



## White Plains Public Schools

EDUCATION HOUSE  
FIVE HOMESIDE LANE  
WHITE PLAINS, NEW YORK 10605  
914-422-2072 (P)  
914-422-2297 (F)

**Toni Russo**  
PURCHASING AGENT  
[tonirusso@wpcsd.k12.ny.us](mailto:tonirusso@wpcsd.k12.ny.us)

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### **ADDENDUM #5 RFP- PUPIL TRANSPORTATION SERVICES** **2025-2026, 2026-2027, AND 2027-2028 SCHOOL YEARS**

The following questions were received from proposers with the response in red:

#### QUESTIONS:

1. The district has not yet decided if they will be extending the due date. If that is correct, do you know when the district will make that decision?

The district has considered extending the proposal's due date but has decided not to extend the date.

2. Will the district be extending the due date for proposals responding to the RFP?

No.

3. Will the district allow an exception to failing to attend the mandatory proposers meeting on June 26, 2024?

No.

4. RFP Page 10, Will the District consider waiving or lowering the amount of the Bid Bond requirement?

The district will not change the amount of the Bid Bond required.

5. RFP Page 10. If the Bid Bond requirement is not waived, may we please submit one Bid Bond for the full amount? (10% of Year 1 for each of the contracts being proposed)

If a proposal is for all transportation contracts and vehicle sizes, one single Bid Bond can be submitted.

6. RFP Page 10, Will the District consider waiving or lowering the amount of the Performance Bond requirement?

No.

7. RFP Page 10, What date will the Performance Bond be due? What is the start date for the performance bond? May 1, 2025, when the contract starts?

As stated on RFP page 51, each year the performance bond must be submitted no later than fifteen days before July 1, 2025, for the summer transportation contract(s) and no later than fifteen days before September 1, 2025, for regular school year transportation contract(s) (September to June).

8. RFP page 11, “\*\*Supporting documents for · 4, 5, 6 are to be submitted on flash drive\*\*” Please confirm that we are not to submit hard copy versions of the supporting documents - just soft copies on a flash drive.

Soft copies on the flash drive are sufficient. Hard copies can be provided as well in lieu of the flash drive.

9. RFP Page 12. We do not currently employ drivers in New York State. May we submit our company safety record instead?

Yes, that would be acceptable.

10. RFP Page 12, We do not currently operate programs in New York State. May we submit similar reports for states where we have operated programs for 2021-2024?

Yes, that is acceptable. Accordingly, the text on page 12 of the RFP is modified to read as follows:

**FLEET INSPECTION RECORD AND VEHICLE REPLACEMENT SCHEDULE**  
For proposers will New York State operations, the New York State DOT BUSNET Reports for the proposer for ALL terminals in Region 08 (Hudson Valley, NY) for the periods of; April 2021 - March 2022, April 2022- March 2023 and from April 2023 - March 2024 (hereinafter "time period") will be utilized to calculate an Average DOT Out of Service (OOS) for proposers. For proposers with no operations in New York State, a comparable average out of service rate will be calculated for the time period. Based on the calculated averages for the time period for proposers with operations in New York and those with no operations in New York State:

Proposers with an average Out of Service Rate (OOS) of less than 2% will receive get 6 points.

Proposers with an average OOS Rate of less than 3% will receive 5 points.

Proposers with an average OOS Rate of less than 4% will receive 4 points.  
Proposers with an average OOS Rate of less than 6% will receive 2 points.  
Proposers with an average OOS Rate of more than 6% will receive no points.

In addition, proposers can earn up to four points based on their bus/van replacement schedule as reflected by the average age of the proposer's buses/vans.

11. RFP Page 19, #6, "*A proposal by a corporation shall also give the State of Incorporation and have the corporate seal affixed.*" Our company is incorporated in the State of Delaware. Delaware does not require a corporate seal and therefore our company does not have a corporate seal. May we state as such in our proposal? We can also provide a copy of our incorporation certificate.

Yes, you can provide an incorporation certificate.

12. RFP page 15. Are there any service issues or driver shortages with your current vendor?

Driver shortage is a national issue and we do incur service interruptions in the day-to-day operations due to driver absence and mechanical difficulties.

13. RFP page 15. Please provide last year's total annual mileage for home-to-school routes and Athletic/Field trips separately.

Provided in Addendum #03.

14. RFP Page 15. Are the 28/30 buses Type C buses?

No, these are class A buses.

15. RFP Page 15. How many 18/20 buses versus 28/30 buses does the District prefer? Or is it up to the contractor?

The district has 2-3 routes which require capacity for 28/30 passengers.

16. RFP Page 15. How many wheelchair positions are needed on the wheelchair buses?

Currently, the district needs one wheelchair bus that can hold four wheelchair positions and four passengers. Currently, the district uses four wheelchair buses that can be used for two wheelchair positions. The number of wheelchair positions needed by the district can change from year to year based on student enrollment.

17. RFP Page 15. When will the District know about the potential reduction of buses?

The district expects to finalize discussions for the preparation of the 2025-26 budget.

18. RFP Page 15. Do the bus counts in the RFP include spares? If not, what is the spare ratio the District requires?

The district requires a spare bus ratio of 10%.

19. RFP Page 15. Are buses for field trips and athletic events in addition to the bus counts provided in the RFP? or included? (10 big buses, 5 small & 1 wheelchair)

Athletic and field trips are in addition to the buses needed for HTS.

20. RFP Page 15. What is the first day of classes for the 2025-26 SY?

The first day of school for the 2025-26 academic school year is TBD. Typically, school starts after Labor Day.

21. RFP page 31. If the District purchases property, will that property include room for office space and maintenance facilities? Or simply space to store the buses/vehicles?

The district will provide bus storage only.

22. RFP page 31. Please provide the following information on the District-provided property if the District has this information available.

Questions A-I are not relevant to the RFP as the district is only exploring the possibility to provide bus storage not a maintenance or operations facility.

a. Address, size of site, office, and parking availability (for both employee's personal vehicles and the buses and vans)

b. Office capacity (How many offices and restrooms? Is there a training room, employee break lounge, driver/monitor room, etc.)

c. How large will the maintenance area be? # of bays? Does it have an air compressor, airlines, and lubricant hoses?

d. What sort of heating or HVAC is provided and to what parts of the building(s)?

- e. What are the annual utility costs for this site/building?
- f. Does this property already have fuel tanks on-site and properly approved for use? If so, what size are the fuel tanks and what fuel types are they set up for?
- g. If there are no fuel tanks on-site, will the District be responsible for ensuring proper zoning, fueling and electricity for the fuel storage tanks?
- h. Can we fit all buses utilized for this work within the facility?
- i. What condition is the facility in?

23. RFP Page 54, Section 13(3) - Zūm would like to be able to assign the agreement to an affiliate (for example, in the event of acquisition or other similar corporate transaction). Is this something that the District would be amenable to?

**Assignment of any awarded contract will require the consent of the district and approval of the NYS Commissioner of Education.**

24. RFP Page 54, Section 13(6) and RFP page 66, Section 21 - The District has the right to terminate the agreement due Zūm's uncured breach, but Zūm does not have the reciprocal right in the event of the District's uncured breach. Will the District consider including a reciprocal right for Zūm here?

**No.**

25. RFP page 67, Section 22 Interpretation of Contract Terms. Please clarify section 22.2. Ambiguity is not always apparent at contract signing and only becomes apparent once we are operating under the contract. We respectfully request the option to keep open our ability for claims around proper interpretation of a clause after contract signing.

**The district will not allow claims for additional compensation based on contract ambiguity after the contract award is made.**

26. RFP Page 68, Section 26, Please advise if the current vendor is working with a certified Minority and Women-Owned Business Enterprises (MWBE). If so, who? And how much do they contract to a MWBE? Additionally, please advise if there is a current goal or percentage required for MWBE.

**Question was answered in Addendum #03.**

27. RFP pages 87-110, Appendix B. Please share copies of current invoices and contracts with vendors.

The district will not provide.

28. RFP pages 87-110, Appendix B. Please share historical rates from the last 5 years.

2019-2020

Bus: \$72,532.44 price for full term (September to June)

Van: \$64,608.26 price for full term (September to June)

Monitor: \$121.86 daily

Summer: \$1,955.91 weekly

2020-21

Bus: \$73,547.89 price for full term (September to June)

Van: \$65,512.78 price for full term (September to June)

Monitor: \$123.57 daily

Summer: \$1,983.29 weekly

2021-22

Bus: \$75,018.61 price for full term (September to June)

Van: \$66,823.20 price for full term (September to June)

Monitor: \$126.04 daily

Summer: \$2,022.66 weekly

2022-23

Bus: \$78,769.79 price for full term (September to June)

Van: \$70,164.19 price for full term (September to June)

Monitor: \$132.34 daily

Summer: \$2,124.11 weekly

2023-24

Bus: \$81,132.89

Van: \$72,268.92

Monitor: \$136.31

Summer: \$2,184.89 weekly

29. RFP pages 87-110, Appendix B. What is the current hourly pay for drivers and monitors?

The district does not employ drivers or monitors.

30. RFP pages 87-110, Appendix B. How much money in liquidated damages was assessed last year?

For the 2023-2024 school year, \$16,150.

31. RFP pages 87-110, Appendix B. Will the District pay for deadhead time or only live time?

No. The district is not seeking prices based on live time. The district is seeking proposed cost of the applicable vehicles for the term of the applicable contract (summer, September to June) or, in the case of field and athletic trips based on trip destination/mileage.

32. RFP pages 87-110, Appendix B. Please provide the District's budget for the scope of this RFP.

The budget has not been set for 2025-26.

33. RFP page 136, (Appendix G, Section I.B.5.a). Can you please confirm that "authorized representatives" as used here includes our service providers, such as AWS for hosting the data? ‘

Service providers constitute sub-contractors for purposes of the Data Security and Privacy Plan.

34. RFP page 137, (Appendix G, Section I.C). Can you please confirm that the Data Security and Privacy Plan is only required upon award and not to be signed and returned with our proposal submission?

Correct.

If you have any questions regarding this addendum, please email me at: [tonirusso@wpcsd.k12.ny.us](mailto:tonirusso@wpcsd.k12.ny.us)

Thank you,

Toni Russo

Toni Russo  
Purchasing Supervisor  
**White Plains Public Schools**  
5 Homeside Lane  
White Plains, NY 10605