



Online College in High School

Online College in High School (OCHS) is a partnership between Alexandria Technical & Community College, Northland Community & Technical College, and Northwest Technical College. OCHS can be considered a “bridge” between PSEO and CIS courses. OCHS courses are taught online by college instructors, but students remain in Staples-Motley High School, and can receive support as needed from SMHS staff.

Students wishing to complete OCHS courses for college credit, will need to complete the following steps.

- I will be in the 10th, 11th, or 12th grade while enrolled in an OCHS course.
- I will have a cumulative GPA of 3.20 or higher (10th grade); 3.00 or higher (11th grade); 2.80 or higher (12th grade).
- I have completed the OCHS admission application for concurrent enrollment. Staples-Motley students will use Alexandria Technical College as our “host” college.
- Visit: <https://www.ochs.education/s/student-resources> to apply. (See the School Counselor for assistance).
 - Applications **must be completed** by;
 - Fall Semester: May 1st of the prior academic year.
 - Spring Semester: November 1st of the current academic year.
- I have completed my transcript request through Parchment. (A copy of your high school transcripts are required as part of the application to OCHS).
 - Parchment: <https://www.parchment.com/u/registration/15136/account>
 - Select: “New Learner Account”
 - Select: “ I do not have a registration code”
 - Follow the prompts to complete your registration with Parchment.
- I have completed the ACCUPLACER assessment. (See the High School Counselor)
- I have completed the “OCHS Authorization to Release Student Information”. (See the High School Counselor).
- I have met with the High School Counselor to register for my OCHS course(s).
- I have notified my High School Counselor of my planned enrollment in CIS course(s).