

- Caruthers Elementary
- Monroe Elementary
- Family Services Center

- Caruthers High School
- MARC Education Complex
- District Office



PURCHASE ORDER NUMBER: \_\_\_\_\_

### Purchase Order Requisition Form

VENDOR: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_ REQUESTED FOR: \_\_\_\_\_

FUNDING SOURCE(s)	%

GRADE/DEPT/CLASS: \_\_\_\_\_ ASSET TAG REQ'D  No. \_\_\_\_\_

QUANTITY	UNIT	UNIT PRICE	STOCK NUMBER	DESCRIPTION	AMOUNT

I CERTIFY THAT THE ABOVE MATERIALS WILL BE UTILIZED FOR THE ACTIVITIES DESCRIBED IN GOAL \_\_\_\_\_ SECTION \_\_\_\_\_ OF THE SCHOOL'S SINGLE PLAN FOR STUDENT ACHIEVEMENT.

PRINCIPAL'S OR DESIGNEE'S SIGNATURE	DATE
PROGRAM DIRECTOR'S SIGNATURE	DATE
BUSINESS MANAGER'S SIGNATURE	DATE

SUBTOTAL	\$
SALES TAX      7.975%	\$
FREIGHT	\$
GRAND TOTAL	\$