
From: Lena Young-Gallardo
Sent: Tuesday, September 14, 2021 3:33 PM
To: BSD-CBO List; newpy; persadmin
Cc: BSD-ExecutiveStaffList; BSD-FinMgrsMeet List
Subject: Payroll Year-End Workshop/Preparing for W-2's
Attachments: Bulletin - Payroll Year-End Workshop 10-18-21.pdf

Good afternoon,

It's time to register for the annual Payroll Year-End Workshop to be held virtually on October 18, 2021.

Topics will include:

- W-2 Modifications and Reporting
- Additional Earnings
- Taxable Fringe Benefits
- New Rates for 2022
- Helpful IRS Publications
- EFT Return/Recall Process
- Salary Overpayments
- W-2 Add-On Program

Please see the attached bulletin for additional details and registration information. 😊

Thanks,
Lena



Transforming lives through education

Lena Young-Gallardo, Director

District Financial Services

San Bernardino County Superintendent of Schools

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<http://www.sbcss.k12.ca.us>



DATE: September 14, 2021

TO: Chief Business Officials, Directors of Fiscal Services, Personnel Administrators,
and Payroll Technicians

SUBJECT: Payroll Year-End Workshop/Preparing for W-2's

District Financial Services, along with Technology Services JPA, is pleased to offer the following payroll-related workshop. This workshop will only be offered virtually again this year.

In recognition of the complexities involved with payroll and the preparation of W-2s, District Financial Services and Technology JPA will once again jointly conduct the Payroll Year End Workshop for school districts seeking technical assistance.

Workshop: Payroll Year-End Workshop, October 18th

Time:	9:00 a.m. – 12:00 p.m.
Location:	Virtual Meeting via Zoom
Registration link:	http://sbcss.k12oms.org/422-210010

Please register online by clicking on the above link. There are no fees associated with this workshop.

If you have any questions regarding the workshop, please contact Lena Young-Gallardo at (909) 388-5701.

Sincerely,

Ted Alejandre
County Superintendent of Schools

Signed Lena Young-Gallardo

Lena Young-Gallardo, Director
District Financial Services

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