

MOUNT PLEASANT CENTRAL SCHOOL DISTRICT
Thornwood, New York, 10594

2024-25

CHAPERONE PAYROLL FORM

All Timesheets and Extra Pay Forms must be submitted for administrator approval no later than two weeks following the date worked. Late submission will result in delay/denial of payment.

Date: _____

NAME: _____

EVENT: _____

	<i>2024-25 Rates</i>
Up to 3 Hours and 30 Minutes	\$ 121.00
Each hour over	\$ 50.00
Each 15 minutes over	\$ 12.50
Maximum	\$ 241.00

ALL INFORMATION MUST BE ENTERED FOR FORM TO BE PROCESSED

Date Worked Description of Event Start Time and End Time

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Signature DATE / / Event Administrator's Signature Date / /

PAYROLL OFFICE USE ONLY:

Rate of pay per event _____

Total No. of sessions worked _____

Total Pay \$ _____