

# Online Registration

To enroll a student, the parent, legal guardian, or person showing evidence of legal responsibility must complete the online registration process. At the time of registration, PLEASE let the school know immediately of any court order affecting the child.

1

You're going to need YOUR Skyward Family Access account login. If you don't have it and ask the registrar for help or fill out the form online by scanning the qr code below! When you log in it should look like this if you are logged into a "guardian" account.



2

Take photos of all required documents BEFORE you begin with your phone. IF you are completing registration on your phone, you are ready to begin. IF you are on a computer, you will need to email them to yourself, access your email on the computer, and download the files to the desktop for easy access during the registration process. See next page for required documents.



Scan For  
Online Registration  
Info Online





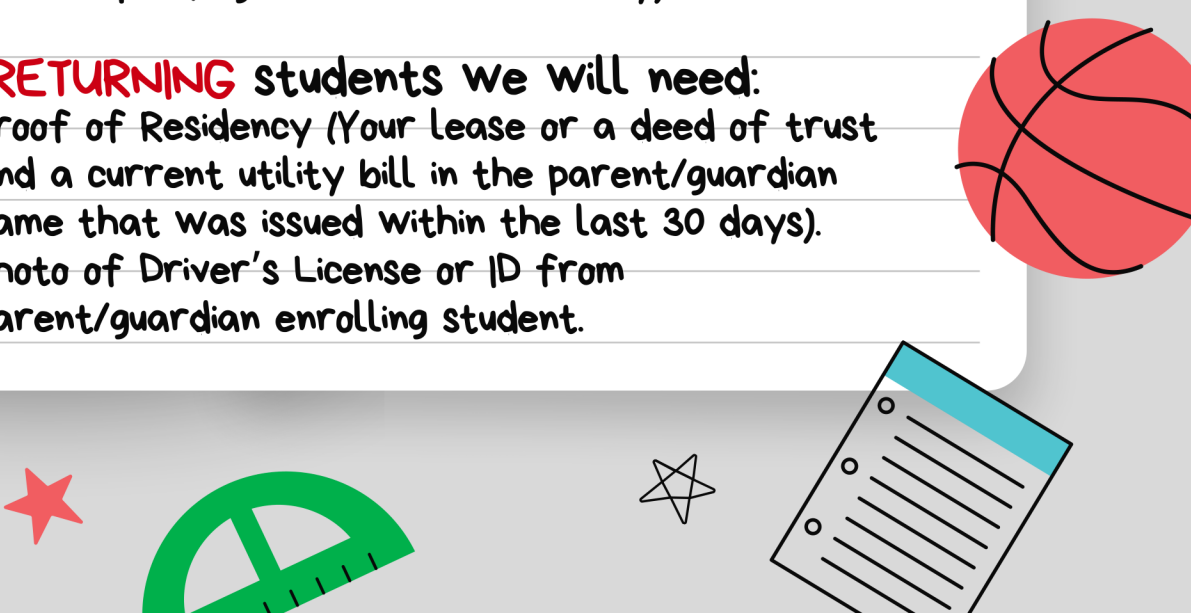
# Required Documents

This looks different depending on if you have a new or returning student.

For **NEW** students we will need:

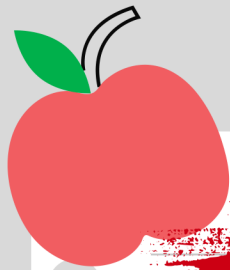
1. Legal Birth Certificate
  2. Student's Social Security Card (if you do not have one, please write on a plain piece of paper that you do not have one and sign and date the paper. You can also order it online at [texas.gov](https://www.texas.gov))
  3. Immunizations Record **ONLY IF** your student is from outside of Texas. Students moving from within the state should have their records available to us in Immtrac.
  4. Proof of Residency (Your lease or a deed of trust and a current utility bill in the parent/guardian name that was issued within the last 30 days).  
\*You will only need to provide the Deed of Trust if the home was recently purchased and you do not have a current utility bill yet)
1. Photo of Driver's License or ID from parent/guardian enrolling student.
  2. Last Report Card
  3. Transcripts (High School students only)

For **RETURNING** students we will need:

1. Proof of Residency (Your lease or a deed of trust and a current utility bill in the parent/guardian name that was issued within the last 30 days).
  2. Photo of Driver's License or ID from parent/guardian enrolling student.
- 

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## Online Registration Contd.

3

Once you have all of your documents ready, you are ready to begin the online enrollment process. Go to our website [www.hitchcockisd.org](http://www.hitchcockisd.org) and click on "Parents" at the top and click on "Skyward Family Access". There you will log into your guardian account.



Hitchcock Independent School District

What starts here can change the world

ABOUT US SCHOOL BOARD DEPARTMENTS STAFF COMMUNITY CA

HOME 2024-25 REGISTRATION

STUDENTS PARENTS QUICKLINKS

Skyward Family Access

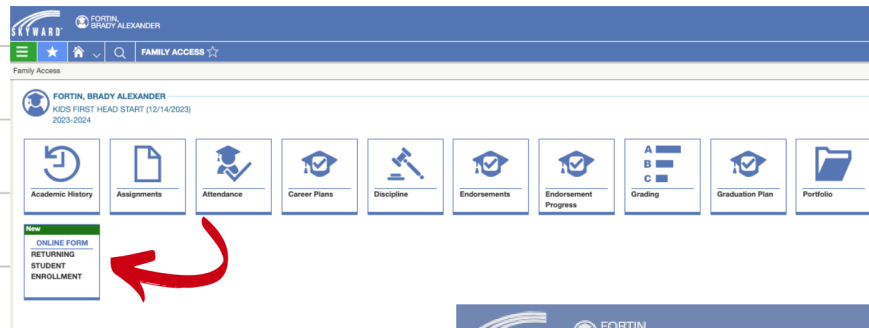
Back To School Information 2024-25

2024-25 Registration

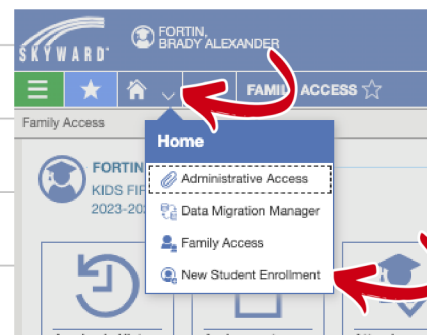
Visitor Requirements

4

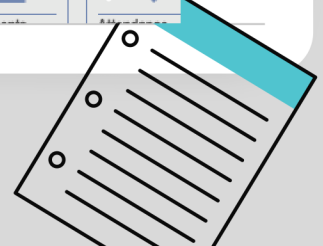
For returning students, once logged in you should see a green tile on your homescreen that states "Online Form - Returning Student Enrollment".

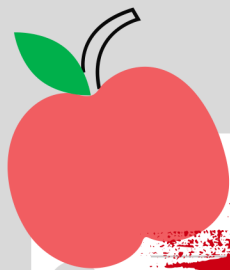


If you have a NEW student or need to add a NEW sibling to your account, you'll click on this option.



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## Online Registration Contd.

5

Start the process and be sure to complete ALL of the steps! Once you get to review, make sure you have reviewed all information before clicking submit.

You can step away and your progress will be saved so that you can start where you left off the next time you logged in.

Registration is NOT considered submitted until you hit the final button to submit it at the end.

0 of 15 Instructions Start >

**Instructions**

- Emergency Contact Information (Required)
- FALSIFICATION OF INFORMATION (Required)
- HEALTH INFORMATION (Required)
- ESTADO DE SALUD (Optional)
- MEDICAL QUESTIONNAIRE / CUESTIONARIO MED (Required)
- RESIDENCY QUESTIONNAIRE (Required)
- FAMILY SURVEY - MIGRANT (Required)
- TRANSPORTATION (Optional)
- HOUSEHOLD SURVEY (Optional)
- ADDITIONAL STUDENT INFORMATION (Required)
- PUBLIC ACCESS INFORMATION OPTION (Required)
- STUDENT HANDBOOK AND CODE OF CONDUCT (Required)
- TECHNOLOGY ACCEPTABLE USE POLICY (Required)
- PROOF OF RESIDENCY (Required)
- PARENT ID (Required)
- Review

**FORTIN, BRADY ALEXANDER**

Welcome to Hitchcock Independent School District Returning Student Online Enrollment System.

Before you start this form, please be sure you have read the important information on our website for student registration at [www.hitchcockisd.org](http://www.hitchcockisd.org). Such information include how to register your student, and the required documents needed to complete the enrollment application or provide to the campus to complete enrollment before your child's start date.

1. A proof of residency- a mortgage or lease agreement, or utility bill from electric, gas, water or cable company. This document must be current-dated within 30 days of registration. If you don't own or rent the residence where you live, completion of the Residency Affidavit packet is required.

2. Valid Parent ID

Asterisk (\*) denotes a required field.  
Please Note: Only one step can be edited at a time.

Bienvenido al sistema de inscripción en línea para nuevos estudiantes del Distrito Escolar Independiente de Hitchcock.

Antes de comenzar con este formulario, asegúrese de haber leído la información importante en nuestro sitio web para el registro de estudiantes en [www.hitchcockisd.org](http://www.hitchcockisd.org). Dicha información incluye cómo registrar a su estudiante y los documentos necesarios para completar la solicitud de inscripción o proporcionarlos al campus para completar la inscripción antes de la fecha de inicio de su hijo.

1. Un comprobante de residencia: un contrato de hipoteca o arrendamiento, o una factura de servicios públicos de una compañía de electricidad, gas, agua o cable. Este documento debe estar actualizado dentro de los 30 días posteriores al registro. Si no es propietario ni alquila la residencia donde vive, se requiere completar el paquete de Declaración Jurada de Residencia.

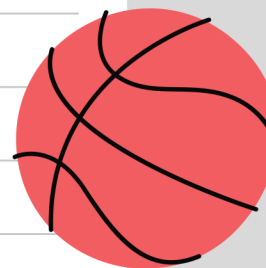
2. Identificación de padre válida

El asterisco (\*) indica un campo obligatorio.  
Tenga en cuenta: solo se puede editar un paso a la vez.

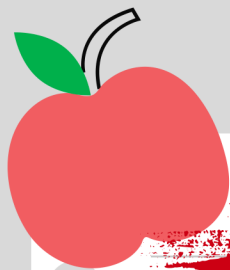
6

Once submitted, your campus registrar will reach out to you with any follow up documentation or information needed to completed your child's registration!

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Info Online







## Out Of District Transfers

We have a very simple form that you will need to fill out in order to apply for an Out of District Transfer.

Out of district transfer application will be reviewed by the campus administrator during the summer.

Once approved the campus will contact the parent to finish the registration process.

Please email the completed application and any needed documentation to the registrar at the campus where you would like to enroll your child.

**HITCHCOCKISD.ORG/BACKTOSCHOOL TO DOWNLOAD  
OR THEY CAN BE PICKED UP AT EACH CAMPUS**

Transfers 2024-25

Out of district transfer application will be reviewed by the campus administrator during the summer.

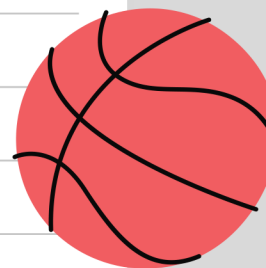
[CLICK HERE TO DOWNLOAD THE OUT OF DISTRICT TRANSFER APPLICATION](#)

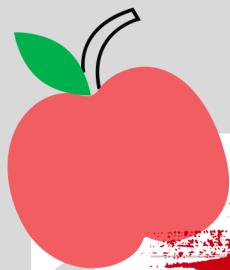
Once approved the campus will contact the parent to finish the registration process.

They will need a copy of the following to complete the application:

1. Most Recent Report Card
2. Discipline Report
3. Attendance Report
4. Test Scores
5. Athletic Participation Eligibility (if applicable)

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## Campus Registrar Info

**HITCHCOCK PRIMARY SCHOOL**  
**(PRE-K THROUGH 2ND GRADE)**

**ANGELICA JIMENEZ**  
**409-316-6467**  
**AJIMENEZ@HITCHCOCKISD.ORG**

**STEWART ELEMENTARY**  
**(3RD THROUGH 5TH GRADE)**

**AMBER JANAK**  
**409-316-6543**  
**AJANAK@HITCHCOCKISD.ORG**

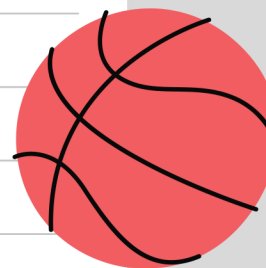
**CROSBY MIDDLE SCHOOL**  
**(6TH THROUGH 8TH GRADE)**

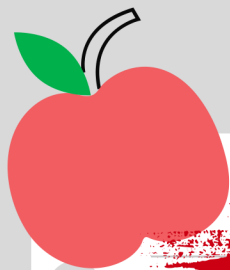
**MONICA OCHOA**  
**409-316-6542**  
**MOCHOA@HITCHCOCKISD.ORG**

**HITCHCOCK HIGH SCHOOL**  
**(9TH THROUGH 12TH GRADE)**

**IRENE DONOHO**  
**409-316-6544**  
**IDONHO@HITCHCOCKISD.ORG**

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## Helpful Info

### ONLINE REGISTRATION INFO



### BACK TO SCHOOL INFO



### OUT OF DISTRICT TRANSFER



### SKYWARD FAMILY ACCESS



### SCHOOL SUPPLY LIST

#### PRE-K



#### KINDER



#### 1ST



#### 2ND



#### 3RD



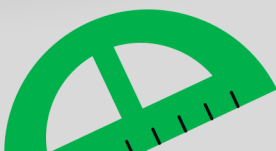
#### 4TH

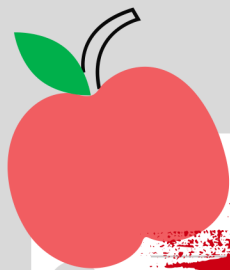


#### 5TH



#### 6TH-8TH





## More Helpful Info

### 2024-2025 SCHOOL HOURS

#### KIDS FIRST HEAD START

PreK 3 - Pre K 4  
7:30 a.m. - 2:20 p.m.  
Drop-Off: Begins at 7 a.m.  
Pick-Up: Begins at 2:20 p.m.

#### HITCHCOCK PRIMARY SCHOOL

Pre-K - 2nd  
8:15 a.m. - 3:50 p.m.  
Drop-Off: Begins at 7:30 a.m.  
Pick-Up: Begins at 3:50 p.m.

#### STEWART ELEMENTARY SCHOOL

3rd - 5th  
8 a.m. - 3:35 p.m.  
Drop-Off: Begins at 7:30 a.m.  
Pick-Up: Begins at 3:35 p.m.



#### CROSBY MIDDLE SCHOOL

6th - 8th  
7:20 a.m. - 2:55 p.m.  
Drop-Off: Begins at 6:55 a.m.  
Pick-Up: Begins at 2:55 p.m.

#### HITCHCOCK HIGH SCHOOL

9th - 12th  
7:10 a.m. - 2:45 p.m.  
Drop-Off: Begins at 6:45 a.m.  
Pick-Up: Begins at 2:45 p.m.

## Meet The Teacher



- Kids First Head Start: 1:00 PM - 3:00 PM
- Hitchcock Primary School: 5:00 PM - 6:00 PM
- Stewart Elementary School: 4:00 PM - 5:00 PM
- Crosby Middle School: 4:30 PM - 5:30 PM
- Hitchcock High School: 5:30 PM - 6:30 PM



BACK  
TO  
SCHOOL

[HITCHCOCKISD.ORG/  
BACKTOSCHOOL](http://HITCHCOCKISD.ORG/BACKTOSCHOOL)

