



Post Secondary Enrollment Option

Post Secondary Enrollment Option (PSEO) is designed to create opportunities for high school students to complete college courses, taught by college instructors, earning college credit, while still enrolled in high school. These courses for Staples-Motley High School students are primarily complete in an online format.

Students wishing to complete PSEO courses for college credit, will need to complete the following steps.

- I will be in the 11th, or 12th grade while enrolled in a PSEO course.
- I will have a cumulative GPA of 3.00 or higher (11th grade); 2.80 or higher (12th grade).
- I have completed the college admission application for concurrent (PSEO) enrollment. Most SMHS students will complete PSEO coursework through Central Lakes College, but there are other options, including M-State.
 - Applications **must be completed** prior to registering for a PSEO course.
 - Fall Registration: Opens in mid-March of the prior academic year.
 - Spring Registration: Open in mid-October of the current academic year.
- I have completed the “PSEO Program Notice of Student Registration Form”
 - This must be completed by May 30th of the prior academic year for Fall semester enrollment.
 - See the High School Counselor for the Central Lakes College form.
 - If attending a campus other than CLC, the student will need to print this notice from the respective college’s site.
 - This form should be submitted to the High School Counselor, not the college directly.
- I have completed my transcript request through Parchment. **(A copy of your high school transcripts are required as part of the application).**
 - Parchment: <https://www.parchment.com/u/registration/15136/account>
 - Select: “New Learner Account”
 - Select: “ I do not have a registration code”
 - Follow the prompts to complete your registration with Parchment.
- I have completed the ACCUPLACER assessment. **(Talk to the High School Counselor. This step may not be needed).**
- I have submitted a copy of my PSEO schedule to the High School Counselor.
- I have ordered my textbooks.