

# RECORD OF PROCEEDINGS

## Minutes of a Regular session of the Bellefontaine Board of Education Meeting

Held at the Sloan Distance Learning Center, 6:30 p.m., Monday, April 17, 2023

Roll Call: Present --- Board Members Fissel, Sanford, Stewart, Wilson, Yoder. Visitors --- Mr. Hall, Mr. Wasson, Ms. Henry, Mr. Ely, Mr. Tipple, Christi Dodds, Jason Brown, Tina Williams, Jake Kennedy, Zach Horvath, Jordan Reser, Maggie Howard and family, and Max Varner and family.

### APPROVAL OF MINUTES

23-037 A motion was made by Stewart and seconded by Wilson to approve the minutes of the March 13, 2023, Board meeting.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

### AMENDMENT OF AGENDA

23-038 A motion was made by Stewart and seconded by Sanford to amend the April 17, 2023 agenda.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

### APPROVAL OF AGENDA

23-039 A motion was made by Wilson and seconded by Stewart to approve the agenda as presented.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

### PUBLIC PARTICIPATION

There was no public participation regarding the issue of re-employment of Pam Patton during her SERS Service Retirement.

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### HIGHLIGHTING BELLEONTAINE CITY SCHOOLS

Seniors of the Month, Maggie Howard and Max Varner were recognized.

Classified Employee of the Year, Tina Williams was recognized.

Jason Brown detailed two commemorative benches that were recently installed in front of the Austin Knowlton Fieldhouse to honor football standouts from the class of 1969, Jesse Williams and Gail Clark.

### COMMITTEE OF THE WHOLE

23-040 A motion was made by Sanford and seconded by Wilson to go into the Committee of the Whole.

- A. DECA National Trip, April 23-24 – Jake Kennedy
- B. School Fees 2023-2024 – Brad Hall/Shanel Henry
- C. Washington D.C. Trip – Jordan Reser

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-041 A motion was made by Stewart and seconded by Wilson to come out of the Committee of the Whole.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

### TREASURER'S REPORT

23-042 A motion was made by Sanford and seconded by Wilson to approve:

- A. Approval of Monthly Financial Reports

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

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23-043 A motion was made by Wilson and seconded by Sanford to approve:

B. 3<sup>rd</sup> Amended Certificate of Estimated Resources

The attached is the second amended official certificate of estimated resources for the fiscal year beginning July 1, 2022, as revised by the Budget Commission of Logan County, which shall govern the total of appropriations made at any time during the fiscal year.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-044 A motion was made by Sanford and seconded by Stewart to approve:

C. 3<sup>rd</sup> Supplemental Appropriation Resolution

BE IT RESOLVED by the Board of Education of the Bellefontaine City School District, Logan County Ohio, that to provide for the current expenses and other expenditures of the Board of Education, during the fiscal year ending June 30, 2023, the sums in the attached resolution be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during the fiscal year; and be it further

RESOLVED, that the Treasurer is directed to certify a copy of the 3<sup>rd</sup> Supplemental Appropriations Resolution to the Logan County Auditor.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-045 A motion was made by Wilson and seconded by Sanford to approve:

D. Certificate Required Under Section 5705.412, Revised Code

Subject to the approval of the Board, the Treasurer, Superintendent and board president are authorized to sign the following certificate as required under Section 5705.412, Revised Code, certifying the availability of funds to cover the 2<sup>nd</sup> Supplemental Appropriation Resolution.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

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### SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

#### A. Personnel

23-046 A motion was made by Sanford and seconded by Stewart to approve items 1-13.

##### 1. Professional Personnel – Resignations

Subject to the approval of the Board, the following resignations are hereby accepted effective on the date indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Shawn Congleton	Guidance Counselor	4/21/23*
Robyn Torres	Intervention Specialist	5/26/23

\*Resignation has been updated from previous Board approved date of 5/26/23.

##### 2. Professional Personnel – Leave of Absence

In accordance with the rules and regulations now in effect and subject to the approval of the Board, a leave of absence is hereby granted to the following staff member with the effective date indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kathryn Dixon	3 <sup>rd</sup> Grade	2/14/23

##### 3. Extended Contract – Appointments

Subject to the approval of the Board, the following person is hereby appointed for extended service in the public schools of the City School District of Bellefontaine for the 2022-2023 school year, and shall be compensated in accordance with the pay schedule now in effect or hereafter adopted by the Board.

<u>Name</u>	<u>Title</u>	<u>Days</u>
Jake Kennedy	Marketing Education	10

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### 4. Professional Staff – Long Term Substitute Pay Status

Subject to the approval of the Board, the following long-term teacher has substituted for 60 days in their current assignment and is eligible to have their per diem rate adjusted according to the teacher's salary schedule as indicated below:

<u>Name</u>	<u>Effective Date</u>	<u>Salary</u>
Derrick Linniman	3/17/23	\$36,685.00, BA/0 Yrs.

### 5. Professional Personnel – Home Instruction/Tutors

The Superintendent recommends that the following teacher be appointed as home/school tutor for the 2022-2023 school year at an hourly rate in accordance with the schedule now in effect or hereafter adopted by the Board.

Aidan Comstock

### 6. Summer School Personnel – Appointments

It is the recommendation of the Superintendent that the following teachers be employed to teach summer school for the 2023 session, at the rate approved in the Comprehensive Agreement.

Madeleine Beck	Chelsea Johnson
Sandi Chervenak	Tyler Johnson
Megan Cira - Administrator	Diann Jordan
Katie Cornell - Para	Rebecca King - Para
Catherine Eastman	Lisa Plank
Phil Forsythe	Joliece Reed
Tamara Frazier - Para	Jon Reminder
Carol Fultz	Ashley Reser
Lori Horn	Jenny Salyer – Administrator
DJ Howell	

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### 7. ABC K-Camp Personnel – Appointments

It is the recommendation of the Superintendent that the following teachers be employed to teach ABC K-Camp for the 2023 session, at the rate approved in the Comprehensive Agreement.

Kylie Croston  
Phil Forsythe  
Lori Horn – Para

Tracy Huffman  
Stacy Penhorwood  
Tammy Schneider – Para

### 8. Service and Support Personnel – Resignations

Subject to the approval of the Board, the following resignation is hereby accepted effective on the date indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Rhonda Judd	Educational Aide	5/25/23

### 9. Service and Support Personnel – Appointments

Subject to the approval of the board, the following persons are hereby appointed to the assignment as indicated, pending satisfactory clearance from the Bureau of Criminal Identification and Investigation, at the hourly rate of pay now in effect according to the position salary schedule or hereafter adopted by the Board, effective on the date shown with a one-year contract.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Deborah Dill	Educational Aide	3/13/23
Patricia St. Clair	Secretary II	8/29/23

### 10. Service and Support Personnel – Tutors

The Superintendent recommends that the following classified person be appointed as a school tutor for the 2022-2023 school year, at an hourly rate in accordance with the schedule now in effect or hereafter adopted by the Board.

Melanie Lehman

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11. Service and Support Personnel – Substitutes

Subject to the approval of the Board, the following persons are hereby appointed to the assignment as indicated for the 2022-2023 school year, pending satisfactory clearance from the Bureau of Criminal Identification and Investigation, at the hourly rate of pay now in effect or hereafter adopted by the Board.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Audra Boggs	Custodian	3/1/23
Martha Earick	Custodian	3/1/23
Kimberly Taylor	Custodian	3/23/23

12. Service and Support Personnel – Summer Technology Maintenance

Subject to the approval of the Board, the following person is hereby appointed to summer technology maintenance.

Karen Deer

13. Service and Support Personnel – Summer Maintenance

Subject to the approval of the Board, the following person is hereby appointed to summer maintenance.

<u>Name</u>	<u>Effective Date</u>
Stephen Funderburgh	4/1/23

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

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### B. Finance

23-047 A motion was made by Sanford and seconded by Wilson to approve:

#### 1. Resolution Authorizing Pepsi-Cola Agreement

WHEREAS, the Board of Education of the Bellefontaine City School District desires to obtain corporate financial support, commissions, and other benefits from the Pepsi-Cola Bottling Company of Southern Ohio, Inc. ("Pepsi-Cola") in exchange for granting "Pepsi-Cola" exclusive pouring rights within the District for a period of five (5) years; effective July 1, 2023.

NOW, THEREFORE, BE IT RESOLVED that the President and Treasurer of the Board are hereby authorized and directed to execute the distributed agreement with Pepsi-Cola and to do all things necessary and consistent with this resolution in order to effectuate such agreement.

It is found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board in compliance with all legal requirements including RC121.22.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-048 A motion was made by Sanford and seconded by Stewart to approve:

#### 2. Transfer of Funds

Subject to the approval of the Board, the Treasurer/CFO is authorized to make the following transfer to support district Permanent Improvement Projects.

<u>From</u>	<u>Account</u>	<u>To</u>	<u>Account</u>	<u>Amount</u>
001-0000	General Fund	003-0000	Permanent Improv. Fund	\$45,000.00

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.



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### OTHER ITEMS FOR PRESENTATION

#### A. Superintendent

23-049 A motion was made by Wilson and seconded by Sanford to approve:

1. Adoption of School Calendar for 2023-2024 & 2024-2025

The Superintendent recommends the attached calendars for adoption for the 2023-2024 and 2024-2025 school year.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-050 A motion was made by Sanford and seconded by Stewart to approve:

2. Approval of the DECA National Trip, April 23-24

It is the recommendation of the Superintendent to approve the 2022-2023 DECA National Trip.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-051 A motion was made by Stewart and seconded by Wilson to approve:

3. Adoption of Bellefontaine City Schools Student Electronic Devices Loan Agreement and Student Acceptable Use Policy for the 2023-2024 school year

It is the recommendation of the Superintendent that the Bellefontaine Board of Education approve the Bellefontaine City Schools Student Electronics Devices Loan Agreement and Student Acceptable Use Policy for the 2023-2024 school year.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

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23-052 A motion was made by Sanford and seconded by Stewart to approve:

4. Adoption of Elementary Student Handbook (K-5)

It is the recommendation of the Superintendent that the Bellefontaine Board of Education approve the 2023-2024 Elementary handbook (K-5).

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-053 A motion was made by Sanford and seconded by Stewart to approve:

5. Adoption of Middle School Student Handbook

It is the recommendation of the Superintendent that the Bellefontaine Board of Education approve the 2023-2024 Middle School handbook.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-054 A motion was made by Wilson and seconded by Stewart to approve:

6. Adoption of High School Student Handbook

It is the recommendation of the Superintendent that the Bellefontaine Board of Education approve the 2023-2024 High School handbook.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

23-055 A motion was made by Sanford and seconded by Stewart to approve:

7. Adoption of Board Policies

In a continuing effort to update and make current all Board of Education policies, the Board and its administrators have reviewed the following listed policies and recommend them for adoption.

<u>Policy No.</u>	<u>Description</u>
0131.1	TECHNICAL CORRECTIONS
2114	MEETING STATE PERFORMANCE INDICATORS

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### 7. Adoption of Board Policies (con't)

<u>Policy No.</u>	<u>Description</u>
2271	COLLEGE CREDIT PLUS PROGRAM
2412	HOMEBOUND INSTRUCTION PROGRAM
3120.09	Copy of VOLUNTEERS
4120.09	Copy of VOLUNTEERS
5310	HEALTH SERVICES
5460	GRADUATION REQUIREMENTS
5610	REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS
6325	PROCUREMENT – FEDERAL GRANTS/FUNDS
8120	Revised/Replacement VOLUNTEERS
8390	Copy of ANIMALS ON DISTRICT PROPERTY
8400	SCHOOL SAFETY
8420	EMERGENCY SITUATIONS AT SCHOOLS
8462	Copy of STUDENT ABUSE AND NEGLECT
7540	TECHNOLOGY
7540.01	TECHNOLOGY PRIVACY
7540.02	WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES
7540.03	Vol. 41, No. 2 – Technology Update – January 2023 Revised STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
7540.04	Revised STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN
8305	Vol. 41, No. 2, Technology Update – January 2023 Revised INFORMATION SECURITY
8315	Vol. 41, No. 2 – Technology Update – January 2023 Revised INFORMATION MANAGEMENT
9700.01	Revised ADVERTISING AND COMMERCIAL ACTIVITIES
3215	Revised TOBACCO USE PREVENTION
4215	Vol. 41, No. 2 – Tobacco – January 2023 Revised TOBACCO USE PREVENTION
5512	Revised TOBACCO USE PREVENTION
7434	TOBACCO USE PREVENTION
9160	Copy of PUBLIC ATTENDANCE AT SCHOOL EVENTS

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

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### 8. Committee Reports

Executive – Colin Yoder, Mark Fissel  
Finance – Mark Fissel, Karen Wilson  
Curriculum – Brenda Sanford, Karen Wilson  
Buildings and Grounds – Bryn Stewart, Brenda Sanford  
Legislative – Colin Yoder, Bryn Stewart

### B. Board of Education

#### 1. Reports

Ohio Hi Point Career Center – Anne Reames  
Student Liaison – Karen Wilson

### ADJOURNMENT

23-056 A motion was made by Sanford and seconded by Wilson to adjourn.

Roll Call: Yeas --- Fissel, Sanford, Stewart, Wilson, Yoder.  
Noes --- None. Motion carried.

  
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PRESIDENT – Colin Yoder

  
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TREASURER – Joshua Wasson