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**To:** [BSD-CBO List](#); [BSD-FinMqrsMeet List](#); [Persadmin List](#); [Newpy List](#)  
**Cc:** [BSD-ExecutiveStaffList](#)  
**Subject:** December/January Payroll Issue Dates  
**Date:** Monday, December 12, 2022 3:45:07 PM  
**Attachments:** [image001.png](#)  
[RLSPAYCAL 22-23.pdf](#)

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Good afternoon,

This email serves as a reminder of the upcoming December and January payroll release dates, as previously shown on the Schedule of Payroll Issue dates bulletin. The schedule has been attached for your reference.

The classified contract/semi-monthly payroll release date is Thursday, December 29, 2022.

The certificated contract payroll release date is Tuesday, January 3, 2023. Note: January 2<sup>nd</sup> is a Federal Reserve Holiday.

Please ensure payroll warrants are not given to employee's prior to the release dates. The San Bernardino County Treasurer will not honor pay warrants that are presented or cashed before these dates. While banking institutions have the ability to post funds earlier to their members accounts, districts should remind their employees of the actual release dates.

Wishing you all a wonderful holiday season!

Lena



***Transforming lives through education***  
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2022 – 2023

## Schedule of Payroll Issue Dates

2022-2023 SCHEDULE OF PAYROLL ISSUE DATES AND  
RECOMMENDED WARRANT RELEASE DATES\*\*

**CERTIFICATED (EC K-12, 45048, 45049, 42646; CC,  
87821, 85260)**

MONTH	ISSUE DATE- CERT CONT	*RELEASE DATE- CERT CONT	ISSUE DATE- CERT HOURLY	*RELEASE DATE- CERT HOURLY
JUL-2022	AUG-1	AUG-1	AUG-9	AUG-9
AUG-2022	SEP-1	SEP-1	SEPT-9	SEPT-9
SEP-2022	OCT-1	OCT-3	OCT-9	OCT-10
OCT-2022	NOV-1	NOV-1	NOV-9	NOV-9
NOV-2022	DEC-1	DEC-1	DEC-9	DEC-9
DEC-2022	JAN-1	JAN-3	JAN-9	JAN-9
JAN-2023	FEB-1	FEB-1	FEB-9	FEB-9
FEB-2023	MAR-1	MAR-1	MAR-9	MAR-9
MAR-2023	APR-1	APR-3	APR-9	APR-10
APR-2023	MAY-1	MAY-1	MAY-9	MAY-9
MAY-2023	JUN-1	JUN-1	JUN-9	JUN-9
JUN-2023	JUL-1	JUL-3	JUL-9	JUL-10

**CLASSIFIED SEMI-MONTHLY (EC K-12, 42644)**

MONTH	ISSUE DATE/1 <sup>ST</sup> HALF	*RELEASE DATE/1 <sup>ST</sup> HALF	ISSUE DATE/2 <sup>ND</sup> HALF	*RELEASE DATE/2 <sup>ND</sup> HALF
JUL-2022	JUL-15	JUL-15	JUL-29	JUL-29
AUG-2022	AUG-15	AUG-15	AUG-31	AUG-31
SEP-2022	SEP-15	SEP-15	SEPT-30	SEPT-30
OCT-2022	OCT-15	OCT-17	OCT-31	OCT-31
NOV-2022	NOV-15	NOV-15	NOV-30	NOV-30
DEC-2022	DEC-15	DEC-15	DEC-29	DEC-29
JAN-2023	JAN-15	JAN-17	JAN-31	JAN-31
FEB-2023	FEB-15	FEB-15	FEB-28	FEB-28
MAR-2023	MAR-15	MAR-15	MAR-31	MAR-31
APR-2023	APR-15	APR-17	APR-28	APR-28
MAY-2023	MAY-15	MAY-15	MAY-31	MAY-31
JUN-2023	JUN-15	JUN-15	JUN-30	JUN-30

**CLASSIFIED MONTHLY, HOURLY (EC K-12, 45166,  
42646; CC, 88165, 85260)**

MONTH	ISSUE DATE- CLASS CONT	*RELEASE DATE- CLASS CONT	ISSUE DATE- CLASS HOURLY	*RELEASE DATE- CLASS HOURLY
JUL-2022	JUL-29	JUL-29	AUG-9	AUG-9
AUG-2022	AUG-31	AUG-31	SEPT-9	SEPT-9
SEP-2022	SEPT-30	SEPT-30	OCT-9	OCT-10
OCT-2022	OCT-31	OCT-31	NOV-9	NOV-9
NOV-2022	NOV-30	NOV-30	DEC-9	DEC-9
DEC-2022	DEC-29	DEC-29	JAN-9	JAN-9
JAN-2023	JAN-31	JAN-31	FEB-9	FEB-9
FEB-2023	FEB-28	FEB-28	MAR-9	MAR-9
MAR-2023	MAR-31	MAR-31	APR-9	APR-10
APR-2023	APR-28	APR-28	MAY-9	MAY-9
MAY-2023	MAY-31	MAY-31	JUN-9	JUN-9
JUN-2023	JUN-30	JUN-30	JUL-9	JUL-10

\*RECOMMENDED

\*\*The office of the San Bernardino County Superintendent of Schools does not accept responsibility for any problems incurred as a result of district altering the recommended release date schedule. Warrants which are electronically transferred (EFT) may be deposited prior to the recommended issue date depending upon individual banking procedures.

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30