



FACULTY/STAFF ENROLLMENT FORM
SCHOOL YEAR: 2024-2025

In which HCSD facility do you work? ___ Mulberry Creek ___ New Mountain Hill ___ Park ___ Pine Ridge
___ Creekside ___ HCCMS ___ HCHS ___ STC ___ EOC ___ LEAP ___ Central Office

PATIENT INFORMATION

Name _____ Date of Birth _____ Age _____
Social Security Number: _____ Sex: ___ M ___ F Other _____
Home Address: _____ City: _____
State: _____ Zip Code: _____
Home Phone: _____ Cell Phone: _____ Email Address: _____

EMERGENCY CONTACT

Name: _____ Relationship to Patient: _____
Home Phone: _____ Cell Phone: _____ Other: _____

MEDICAL HISTORY

PRIMARY CARE PHYSICIAN

Name: _____ Phone Number: _____
Address: _____
Date Last Seen: _____

PREFERRED PHARMACY

Name: _____ Phone Number: _____

Address: _____

MEDICATION LIST

- 1) _____ Dosage: _____ Time: _____
- 2) _____ Dosage: _____ Time: _____
- 3) _____ Dosage: _____ Time: _____
- 4) _____ Dosage: _____ Time: _____
- 5) _____ Dosage: _____ Time: _____

List All Allergies to Medication(s):

- 1) _____
- 2) _____
- 3) _____
- 4) _____

Please list any religious/personal beliefs that healthcare providers need to be aware of in addressing your care:

All medical history provided is true and accurate to the best of my knowledge.

Patient's Signature _____ **Date** _____

Insurance Information

Name of Insurance: _____ Policy#: _____ Phone Number: _____

A CURRENT COPY OF YOUR INSURANCE CARD IS REQUIRED

Check here if you wish to be a cash pay patient

MERCERMedicine



Authorization and Consent to Treatment

Assignment of Benefits and Authorization to Release Medical Information. I hereby certify that the insurance information I have provided is accurate, complete and current and that I have no other insurance coverage. I assign my right to receive payment of authorized benefits under Medicare, Medicaid, and/or any of my insurance carriers to the provider or supplier of any services furnished to me by that provider or supplier. I authorize my provider to file an appeal on my behalf for any denial of payment and/or adverse benefit determination related to services and care provided. If my health insurance plan does not pay my provider directly, I agree to forward to my provider all health insurance payments which I receive for the services rendered by my provider and its health care providers. I authorize my provider or any holder of medical information about me or the patient named below to release to my health insurance plan such information needed to determine these benefits or the benefits payable for related services. I understand that if my provider does not participate in my insurance plan's network, or if I am a self-pay patient, this assignment of benefits may not apply.

Guarantee of Payment & Pre-Certification. In consideration of the services provided by my provider, I agree that I am responsible for all charges for services I receive that are not covered by my health insurance plan or for which I am responsible for payment under my health insurance plan. I agree to pay all charges not covered by my health insurance plan or for which I am responsible for payment under my health insurance plan. I further agree that, to the extent permitted by law, I will reimburse my provider for all costs, expenses and attorney's fees incurred by my provider to collect those charges.

If my insurance has a pre-certification or authorization requirement, I understand that it is my responsibility to obtain authorization for services rendered according to the plan's provisions. I understand that my failure to do so may result in reduction or denial of benefit payments and that I will be responsible for all balances due.

Consent to Treatment. I voluntarily consent to the rendering of such care and treatment as my providers, in their professional judgment, deem necessary for my health and well-being; however I may refuse any particular treatment or procedure.

If I request or initiate a telehealth visit (a "virtual visit"), I hereby consent to participate in such telehealth visit and its recording and I understand I may terminate such visit at any time.

My consent shall cover medical examinations and diagnostic testing (including testing for sexually transmitted infections and/or HIV, if separate consent is not required by law), including, but not limited to, minor surgical procedures (including suturing), cast application/removals and vaccine administration. My consent shall also cover the carrying out of the orders of my treating provider by care center staff. I acknowledge that neither my provider nor any of his or her staff have made any guarantee or promise as to the results that I will obtain.

Consent to Call, Email & Text. I understand and agree that my provider may contact me using automated calls, emails and/or text messaging sent to my landline and/or mobile device. These communications may notify me of preventative care, test results, treatment recommendations, outstanding balances, or any other communications from my provider. I understand that I may opt-out of receiving all such communications from my provider by notifying my provider's staff, by visiting "My Profile" on my myPrivia Patient Portal, or by emailing the Privacy Officer at privacy@priviahealth.com.

HIPAA. I understand that my provider's Privacy Notice is available on my provider's website and at priviahealth.com/hipaa-privacy-notice/ and that I may request a paper copy at my provider's reception desk.

I hereby acknowledge that I have received my provider's Financial Policy as well as my provider's Notice of Privacy Practices. I agree to the terms of my provider's Financial Policy, the sharing of my information via HIE,* and consent to my treatment by my provider. This form and my assignment of benefits applies and extends to subsequent visits and appointments with all Privia Health affiliated providers.

Printed Name of Patient: _____ Email: _____

Signature: _____ Date: _____

To be signed by patient's parent or legal guardian if patient is a minor or otherwise not competent.

Name and Relationship of Person Signing, if not Patient: _____

*Note: If you do not want to participate in Health Information Exchange (HIE), it is your responsibility to follow the instructions outlined on the my provider HIE Opt-Out Request Form and/or contact the HIE directly.