



**Director:**  
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[www.centerville.k12.oh.us/families/voyager](http://www.centerville.k12.oh.us/families/voyager)



**CENTERVILLE CITY SCHOOLS**  
111 Virginia Avenue, Centerville, OH 45458  
937-433-8841 | [www.centerville.k12.oh.us](http://www.centerville.k12.oh.us)

## **2024-25 Kindergarten Voyager Registration**

The Voyager After School Program is available to students who will be in P.M. Kindergarten through 5<sup>th</sup> grade. The Voyager Program takes place between 2:30-6:00 p.m. on school days, and is based in the Multipurpose Room or Café of your child's home school building. Students enrolled in the program will have the opportunity to participate in enrichment activities planned by the Instructors and agree to follow the rules established by the school and the Voyager Program. The activities are discovery-based and designed to increase basic knowledge and promote thinking skills. Strong emphasis is also placed on completion of daily homework assignments under the supervision of the Voyager Instructors. Physical activity/recess and free choice times are available each day.

Enrollment is by the month only, not day-to-day. Children may attend fewer days, but the full amount published for each month must be paid. You can find a link to the Voyager Fee Schedule with payment due dates on our website: [www.centerville.k12.oh.us/families/voyager](http://www.centerville.k12.oh.us/families/voyager).

The Registration fee is \$50.00 per child (Non-refundable).

Enrolling in Voyager is a 3-step process:

1. Fill out and **sign** the attached Emergency Medical Authorization Form for *each child*.
2. Complete this Voyager Registration form for *each child*. All forms can be dropped off in the main office of PVS or PVN, or you can scan and email them to your Voyager Directors.

Once we receive the completed Registration & Emergency forms, we will add your child/ren to the student list for their building and add Voyager Registration and Tuition fees in Payschools.

3. Pay the \$50 non-refundable Registration Fee. You will then receive an Enrollment Confirmation Letter confirming your child is enrolled in Voyager.

Fees can be paid:

- Online at <https://www.payschoolscentral.com/>
- Or by mail: Voyager Program  
Centerville City Schools  
111 Virginia Ave.  
Centerville, OH 45458
- You can also drop fees off with your forms at PVN or PVS.

Thank you for the privilege of caring for your children!  
Please contact us, your Voyager Directors, if you have any questions.

Best wishes,

Kendal Cooke

STUDENT NAME		M	F
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STUDENT ID#		GRADE	
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2024-25 SCHOOL		VOYAGER START DATE: (First Day is Aug 14, 2024)	
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My child will attend Voyager on these days:

Monday	Tuesday	Wednesday	Thursday	Friday

(Please mark with an X all days that apply. Any days **not** marked, your child will be dismissed to bus/parent pick-up/walk home. Remember to add "Voyager" on your Centerville Schools Transportation Form.)

PRIMARY CONTACT: (in case of illness/injury/concern)

NAME		PHONE NUMBER	
EMAIL			

STUDENT PRIMARY RESIDENCE ADDRESS:

CITY		STATE		ZIP	

Additional persons approved to pick-up your child from Voyager:

	NAME	PHONE NUMBER
1		
2		
3		
4		
5		
6		

Be prepared to present id at pick-up until we remember faces, or if you haven't been seen at pick-up for a week or more.

### FAMILY INFORMATION

#1 GUARDIAN NAME:			
Cell Phone		Home Phone	
Employer		Work Phone	
Email			
Address: (if different from child's primary residence)			

#2 GUARDIAN NAME:			
Cell Phone		Home Phone	
Employer		Work Phone	
Email			
Address: (if different from child's primary residence)			

Siblings also attending Voyager:					
NAME		SCHOOL		GRADE	
NAME		SCHOOL		GRADE	
NAME		SCHOOL		GRADE	

Are there any health/medical needs, or IEP/special needs that you would like to share with us?


Are there any custody or legal agreements you would like to share with us?


Is there anything else that you want us to know about your child?


## **VOYAGER CODE OF CONDUCT**

Voyager wishes to maintain a favorable climate for activities and learning where students, parents, and administrators can work together productively and with dignity. Instructors will enforce rules in a manner that is firm, kind, and consistent. However, any time a student's behavior disrupts himself or others, behavior modification techniques will be employed. Our standard of behavior during Voyager is based on one simple rule: treat others as you would like them to treat you. Parent help in stressing this at home with our students will reinforce our efforts and make them much more effective.

### **EXPECTED BEHAVIORS AND RESPONSIBILITIES:**

- 1. Each person shall act courteously and show respect to those with whom he/she comes in contact: Students, Teachers, Instructors and Visitors.**
- 2. Each person shall respect school property and the personal property of others. Permission must be requested for use of things that belong to others.**
- 3. Fighting and threatening physical behavior or harassment are forbidden.**
- 4. Threatening and abusive language is forbidden. This includes verbal or written.**

**Students are expected to follow rules developed by Centerville City Schools.** The code of conduct applies to students anytime they are on the property or inside the school building. For a more detailed explanation of Behaviors and Responsibilities please refer to your Parent/Student Handbook distributed by your school Principal.

### **MODIFICATION OF INAPPROPRIATE BEHAVIOR:**

Whenever possible, a positive approach will be utilized. The following range of consequences may be used:

- 1. Verbal or written reminder.**
- 2. Removal from group activities.** Time out – 5 min, 10 min, etc.
- 3. Instructor will inform parents of inappropriate behavior.** Voyager Director and/or Principal may be informed and included in evaluation of consequences, if needed.
- 4. Voyager Staff, Principal and Parents will continue to communicate to ensure behavior improves.**

Parents, please go over this Code of Conduct with your child. You and your child must sign below to indicate your support, understanding and agreement to follow Voyager Rules.

I have read and agree to support the Voyager Code of Conduct:

Parent signature		Date	
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I understand the Voyager rules and agree to follow them:

<u>Student</u> signature		Date	
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