

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Veronica Robles-Solis, President
Monica Madrigal Lopez, Clerk
Rose Gonzales, Member
MaryAnn Rodriguez, Member
Brian Melanephy, Member

ADMINISTRATION

Anabolena DeGenna, Ed.D.
Superintendent
Valerie Mitchell, MPPA
Assistant Superintendent,
Business & Fiscal Services
Natalia Torres, Ed.D.
Assistant Superintendent,
Human Resources
Aracely Fox, Ed.D.
Assistant Superintendent,
Educational Services

MINUTES REGULAR BOARD MEETING Wednesday, March 20, 2024

5:00 PM - Open Meeting
7:00 PM - Return to Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Associate Superintendent of Educational Services. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: osdtv.oxnardsd.org

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

March 20, 2024

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Robles-Solis called the meeting to order at 5:00 p.m.

Present: Trustees Brian Melanephy, MaryAnn Rodriguez, Rose Gonzales, Monica Madrigal Lopez, and Veronica Robles-Solis. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Natalia Torres, Assistant Superintendent Valerie Mitchell, Assistant Superintendent Aracely Fox, and Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Nathaniel Steffenauer, 7th grade student at Fremont School, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Nathaniel Steffenauer, 7th grade student at Fremont School, read the district's Mission and Vision Statement in English. Karina Camacho, 8th grade student at Fremont School, read the district's Mission and Vision Statement in Spanish.

A.4. Presentation by Fremont School

Dave De Los Santos, Principal, provided a presentation about Fremont School.

A.5. Oath of Office (DeGenna)

Dr. Ana DeGenna, Superintendent, administered the Oath of Office to Brian Melanephy, who was appointed on March 11, 2024 to fill the Oxnard School District Board of Trustees Area 2 vacancy.

Recess

There was a short recess from 5:36 to 5:39 p.m.

A.6. Adoption of Agenda (Superintendent)

The agenda was adopted as presented.

Motion #23-129 Adoption of Agenda as Presented

Mover: MaryAnn Rodriguez

Secunder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 – Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

- Dexter Nunnery re: racism
- Jason Maxwell re: racism
- Patricia Cortez Washington re: racism

A.8. Closed Session

The Board convened to closed session at 5:48 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel
 - Existing Litigation:
 - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
Case #2023-CUOE015904
 - Anticipated Litigation:
 - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases
2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources,
and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-
Administrators, Classified Management, Confidential
3. Pursuant to Section 54957 of the Government Code the Board will consider
personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release
 - Public Employee Appointment
 - Director, Teaching and Learning

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:07 p.m.

A.10. Report Out of Closed Session

President Robles-Solis reported on the following action taken in closed session:

Motion #23-130 Appointment of Allison Cordes as Director, Teaching & Learning

Mover: MaryAnn Rodriguez

Secunder: Monica Madrigal Lopez

Moved To: Appoint

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez,
Brian Melanephy

Motion Result: Passed

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

A.11. Overview of the Five Year 2024-2029 Oxnard School District Transportation Plan (Mitchell/Galvan)

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, and Rita Galvan, Director, Transportation, presented the 2024-2029 Oxnard School District Transportation Plan. The Plan is on the Consent agenda of this meeting for the Board's adoption.

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)

- Jesus Cahue re: PARS
- Vicky Gonzalez re: PARS (donating time to Jesus Cahue)
- Antonio Sandoval re: PARS
- Mitzi Majeski re: PARS
- Nancy Booth re: PARS
- Stacie Thurman re: PARS

Section C: CONSENT AGENDA

The consent agenda was approved as presented.

Motion #23-131 Approval of Consent Agenda as Presented

Mover: MaryAnn Rodriguez

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

C.1. Request for Approval of Out-of-State Conference Attendance (DeGenna)

For Carmen Vigil Maggiolo to attend the American Association of Interpreters and Translators in Education's (AAITE) EDU-CON 2024 conference May 2-4, 2024 in Washington, DC, in the amount not to exceed \$2,000.00, to be paid out of the General Fund.

C.2. Acknowledgement of Gifts (DeGenna)

As presented.

C.3. Request for Approval of Out-of-State Conference Attendance (DeGenna/Hubbard) For

Danita Spence, Technology Services Technician, to attend the 2024 QUE (Q) Users

Experience Conference in Novi, Michigan, April 9-11, 2024, in the approximate amount of \$2,075.00 for registration, travel, and lodging, to be paid from the Information Technology Services Department Travel and Conference Fund.

C.4. Enrollment Report (Mitchell)

As presented.

C.5. Setting of Date for Public Hearing - Study and Update of the Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction (Mitchell)

As presented.

C.6. Purchase Order/Draft Payment Report #23-08 (Mitchell /Franz)

As presented.

C.7. Adoption of Five Year 2024-2029 Oxnard School District Transportation Plan (Mitchell/Galvan)

As presented.

C.8. Approval of Change Order #002 to Agreement #22-230 with Enviroplex for the Drifill ECDC Project (Mitchell/Miller/CFW)

For weld plates, TV mounts, and associated work that were not included in the original quote, in the amount of \$123,225.48, to be paid from Master Construct and Implementation Funds.

C.9. Approval of Change Order #002 to Construction Services Agreement #22-238 with Viola Inc. for the Drifill Elementary School New Transitional Kindergarten Facilities (Mitchell/Miller/CFW)

For the Drifill Elementary School New Transitional Kindergarten Project, to add an additional wire to the conduits to furnish 3 phase power to the new classrooms, in the amount of \$16,138.95, to be paid out of Master Construct and Implementation Funds.

C.10. Ratification of Change Order #004- Extension of Security Services - to Construction Services Agreement #17-158 between the Oxnard School District and Balfour Beatty Construction LLC for the Rose Avenue Elementary School Reconstruction Project (Mitchell/Miller/CFW)

For supplying security services at the Rose Ave Reconstruction project, July 2023 through December 31, 2023, in the amount of \$62,357.40, to be paid out of Master Construct & Implementation Funds.

C.11. Ratification of Change Order #005- Installation of Translucent Glazing - to Construction Services Agreement #17-158 between the Oxnard School District and Balfour Beatty Construction LLC for the Rose Avenue Elementary School Reconstruction Project (Mitchell/Miller/CFW)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

For installation of translucent glazing at the classroom doors of the Rose Avenue Reconstruction project, in the amount of \$30,376.33, to be paid out of Master Construct & Implementation Funds.

C.12. Personnel Actions (Torres/Fuentes)

As presented.

Section C: APPROVAL OF AGREEMENTS

C.13. Approval of Agreement #23-215 – CDWG (DeGenna/Hubbard)

To evaluate and conduct a health assessment on the current CISCO Phone Management System, March 21, 2024 through June 30, 2024, at no cost to Oxnard School District.

C.14. Approval of Agreement #23-260 – Think Together (Fox)

To lead an Equity Study that will serve as a baseline to help school and district leaders understand the systems and conditions on the current student outcomes to uncover hidden barriers, particularly for the most vulnerable students, March 21, 2024 through June 30, 2024, in the amount not to exceed \$257,000.00, to be paid out of Title I Funds.

C.15. Approval of Agreement #23-264 – Sterling Venue Ventures, LLC (Fox)

For rental fees for the Oxnard Room at the Oxnard Performing Arts Center for 8th Grade Promotion Ceremonies, June 12, 2024, in the amount not to exceed \$5,250.00, to be paid out of the General Fund.

C.16. Approval of Agreement #23-265 – Inlakech Cultural Arts Center (Fox/Ruvalcaba)

To provide Cultural Performances of Traditional Mexican regional dances for the Eighth Annual Cesar Chavez Awards Ceremony, April 16, 2024, in the amount not to exceed \$500.00, to be paid out of Supplemental Concentration Funds.

C.17. Approval of Agreement #23-266 – Brett Haddoak (Fox/Shea)

To provide web development solutions using technology to enhance the learning environment, streamline administrative processes, and create better communication between students, parents, teachers, and administrators, March 21, 2024, through June 30, 2025, in the amount not to exceed \$45,000.00, to be paid out of Expanded Learning Opportunity Program Funds.

C.18. Approval of Agreement #23-269 – Raymond West Intralogistics Solutions (Fox/Shea)

To design, furnish, and install warehouse storage systems for the ELOP warehouse, March 21, 2024 through December 30, 2024, in the amount not to exceed \$20,500.00, to be paid from Expanded Learning Opportunity Program Funds.

C.19. Approval of Agreement #23-271 – CDWG (DeGenna/Hubbard)

To conduct an Active Directory Domain Services (AD DS) Assessment, March 21, 2024

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

through June 30, 2024, in the amount not to exceed \$10,725.00, to be paid out of Supplemental Concentration Funds.

C.20. Approval of Overnight Field Trip and Agreement #23-272 – WorldStrides (DeGenna/Shea)

To provide field trip services and accommodations for a 2-Day advocacy overnight field trip to Sacramento for the Superintendent Fellows, June 3-4, 2024, in the amount of \$34,615.00, to be paid out of Expanded Learning Opportunity Program Funds.

C.21. Approval of Agreement #23-275 – Sterling Venue Ventures (DeGenna)

For rental fees for use of Oxnard Performing Arts Center for OSD Welcome Back Event to be held on August 12, 2024, in the amount not to exceed \$6,500.00, to be paid out of Supplemental Concentration funds.

C.22. Approval of Agreement #23-278, Nigro & Nigro, PC – District’s Measure I Building Bond Audit Services for Fiscal Year 2023-24 (Mitchell/Núñez)

To perform the District’s Measure I Building Fund Bond Audit services for the 2023-2024 fiscal year, in the amount not to exceed \$10,000.00, to be paid out of the General Fund.

Section C: RATIFICATION OF AGREEMENTS

C.23. Ratification of Agreement #23-268 - Ventura County Office of Education, Special Circumstances Paraeducator Services - SCP (DeGenna/Jefferson)

For Special Circumstances Paraeducator Services (SCP’s) for students #AB050912, #EG061410, #DG052310, #AR041511, #GP051010 during the 2023-2024 school year, including Extended School Year, in the amount of \$158,400.00, to be paid out of Special Education Funds.

C.24. Ratification of Agreement #23-270 – STS Education (Fox/Shea)

To provide planning, coordination, project management, and professional development to properly implement STEAM and esports programs for the Expanded Learning Opportunity Program throughout the District, July 1, 2023 through December 30, 2024, in the amount of \$177,767.21, to be paid out of Expanded Learning Opportunity Program Funds.

C.25. Ratification of Agreement #23-276, Nigro & Nigro, PC – District Audit Services for Fiscal Year 2023-24 (Mitchell/Núñez)

To perform the District’s General Audit services for the 2023-2024 fiscal year, in the amount not to Exceed \$49,500.00, to be paid out of the General Fund.

C.26. Ratification of Memorandum of Agreement #23-277, County of Ventura, Ventura County Behavioral Health (Fox/Nocero)

To provide community outreach at targeted school sites, July 1, 2023 through June 30, 2024, at no cost to Oxnard School District.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section D: ACTION ITEMS

D.1. Approval of Emergent Multilingual Learner Master Plan (Fox/Ruvalcaba)

Teresa Ruvalcaba, Manager of Equity, Family, and Community Engagement, and Francisca Sanchez of Provocative Practice presented an overview of the Oxnard School District Emergent Multilingual Learner Master Plan. Following the presentation, Dr. Aracely Fox, Assistant Superintendent, Educational Services, recommended the Board's approval of the Oxnard School District Emergent Multilingual Learner Master Plan.

Motion #23-132 Approval of Emergent Multilingual Learner Master Plan

Mover: MaryAnn Rodriguez

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

D.2. Approval of Resolution #23-16 and Agreements #23-273 & #23-274 with SchoolsFirst for 403(b) and 457(b) Plan Administration (Mitchell/Núñez)

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, recommended the Board's approval of Resolution #23-16 and agreements #23-273 and #23-274 with SchoolsFirst for 403(b) and 457(b) Plan Administration.

Motion #23-133 Approval of Resolution #23-16 and Agreements #23-273 & #23-274 with SchoolsFirst for 403(b) and 457(b) Plan Administration

Mover: Rose Gonzales

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

D.3. Approval of Speech Language Pathologist Permit Waiver for Julissa Gonzalez to serve as a Speech Therapist at Ramona School for the 2023-24 School Year (Torres/Carroll)

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of Speech Language Pathologist Permit Waiver for Julissa Gonzalez to serve as a Speech Therapist at Ramona School for the 2023-24 School Year.

Motion #23-134 Approval of Speech Language Pathologist Permit Waiver for Julissa Gonzalez to serve as a Speech Therapist at Ramona School for the 2023-24 School Year

Mover: Rose Gonzales

Seconder: Brian Melanephy

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

D.4. Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year (Torres/Carroll)

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year, and authorization of its submission to the State of California Commission on Teacher Credentialing.

Motion #23-135 Approval of Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year

Mover: Rose Gonzales

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

Section F: BOARD POLICIES

F.1. First Reading - BP/AR 5141.2 Administering Medication and Monitoring Health Conditions (Fox/Nocero)

Dr. Aracely Fox, Assistant Superintendent, Educational Services, presented the revisions to BP/AR 5141.2 Administering Medication and Monitoring Health Conditions for First Reading. The revised policies will be presented for Second Reading and Adoption at the April 17, 2024 regular meeting.

F.2. Second Reading and Adoption of BP 5141.5 Mental Health -New (Fox/Nocero)

Dr. Aracely Fox, Assistant Superintendent, Educational Services, presented the new BP 5141.5 Mental Health for Second Reading and Adoption.

Motion #23-136 Adoption of New BP 5141.5 Mental Health

Mover: MaryAnn Rodriguez

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

March 20, 2024

F.3. Second Reading and Adoption of BP/AR 5141.6 School Health Services (Fox/Nocero)

Dr. Aracely Fox, Assistant Superintendent, Educational Services, presented the revisions to BP/AR 5141.6 School Health Services for Second Reading and Adoption.

Motion #23-137 Adoption of Revisions to BP/AR 5141.6 School Health Services

Mover: Rose Gonzales

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

F.4. Second Reading and Adoption of BP 5145.6 and Exhibit 5145.6-E PDF (1) Parent/Guardian Notification (Fox/Nocero)

Dr. Aracely Fox, Assistant Superintendent, Educational Services, presented the revisions to BP 5145.6 and Exhibit 5145.6-E PDF (1) Parent/Guardian Notification for Second Reading and Adoption.

Motion #23-138 Adoption of Revisions to BP 5145.6 and Exhibit 5145.6-E PDF (1)

Parent/Guardian Notification

Mover: Monica Madrigal Lopez

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Ana DeGenna

- Open House - McAuliffe
- Open House - Ritchen
- Open House - Rose Avenue
- Open House - Sierra Linda
- Strategic Plan Implementation
- Ruthless Equity Book Club
- Governor Newsom Proclamation - March 2024 Disability Awareness Month
- Making a Difference - Kristen Deas, David Hubbard, Patty Nunez, Pablo Ordaz, Ginger Shea, Veronica Villalpando

G.2. Trustees' Announcements (3 minutes each speaker)

MaryAnn Rodriguez

- thank you to Fremont for presentation and for
- calendar attended McAuliffe Open House
- thank you to Brekke for cards for Read Across America

Monica Madrigal Lopez

- thank you to Mr. De Los Santos and Fremont staff and faculty
- shout out to Dr. Carroll and Dr. Fuentes for attending job fair at Cal Lutheran today

Rose Gonzales

- thank you to Fremont Falcons for their presentation today
- thank you to all speakers
- attended Ramona and Sierra Linda Open Houses
- community circles for Colonia families affected by Sunkist Fire
- thank you to everyone that attends Board meetings regularly

Brian Melanephy

- attended meeting with Superintendent and Cabinet; toured the District office
- looks forward to working together to achieve all 7 traits on the OSD Student Profile

Veronica Robles-Solis

- welcome to Trustee Melanephy
- thank you to Fremont for the presentation and information; ASB students, WEB Masters and Falcons
- attended Brekke Open House
- thank you to all schools hosting Open Houses

G.3. ADJOURNMENT

President Robles-Solis adjourned the meeting at 8:27 p.m.

Motion to adjourn

Mover: Monica Madrigal Lopez

Secunder: Rose Gonzales

Moved To: Adjourn

Ayes: 5 - Veronica Robles-Solis, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez, Brian Melanephy

Motion Result: Passed

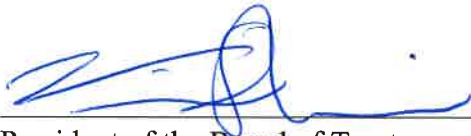
Ana DeGenna, Ed.D.



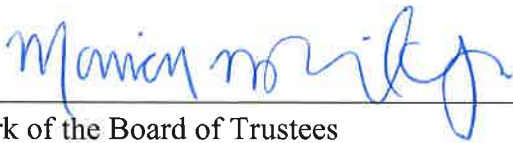
District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this 17th day of April, 2024, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of March 20, 2024, on motion by Trustee GONZALES, seconded by Trustee MADRIGAL LOPEZ.

Signed:



President of the Board of Trustees



Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

March 20, 2024