



**BOARD MEETING  
OF BOARD OF DIRECTORS  
4:00 p.m. Wed. May 22, 2024**  
  
Vaughn Next Century Learning Center  
**Approved - MINUTES**

**Public Comment**

Members of the public have the right to provide input to the Board regarding non-agenda items & either before or during Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment requests and or submit a chat request for public comment.

**Please note the following:**

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click [here](#).

Join Zoom Meeting  
<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBOT09>

**This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:**

<u>Call to Order:</u>	<i>Meeting was called to order at 4:00 p.m.</i>
<b>A. <u>Establish Quorum:</u></b>	
Luis Cervantes	Present
David Cory	Present
Steve Holle	Present
Anthony Jackson	Absent
Suzanne Llamas	Present
Fidel Montes	Present
Marina Poplawski	Present
Leland Tang	Present
Magaly Rojas	Present
<u>Advisory Student Members (non-voting)</u>	
Liliana Rolon	Absent
Miriam Vazquez	Absent

**Public Comments:** Mr. Gabino Sanchez.

**Approval of Minutes:**

Board member Mr. Leland Tang motions to approve the April 24, 2023 and May 09, 2024 board meeting minutes. Board member Mr. Luis Cervantes seconds the motion. **Motion passes unanimously.**

**Governance**

G1	<b>Chief Executive Officer Report:</b> The Board will receive a report of the school's progress to date.	Information Item	<b>Presented by CEO- Mr. Ramirez -</b> Reports that Vaughn was successful in participating in several community outreach events throughout the San Fernando Valley, including a visit from Los Angeles County Supervisor Lindsey P. Horvath, hosting Tia Chucha's Celebrating Words Festival, Tour with Mayor Bass, among other politicians allowing the community to give input on the Metro line impacting our communities. Finally, Madame Wong's school visit (Chinese Consulate's wife) celebrating Vaughn's International Educational student exchange program.
G2	<b>School Enrollment:</b> The Board will review enrollment numbers and attendance rates for the academic year.	Information Item	<b>Presented by CEO- Mr. Ramirez</b> reports that enrollment decreased slightly this month, but school remains fiscally sound. Our school wide attendance average is 93.27%.

**Business**

B1	<b>Fiscal: 2024-2025 May Revise Update -</b> The Board will receive an update on the May Revise.	Information Item	<b>Mrs. Yolanda Griffin (CFO)</b> Presented information on the May Revise indicating that the Governor updates the budget proposal with a \$20.4 billion deficit, relying on reserves. Highlights: Slight increase Cost of Living Adjustment (COLA) <ul style="list-style-type: none"><li>● local control funding formula (LCFF) increased from .76% to 1.07%</li><li>● Categorical grants such as Special Ed Matthew Block Grant</li><li>● New initiatives: Transitional Kinder</li><li>● Universal Nutrition Program</li></ul>
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			*New update will be available on June 15th.						
B2	<b>Fiscal: Form 990 Income Tax Return -</b> The Board will review Form 990 Income Tax Return for the year ending on June 30, 2023.	Informational Item	<b>Mrs. Yolanda Griffin (CFO)</b> Presented tax return information to fiscal year 2022/2023. This includes compensation to key employees, board members, and vendors who are paid over \$100,000.						
B3	<b>Fiscal : Fiscal Policy Proposal for Rebidding Service Contracts -</b> The Board will be presented with revised fiscal policies to vendors necessitating a rebidding process.	Action Item	<p><b>Mrs. Yolanda Griffin (CFO)</b> Presented updated vendor list to prioritize rebidding for top three vendors with costs over \$250,000, including worker’s comp. The cost for the coverage aligned to the thresholds that were revised last year. (Contract threshold for vendor services changed from \$500,000 to \$250,00)</p> <p><b>Mr. Luis Cervantes motions to approve, Mr. Leland Tang seconds the motion.</b></p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p><b>Motion passes and approved</b></p>	Yes	No	Abstain	8	0	0
Yes	No	Abstain							
8	0	0							
B4	<b>Arts, Music &amp; Instructional Materials Block Grant Spending Plan:</b> The Board will review and act on the approval of the Arts Block grant spending plan.	Action Item	<p><b>Mrs. Yolanda Griffin (CFO)</b> Presented the Arts, Music &amp; Instructional Materials Block Grant Spending Plan, a one time unrestricted dollars that is allowable by the State to be used for operational costs among other expenses. Proposed Spending Plan: \$65,000 art supplies and field trips for the school year 2024/2025 and another \$65,000 for the 2025/2026 school year. The remaining \$1.6 million towards operational costs.</p> <p><b>Mr. Fidel Montes motions to approve, Mr. David Cory seconds the motion.</b></p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p><b>Motion passes and approved</b></p>	Yes	No	Abstain	8	0	0
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B5	<p><b>Declaration of Need for Fully Qualified Educators-</b> The Board will review and act on the Declaration of Need for Fully Qualified Educators (CL-500) for the 2024-2025 school year.</p>	Action Item	<p><b>Mr. Luis Carbajo (HR)</b> emphasized Vaughn’s goal of hiring fully qualified educators, while also seeking permission to use limited assignment permits for unfilled positions if fully qualified educators are not found.</p> <p><b>Mr. Leland Tang motions to approve, Mr. Fidel Montes seconds the motion.</b></p> <table border="1" data-bbox="1026 548 1308 674"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>8</td> <td>0</td> <td>0</td> </tr> </table> <p><b>Motion passes and approved</b></p>	Yes	No	Abstain	8	0	0
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**Curriculum and Instruction**

C1	<p><b>Preschool Self Evaluation -</b> Site Supervisor Rosa Gomez and Interim Pandaland Site Director Ruby Aparicio will present the annual Preschool Self Evaluation for the 23-24 school year.</p>	Information Item	<p><b>Site Supervisor Mrs. Rosa Gomez and Acting Pandaland Site Director, Mrs. Ruby Aparicio-</b> Presented the Preschool DRDP assessment with domains including exploring and building. The program saw growth in language development, literacy, and math, with a jump in ELL students’ ability to understand and speak English.</p>
C2	<p><b>Gear Up Program-</b> The Board will receive an overview and update on Vaughn’s federally funded GEAR UP program.</p>	Information Item	<p><b>Gear-Up Program Director, Mr. Cesar Perez -</b> Presented an overview of the Gear-up Program’s successes the last seven years, highlighting the exposure and acceptance to various Ivy League Universities by some of our High School students. Vaughn submitted a new application for seven more years on May 7, 2024. If granted, services will begin with our new 6th and 7th graders. The new Partnership grant will include 11 middle schools and 13 high schools.</p>
C3	<p><b>Mental Health -</b> The Board will receive an update on the progress of the school’s Mental Health program.</p>	Information Item	<p><b>Director of Mental Health Services, Ms. Hazel Tercero-</b> Highlights team’s areas of focus: crisis management, wellness activities, and staff support. She explained how the team provides multitiered services, including tier one workshops, school-wide events, and alternative discipline strategies. Expanded support services include:</p>

C3 cont.			<ul style="list-style-type: none"> <li>● Staff support group and substance abuse counseling on-site</li> <li>● New addition to services includes parent support groups and partnership with Tarzana Treatment Center for intensive student support.</li> <li>● Providence Holy Cross partners with school to train mental health advocates</li> <li>● Partnership with El Centro de Amistad offering staff support groups.</li> </ul>
C4	<p><b>English Learner</b> - The Board will receive an update on the progress of the school's English Learner program.</p>	Information Item	<p><b>English Learner Coordinator, Mrs. Ana Martinez-</b> Updated on the English learner assessment progress and program achievements, including 12% of students reclassifying as fluent English proficient, last year. She credits English learner curriculum, implementation of new teaching strategies, including paraprofessionals and targeted interventions. Plans for a school-wide Reclassification Ceremony for next year are in the works.</p>

### Partnership and School Site Council

P1	<p><b>Governance Committee Updates-</b> The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.</p>	Information Item	<p><b>Partnership Committee Chair: Mr. David Cory-</b> Reports multi fundraiser efforts and a Parent Conduct Policy is being drafted to be added on the 2024/2025 Parent Compact.</p> <p><b>Committee Chair: Ms. Marina Poplawski</b> Reports that LCAP survey has been rolled-out and surveys are coming in. GATE initiative discussions continue, proposing adding a separate intervention group focusing solely on GATE students.</p> <p><b>Business Committee Chair: Mr. Fidel Montes</b> Committee aims to improve the school's online presence, a special group is meeting weekly to collaborate on strategies. Committee is making a formal request to the board to consider approving attendance bonuses for qualifying staff for the school year 2023/2024.</p>
P2	<p><b>Student Board Member Update-</b> The Student Board Members will provide</p>	Information Item	<p><b>Student Board Members were absent: No update.</b></p>

	the Board an update of student activities.		
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**Adjournment:**

Board Member Mr. Steve Holle motions to adjourn the meeting, Board Member Mr. Fidel Montes seconds the motion. Meeting adjourns at 6:35 pm

**Next Board Meetings:  
June 26, 2024**

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*

Minutes were prepared by Board of Directors Secretary: Mr. Fidel Montes