

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Veronica Robles-Solis, President
Monica Madrigal Lopez, Clerk
Rose Gonzales, Member
MaryAnn Rodriguez, Member
Brian Melanephy, Member

ADMINISTRATION

Anabolena DeGenna, Ed.D.
Superintendent
Valerie Mitchell, MPPA
Assistant Superintendent,
Business & Fiscal Services
Natalia Torres, Ed.D.
Assistant Superintendent,
Human Resources
Aracely Fox, Ed.D.
Assistant Superintendent,
Educational Services

MINUTES

REGULAR BOARD MEETING

Wednesday, May 1, 2024

5:00 PM - Open Meeting

5:30 PM - Study Session

7:00 PM - Return to Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a **Speaker Request Form** and submitting the form to the Associate Superintendent of Educational Services. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: osdtv.oxnardsd.org

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Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

May 1, 2024

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Robles-Solis called the meeting to order at 5:00 p.m.

Present: Trustees Brian Melanephy, MaryAnn Rodriguez, Rose Gonzales, and Veronica Robles-Solis. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Natalia Torres, Assistant Superintendent Valerie Mitchell, Assistant Superintendent Aracely Fox, and Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

America Garcia, 8th grade student at Lemonwood School, led the audience in the Pledge of Allegiance.

A.3. District’s Vision and Mission Statement

Emma Rios, 6th grade student at Lemonwood School, read the district's Mission and Vision Statement in English. Yoram Solis, 8th grade student at Lemonwood School, read the district's Mission and Vision Statement in Spanish.

A.4. Presentation by Lemonwood School

Allison Cordes, Principal, provided a presentation about Lemonwood School.

A.5. Recognition of Oxnard School District Cesar Chavez Writing and Art Competition Winners (Fox/Ruvalcaba)

The Board of Trustees recognized the winners of the Oxnard School District 2024 Cesar Chavez Writing and Art Competition, held on April 16, 2024 at the Oxnard Performing Arts Center.

Grades	1st Place Winners - WRITING	School
K-1	Kira Rose Cadruvi	McAuliffe
2-3	Ana Jazmin Villa	Chavez
4-5	Justin Alexander Rodriguez	Harrington
6-8	Xitlali Esperanza Onofre	Curren
6-8 (Newcomer)	Karla Izabella Padilla	Frank
Grades	1st Place Winners - ART	School
K-1	Monica Camilo-Santos	Chavez
2-3	Ahn Ngoc Tuan Thai	Brekke
4-5	Angel Eduardo Ceja	Harrington
6-8	Emily Victoria Salaverria	Frank

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A.6. Recognition of Migrant Speech & Debate Competition Winners (DeGenna)

The Board of Trustees recognized the winners of the Migrant Speech & Debate Competition, held on March 23, 2024 at Ventura College.

- **Fernando Huerta**, Fremont, Grade 8 - Extemporaneous Speech (English)
- **Alisson Franco Ramirez**, Frank, Grade 6 - Extemporaneous Speech (Spanish)

A.7. Adoption of Agenda (Superintendent)

The agenda was adopted with the following changes:

Item C.3. – Personnel Actions (Torres Fuentes) - due to a clerical error on the attachment, the following Classified positions need to be corrected:

- Position #11701: the correct number of work days is 246, not 245
- Position #12176/12168: the correct work hours are 8.0, not 5.75, and the correct number of work days is 246, not 183

Motion #23-152 Adoption of Agenda as Amended

Mover: MaryAnn Rodriguez

Seconder: Brian Melanephy

Moved To: Adopt as Amended

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

A.8. Study Session - Instructional Support/TOSAs Presentation (Fox)

Dr. Aracely Fox, Assistant Superintendent, Educational Services, introduced Bonnie Sides and Victor Rodriguez, Teachers on Special Assignment (TOSA's), who provided information regarding the progress and highlights from the Instructional Support TOSA's and their impact on student learning.

A.9. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.10. Closed Session

The Board of Trustees convened to closed session at 6:26 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-
- FFM Case #2023-CUOE015904

- Anticipated Litigation:

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- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Appointment
 - Director, Communication & Public Engagement
 - Assistant Principals

A.11. Reconvene to Open Session (7:00 PM)

The board reconvened to open session at 7:17 p.m.

A.12. Report Out of Closed Session

President Robles-Solis reported that there was nothing to report out.

A.13. Adoption and Presentation of Resolution #23-18 for National School Nurse Day; May 8, 2024 (Fox/Nocero)

The Board of Trustees adopted and presented Resolution #23-18 in recognition of National School Nurse Day, May 8, 2024.

Motion #23-153 Adoption of Resolution #23-18 for National School Nurse Day, May 8, 2024

Mover: Rose Gonzales

Seconder: MaryAnn Rodriguez

Moved To: Adopt

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

A.14. Adoption of Resolution #23-21 in Recognition of “Teacher Appreciation Week 2024” (DeGenna)

The Board of Trustees adopted and presented Resolution #23-21 in recognition of Teacher Appreciation Week 2024.

Motion #23-154 Adoption of Resolution #23-21 in Recognition of Teacher Appreciation Week

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

2024

Mover: MaryAnn Rodriguez

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

Section B: PUBLIC COMMENT/HEARINGS

B.2. Public Hearing: Sunshine of the Oxnard Supportive Services Association (OSSA) and the Oxnard School District's (District) Initial Proposals for 2024-2025 Negotiations, Pursuant to Government Code Section 3547 (Torres/Carroll)

Dr. Natalia Torres, Assistant Superintendent, Human Resources, conducted a public hearing relative to the Sunshine of the Oxnard Supportive Services Association (OSSA) and the Oxnard School District's (District) Initial Proposals for 2024-2025 Negotiations, Pursuant to Government Code Section 3547. Following the public hearing, the Board authorized the district to enter into contract negotiations for the 2024-25 school year and any additional years, as may be mutually agreed upon by the parties.

Motion #23-155 Authorization for the District to Enter into Contract Negotiations with OSSA for the 2024-25 School Year and any Additional Years, as may be Mutually Agreed Upon by the Parties

Mover: Brian Melanephy

Seconder: Rose Gonzales

Moved To: Authorize

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

Section C: CONSENT AGENDA

The consent agenda was approved as amended.

Motion #23-156 Approval of Consent Agenda as Amended

Mover: MaryAnn Rodriguez

Seconder: Brian Melanephy

Moved To: Approve as Amended

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

C.1. 2023-2024 Quarterly Report on Williams Instructional Materials and Facilities, Quarter 3

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

(Fox/Thomas)

As presented.

C.2. Establishment and Increase of Hours of Positions (Torres/Fuentes)

As presented.

C.3. Personnel Actions (Torres/Fuentes)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.4. Approval of Agreement #23-282 – ProSolve, LLC (Fox/Shea)

To provide professional development for student engagement and STEM activities through an immersive QUEST training for all 20 schools in the Oxnard School District, May 2, 2024, through June 30, 2025, in the amount of \$48,460.00, to be paid out of Expanded Learning Opportunity Program Funds.

C.5. Award of Formal Bid #23-INF-01 and Approval of Agreement #23-289 OSC Electrical Service Upgrade Project 2024 (Mitchell/Miller)

To award Bid #23-INF-01, OSC Electrical Service Upgrade Project 2024, and enter into Agreement #23-289 with Oilfield Electric & Motor, May 6, 2024 - October 18, 2025, in the amount of \$46,130.00, to be paid out of Deferred Maintenance Funds.

C.6. Approval of Agreement #23-290 with Kenco Construction Services, Inc., to provide DSA Onsite Inspections for New Marquee Installations at 6 Schools (Mitchell/Miller)

To provide DSA onsite inspections for new marquee installations at Brekke, Harrington, Kamala, Ramona, Ritchen, and San Miguel schools, May 2, 2024 – July 31, 2024, in the amount of \$25,200.00, to be paid out of Routine Restricted Maintenance Funds.

C.7. Approval of Agreement #23-291 with Universal Engineering Sciences for Construction Materials Testing and Special Inspection - Marquee Signs (6 Schools) (Mitchell/Miller)

To provide Lab of Record services for the 6 New Marquee projects at Brekke, Harrington, Kamala, Ramona, Ritchen, and San Miguel, May 2, 2024 – July 31, 2024, in the amount of \$55,500.00, to be paid out of Routine Restricted Maintenance Funds.

C.8. Approval of Agreement #23-293 – Alexander Neville Foundation (Fox/Nocero)

To provide assemblies on the dangers of marijuana and fentanyl use among teens for all Oxnard School District middle school students and parents, May 13, 2024 through June 30, 2025, in the amount not to exceed \$15,000.00, to be paid out of the Learning Communities for School Success Program Grant.

C.9. Approval of Agreement #24-03 - Action Preparedness Training (Fox/Nocero)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

To provide CPR training and First Aid training to teachers and support staff as needed, July 1, 2024 through June 30, 2025, in the amount not to exceed \$5,000.00, to be paid out of the General Fund.

Section C: RATIFICATION OF AGREEMENTS

C.10. Ratification of Amendment #2 to Agreement #21-141 with Construction Testing & Engineering, Inc. to Provide Additional Inspection and Testing Services as Lab of Record for the Rose Avenue School Reconstruction Project (Mitchell/Miller/CFW)

For additional Inspection and Testing Services as Lab of Record for the Rose Avenue School Reconstruction Project, in the amount of \$66,742.28, to be paid out of Master Construct and Implementation Funds.

C.11. Ratification of Amendment #1 to Agreement #23-152 with SVA Architects to Provide Architectural Engineering Services for the Fremont Middle School Reconstruction Project (Mitchell/Miller/CFW)

For additional services related to soil testing for the Fremont Middle School Reconstruction Project, in the amount of \$30,923.00, to be paid out of Master Construct and Implementation Funds.

C.12. Approval of Amendment #1 to Field Contract Agreement #23-209 – Mark Albrent Painting Inc. (Mitchell/Miller)

To perform additional interior painting at ELOP Warehouse, in the amount of \$9,627.00, to be paid out of Expanded Learning Opportunity Program Funds.

C.13. Ratification of Agreement #23-292 – Spectrum Enterprise (Fox/Shea)

To provide temporary residential internet services for the ELOP Warehouse, April 19, 2024, through April 30, 2025, in the amount not to exceed \$2,000.00, to be paid from Expanded Learning Opportunity Program Funds.

Section D: ACTION ITEMS

D.1. Adoption of Resolution No. 23-20 – Intent to Grant an Easement and a Covenant to the City of Oxnard for Water Services to Rose Avenue Elementary School Site (Mitchell/Miller/CFW)

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, recommended the Board's approval of Resolution #23-20 relative to the intent to grant an easement and a covenant to the City of Oxnard for water services to the Rose Avenue Elementary school site.

Motion #23-157 Adoption of Resolution No. 23-20 Intent to Grant an Easement and a Covenant to the City of Oxnard for Water Services to Rose Avenue Elementary School Site
Mover: MaryAnn Rodriguez

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

D.2. Approval of a Provisional Internship Permit in Special Education, Mild to Moderate Support Needs, for Rosemary Ramirez to serve as an 8th Grade Special Education Mild to Moderate Teacher at Lopez Academy for the 2024/2025 School Year (Torres/Carroll)

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of a Provisional Internship Permit in Special Education, Mild to Moderate Support Needs, for Rosemary Ramirez to serve as an 8th Grade Special Education Mild to Moderate Teacher at Lopez Academy for the 2024/2025 School Year.

Motion #23-158 Approval of a Provisional Internship Permit in Special Education, Mild to Moderate Support Needs, for Rosemary Ramirez to serve as an 8th Grade Special Education Mild to Moderate Teacher at Lopez Academy for the 2024/2025 School Year

Mover: Brian Melanephy

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

Section E: APPROVAL OF MINUTES

E.1. Approval of Minutes (DeGenna)

The Board approved the minutes of the April 17, 2024 Regular Meeting and the April 22, 2024 Special Meeting, as presented.

Motion #23-159 Approval of Minutes – April 17, 2024 Regular Meeting and April 22, 2024 Special Meeting

Mover: Rose Gonzales

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

Section F: BOARD POLICIES

F.1. First Reading - Revision to BP/AR 3550 Food Service/Child Nutrition Program

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

(Mitchell/Corona)

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, presented, revisions to BP/AR 3550 Food Service/Child Nutrition Program for First Reading. The revised policies will be presented for Second Reading and Adoption at the May 15, 2024 Regular Board meeting.

F.2. First Reading – Revision to BP/AR 3551 Food Service Operations/Cafeteria Fund (Mitchell/Corona)

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, presented, revisions to BP/AR 3551 Food Service Operations/Cafeteria Fund for First Reading. The revised policies will be presented for Second Reading and Adoption at the May 15, 2024 Regular Board meeting.

F.3. First Reading - Revision to BP/AR 3553 Free and Reduced Price Meals (Mitchell/Corona)

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, presented, revisions to BP/AR 3553 Free and Reduced Price Meals for First Reading. The revised policies will be presented for Second Reading and Adoption at the May 15, 2024 Regular Board meeting.

F.4. First Reading - BP 4119.22/4219.22/4319.22 (Revisions): Dress and Grooming (Torres)

Dr. Natalia Torres, Assistant Superintendent, Human Resources, presented revisions to BP 4119.22/4219.22/4319.22: Dress and Grooming for First Reading. The revised policies will be presented for Second Reading and Adoption at the May 15, 2024 Regular Board meeting.

F.5. Second Reading and Adoption - E 9270 Conflict of Interest (Mitchell)

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, presented, revisions to BP/AR 3553 Free and Reduced Price Meals for Second Reading and Adoption.

Motion #23-160 Adoption of Revisions to E 9270 Conflict of Interest

Mover: Rose Gonzales

Seconder: Brian Melanephy

Moved To: Adopt

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Ana DeGenna

- 2024 Mathlete Challenge at VCOE
- ST March Mathness Competition
- City of Oxnard Migrant Student Recognition
- OSD Student Profile

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May 1, 2024

- San Diego Multiliteracy Education Invitational
- Dr. Brennan Pope - 2024 Ventura County Mathematics Council Presidential Teacher of the Year
- Happy School Principals Day
- May Celebrations
- Thank you to Anjanette Carrillo for 20 years of service as OEA Bargaining Team
- Chair Remembering Teresa Silvas

G.2. Trustees' Announcements (3 minutes each speaker)

MaryAnn Rodriguez

- attended Oxnard gang awareness presentation at Fremont last week - very helpful information

Rose Gonzales

- attended Oxnard gang awareness presentation at Fremont last week - exceptional and relevant
- attended Dia del Niño event at Lemonwood

Brian Melanephy

- enjoyed having all students attend tonight
- will attend reclassification meeting at Driffill tomorrow
- May is AAPI month

Veronica Robles-Solis

- congratulations to all students that have been competing over the last several weeks
- congratulations to the students that were recognized at the City of
- Oxnard congratulations to Dr. Pope

G.3. ADJOURNMENT

President Robles-Solis adjourned the meeting at 8:02 p.m.

Motion to adjourn

Mover: Rose Gonzales

Seconder: MaryAnn Rodriguez

Moved To: Adjourn

Ayes: 4 - Veronica Robles-Solis, Brian Melanephy, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

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Ana DeGenna, Ed.D.



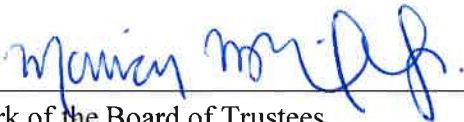
District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 15th day of May, 2024, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of May 1, 2024, on motion by Trustee RODRIGUEZ, seconded by Trustee MELANEPHY.

Signed:



President of the Board of Trustees



Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees