

A. W. BEATTIE CAREER CENTER

SECTION: OPERATIONS
 TITLE: CONTRACTED SERVICES/
 BACKGROUND CHECKS
 ADOPTED: June 24, 1999
 REVISED: April 25, 2013
 APPROVED: May 23, 2013
 REVISED &
 APPROVED: June 20, 2024

818. CONTRACTED SERVICES/BACKGROUND CHECKS	
<p>1. Purpose</p> <p>SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A, Sec. 6301 et seq</p> <p>SC 111</p>	<p>The Joint Operating Committee (JOC), in its effort to provide cost effective programs, may need to utilize contracted services. The JOC will monitor and evaluate such services to assure their effectiveness. This policy is to assist the JOC in procuring and maintaining qualified and legally-certified services.</p> <p>The Joint Operating Committee is required by law to ensure that independent contractors and their employees submit all required clearances as required by the Commonwealth of Pennsylvania.</p> <p>Independent contractors and their employees that have direct contact with children shall report, on the designated form, arrests and convictions as required by law. In addition, independent contractors and their employees are required to report to the Career Center within seventy-two (72) hours any arrest or conviction of any offense listed in Section 111(e) that occurs after September 28, 2011. Failure to accurately report such arrests and convictions may, depending on the nature of the offense, subject the individual to criminal prosecution and/or termination of employment.</p>
<p>2. Authority</p>	<p>All independent contractors and their employees who contract with the Career Center or are hired by the independent contractor after January 1, 1986, shall not do any work for, at, or on behalf of the Career Center until such independent contractor or employee of an independent contractor has complied with the mandatory background check requirements for criminal history and the Career Center has evaluated the results of that screening process.</p>
<p>3. Delegation of Responsibility</p> <p>SC 111</p>	<p>The Executive Director or designee shall ensure that all contractors submit a report of criminal history record information, an official child abuse clearance statement, and an FBI Fingerprint Clearance for each of the contractor's prospective employees prior to employment. The Career Center shall maintain a copy of the required information.</p>

Board Policy 610

Mandatory background check requirements for criminal history and child abuse shall be included in all bidding specifications for contracted services.

Failure to comply with this policy and the background check requirements by an independent contractor shall lead to cancellation of the contract.

The criminal history record information and the child abuse clearance statement shall not be required for a contractor's employees who have no direct contact with students. However, any contractor that has direct student contact will be required to complete child abuse report training as required by PDE.

References:

School Code - 24 P.S. Sec 111

State Board of Education Regulations - 22 PA Code Sec. 8.1 et seq.

Child Protective Services Law - 23 Pa. C.S.A. Sec. 6301 et. Seq.

Board Policy - 610