

- *Walking, standing or sitting for extended periods of time*
- *Operating assigned equipment.*

**Maintain effective audio-visual discrimination and perception needed for:**

- *Making observations*
- *Communicating with others*
- *Reading and writing*

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- *Operating assigned equipment and vehicles.*

**Experience and Training Guidelines**

*Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Experience:**

**Experience in the area of counseling or clinical work, preferable in a public school setting is desirable.**

**Training:**

**A Bachelor's degree from an accredited college or university with major course work in psychology, sociology, or a related field. A Master's degree is required.**

**License or Certificate**

**Possession of a California School Pupil Personnel Credential with School Psychology authorization issued by the State of California.**

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**11/9/94**