



Letter to CMP Governing Board for Destruction of Records Approval

Date: July 01, 2024

Board Members:

The attached list of documents is considered to be Class 3. These records have been retained for the legal period of time as per Article 2, Sections 16023-16028 of Title 5, California Code of Regulations.

This list contains Class 1 documents that have been electronically saved, and have been reclassified to Class 3 per letter to the Board, dated July 01, 2024.

There is no further need to retain these records for use in the district. The superintendent requests permission to destroy the listed documents.

Records Officer, Carrie Klagenberg

Governing Board Disposition Date: _____

Governing Board Chairperson (Signature)

List of Records

- CMP-AR BOX 207.1 Suspensions and Student Files 2005-2015; 2019-2020
- CMP-AR BOX 204.1 SPED 2005-2006; Service Logs 2016-2018; SPED Exiting Students 2019-2020



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List of Records

- CMP-CAP Box 309.1 SPED Files 2000-2009
- CMP-CAP Box 309.2 SPED Files 2009-2010; 2010-2011
- CMP-CAP Box 309.3 SPED Files 2010-2011; 2011-2012; 2012-2013
- CMP-CAP Box 309.4 SPED Files 2013-2014
- CMP-CAP Box 309.5 SPED Files 2014-2015; 2015-2016
- CMP-CAP Box 309.6 SPED Files 2016-2017
- CMP-CAP Box 309.7 SPED Files 2018-2019
- CMP-CAP Box 309.8 SPED Files 2000-2020
- CMP-CAP Box 309.9 SPED Files 2000-2020
- CMP-CAP Box 309.10 SPED Files 2000-2020
- CMP-CAP Box 309.11 SPED Files 2000-2020
- CMP-CAP Box 309.12 Medical Plans/Behavior Plans/State Wide Assessments 2000-2020



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- CMP-CAR 400 Lottery Files
- CMP-CAR 400.1 Lottery Files
- CMP-CAR 401 Student CUME Records 2001-2008 td
- CMP-CAR 409.1 Student Injury Report 2012-2016 td
- CMP-CAR 409.1 Student Incident Report 2014-2016 td
- CMP-CAR 409.1a Student Incident Reports 2013 -2014 td
- CMP-CAR 409.2 Student Incident Report 2013-2014 td
- CMP-CAR 409.2 Student Injury and Incident 2016-2017 td
- CMP-CAR 409.3 Student Communication Reports 2017-2019 td
- CMP-CAR 409.3 Student Injury & Incident Report 2017-2019 td



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- CMP-EG Box 500.2a Student Exits 2007-2008 td
- CMP-EG Box 500.13 Student Files 2014-2015 td
- CMP-EG Box 500.18 Student Exits 2016-2017 td
- CMP-EG-BR Box 500.19 Student Exits 2018-2019 td
- CMP-EG-BR Box 500.20 Student Exits 2018-2019 td
- CMP-EG Box 500.21 Dis-enrollments 2018-2019 td

- CMP-EG Box 503 SPED Files 2001 - 2008
- CMP-EG Box 503.2 IEP Academic Speech Files 2009-2017 td



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- CMP-SS Box 614.2 SPED OT exited 2006-2010 & 2012-2017 td
- CMP-SS Box 614.3 SPED & Deodora Files 2016-2018 td