



PARENT & STUDENT HANDBOOK 2024-2025

3036 Thompson Avenue, Selma CA 93662

559-898-6500 selmausd.org

Edward Gomes, Superintendent

The Parent & Student Handbook contains extensive information concerning your student's education in Selma Unified School District and includes the Annual Notifications to Parents. Please review all of the information and contact your child's Principal or the Director of Student and Community Services if you have any questions.

Participation by parents in school activities is encouraged throughout the school year and research tells us that the more involved you are in your student's education, the better they will achieve. Your student's teacher or principal will be happy to discuss with you methods you and your family can take to enhance your student's success in school.

Vision

The Selma Unified School District will be the premier district in California, providing excellence in academics through challenging, rigorous and relevant instruction. Equity in access and excellence will be achieved in 21st century learning environments that support multiple pathways to college and career success for every student.

Mission

The mission of the Selma Unified School District is to provide a student-centered instructional program which allows students to reach their highest potential as contributing members of society.

Contact Information

Selma Unified District Office 559-898-6500
3036 Thompson Avenue, Selma, CA 93662

Leadership

Edward Gomes, Superintendent ed.gomes@selmausd.org

Jessica Villarreal, Assistant Superintendent, Business Services jessica.villarreal@selmausd.org

Raquel Hammond, Chief Academic Officer rhammond@selmausd.org

Wayne Dixon, Chief Human Resources Officer wdixon@selmausd.org

Helpful Phone Numbers

Child Nutrition 898-6513 **Transportation** 898-6534 **Special Education** 898-6500 ext. 46517
Student & Community Services 898-6500 ext. 46516 **Educational Services** 898-6500 ext. 46519
Foggy Day Line 898-6530 ext. 46593

Abraham Lincoln Middle School 898-6600
Garfield Elementary School 898-6740
Indianola Elementary School 898-6680
Roosevelt Elementary School 898-6700
Selma High School 898-6550
Wilson Elementary School 898-6730

Eric White Elementary School 898-6650
Heartland Alternative School 898-6670
Jackson Elementary School 898-6690
Selma Adult School 898-6590
Terry Elementary School 898-6710

Board of Trustees

Narinder Sahota, Joel Fedor, Estella Kessler, Rosemary Alanis, Mark Medina

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ATTENDANCE

CHOOSING YOUR CHILD'S SCHOOL

California law [Education Code §48980(i)] requires all school boards to inform each student's parents/guardians at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the ones assigned by school districts. Students who attend schools other than those assigned by the districts are referred to as "transfer students" throughout this notification. Parents who live outside the district may request transfers based on employment, childcare, or personal preference.

CHOOSING A SCHOOL WITHIN THE DISTRICT IN WHICH PARENTS/GUARDIANS LIVE

Intradistrict Transfers

Selma Unified School District allows the parents or guardian of each elementary school-aged child who is a resident in the district to apply for a transfer to any other elementary school, irrespective of the particular location of his or her residence within the district.

Enrollment in a school of choice shall be determined by lottery from the eligible applicant pool, and a waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year, unless a student moves into the district after August 1st, or it is in the best interest of the district.

This prohibits an evaluation of whether any student is, or should be, enrolled upon his or her academic or athletic performance. However, the school district may still employ existing entrance criteria for specialized schools or programs if the criteria are uniformly applied to all applicants.

The policy also provides that students who are currently residing in the attendance area of a school and enrolled within the first two weeks shall not be displaced by students transferring from outside the attendance area.

Selma Unified School District holds a lottery in August to provide a priority ranking for students wishing to transfer to a school other than the school of residence. Each child in a family is considered separately, and siblings of a student already attending a school are not given priority over any other student. No intradistrict transfers will be granted until after the first two weeks of school. All transfer requests must be received in the Student & Community Services Department no later than August 1st, unless residency was established after August 1st. (AR 5116.1)

Once enrolled, a student shall not be required to apply for readmission. However, the student may be subject to displacement due to excessive enrollment. Displacement occurs when enrollment at a school site exceeds the capacity of the site/classroom. Enrollment is limited to 24 students TK-3, and 32 students 4-12. Procedures for displacement include a review of enrollment date, intradistrict and interdistrict transfer status. (Selma USD AR 5116) If a student is displaced, a "call back" list will be maintained by each school site and if an opening occurs at a school site, the school will contact the parent/guardian to inform them of the opening and if the parent is interested in having the child return to the original school site.

CHOOSING A SCHOOL OUTSIDE THE DISTRICT IN WHICH PARENTS/GUARDIANS LIVE

Interdistrict Transfers

Interdistrict transfers allow for students who reside in one district to attend school in another district. Interdistrict transfers must originate with the district of residence and must be renewed annually. Approved interdistrict transfers granted by the district may be revoked due to inappropriate behavior, poor attendance, poor academic performance, or impaction in a program, class, or grade level. An accounting is kept of all requests made for transfers, including a record of all dispositions made of those requests, such as the number of requests granted, denied, and withdrawn, the number of students transferred out of the district; and the number of students transferred into the district. All of this information is reported to the governing board of the district at an open meeting of the governing board, after which the same information is reported to the superintendent of public instruction. BP/AR 5117

Applications for interdistrict transfers may be obtained by contacting Student & Community Services at 559-898-6500

RESIDENCY REQUIREMENTS

A student has complied with the district's residency requirements if he/she has met any of the following criteria:

1. The student's parents/guardians reside within district boundaries.
2. The student is placed within district boundaries in a licensed children's institution or foster home.
3. The student has been admitted on an interdistrict transfer.
4. The student is an emancipated minor RESIDING within district boundaries.
5. The student lives with an adult caregiver within district boundaries.
6. The student resides in a state hospital located within district boundaries.
7. The student is confined to a hospital or residential health facility within district boundaries.

In addition, district residency status may be granted to a student whose parent/guardian is employed a minimum of 10 hours during the school week within district boundaries (Allen Bill Transfers)

Prior to admission, students shall provide proof of residency. Reasonable evidence of residency may be established by documentation including, but not limited to, any of the following:

1. Property tax payment receipts
2. Rent payment receipts
3. Utility service payment receipts
4. Pay Stub
5. Voter Registration
6. Correspondence from a government agency
7. If the student is an unaccompanied youth as defined in 42 USC 11434a, a declaration of residency executed by the student.

Declaration of Residency will be required if proof of address is not under parent/guardian name. This form can be picked up at the Selma Unified District Office

If a family's address cannot be verified by any of the above, the child's attendance at the school is subject to the district's enrollment priorities and available space.

If any district employee reasonably believes that the parent/guardian of a student has provided false evidence of residency, the Superintendent or designee shall make reasonable efforts to determine that the student meets legal residency requirements.

RESIDENCY INVESTIGATIONS – EC 48204.2

If a school district elects to undertake an investigation, as specified, require the governing board of the school district to adopt a policy regarding the investigation of a pupil to determine whether the pupil meets the residency requirements for school attendance in the school district before investigating any pupils. Requires the policy to, among other things, identify the circumstances upon which the school district may initiate an investigation, describe the investigatory methods that may be used, including whether the school district will be employing the services of a private investigator, prohibit the surreptitious photographing or video-recording of pupils who are being investigated, as provided, and provide for an appeal process, as specified. Requires the policy to be adopted at a public meeting of the governing board of the school district.

EDUCATION OF HOMELESS YOUTH – 42 USC 11432

The McKinney-Vento Homeless Assistance Act for Homeless Children and Youth entitles all homeless school-aged children to the same free and appropriate public education that is provided to non-homeless students. Every school district must appoint a liaison to assist these students.

A homeless student is defined as a person between the ages of birth (Early Head Start and Head Start Programs) and twenty-two (special education students) who lacks a fixed, regular, and adequate nighttime residence and may temporarily:

- Live in an emergency or transitional shelter; abandoned building, parked car, or other facility not designed as a regular sleeping accommodation for human beings;
- Live "doubled-up" with another family, due to loss of housing stemming from financial problems (e.g., loss of job, eviction, or natural disaster);
- Live in a hotel or motel;
- Live in a trailer park or campsite with their family;
- Have been abandoned at a hospital;

- Be awaiting foster placement in limited circumstances;
- Reside in a home for school-aged, unwed mothers or mothers-to-be if there are no other available living accommodations; or
- Be abandoned, runaway, or pushed out youth or migrant youth that qualifies as homeless because he/she is living in circumstances described above.

A homeless student has the right to attend either the school of origin, defined as the school that the student was last enrolled or attended when last housed or any school attended in the past fifteen (15) months; or the current school of residence. If a dispute arises over school selection or enrollment, the parent/guardian has the right to dispute the school's decision by contacting the district's homeless liaison and following the district's dispute resolution policy.

The law requires the immediate enrollment of homeless students, which is defined as "attending class and participating fully in school activities". Schools cannot delay or prevent the enrollment of a student due to the lack of school or immunization records or other documentation usually required for enrollment. It is the responsibility of the district homeless liaison to refer parents to all programs and services for which the student is eligible. Referrals may include, but is not limited to: free nutrition, special education services, tutoring, English Language Learners programs, Gifted and Talented Education program, preschool, before and after school services or any other program offered by the school or district. The district shall ensure that transportation is provided, at the request of the parent/guardian/unaccompanied homeless youth, to and from the school of origin, if feasible.

Unaccompanied youth; such as teen parents not living with their parent or guardian or students that have runaway or have been pushed out of their homes, have access to these same rights. A homeless student that transfers schools after the second year of high school, and is greatly deficient in credits may be able to graduate within four years with reduced state requirements. School districts are required to issue and accept partial credit for courses that have been satisfactorily completed.

SCHOOL ABSENCES

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. BP 5113 (Education Code 46010, 48216, 48205). After attendance is taken each morning, parent notification will be made using an automated notification system when a child is absent and the school has not been notified of the absence.

Excused Absences

A student's absence shall be excused from school when the absence is: (CA Ed Code 48205) Section 48200

1. Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
2. Due to quarantine under the direction of a county or city health officer.
3. For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
4. For the purpose of attending the funeral services of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
5. For the purpose of jury duty in the manner provided for by law.
6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.
7. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
8. For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
9. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has

immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

10. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
11. For the purpose of participating in a cultural ceremony or event.
12. (A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.
(B) (i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one schoolday-long absence per school year. (ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.
13. Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260. (b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence. (c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester. (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments. (e) For purposes of this section, the following definitions apply: (1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls. (2) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people. (3) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

A student absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a Student is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the Student missed during the absence.

Students who miss school work because of unexcused absences may be given the opportunity to make up missed work for full or reduced credit. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.

Excused Absences for Political or Civic Events (Senate Bill 955): Middle and high school students may attend political or civic events for one day per year as an excused absence. Schools may authorize more time off for these purposes.

HABITUALLY TRUANT

Students shall be classified as habitual truant if absent from school without a valid excuse three full days in one school year, or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. Such students shall be reported to the Superintendent or designee. (Education Code 48260)

School absences should be verified within two (2) school days after the student returns. Any absence not verified as excused, parent noted illness, unexcused, or tardy shall be recorded as truant until the absence is cleared. Absences may be verified by any of the following methods:

1. Parent/guardian
2. Signed doctor's note
3. School or public health nurse
4. Attendance supervisor
5. Principal
6. Teacher
7. Designated district employee

EXTENDED VACATIONS

Elementary students may lose their spaces; middle and high school students are not guaranteed the same schedule upon return. Such absences are unexcused; work will not be given in advance, nor will work be allowed to be made up, including final exams. The absences may prevent your student from participating in commencement exercises.

ATTENDANCE ACCOUNTING IN GRADES TK-6

Attendance shall be taken daily in the first period class with absences properly recorded by the teacher. The parent or guardian will be responsible for clearing the absence by calling the school, or sending a note with the student. Any absence not cleared within two (2) school days after the student returns shall be marked as a truancy until the absence is cleared. Once a student returns to school, the reason(s) for his or her absence will be noted on the attendance record. Monthly reports shall be compiled, as required by law, with the proper information reported to the Finance Department. An automated call will be made within one hour of the start of school for students marked absent to class.

ATTENDANCE ACCOUNTING IN GRADES 7-12

Period by period attendance shall be taken daily with absences properly marked sent to the office.

The parent or guardian will be responsible for clearing the absence by calling the school or sending a note with the students. Any absence not cleared within two (2) school days after the student returns shall be marked as a truancy until the absence is cleared. Once a student returns to school, the reason(s) for his or her absence will be noted on the attendance record. Monthly reports shall be compiled, as required by law, with the proper information reported to the Finance Department.

When a student has problematic unexcused absences, a student may be assigned to Saturday School. A student may make up one day's absence for each day completed at Saturday School.

At Abraham Lincoln Middle School, one day's absence is equal to 7 periods of absence. At Selma High School, one day's absence is equal to 6 periods of absence. An automated call will be made within one hour of the start of school for students marked absent to class.

CONTINUATION/ALTERNATIVE EDUCATION (7-12)

Period by period attendance shall be taken daily with absences properly marked sent to the office.

The parent or guardian will be responsible for clearing the absence by calling the school. Any absence not cleared within two (2) school days after the student returns shall be marked as a truancy until the absence is cleared. Once a student returns to school, the reason(s) for his or her absence will be noted on the attendance record. Monthly reports shall be compiled, as required by law, with the proper information reported to the Finance Department. An automated call will be made within one hour of the start of school for students marked absent to class.

ATTENDANCE REQUIREMENTS FOR PARTICIPATION IN 8TH GRADE PROMOTION

Students may not miss more than 10 days (70 periods) during their 8th grade year, excluding absences verified in writing by a licensed medical provider and absences due to school-related activities approved by site administration.

Students may make up absences that exceed the numbers designated above by attending unassigned Saturday School sessions. Unassigned Saturday School is defined as voluntary attendance at Saturday School that is not assigned due to a disciplinary action. Attendance at four hours of Saturday School will constitute one (1) day or seven (7) periods of absence. Eighth grade students with more than twenty (20) days of absences for both years will not be eligible to participate in the eighth-grade promotion ceremony and the eighth-grade trip.

Appeal Process: Extenuating, unforeseen circumstances may arise that prevent a student from attending school and/or from making up days during Saturday School. A parent of an 8th grade student may file an appeal to this policy if he/she believes that such circumstances exist and a meeting with the school principal has taken place. A parent must submit a letter to the Director of Student and Community Services citing the reasons for the student's absences and provide documentation to verify the absences and the inability to attend Saturday School. The Superintendent/Designee will determine if the circumstances warrant participation in the promotion ceremony.

ATTENDANCE REQUIREMENTS FOR PARTICIPATION IN COMMENCEMENT EXERCISES FROM SELMA HIGH & HEARTLAND

Students may not miss more than 40 days (240 periods) of school, excluding absences verified in writing by a licensed medical provider and school-related activities approved by site administration.

Students may make up absences that exceed the numbers designated above by attending unassigned Saturday School sessions. Unassigned Saturday School is defined as voluntary attendance at Saturday School that is not assigned due to disciplinary action. Attendance at four hours of Saturday School will constitute one (1) day or six (6) periods of absence. Students may make up a maximum of 30 school days (180 periods) per school year or a total of 120 days (720 periods) over four years by successfully completing unassigned Saturday School sessions.

Appeal Process: Extenuating, unforeseen circumstances may arise that prevent a student from attending school and/or from making up days during Saturday School. A parent of a graduating senior may file an appeal to this policy if he/she believes that such circumstances exist and a meeting with the school principal has taken place. A parent must submit a letter to the Coordinator of Pupil

Services citing the reasons for the student's absences and provide documentation to verify the absences and the inability to attend Saturday School. The Superintendent/Designee will determine if the circumstances warrant participation in commencement exercises.

ABSENCES FOR OBTAINING CONFIDENTIAL MEDICAL SERVICES WITHOUT PARENTAL OR GUARDIAN CONSENT

School authorities may excuse any pupil in grades 7-12 from school for the purpose of obtaining confidential medical service without the consent of the pupil's parent or guardian (Education Code 46010.1).

MINIMUM DAYS AND PUPIL-FREE STAFF DEVELOPMENT DAYS

A copy of the District's ensuing school calendar is attached. If any more minimum days or pupil-free staff development days are scheduled following circulation of this notice, parents/guardians will be notified as soon as possible. During the regular school year, the Flex Schedules (early dismissal on Tuesdays) will be canceled if a Foggy Day Schedule is called on a Tuesday.

EXCUSE FROM INSTRUCTION ON RELIGIOUS (MORAL) GROUNDS

Whenever any part of the instruction in health, family life education, or sex education conflicts with the beliefs of the parent or guardian or any pupil, the pupil, on written request, shall be excused from the part of the training which conflicts with such religious training and beliefs (Education Code 51240).

ABSENCE FOR RELIGIOUS PURPOSES

A pupil, with the written consent of a parent or guardian, may be excused from school in order to participate in religious exercises for four (4) or fewer days per school year, provided the pupil attends school at least the minimum day for his/her grade (Education Code 46014).

FOGGY DAY SCHEDULES

Foggy Day Schedule telephone number: 898-6530. When foggy weather conditions make it unsafe to operate a school bus, buses will be delayed. Buses will either be delayed or canceled. The decision for a foggy day schedule will be made before 6:30 a.m.

Announcements of a foggy day schedule "A", "B", or "C" will be made using the district automated messaging system as well T.V. and radio as follows:

T.V Channels 18, 24, 26, 30, and 47 – Fresno (Channel 18 is the main source for information)

Radio KMJ 580 AM - Fresno.

The district's automated calling system will also be used to contact each family to notify them when a foggy day schedule is called along with any updates. In order to receive these messages, parents must provide a working telephone number and keep contact information currently throughout the school year.

The following describes the guidelines and schedules for both classes and transportation during such times:

Selma A 6:30 a.m.

Schools open at regular time.

One hour, forty- five-minute delay for bus riders; field trips delayed.

Selma B 8:30 a.m.

Schools open at regular time. Transportation to school for bus riders canceled; field trips canceled. Transportation home from school will be furnished.

Selma C 12:30 p.m.

Schools open at regular time. All transportation canceled for bus riders for the entire day, including field trips.

CHILD NUTRITION

The Child Nutrition Department is passionate about serving your child healthy and delicious meals to prepare them to learn in the classroom. You can be confident when your child dines with us that our meals meet the high nutrition standards of the Healthy Free Kids Act.

All school sites throughout our district are covered under the Community Eligibility Provision (CEP) which allows each child to eat at no cost every school day for Breakfast, Lunch, and After school Supper. No lunch application needs to be completed.

If your child has any food allergies or medically- ordered special meal needs, please obtain a **Medical Statement to Request Special Meals** from your physician to sign so we can make accommodations. These forms can be obtained in the Child Nutrition office or at your school site.

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religious creed, disability, age, political beliefs and reprisal or retaliation for prior civil rights activity.

To file a program discrimination complaint, a complainant should complete a Form AD 3027, USDA Program Discrimination Complaint Form, which can be obtained online, from any USDA office, by calling (866)632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number and written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD 3027 form or letter must be submitted to USDA by:

Mail:

U. S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW
Washington, D.C. 20250-9410 or

Fax: (833) 256-1665 or (202) 690-7442

Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Nutrition Program

Nutritious meals are provided at each school for needy pupils (Education Code 49510)

FAMILY INVOLVEMENT

PARENT & STUDENT RIGHTS

The Board of Education encourages parents/guardians and interested members of the community to visit the schools and view the educational program. To ensure minimum interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days.

Visits during school hours should be first arranged in advance with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during non-instructional time.

Safety of our students is our highest priority and all visitors are required to register in the front office immediately upon entering any school building or grounds. Selma Unified School District employees need to be sure of who is in our schools and for what purpose. A visitor management system will provide a consistent mechanism for tracking visitors and volunteers across the district while keeping away people who may present a danger to students and staff members.

Selma Unified School District has adopted the V-Soft Raptor System (Raptor), from Raptor Technologies for its electronic visitor management system. The system quickly prints visitor badges that include a photo, the name of the visitor, time, date, and purpose or visit destination. This will allow all district employees who see visitors to quickly know who they are and where they should be in our school. Any visitors in other locations will be directed to their proper destination and anyone not wearing a badge will be escorted to the office to acquire one. The system is capable of performing electronically checks of persons against known sexual predator/offender databases. The overall goal is to better control access to any Selma USD school/facility; thus, providing enhanced protection for our students and staff.

Visitors to school sites will be asked to provide a form of government issued identification. This identification will be scanned into the system, and the Raptor system will perform a national sex offender check on every visitor every time they enter the building based on first name, last name and Date of Birth. If a match is found, school administrators and law enforcement personnel can take appropriate steps to keep the schools safe. If no match is found, the system will log the time, date, and check-in and checkout times of the visit and print a custom visitor label.

The Superintendent or designee shall post at every entrance to each school and school grounds a notice setting forth visitor registration requirements, hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements. (Penal Code 627.6) Unless otherwise directed by the principal or designee, a staff member shall accompany visitors while they are on school grounds. No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission. (Education Code 51512)

VISITOR REGISTRATION PROCEDURE

All visitors to a school site, including Selma Unified Staff members not assigned to the school site will follow the same procedures of checking into a school sites office and presenting a government issued photo identification. BP/AR 1250

VISITORS/PARENTS/GUARDIANS OF STUDENTS AT THE SCHOOL/FACILITY

- Visitors will be asked to provide identification whenever they enter a school site/facility and follow health and safety guidelines. This includes when they arrive at a site to pick up a child, or visiting a campus. The individual will be verified on the students record.
- All parents/guardians attempting to gain access to the school/facility for the first time will present a valid driver's license (any state) or official state/ government photo identification card (any state) for scanning using the electronic visitor management system. Parents/guardians refusing to produce such ID may be asked to leave the school/site as their identity cannot be verified. School principals and site administrators may allow limited access based on their personal understanding of the situation and/or knowledge of the person in question. Such persons, however, should be manually entered into the system and have their names checked by the sexual offender/predator database. (Penal Code 627.3)

School officials conducting visitor check in and scan processes will verify scan results and verify the nature of the visit. If the scan is negative and the visit meets school/site criteria, the visitor will be allowed appropriate access after receiving an appropriate visitor's badge.

DENIAL OF VISITOR REGISTRATION

The following provisions of law shall apply to visitors:

1. The principal or designee may refuse to register any visitor if he/she reasonably concludes that the visitor's presence or acts would disrupt the school, students, or employees; would result in damage to property; or would result in the distribution or use of a controlled substance. The principal or designee or school security officer may revoke a visitor's registration if he/she has a reasonable basis for concluding that the visitor's presence on school grounds would interfere or is interfering with the peaceful conduct of school activities or would disrupt or is disrupting the school, students or staff.

2. The principal or designee may request that a visitor who has failed to register, or whose registration privileges have been denied or revoked, promptly leave school grounds. When a visitor is directed to leave, the principal or designee shall inform the visitor that if he/she reenters the school within seven days he/she will be guilty of a misdemeanor subject to a fine and/or imprisonment.

CLASSROOM OBSERVING

Parents have the right to visit their child's classroom to observe activities. Visits during school hours should be first arranged with the teacher and principal or designee.

TEACHER CONFERENCING

Parents have the right to request a conference with their child's teacher(s) or the principal. Parents should contact the school to schedule a date and time convenient to all participants.

VOLUNTEERING

Parents have the opportunity to volunteer their time and resources for the improvement of school facilities and programs. Parents should contact the school to determine the terms and conditions of this service. Parents wishing to volunteer must complete a Volunteer Application. Volunteers will need to check in with the office each visit and are required to be processed by the visitor management system. (BP 1250) A copy of the Volunteer form may be obtained at your child's school.

SAFE SCHOOL ENVIRONMENT

Parents have the right, and are entitled to, the assurance of a safe and supportive learning environment for their child.

COUNCILS AND COMMITTEES

Parents have the right to participate as a member of a parent advisory committee, school-site council, or site-based management leadership team in accordance with established rules and regulations for membership. Parents also have the right to attend at least two meetings per year scheduled by the school to get information on school issues and activities.

POLICY DEVELOPMENT

Parents and guardians have the right, and should be given the opportunity, to work in a mutually supportive and respectful partnership with the school to help their child succeed. The governing board of each school district shall adopt a jointly created policy that outlines how parents and guardians, school staff, and students may share the responsibility for the intellectual, physical, emotional, social development, and well-being of their students.

This policy shall include, but is not limited to:

1. How parents/guardians and the school will help students to achieve academic and other standards.
2. How the school will provide high-quality curriculum and instruction in a supportive learning environment to all students enrolled.
3. What parents and guardians can do to support their child's learning environment, including but not limited to:
 - Monitoring school attendance
 - Monitoring homework completion
 - Encouraging participation in extracurricular activities
 - Monitoring and regulating television viewing and other screen time
 - Planning and participating in activities at home supportive of classroom activities
 - Volunteering at school
 - Participating in decision-making processes at school

RESOURCES AND INFORMATION

To obtain information on parents' rights or family involvement issues, contact the Title I Program and Guidance Office, California Department of Education, 1410 N Street, Sacramento, CA 95814 or call 916-319-0917.

BEYOND HIGH SCHOOL

Students and parents have the right to be informed of college entrance requirements. It is critically important to know how to assist those students who choose to pursue a college education. Students and parents need to know the series of college preparatory classes to take in high school. One of the things that makes the public higher education systems in California the best in the world is the high standards that UCs and CSUs require for admission. The University of California (UC) and California State University (CSU) require entering freshmen to complete certain courses in high school, commonly known as the “A-G requirements” because of the letter each subject area is assigned:

- A. History/Social Science - 2+ years including 1 year of World, 1 year of US and/or Government
- B. English - 4 years of college preparatory English
- C. Mathematics - 3+ years of including topics covered in basic and advanced algebra and two-and three-dimensional geometry
- D. Laboratory Science - 2+ years of laboratory science in at least 2 of the 3 disciplines of biology, chemistry and physics
- E. Language Other than English - 2+ years of the same language (other than English)
- F. Visual/Performing Arts - 1+ years of dance, music, or visual arts.
- G. College Preparatory Elective - 1+ years (additional year of any requirement above or other elective)

To receive “A-G” credit, a high school course must be certified through the UC course approval process. To be considered for admission to a UC or CSU, high school students must take a minimum of 15 UC approved college preparatory classes. Students must earn a minimum of a “C” grade in the A-G courses in order for the course to count towards meeting the requirement. To be eligible for admission to a University of California campus, students must also earn a grade point average (GPA) of 3.0 or better in these courses. A barrier is the grade of ‘D’ for which a student gets credit toward high school graduation but not toward the A-G requirements.

Students must also take and submit scores from either the Scholastic Aptitude Test (SAT) or the American College Test (ACT). Your student’s high school counseling office can provide the testing dates and locations.

CAREER COUNSELING & COURSE SELECTION – EC 221.5(D)

Commencing grade 7, school personnel shall assist pupils with course selection or career counseling, exploring the possibility of careers, or courses leading to careers based on the interest and ability of the pupil and not on the pupil’s gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

CHILD ABUSE REPORTING

Guidelines for filing a complaint of child abuse against a school employee or other person that commits an act of child abuse at a school site have been adopted. A copy is available through the District Office in the parent/guardian’s primary language (Education Code 33308.1).

UNIFORM COMPLAINT PROCEDURES

Board policy contains uniform complaint procedures which apply to all state and federal categorical programs requiring formal complaint procedures regarding alleged acts of discrimination on the basis of ethnic group identification, religion, age, sex, and color, and physical or mental disability. (5 CCR 4622). Director of State & Federal 559-898-6500 ext. 46523 The Uniform Complaint Form and Procedures can be found on the Selma Unified website under Uniform Complaint Procedures.

MEGAN’S LAW

As part of compliance with Megan’s Law, Selma Unified School District will establish an ongoing relationship with law enforcement officials to coordinate the receipt of information when a registered sex offender moves into the School District. The contact person for the district is the Director of Student & Community Services.

It is the local law enforcement agency’s responsibility to assess the relative danger of an offender and to notify the public upon determination of a risk. Parents and guardians who have a question about an offender have the right to contact law enforcement for additional information. The local contact number for the Selma Police Department is 559-896-2525. Another way to find out information about a possible offender is to access the Megan’s Law website at www.meganslaw.ca.gov.

When the district is notified by law enforcement of a registered offender, the Superintendent will determine which of the following people, if any, should be notified: principal of the school, teachers and classified staff responsible for visitor registration, security staff, bus drivers and/or yard supervisors. Any broader notification will be conducted by the local law enforcement agency.

MIGRANT EDUCATION – EC 54444.2

Requires a school district receiving migrant education funds or services to actively solicit parental involvement in the planning, operation, and evaluation of its programs through the establishment of, and consultation with, a parent advisory council. Requires notice to parents, in language they understand, that parents have sole authority to decide composition of council.

NONDISCRIMINATION

The Selma Unified School District is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from unlawful discrimination, intimidation, harassment, and bullying including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. Designated Compliance Officer: Chief Human Resources Officer Wayne Dixon, wdixon@selmausd.org 559-898-6500

HEALTH

CHILD HEALTH AND DISABILITIES PREVENTION PROGRAM

All TK and kindergarten pupils are required to have a physical examination prior to enrollment. Free health screening is available through the local health department. State law requires all first-grade students to have a physical within 18 months prior to starting 1st grade and will have 90 days to turn in proof of a physical exam after the start of school. Failure to comply with this requirement may result in up to 5 days exclusion from first grade. (H. & S. C. 324.2 and 324.3).

CONCUSSION AND HEAD INJURIES – EC 49475

A concussion is a brain injury that can be caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. Even though most concussions are mild, all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. A school district that elects to offer athletic programs must immediately remove from a school-sponsored athletic activity for the remainder of the day an athlete who is suspected of sustaining a concussion or head injury during that activity. The athlete may not return to that activity until he or she is evaluated by, and receives written clearance from, a licensed healthcare provider. On a yearly basis, a concussion and head injury information sheet must be signed and returned by the athlete and the athlete's parent or guardian before the athlete's initiating practice or competition. This requirement does not apply to an athlete engaging in an athletic activity during the regular school day or as part of a physical education course.

CONFIDENTIAL MEDICAL SERVICES – EC 46010.1

School authorities may excuse any pupil in grades 7-12 from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian.

EMERGENCY TREATMENT FOR ANAPHYLAXIS – EC 49414, BP 4119.21

Anaphylaxis is a severe and potentially life-threatening allergic reaction that can occur after encountering an allergic trigger, such as food, medicine, an insect bite, latex or exercise. Symptoms include narrowing of the airways, rashes or hives, nausea or vomiting, a weak pulse and dizziness. It is estimated that approximately 25% of the anaphylactic reactions occur during school hours to students who had not previously been diagnosed with a food or other allergy. Without immediate administration of epinephrine followed by calling emergency medical services, death can occur. Being able to recognize and treat it quickly can save lives. Recent changes to EC 49414 now require school districts to

provide epinephrine auto-injectors to school nurses and trained personnel and authorizes them to use epinephrine auto-injectors for any student who may be experiencing anaphylaxis, regardless of known history.

ENTRANCE HEALTH SCREENING – HSC 124085, 124100, and 124105

State law requires that the parent or legal guardian of each pupil provide the school documentary proof that the pupil has received a health screening examination by a doctor within 90 days after entrance to first grade. Pupils may be excluded up to 5 days from school for failing to comply or not providing a waiver. Free health screening is available through the local health department.

EXEMPTION FROM PHYSICAL EXAMINATIONS

Upon receipt of a written request, the parent can exempt a child from all physical examinations. However, the child may be sent home if there is a good reason to believe that the child is suffering from a recognized contagious or infectious disease. (Education Code 49451).

HEAD LICE

If a student is found with active, adult head lice or live nits, s/he shall be excluded from attendance. The parent/guardian of an excluded student shall receive information about recommended treatment procedures and sources of further information. The student shall be allowed to return to school the next day and shall be checked by the nurse or designee before returning to class.

The principal and school nurse shall work with the parents/guardians of any student who has been deemed to be a chronic head lice case in order to help minimize the student's absences from school. When two or more students in any class have been identified as having a head lice infestation, all students in the class shall be examined. In consultation with the school nurse, the principal may also send information about head lice home to all parents/guardians of the students in that class. Staff shall maintain the privacy of students identified as having head lice and excluded from attendance. BP 5141.33

HIV/AIDS PREVENTION

California requires districts to teach HIV/AIDS prevention education (Education Code 51931(d)). The district's curriculum shall be aligned with the state's content standards, based on medically accurate and factual information, and designed to teach students to make healthy choices and reduce high-risk behaviors. The district's program shall comply with the requirements of law, Board policy, and administrative regulation and shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.

Students in grades 7-12 shall receive instruction in sexual health and HIV/AIDS prevention at least once in middle school and once in high school unless a parent/guardian requests in writing that his/her child be excused from participating in HIV/AIDS prevention or sexual health education. Students so excused by their parents/guardians shall be given an alternative educational activity. (Education Code 51240, 51939)

IMMUNIZATION FROM COMMUNICABLE DISEASE

In the event that the school district should participate in an immunization program for the purposes of prevention and control of communicable diseases, your child will only participate if you have provided specific written consent (Education Code 49403).

Students entering school must show proof of immunization against diphtheria, tetanus, pertussis, polio, rubella, mumps, measles, hepatitis B and chickenpox. They must also show proof that they are free of tuberculosis. As of July 1, 2016, the state eliminated personal and religious exemptions from immunization requirements for children in child care and public and private schools. Any personal belief exemption submitted prior to July 1, 2019, is valid until a student reaches TK or 7th grade. Students enrolled in a home-based private school or an independent study program who do not receive classroom-based instruction are not required to have immunizations. Medical exemptions will require a written statement from a licensed physician (M.D. or O.D.) stating the physical condition or medial circumstances which preclude the student from immunizations, which vaccines are being exempted, whether exemption is permanent or temporary and if temporary an expiration date no more than 12 calendar months from the date of signing. (SB277).

MENSTRUAL EQUITY FOR ALL ACT

The Menstrual Equity for All Act (AB 367) expands access to free menstrual products in California public schools. All California public schools serving any grade 6-12, are required to comply with this law and must provide free and accessible menstrual products— defined as both pads and tampons—in all women’s restrooms and all-gender restrooms, and in at least one men’s restroom. In addition, schools are required to post clear and visible notices letting students know about their right to access free menstrual products. The notice must be posted in all applicable restrooms and include the text of Education Code § 35292.6 as well as contact information, including both a telephone number and email address, for the school personnel responsible for ensuring menstrual products are stocked.

ORAL HEALTH ASSESSMENT – EC 49452.8

Record of a dental assessment done by a dental professional is required for all kindergarteners and first graders attending public school for the first time. Dental assessments must be completed in the 12 months prior to entry or by May 31st of the pupil’s first school year.

ADMINISTRATION OF MEDICATION AT SCHOOL

1. Medication

Education Code Section 49423 defines certain requirements for administration of medication “. . . any pupil who is required to take, during the regular school day, medication prescribed for him by a physician, may be assisted by the school nurse or other designated school personnel if the school district receives (1) a written statement from a physician detailing the method, amount, and time schedules by which such medication is to be taken and (2) a written statement from the parent or guardian of the pupil indicating the desire that the school district assist the pupil in the matter set forth in the physician’s statement.”

This requirement includes all prescription and over the counter drugs such as antibiotics, bee sting kits, asthma inhalers, aspirin, Tylenol, other pain relievers, cough drops, cough syrups, ointments, lotions, cold tablets, eye drops, antacids, etc. Children needing medication during the school day must have the following information available to the school before the school can assist:

- A “Medication at School” form may be obtained at school. Please complete the top portion of the form and have your physician complete the lower portion.
- Physician’s written authorization which includes name of medication, amount to be given, frequency of medication, and how it is to be given.
- Medication must be in a bottle from the pharmacy with the child’s name, medication, dose, and the physician’s name. If the medication is an inhaler, the pump must be labeled with this information.
- All medicine sent to school shall be given to the school secretary or nurse. Students need to be responsible for going to the office to take their medicine.
- By law, no exceptions can be made to these rules. If they are not followed, we CANNOT administer your child’s medication at school. It will then be necessary for you to come to the school and administer the medication. Parents cannot request school personnel to change medications amounts or frequency without a new physician’s written authorization.

Parents/guardians may request in writing that their child be allowed to self-administer, monitor, or treat his/her existing medical condition. The parent/guardian shall also provide a written statement from the student’s authorized health care provider acknowledging that the student is capable of self-administering the medication and that the health care provider has trained the student in self- administration (BP & AR 5141.21).

Pursuant to Ed Code 49480, The parent or legal guardian of any public-school pupil on a continuing medication regimen for a non- episodic condition, shall inform the school nurse or other designated certificated school employee of the medication being taken, the current dosage, and the name of the supervising physician.

2. Emergencies

In order to contact you in case of illness, or injury, we must have a current telephone number, address, and alternative telephone number of a relative or friend.

Please update the contact section of the data confirmation as thoroughly as possible and update when any changes occur.

3. Illness

An ill child should remain home for a more rapid recovery and to prevent spreading of any communicable conditions to other children.

The Selma Unified School District recommends that a child should not come to school if the child has any of the following symptoms:

sore throat	rash with fever	cough	earache	diarrhea
stomachache	headache	red eyes	nausea or vomiting	
sneezing & runny nose		fever at or over 100.4	temperature OR	

not feeling well or any other symptoms of illness, etc.

If a child is free from the above symptoms and has had a normal temperature for 24 hours, he/she may return to school.

If a child has a seasonal allergy that gives some of the above symptoms, please send him/her to school, but write a note indicating it is an allergy.

If your child is not attending school due to a serious illness or hospitalization, please contact your school nurse (via telephone or written message).

THE SEIZURE SAFE SCHOOLS ACT

Education Code (EC) Section 49468-49468.5 authorizes a local educational agency (LEA) to designate volunteer personnel to receive initial and annual refresher training regarding the emergency use of anti-seizure medication. Parents may give the school district authorization to have a trained volunteer administer anti-seizure medication. For information on volunteer training for anti-seizure medication administration, please contact Selma Unified Health Services at 559-898-6500.

SMOKE FREE ENVIRONMENT

Selma Unified School District is a “smoke free environment.” No tobacco products are permitted on any school property or in any school vehicle. This includes activities sponsored by the school district such as football games, dances, open houses, adult school, field trips, etc. We thank you for your cooperation in supporting our efforts to provide a healthy environment for our children.

TYPE 2 DIABETES INFORMATION

Description

Type 2 diabetes is the most common form of diabetes in adults. Recently has become more common in children, especially for children who are overweight.

Type 2 diabetes affect the way the body is able to use sugar (glucose) for energy. The body turns the carbohydrates in food into glucose, the basic fuel for the body’s cells. The pancreas makes insulin, a hormone that moves glucose from the blood to the cells. In type 2 diabetes, the body’s cells resist the effects of insulin, and blood glucose levels rise. Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia. Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that student displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children: Being overweight: The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children are overweight. The chances are more than double that an overweight child will develop diabetes. Family history of diabetes: Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease. Inactivity: Being inactive further reduces the body’s ability to respond to insulin. Specific racial/ethnic groups: Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes. Puberty: Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Sign and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes: Increased hunger, even after eating; unexplained weight loss;

increased thirst; dry mouth; and frequent urination.; feeling very tired; blurred vision; slow healing of sores or cuts; dark velvety or ridged patches of skin, especially on the back of the neck or under the arms; irregular periods; no periods, and/or excess facial and body hair growth in girls; high blood pressure or abnormal blood fats levels.

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels. Eat healthy foods. Make wise food choices. Eat food low in fat and calories. Get more physical activity. Increase physical activity to at least 60 minutes every day. Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of diabetes screening tests that are available: Glycated hemoglobin (A1C) test. A blood test that measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes. Random (non- fasting) blood sugar test. A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggest diabetes. This test must be confirmed with a fasting blood glucose test. Fasting blood sugar test. A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes. Oral Glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your child's school nurse, school administrator, or health care provider if you have questions.

STATE MANDATED HEALTH SCREENINGS

Each school year the State of California mandates that students of certain grades and educational programs be screened for hearing, vision, scoliosis, and color vision (Education Code 49451 and 49455).

Health Services nurses will screen for hearing and vision beginning in September and continuing throughout the school year. If your child has been found to have a hearing or vision problem, you will be notified by mail with a referral recommending medical follow-up.

Scoliosis screening will be provided for the seventh-grade girls and the eighth-grade boys at least once during the year. Prior to the screening date, parents will be informed in writing regarding the screening. Students are given the notices to forward to their parents. At the time of screening notification, the parent/guardian can submit a statement in writing refusing the screening.

As a parent or guardian, you have the right to refuse any of these screenings. If you do not wish to have your child receive such screenings, please indicate in the authorization section of the data confirmation.

Throughout the school year, if you have questions regarding any health information relating to your child, please feel free to contact the school nurse.

SUICIDE PREVENTION

Suicide is a leading cause of death among youth and the District recognizes that school personnel regularly interact with students who are in a position to recognize warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicide behavior and its impact on students and families, the District will use screening tools and strategies for suicide prevention, intervention, and postvention. National Suicide Prevention Lifeline: 1-800-273-8255. For students in 7th-12th grades, this number, and the number for the Fresno County Suicide Prevention Hotline are

printed on the back of their student ID cards (SB972)

Questions or feedback related to the District's Suicide Prevention practices can be forwarded to: Director of Student & Community Services 559-898-6500. If you do not wish to have your child receive such instruction, please indicate in the authorization section of the data confirmation.

INSTRUCTION

NOTICE OF ALTERNATIVE SCHOOLS

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school, which is operated in a manner designed to:

- Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- Recognize that the best learning takes place when the student learns because of his desire to learn. When a student has a sense of belonging, they feel safe and welcomed.
- Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- Maximize the opportunity for the students, teachers, and parents to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including, but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

The primary goal of alternative programming is to offer an option for students whose needs may best be met through study outside the regular classroom setting. Description of Alternative Education Programs follows:

Heartland Alternative Education Center

Selma Unified School District's Heartland Education Center is comprised of three schools.

Heartland Alternative High School

Heartland Alternative High School is a small high school characterized by an individualized educational philosophy and smaller class sizes. Classes are offered for 10th through 12th grade students. Students earn variable credits towards their high school diploma and can be enrolled concurrently in multiple programs to attain credits towards their high school diploma.

Selma Independent Study School

Independent Study is a method of study that is different from a traditional high school. As a Selma Independent student, you will meet with your teacher on a weekly basis. These weekly appointments are one hour for your core subject areas. In addition, you may have a math lab requirement of one hour a week based on your particular math needs. This school best serves the needs of those students who are unable to attend school on a regular basis due to work, child care, or have needs which can better be served in an individualized program. Your teacher will provide your textbooks and materials and will give you an assignment that is to be completed by the next weekly appointment. To be eligible to participate in Selma Independent you must be enrolled in a Selma Unified School first then request a voluntary transfer to the Selma Independent.

Selma Adult School

Selma Adult School offers classes for adults and high school students who have attained senior status. Services are also provided for high school juniors in need of remediation and credit recovery. Most classes are held in the evenings,

Monday through Thursday. The adult program offers high school diploma classes, English as a Second Language, Adult Basic Education, Career Tech, and classes to meet community interests and needs. Adult Independent Study is also available for day classes.

Home Hospital Instruction

The purpose of home and hospital instruction is to help students maintain continuity of instruction and former level of performance during a period of **temporary disability**. Any student with a temporary disability that makes attendance in regular classes or another education program impossible or inadvisable may receive individual instruction in a home setting.

"Temporary disability" means a physical, mental, or emotional disability incurred while a student is enrolled in regular day classes or an alternative education program and after which a student can reasonably be expected to return to regular day classes or an alternative educational program without special interventions. "Temporary" is considered a minimum of four (4) weeks, with a maximum of one semester (18 weeks).

"Individual instruction" means instruction provided to a student in a hospital or other residential health facility (excluding instruction in state hospitals), or in the student's home. Generally only courses that address core curriculum subjects, English, Math, Social Studies and Science, are provided through home instruction.

For a medically based temporary disability, a licensed medical physician must provide a written description of the student's condition, specify that the student's temporary disability makes school attendance impossible or inadvisable, and confirm that the student will not expose the home teacher to any contagious diseases that can be transmitted by casual contact and provide an end with a maximum of one semester (18 weeks).

If a parent or guardian requests home instruction for a student due to an emotional disability, such disability must be diagnosed by a licensed mental health professional authorized to make such diagnosis and prescribe appropriate treatment (counseling, follow-up monitoring, etc.), including, if applicable, medication. The mental health professional must specify the student's temporary emotional disability which makes school attendance impossible, and confirm an end date for when the student can return to regular day classes or an alternative education program.

Home instruction is not a solution to poor school attendance, poor grades or a family's inability to get their child to school. Parents requesting home instruction for less than four (4) weeks or a longer length of time need to work with their current school to determine other options for instruction. For students receiving special education services requesting home hospital for a temporary disability, the student's case manager will convene the Individual Education Plan (IEP) meeting to determine appropriate services and placement. Requests for home hospital must first go to the school of residence to review and determine if other options may be more appropriate for meeting the student's educational needs. The site administrator and school nurse will review the medical recommendation and refer to the Student Success Team (SST). If the resident school believes the temporary disability can be accommodated at the school level, the resident school can make that determination. This determination is made through the SST meeting, including the parent, which needs to be held in a timely manner. The school site/district has five (5) days to determine if home hospital is appropriate once all criteria has been met. If home instruction is determined appropriate, one hour of instruction is considered a school day and cannot exceed five (5) hours of instruction per week. Instruction may be in-person or virtually.

ADVANCED PLACEMENT & INTERNATIONAL BACCALAUREATE EXAM FEES – EC 48980(k)

Eligible high school students may receive financial assistance to cover the costs of the advanced placement examination fees or the International Baccalaureate examination fees, or both. Please contact your child's Learning Director for information.

CALIFORNIA HIGH SCHOOL PROFICIENCY EXAM – 5 CCR 11523

The California High School Proficiency Exam (CHSPE) is a voluntary test that assesses proficiency in basic reading, writing, and mathematics skills taught in public schools. Eligible pupils who pass the CHSPE are awarded a Certificate of Proficiency by the State Board of Education. A pupil who receives a Certificate of Proficiency may, with verified approval

from the parent or legal guardian, leave high school early. The Certificate of Proficiency is equivalent to a high school diploma; however, it is not equivalent to completing all course work required for regular graduation from high school. Pupils planning to continue his or her studies in a college or university should contact the admissions office of the institution to find out if the Certificate of Proficiency will meet admission requirements.

A pupil is eligible to take the CHSPE only if he or she meets one of the following requirements on the test date: 1) is at least 16 years old; 2) has been enrolled in the tenth grade for one academic year or longer; or 3) will complete one academic year of enrollment in the tenth grade at the end of the semester during which the CHSPE regular administration will be conducted. A fee for each examination application shall not be charged to a homeless or foster youth under the age of 25. For more information, including administration dates and registration deadlines, visit the following website: <http://www.chspe.net/>.

COMMUNITY DAY SCHOOL

A small, self-contained classroom serves students who are (1) A pupil may be assigned to a community day school only if he or she meets one or more of the following conditions:

- (1) The pupil is expelled for any reason.
- (2) The pupil is probation referred pursuant to Sections 300 and 602 of the Welfare and Institutions Code.
- (3) The pupil is referred to a community day school by a school attendance review board or other district level referral process.

COURSEWORK AND GRADUATION REQUIREMENTS: CHILDREN OF MILITARY FAMILIES – EC 51225.1 AND 51225.2

If you are a military family, your child may qualify to be exempted from local graduation coursework requirements that are beyond the California state requirements. Please make an appointment with the school counselor to review your child's options for graduation. All coursework that was completed at another school outside of this district will be issued full or partial credit. Please contact the Educational Services Department for information.

CURRICULUM

The Selma Unified School District provides standards-based, state-adopted textbooks and materials for the students. Textbooks for the major subject areas such as English/Language Arts, Mathematics, History/Social Science, etc. are revised and adopted during different years of a seven-year cycle.

When the district is notified that certain textbooks have been state-approved, sample classroom sets are obtained. Teachers throughout the district pilot the various textbook series, and then report their findings and opinions to other teachers at their grade levels during Grade Level Forums. Parents are also able to preview the curricular materials during this time. After piloting the programs, a textbook series is recommended to the Board of Trustees. The public is notified that the recommended textbooks are on display at the district office for two weeks. After the two-week time period, the Board of Trustees takes an action on the recommendation. A description of the subjects/courses taught throughout the trimester/semester is available upon request. For questions concerning curriculum, please contact Educational Services Department 559-898-6500 ext. 46519

CHILD ABUSE PREVENTION PROGRAM

The California Health Education Curriculum Frameworks will be used to teach students in Kindergarten through sixth grade (K-6) about child abuse. The instruction will include references to individual's right to privacy to their body and the appropriateness of telling others when touching is not welcome.

This instruction was developed in response to widespread concern over physical and sexual abuse of children. The classroom lessons provide children with safety guidelines that can help prevent abuse and provide information and skills for "telling" that will help those children who have been, are, or may become, victims of abuse. The basic messages are that a child has a right to say "no" to inappropriate touches; that while surprises can be nice, secrets between adults and children about touching are not okay; that children are never to blame if they are involved in a situation of inappropriate touching; and, that they should tell if they find themselves in those situations.

The students discuss particular situations in terms of the safety rules involved; what their options are in each situation;

how the child in the story probably feels in the situation, etc. Students are taught to think independently and make decisions in line with family safety rules. Students are taught:

1. It's okay to trust that "funny feeling" in your stomach."
2. It's okay to say "NO."
3. It's okay to tell someone if something unpleasant, confusing, or frightening happens to you.

If you do not wish to have your child receive any or all segments of such instruction, please indicate in the authorization section of the data confirmation.

GRANT PROGRAM FOR PAYMENT OF ADVANCED PLACEMENT EXAMINATION FEE

The State has established a grant program for the purpose of awarding grants to cover the costs of advanced placement examination fees. This program is administered by the State Department of Education. Any economically disadvantaged pupil who is enrolled in an advanced placement course may apply to the District staff for a grant pursuant to Education Code section 52244.

HOME SCHOOLING

Home schooling—that is, parents teaching their own children, and no other children, at home without an appropriate credential or authorization—is not legal and the children are truant, according to the Legal Office of the California Department of Education (CDE). Parents who wish to home school their children must contact the Pupil Personnel Department at the Fresno County Office of Education to obtain proper authorization. One way to accommodate non-credentialed parents who wish to educate their children at home is through independent study.

PROHIBITION OF SEXUAL BIAS, IN COURSE OF STUDY

Elementary schools, commencing with seventh (7th) grade, and high schools shall offer classes and courses to its pupils without regard to the sex of the student and shall provide counseling in career, vocational, or higher education opportunities without regard for the sex of the student counseled, if such counseling or school program guidance is provided. Notification of parents or guardians of the pupil shall be given in advance to encourage their participation in such counseling session and decisions (Education Code 40).

PUPILS' RIGHTS TO REFRAIN FROM THE HARMFUL OR DESTRUCTIVE USE OF ANIMALS

A pupil, with the written request of the parent/guardian, may be excused from instruction involving the harmful or destructive use of animals or animal materials, if the instructional activity is contrary to his/her moral values. An alternative program will be provided upon receipt of such a written request. It is the responsibility of the parent/guardian to provide such written request. (Ed. Code 32255.1).

SECTION 504 – 29 USC 794, 34 CFR 104.32

Section 504 of the Federal Rehabilitation Act of 1973, and the Americans with Disabilities Act (42 USC 12101 et seq.) prohibit discrimination on the basis of disability. Section 504 requires school districts to identify and evaluate children with disabilities in order to provide them a free, appropriate public education. Individuals with a physical or mental impairment that substantially limits one or more major life activities, including seeing, hearing, walking, breathing, working, performing manual tasks, learning, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, and speaking are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met.

Parents or guardians should be informed of the following: the name and contact information of the person designated by the District responsible for implementing Section 504, the screening and evaluation procedures used whenever there is reason to believe that a student has a disability that limits his or her ability to attend or function at school, the right to a written accommodation plan if the student is found to have a disability that requires services under Section 504, the right to be educated with nondisabled students to the maximum extent appropriate to the student's individual needs, and notice of the procedural safeguards guaranteed by law.

SEXUAL ABUSE AND SEX TRAFFICKING PREVENTION – EC 51900.6

Authorizes school districts, county offices of education and charter schools to provide age-appropriate instruction for students in kindergarten through grade 12, in sexual abuse and sexual assault awareness and prevention. Parents or

guardians may submit a written request to excuse their child from participation in any class involving sexual abuse and sexual assault awareness and prevention.

SEX EDUCATION OR FAMILY LIFE EDUCATION COURSES

You will be notified of your rights to inspect and review pertinent written or audiovisual materials prior to the holding of the education course in which reproductive organs and their functions are described, illustrated, or discussed, if planned at some future time. (Written consent is not required, but written objection shall be honored for your child.) This section does not apply to words or pictures in any science, hygiene, or health textbook. (Education Code 51550)

SPECIAL EDUCATION

Selma Unified School District is dedicated to providing supports and services to ensure your child is successful and benefiting from his/her education. If you suspect your child is struggling in his/her class and is not making progress, school staff can assist in developing supports and strategies. Staff will want to meet with you to understand the nature of the concern and to gather information about your child. Staff may make educational suggestions to be implemented in the classroom first. This is done through the Student Success Team (SST). If your child continues to struggle in the classroom, an assessment may be deemed appropriate. Parental written consent will be obtained. Your child will be assessed to determine if he/she first, has a disability and second, requires special education to benefit and make progress towards general education.

Whereas the school and parent are encouraged to implement educational strategies first, a written request for assessment may be made at any time by a parent or guardian. If your child is found eligible, the team will develop an Individual Education Plan based on your child's educational needs. All services fall under Federal and State laws which requires a free appropriate public education (FAPE) in the least restrictive environment (LRE). For more information on special education and rights of parents and children with disabilities go to, Special Education Parent Rights and Information.

CHILD FIND SYSTEM, POLICIES AND PROCEDURES

The District has a duty to identify, locate and assess children with disabilities who need special education and related services. If you believe that your child needs special education and related services, you may initiate a referral for assessment by contacting the school administrator. Selma Unified School District actively and systematically seeks out all individuals with exceptional needs ages 0 through 21. Ongoing Child Find procedures include the following:

1. Preschool screening
2. Screening and referral from physicians, hospitals, and by public or private agencies.
3. Informing agencies, appropriate professional persons, and private schools of child find procedures.
4. School staff in-services.
5. Parent education

PARENT/STUDENT PRIVACY RIGHTS

The Board of Trustees believes that personal information concerning district students and their families should be kept private in accordance with law. The Board prohibits district staff from administering or distributing to students' survey instruments that are designed for the purpose of collecting personal information for marketing or for selling that information.

STUDENT RECORDS

Parents have the right to access their child's records and to question anything they feel is inaccurate or misleading or an invasion of privacy. Only a parent/guardian having legal custody of the student or an adult student may challenge the content of a record or offer a written response to a record. Parents have the right to a timely response from the school district about their questions.

NOTIFICATION OF PARENTS/GUARDIANS ABOUT PUPIL RECORDS

1. Types of records maintained by the district and the titles of school personnel responsible for maintaining the records include the following: student/parent contact information, attendance (registrar), immunizations, health

histories, results from health screenings (nurses), grades and/or credits (teachers and registrars), discipline, primary language identification, progress in secondary language acquisition, standardized and norm-referenced test scores (site administrators), and if applicable, special education information (special education case managers).

2. An access log is kept in each student's cumulative folder to identify agencies who request record information.
3. School officials and employees are people employed by an educational institution whose duties and responsibilities, whether routine or as a result of special circumstances, require that they have access to student records. A legitimate educational interest is one held by school officials and employees, as defined above.
4. District policies for reviewing, challenging, and expunging student records are located in Administrative Regulation 5125.
5. Access to student records is described below.
6. The cost for copying student records shall not exceed the actual cost to the district.
7. Directory information (see Release of Directory Information)
8. The curriculum prospectus outlining the proposed course of study for grades TK-12 can be found in Administrative Regulation 6143. Furthermore, a more detailed course of study for the courses offered at Selma High is available upon request. Course outlines are also available for courses offered through the Selma Adult School.

RIGHT TO ACCESS PUPIL RECORDS

The Selma Unified School District shall provide for access to pupil information and the release of student information in conformity with the provisions of the California Education Code, Family Code, and Health and Safety Code. Student records shall be accessible to:

1. Person(s) presenting a court order requesting said records
2. Parent or guardian of student within five (5) days of written request
3. An adult student age 18 or older or a student under the age of 18 who attends a postsecondary institution
4. Person designated by student, if the student is of legal age
5. School officials and employees of a school where the pupil attends, or plans to attend, including postsecondary institutions; prior parental consent is not needed
6. A pupil 16 years of age or older or in or above the tenth (10th) grade may have access to his/her own records
7. An officer or employee of an adoption agency having jurisdiction over a student or students
8. Members of the School Attendance Review Board (SARB)
9. Any district attorney, prosecuting agency, court official, or probation officer seeking attendance information.
10. Employees of local or county health departments or the State Department of Health Services, when immunization information has been requested; parent/guardian must be notified in writing prior to releasing the information; parent/guardian may refuse to allow this information to be released.
11. Person or agency designated in writing by a parent, guardian, or adult student

The District reserves the right to extend information to appropriate person(s) or agencies if necessary to protect the health and/or safety of a student.

PROCEDURES TO ACCESS PUPIL RECORDS

Student records shall be maintained in a central file at the school attended by the student.

To inspect, review, or obtain copies of student records, authorized persons shall submit a written request to the custodian of records. When required by law, the parent/guardian shall provide a signed and dated written consent before the district discloses the student record. Electronic consent is acceptable, if the consent can be authenticated (i.e. a signed fax).

Within five (5) days following the receipt of the request, an authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours.

Qualified certificated personnel shall be made available to interpret records, when requested.

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the records and the legitimate educational interest of the requester. The log does not need to record access by: parents, students 16 years of age or older, parties obtaining district-approved directory information, parties who provide written parental consent, or school employees who have a legitimate educational interest.

RELEASE OF DIRECTORY INFORMATION

Directory information means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy, if disclosed. Parents or guardians shall be given the right to allow the district to release “directory information” on pupils or former pupils of the district to officials, organizations, military services, colleges, or individuals according to district policy. No information shall be released when a parent has notified the district not to release such information (Education Code 49061; BP & AR 5125.1). Directory information may consist of the following:

- student’s name, address, and telephone number
- date and place of birth
- dates of attendance
- photograph
- degrees and awards received
- participation in recognized activities and sports
- most recent previous school attended

The primary purpose of directory information is to allow the district to include this type of information in certain school or district publications. Directory information can also be released to outside organizations that may include, but are not limited to, companies that manufacture class rings or publish yearbooks.

In addition, two federal laws require districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories—names, addresses, and telephone listings—of high school students. Federal laws also require that the same information be released, upon request, to institutions of higher education (Section 9528, No Child Left Behind Act of 2001; National Defense Authorization Act for Fiscal Year, 2002). If you do not wish information to be released, please indicate in the authorization section of the data confirmation.

IMMIGRANT STUDENTS

All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students’ parents or guardians.

In California:

- All children have the right to a free public education.
- All children ages 6 to 18 years must be enrolled in school.
- All students and staff have the right to attend safe, secure, and peaceful schools.
- All students have a right to be in a public-school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
- All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

When enrolling a child, schools must accept a variety of documents from the student’s parent or guardian to demonstrate proof of child’s age or residency. You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.

Some schools collect and provide publicly basic student “directory information.” If they do, then each year, your child’s school district must provide parents/guardians with written notice of the school’s directory information policy, and let you know of your option to refuse release of your child’s information in the directory.

Family Safety Plans if You Are Detained or Deported

You have the option to provide your child’s school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or

deported. You have the option to complete a Caregiver’s Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status. Complaints are to be filed with the Selma Unified Student & Community Services Department, 559-898-6500.

Social Security Number – EC 49076.7

Pupils and their parents or guardians should not be asked to provide their social security numbers or the last four digits of the social security numbers unless required by state or federal law. If a form is requesting that you provide a social security number or the last four digits of the social security number for you and/or your child and it does not specify the state or federal law that requires this information, ask the school administrator for more information before providing it.

STUDENT BEHAVIOR OR CONDUCT

SAFE PLACE TO LEARN ACT – EC 234 AND 234.1

The District is committed to maintaining a learning environment that is free from discrimination, harassment, violence, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of discrimination, harassment, violence, intimidation, or bullying related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion. To report an incident and/or to receive a copy of the district’s antidiscrimination, anti-harassment, anti-intimidation, and anti-bullying policies, please contact your child’s school site principal.

SCHOOL SAFETY PLAN – EC 32280 ET SEQ.

Each Selma Unified School District school site has a Comprehensive School Safety Plan, which includes a disaster preparedness plan and emergency procedures. Copies are available to read at each school office. Fire and emergency drills are held periodically at each school.

DUTIES OF PUPILS – 5 CCR 300

Pupils shall conform to school regulations, obey all directions, be diligent in study and respectful to teachers and others in authority, and refrain from the use of profane and vulgar language.

JURISDICTION – EC 44807

Teaching staff shall hold pupils to strict account for their conduct on the way to and from school, on the playgrounds, or during recess.

DISCIPLINE (BP/AR 5144)

The Board of Education desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, effective classroom management and parent involvement can minimize the need for discipline. Staff shall use preventative measures and positive conflict resolution techniques whenever possible.

Board policies and regulations shall delineate acceptable student conduct and provide the basis for sound disciplinary practices. Each school shall develop disciplinary rules to meet the school’s individual needs.

When misconduct occurs, staff shall implement appropriate discipline and attempt to identify and address the causes of the student’s behavior. Continually disruptive students may be assigned to alternative programs or removed from school in accordance with law, Board policy and administrative regulation. At all times, the safety of students and staff and the

maintenance of an orderly school environment shall be priorities in determining appropriate discipline. Consequences for misconduct include:

Warning - Students are instructed on the rule that was broken, will discuss the appropriate behavior or expectation, and will review possible action if the activity continues.

Detention/Restitution - Students will spend their time reflecting on their inappropriate choice and how they might handle the situation the next time. Time is taken to explain their demerits and what the consequences will be if there are additional violations.

Interventions - Students will participate in targeted interventions as assigned based on their behavior needs.

Suspension - Suspension is served for a period of one to five days depending on the severity of the offense.

Expulsion - removal of student from all schools of the District and from all school district activities and programs by order of the Board of Education.

Suspension and Expulsion are outlined in BP/AR 5144.1. Please see the Annual Notice section of this handbook.

DISTRICT RULES REGARDING STUDENT DISCIPLINE

On September 27, 2014, California education law (SB 607), eliminated the authority to suspend a pupil enrolled in kindergarten or any grades 1 to 8, and eliminated the authority to recommend for expulsion a pupil enrolled in kindergarten or any grades 1 to 12, for disrupting school activities or otherwise willfully defiance (Education Code 48900(k)(1)). In order to support teachers and administrators to effectively address behavior, a multi-tiered discipline approach has been adopted to be used throughout the District at all school sites. All students and adults have the right to be educated in a safe, respectful, and welcoming environment.

Students are to obey and follow all school and district policies concerning behavior at school, coming to school and going home each day, as well attending any school sponsored event. Students are under school authority/rules while going to and from school.

Scope and Sequence of Work

Each school site has an Instructional Leadership Team (ILT). The ILT works with the site staff to identify and implement Multi- Tiered Systems of Support (MTSS) for academics, behavior, and social emotional needs of students:

- Enhancing school cultures with equal access and treatment for all students
- Investing in prevention first, and then providing multiple tiers of support with increases in intensity of research-based practices
- Providing common social and emotional development of all students at the elementary school level
- Reducing office discipline referrals (ODR's) and student suspension and expulsion rates
- Increasing student attendance rates

MANDATORY EXPULSION VIOLATIONS – EC 48915

Schools shall immediately suspend and recommend expulsion for students that commit any of the following acts at school or at a school activity off school grounds:

- Possessing, selling, or otherwise furnishing a firearm
- Brandishing a knife at another person
- Unlawfully selling a controlled substance
- Committing or attempting to commit a sexual assault
- Possession of an explosive

The school board shall order the student expelled upon finding that the student committed the act.

BULLYING

Selma Unified School District is committed to providing a safe school campus for all students. Each school works diligently with students and parents to educate all stakeholders about bullying and the importance of students, parents reporting any occurrence to school personnel (BP 5131.2).

Definition: Bullying is a form of harassment (Ca. Ed. Code 48900(r), (4). For the purposes of Selma Unified School District's policy, bullying is defined as:

Any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an

electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

- Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
- Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2)(A) "Electronic act" means the transmission, by means of an electronic device, including but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

- A message, text, sound, video or image.
- A post on a social network Internet Web site including, but not limited to:
 - Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).
 - Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that he pupil was or is the pupil who was impersonated.
 - Creating a false profile for the purpose of having one or more of the effects listed in Paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) An act of cyber sexual bullying – Cyber sexual bullying means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of nude, semi-nude, or a sexually explicit photograph or other visual recording of a minor where the minor is identifiable E.C 48900 (r)

Prevention/Intervention: Awareness of what bullying is and its impact, as well as how it is to be dealt with, will take place through education and reinforcement of socially-appropriate behavior.

Consequences of Bullying: Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion in accordance with district policies and regulations.

Reporting Methods:

- If a parent/guardian of a student believes that the student has been subjected to bullying, he or she should bring the matter to the attention of a staff member. This may be done verbally or in writing.
- Every student who experiences, or is a witness to bullying behavior is encouraged to report it to a staff.
- If school personnel witness an act of discrimination, harassment, intimidation or bullying, he or she shall take immediate steps to intervene when safe to do so. Any staff member who witnesses an act of bullying or receives a student report of bullying shall report the incident to school administration as soon as safe to do so, but no later than the close of the school day.

Action:

- When incidents of bullying, harassment or intimidation are verified, action must be taken that is designed to create a learning experience, and ensure that the prohibition against bullying behavior is enforced. The emphasis is on providing support for the student who has been bullied as well as supporting the student bullying by working with them to modify their behavior. Positive intervention that demonstrates appropriate behavior is a key component of this support.

- Bullying behavior can take many forms and can vary dramatically in its seriousness, and its impact on the victim and other students. Accordingly, there is no one prescribed response to verified acts of bullying.

SPRIGEO ON-LINE BULLYING REPORTING

Selma Unified uses an online reporting system (Sprigeo) to allow students to report bullying. The report is sent to school site administrators so they can investigate and respond to the bullying report.

Anyone can report bullying using the online system from a computer, tablet, or cell phone. <http://report.sprigeo.com>. A link to report bullying can also be found on the district webpage along with a link on each of the school sites webpages.

What can you report here?

- Safety threats, bullying, harassment or intimidation at school
- Safety threats, bullying, harassment or intimidation outside of school
- Cyberbullying: Facebook, Instagram, YouTube Text Messaging, Instant Messaging, etc.,
- Fights, drugs, alcohol or weapons at school
- Friends who talk about hurting themselves National Suicide Prevention Lifeline: 1-800-273-8255

ATTENDANCE OF PARENTS

Whenever a student has been removed from class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities, and/or willfully defied valid staff authority, the teacher may provide that the student's parent/guardian attend a portion of the school day in that class. After completing the classroom visit and before leaving the school premises, the parent/guardian shall meet with the school principal (Ed. Code 48900.1; BP/AR 5144.1).

CELL PHONES AND OTHER PERSONAL ELECTRONIC SIGNALING DEVICES

Permitted devices shall:

- Be turned off during class time and at any other time directed by a district employee
- Not disrupt the education program or school activity
-

If a disruption occurs, the employee shall follow the school site's discipline flowchart in responding to a minor disruption, or, major disruption. For example, if the disruption is minor, the employee shall remind the student of the school-wide expectation for using devices (e.g., using devices in a responsible manner), and prompt the student to turn off the device. If the student does not respond to the verbal prompt, a school employee shall inform the student that she/he can keep the phone by being responsible and turning the device off, or, if the student chooses not to, the employee may find it necessary to confiscate a device, he/she may either return it at the end of the class period or school day, or keep it until the principal or designee has consulted with the student's parent/guardian.

A student who violates this policy more than two times, will become a major violation, which may prohibit the student from possessing a personal electronic signaling device at school or school-related events.

DRESS CODE

Some uniform regulations are necessary in order to maintain order, spirit, scholarship, pride and discipline in the operation of a school system. School regulations prohibit student dress or grooming practices which:

- Present a hazard to the health or safety of the student or to others in the school;
- Materially interfere with school work, create disorder, or disrupt the educational program;
- Cause excessive wear or damage to school property;
- Prevent the student from achieving educational objectives because of blocked vision or restricted movement.

A student violation of this policy is termed willful defiance of the valid authority of the school principal. During the first week of school, the rules and regulations found in the District Discipline Code, as well as site rules and regulations, will also be discussed with all students (Education Code 35291).

The following are the specified standards of dress and grooming:

Apparel

Modesty and the avoidance of distracting influences are keys to an appropriate appearance. All clothing shall be neat, clean and acceptable in repair and appearance sufficient to be worn within the bounds of decency, modesty and good taste as appropriate for school. Any apparel, even if not specifically mentioned below, which creates a safety concern draws undue attention to the wearer or tends to detract from the educational process is prohibited. Garments shall be sufficient to appropriately conceal undergarments at all times.

1. Revealing, or distracting tops and dresses cannot be worn. Tops and dresses must be modest in revealing the back and chest; for example, muscle shirts, halter tops, bare midriffs or chests, see-through outfits or off-the-shoulder blouses, and shoulder straps less than 2" wide are not appropriate or acceptable (no spaghetti straps or off the shoulder tops. Clothing must cover undergarments. Any "cropped" tops that expose the midriff (waist) or back or sides, tube tops, halter tops, etc. including when worn under overalls. Remember, any skin shown around the midriff will be considered a dress code violation.
2. Shorts, dresses, mini-skirts and skorts are acceptable provided they are no shorter than mid-thigh, are not to be excessively frayed, and are not revealing. Any shorts/skirts that do not extend past the fingertips with the arms extended at their side. No holes/tears above 3.5" above the knees. Holes may not be in locations that reveal undergarment. Students who participate in pep and cheer or other athletic teams, when required by their advisor/coach to wear their uniforms during school hours, may wear their uniforms without violation of this provision. No leggings or tights may be worn unless they are worn beneath dresses, skirts, shorts, or tunics.
3. Pants and shorts are to be worn at the natural waistline (just above the hip of the student) and conform to acceptable standards of appearance (no more than one size too large or too small). Pants and shorts with an extra-long crotch, extending beyond mid- thigh, are not permitted. Pants and shorts cannot be ripped or torn 3.5" above the knee. All sportswear-type shorts, bike shorts (i.e., spandex, nylon), gym shorts (PE Clothing), frayed shorts, or shorts with holes are unacceptable. Shorts may be worn for physical education activities and athletic practices, provided they conform to standard dress for those activities. Leggings/leotards are not appropriate to be worn in place of shorts/pants.
4. All students must wear shoes at all times. No hard-toed or steel-toed shoes/boots will be allowed. Shoes must be laced and tied or strapped at all ties. Thongs, shoes or sandals without heel straps are inappropriate at elementary school sites due to safety concerns. In grades 7-12 flip-flops and all sandals are acceptable.
5. Crude or vulgar printing, slander, slogans, symbols, designs, jewelry or pictures depicting tobacco, drugs, alcoholic beverages, illegal activities, deeming to others, or sexual suggestions are specifically prohibited. Any clothing reflecting gang affiliation is prohibited.
6. Military, paramilitary, or camouflage (military style) clothing will not be permitted. Military and/or paramilitary uniforms may be worn by students enrolled in the ROTC program or by other students on special occasions.
7. Baseball caps, visors, beanies or full-brim caps may be worn as sun protective clothing while outdoors. Baseball caps will have no logos. Hats with school logos will be acceptable. All baseball caps and visors must be worn facing completely forward. Hats must be removed anytime a pupil is indoors. Failure to abide by the policy will result in the pupil being prohibited from wearing head wear.
8. Excessively saggy or loose-fitting clothing is not acceptable.
 - Pants and shorts are to be worn at the waist and conform to acceptable standards of appearance. Pants with an extra- long crotch, extending beyond mid-thigh, are not permitted.
 - Pants are not to be stapled, pinned, taped, or rubber-banded. The bottom of the pant leg may not be excessively frayed or drag on the ground. Undergarments should not be visible, including shorts worn underneath pants.
 - Shirts, coats, jackets, sweaters, and sweatshirts may not be excessively oversized
 - Jackets, and other apparel depicting professional sports teams shall not be worn. In grades K-8 city team jerseys that meet the dress code may be worn on Fridays during the season of that sport.
9. Overalls must be worn correctly with both straps fastened over the shoulder.
10. Pajamas are not acceptable, except for spirit days designated by site administrators.
11. Sunglasses are not to be worn indoors.
12. Articles of clothing, clothing styles, jewelry, or shoes, that present a hazard to the health or safety of the student, or to others in the school, are not acceptable.
 - Dog chains, dog collars or the like, may not be worn.
 - Studded and sharp weapon-like accessories are not permitted.

- All jewelry must be removed when participating in sports, other physical activities, or in physical education classes.
- Small stud earrings may be worn as long as they do not create a safety issue to the wearer or others.
- Wallet chains are not permitted.

Grooming

- It is expected that personal cleanliness will be observed and that hairstyles, beards, and mustaches will be neatly maintained. Moderation in make-up and hairstyles is required. Hair features that cause undue attention or are gang-related are not acceptable. This includes, but is not limited to unusual designs, symbols, razor cuts in hair and eyebrows, messages, and Mohawks. Grooming aids, such as brushes, combs, and make-up are not to be used in the classroom. Wearing excessive amounts of cologne, perfume, or other fragrances is not allowed.
- Tattoos and which feature crude, vulgar, drug, or gang related designs or shavings are not acceptable.
- Hickey marks are not acceptable and must be covered at all times while the student is on the school grounds.

Gang-related apparel

- The Board finds that gangs, gang-related apparel, and gang-related activities create a clear and present danger of disrupting the educational process and create a hazard to the health and safety of the school environment. These regulations prohibit the wearing or displaying of gang related apparel, insignia, or other gang identifiers (i.e. color, symbols, etc.).

General application

- The District will rely on the opinion of the site administrator, who will review the site discipline flowchart, as to when student behavior or dress has created a disruptive influence to the learning process, is detrimental to a positive school environment, is counter to providing a safe and orderly campus, and/or is in violation of any portion of the foregoing regulation
- When students are attending school-sponsored, public events, sections of the dress code relating to modesty and gang activity will be in effect.

DANGEROUS OBJECTS

Laser Pointer – PC 417.27 It is a crime for any student to possess a laser pointer on any elementary or secondary school premise, unless the possession is for a valid instructional or other school-related purpose.

ELECTRONIC LISTENING OR RECORDING DEVICE – EC 51512

The use by any person, including a pupil, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. Any person, other than the pupil, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation shall be subject to appropriate disciplinary action.

GUN-FREE SCHOOL ZONE ACT – PC 626.9, 30310

This act prohibits a person from possession of a firearm in a place that the person knows, or reasonably should know is a school zone. A school zone is defined as an area in, or on the grounds of, a public or private school providing instruction in kindergarten through grade 12, or within a distance of 1,000 feet from the grounds of the public or private school. A person may possess a firearm in a school zone under specified circumstances, such as when the person is a duly appointed peace officer, honorably retired police officer, or security guard authorized to carry a concealed firearm under state law. All other persons holding a valid license to carry a concealed firearm, who are not exempt from the restrictions, are no longer allowed to bring or possess a firearm in schools or school zones, unless they obtain written permission from the school district superintendent, his or designee, or equivalent school authority. It is suggested that the following notification be provided to parents and guardians but is not required by law.

California prohibits any person from possessing a firearm on, or within 1,000 feet from, the grounds of a public or private school, unless it is with the written permission of the school site principal. This does not apply to law enforcement officers, any active or honorably retired peace officers, members of the military forces of California or the United States, or armored vehicle guards engaged in the performance of, or acting in the scope of, their duties. A person may also be in possession of a firearm on school grounds if the firearm is unloaded and in a locked container or within the locked trunk of a motor vehicle. A violation of this law is punishable by imprisonment in a county jail for up to six months, a fine of up to \$1,000, or both imprisonment and fine.

OPEN/CLOSED CAMPUS

The Board of Trustees has established a closed campus at all district schools. However, juniors and seniors who meet eligibility requirements may use lunch passes, or privilege cards, to leave campus during the lunch hour. The Board views this program as a way to improve and reward student academic achievement, behavior, and attendance, and eligibility is based on the three aforementioned criteria. Students must be passing all required classes and must not be receiving an "F" in any class. Students must have no referrals during the current semester and no referrals during the previous semester. Students must have no more than seven absences in each class. The privilege cards may be revoked for students who do not maintain the eligibility requirements.

Parents/guardians are required to sign a form that grants parental permission to leave campus during lunch.

Parents/guardians must also indicate whether or not the student driver may transport passengers.

Students shall not leave the school grounds at any other time during the school day without written permission of their parents/guardians and school authorities. Students who leave school, or who fail to return following lunch without authorization, shall be classified truant and subject to disciplinary action.

PANDEMIC DIRECTIVES AS IT RELATES TO DRESS CODE

When directed by the Center for Disease Control (CDC), the California Department of Health, or the Fresno County Department of Health, that face coverings are required for schools and businesses, Selma Unified School District will follow these directives and require face coverings for all students and staff per the directives. Face coverings fall under the laws pertaining to dress code and therefore, face coverings must follow the Selma Unified Dress Code.

If you have any concerns regarding the student dress code, please contact the Director of Student & Community Services, at 559-898-6500.

PROPOSITION 64

Marijuana and THC in any form (edibles) is illegal on ALL California school campuses. Possession and use of marijuana, even for medicinal purposes, is still illegal under federal law. Even in California, marijuana is not permitted on school grounds, or at any time/place for people under age 21.

Current California Law states that No person may smoke cannabis:

- In a public place
- In any location where, smoking tobacco is prohibited
- Within 1,000 feet of a school while children are present
- No person may possess, smoke, or ingest cannabis on school grounds while children are present.

PARENT LIABILITY

The parent or guardian of a minor is liable for all damages caused by the willful misconduct of that minor. The liability is limited to \$21,200 for each act of misconduct (adjusted annually for inflation; Civil Code 1714.1).

SEXUAL HARASSMENT

Selma Unified School District is committed to maintaining a safe school environment that is free from harassment and discrimination. The District prohibits sexual harassment of students by other students, employees, or other persons, at school or at school-sponsored or school-related activities. The District also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment. Concerns of Sexual Harassment should be reported to the school site administrator immediately or as soon as it is safe to do so.

Designated Compliance Officer: Chief Human Resources Officer 559-898-6500

Definition of Sexual Harassment

Sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual or physical conduct of a sexual nature, made against another person of the same or opposite gender, in the educational setting, when:

- submission to such conduct is explicitly or implicitly made a term or condition of the student's academic status or progress
- submission to, or rejection of, the conduct by the student is used as the basis for any academic decisions affecting the student

- the conduct has the purpose or effect of having a negative impact on the student’s academic performance, or of creating an intimidating, hostile, or offensive educational environment.
- submission to, or rejection of, the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at, or through, any district program or activity.

Reporting Sexual Harassment

Any student who feels that he/she is being, or has been, subjected to sexual harassment, shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment involving the principal or any district employee to whom the complaint would normally be made, the employee who receives the student’s report or who observes the incident shall report to the Superintendent or designee.

Confidentiality

All District employees involved in processing sexual harassment complaints shall endeavor in good faith to protect the privacy of all parties involved in a complaint of sexual harassment. Discussions among District employees regarding sexual harassment complaints shall be prohibited unless necessary to process and/or investigate the facts surrounding the complaint. District employees shall not have access to files concerning sexual harassment complaints unless the employees are assigned to process and/or investigate the complaint. District files pertaining to sexual harassment complaints shall not be made available to the general public.

Types of conduct which are prohibited in the district and which may constitute sexual harassment include, but are not limited to:

- Unwelcome leering, sexual flirtations or propositions
- Sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
- Graphic verbal comments about an individual’s body, or overly personal conversation
- Sexual jokes, notes, stories, drawings, pictures or gestures
- Spreading sexual rumors
- Teasing or sexual remarks about students enrolled in a predominantly single-gender class
- Massaging, grabbing, fondling, stroking or brushing the body
- Touching an individual’s body or clothes in a sexual way
- Purposefully cornering or blocking normal movements
- Displaying sexually suggestive objects

The Superintendent of designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. If you do not wish to have your child receive such instruction, please indicate in the authorization section of the data confirmation.

ELECTRONIC NICOTINE DELIVERY SYSTEMS (E-CIGARETTES) – PC 308

The Selma Unified School District prohibits the use of electronic nicotine delivery systems (ENDS) such as e-cigarettes, hookah pens, cigarillos, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products on all district property and in district vehicles at all times. ENDS are often made to look like cigarettes, cigars and pipes, but can also be made to look like everyday items such as pens, asthma inhalers and beverage containers. These devices are not limited to vaporizing nicotine; they can be used to vaporize other drugs such as marijuana, cocaine, and heroin.

Students using, in possession of, or offering, arranging or negotiating to sell ENDS can be subject to disciplinary action, particularly because ENDS are considered drug paraphernalia, as defined by 11014.5 of the Health and Safety Code.

Section 308 of the Penal Code also states that every person under 18 years of age who purchases, receives, or possesses any tobacco, cigarette, or cigarette papers, or any other preparation of tobacco, or any other instrument or paraphernalia that is designed for the smoking of tobacco, tobacco products, or any controlled substance shall, upon conviction, be punished by a fine of seventy-five dollars (\$75) or 30 hours of community service work

TECHNOLOGY

ACCEPTABLE USE OF TECHNOLOGY AGREEMENT FOR GRADES TK-12

Please read this carefully: Selma Unified School District believes in the educational value of technology and recognizes its potential to support curriculum and student learning by providing access to extensive sources of information; communicating ideas; and enabling students to develop computer and problem-solving abilities. The Board intends that technology, the Internet, and other network resources be used to support the instructional program and further student learning.

While electronic information resources offer tremendous opportunities of educational value, they also offer persons with illegal or unethical purposes avenues for reaching students, teachers, administrators, parents, and others. Selma Unified School District will make every effort to protect all parties from any misuses or abuses of technology. However, all users must be continuously on guard to avoid inappropriate and illegal use of network resources. Misuse or illegal use of network resources and technology provided by the district is strictly prohibited (BP 6163.4). As used in this agreement, examples of technology include, but are not limited to, computers, personal digital devices, cameras, peripherals, Internet, and network resources.

The use of technology is a privilege, not a right, and inappropriate use may result in disciplinary action and/or cancellation of those privileges.

The site administrator or designee will decide whether or not a user has violated these regulations and may deny, revoke, or suspend a user's access.

When the **Use of Technology Agreement** is acknowledged by the parent/guardian, you are giving your son/daughter permission to use the district's network and Internet resources. Furthermore, by your acknowledgement you agree not to hold the district responsible for materials acquired by the student on the system, for violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by the user. An approved Technology Agreement must be on file before the student will be allowed to use the network or Internet in the Selma Unified School District. Please discuss the Student Responsibility section below with your son or daughter.

Student Responsibility

The use of technology must be in support of my education and the educational goals of the Selma Unified School District. I am aware that I am personally responsible for my actions when using technology and I agree to accept responsibility for reporting any misuse of technology to my teacher or school administrator. Misuse can come in many forms, but it is commonly viewed as:

- Any message that indicates or suggests obscenity, pornography, racism, or sexism.
- Solicitation of unethical or illegal acts.
- Inappropriate language; threatening or inflammatory messages.
- Political lobbying or commercialism.
- Invasion of privacy or impersonation. I understand that privacy is a major issue, and I will not reveal my home address and telephone number, nor the address and telephone number of others. I must use my assigned user name when using network services and no other person's.
- Failure to comply with the rules appropriate to other organization's networks.
- Transmission of material or using network resources in violation of any federal law, state law, or Board Policy, is prohibited. This includes knowingly creating or transmitting a computer virus.

District Responsibility

The district cannot guarantee that a student will never access sites containing inappropriate content, but will minimize

the likelihood of occurrence by the following:

- Electronic filtering of inappropriate search words and known adult-oriented sites.
- Teachers may make assignments that require students (grades TK-12) to utilize external electronic information resources accessed through the Internet. As with any student activity, it is the responsibility of staff members to exercise care in monitoring and supervising, to the best of their ability, such student access to insure students use such resources in accordance with district policy. No unsupervised Internet access is allowed, and no free surfing is permitted.
- Periodic and unannounced monitoring of student use and or access logs.
- Annual review of the Acceptable Use of Technology Agreement for Grades TK-12, with modifications as required.

TECHNOLOGY ETIQUETTE AND PRIVACY

You are expected to abide by the generally accepted rules of technology etiquette. These rules include, but are not limited to, the following:

- Be polite. Never send, or encourage others to send, abusive messages.
- Use appropriate language. Remember that you are a representative of your school and district on a non-private system. You may be alone with your computer, but what you say and do can be viewed globally! Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.
- Privacy. Do not reveal your home address or personal phone number or the addresses and phone numbers of students or colleagues.
- Electronic mail. Electronic mail (e-mail) is not guaranteed to be private. Messages relating to, or in support of, illegal activities must be reported to the authorities.
- Disruptions. Do not use the network in any way that would disrupt use of the network by others.

Other considerations:

- Do be brief. Few people will bother to read a long message.
- Do minimize spelling errors and make sure your message is easy to understand and read. Do use accurate and descriptive titles for your articles.
- Do get the most appropriate audience for your message, not the widest. Do remember that humor and satire is very often misinterpreted.
- Do remember that if you post to multiple groups, specify all groups in a single message. Do cite references for any facts you present.
- Do forgive the spelling and grammar errors of others. Do keep signatures brief.
- Do remember that all network users are human beings. Don't "attack" correspondents; persuade them with facts.
- Do post only to groups you know.

Students can lose access to technology resources and be subject to disciplinary action for violations outlined above. Students have no expectation of privacy and the district may monitor or examine all system activities to ensure their proper use of the system. Inappropriate use of electronic resources can be a violation of local, state, and federal laws and that you can be prosecuted for violating those laws.

TRANSPORTATION

ELIGIBILITY DISTANCES

Transitional Kindergarten (TK) - Sixth Grade (6), 1 mile
Seventh (7th) - Twelfth Grade (12th), 2.5 miles

A Transportation Registration card is required in order to receive bus service. You may pick up a card from the district transportation office, located at 1100 Valley View, 559-898-6534.

SCHOOL BUS CONDUCT

In order to help ensure the safety and well-being of students, bus drivers, and others, the Governing Board expects

students to exhibit appropriate and orderly conduct at all times when using school transportation, including while preparing to ride, riding, or leaving the bus. This shall be done by applying positive behavioral interventions and supports in the transportation setting (e.g., teach bus expectations, reinforce positive behaviors, and respond consistently to misbehaviors). The Superintendent or designee shall establish regulations related to student conduct on buses, bus driver authority, and the suspension of riding privileges. He/she shall make these rules available to parents/guardians, students, and other interested parties. (5 CCR 14103)

If rules involving misbehavior are violated, the first offense carries a warning; a second offense may result in a suspension from riding the bus for a prescribed number of days; and, additional violations may result in the loss of bus services for the student. Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with Board policy and administrative regulation. BP 5131.1

The Superintendent or designee may deny a student the privilege of using school transportation upon the student's continued disorderly conduct or his/her persistent refusal to submit to the authority of the driver. (5 CCR 14103)

Video cameras may be used on school buses to monitor student behavior while traveling to and from school and school activities. The Board believes that such monitoring will deter misconduct and help to ensure the safety of students and staff. Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with district policy and regulations. At the discretion of the Superintendent or designee, school bus video recordings also may be used to resolve complaints by students and/or parents/guardians and to help employees maintain discipline.

SCHOOL BUS SAFETY – EC 39831.5

All pupils in pre-kindergarten, kindergarten and grades 1 to 6, shall receive written information on school bus safety (i.e., a list of school bus stops near each pupil's home, general rules of conduct at school bus loading zones, red light crossing instructions, school bus danger zone, and walking to and from school bus stops). Prior to departure on a school activity trip, all pupils riding on a school bus or school activity bus shall receive safety instruction that includes, but is not limited to, location of emergency exits, and location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit.

BUS RIDER RULES

The following rules apply at all times when students are riding a school bus, including when on school activity trips:

- Riders shall follow the instructions and directions of the bus driver at all times.
- Riders should arrive at their designated bus stop 10 minutes before departure and stand in a safe place at the stop to wait quietly for the bus.
- Riders shall enter the bus in an orderly manner and go directly to their seats.
- Riders shall sit down and fasten any passenger restraint systems. Riders shall remain seated while the bus is in motion.
- Riders shall not block the aisle or emergency exit with their body or personal belongings. Riders may bring large or bulky items, such as class projects or musical instruments, on the bus only if the item does not displace any other rider or obstruct the driver's vision.
- Riders should be courteous to the driver and to fellow passengers. Vulgarity, rude, or abusive behavior is prohibited.
- Any noise or behavior that could distract the driver, such as loud talking, scuffling or fighting, throwing objects, or standing or changing seats, is prohibited and may lead to suspension of riding privileges.
- Riders shall not use tobacco products, vape, eat, or drink while riding the bus.
- Riders may bring electronic devices onto the bus only if such devices are permitted at school. Cell phones are not to be used on the bus, except for emergencies only. If used on the bus, driver can retrieve and bring to transportation office.
- Riders shall not put any part of the body out of the window nor throw any item from the bus.
- Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
- Service animals are permitted on school transportation services; all other animals are prohibited. (Education Code 39839; 13 CCR 1216)
- Upon reaching their destination, riders shall remain seated until the bus comes to a complete stop and upon the signal from the driver, unfasten any restraint system, enter the aisle, and go directly to the exit.

- Riders should be alert for traffic when leaving the bus and shall follow the district’s transportation safety plan when crossing the road and exiting the bus.

The driver or any passenger shall report any violation of the district’s bus rules to the principal or designee. The principal or designee shall notify the student’s parent/guardian of the misbehavior, determine the severity of the misconduct, and take an action accordingly. In instances of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined appropriate by the principal or designee.

FOGGY DAY BUS SCHEDULE

When foggy weather conditions make it unsafe to operate a school bus, buses will be delayed or may be canceled. The decision for a foggy day schedule will be made before 6:30 a.m. Foggy Day Schedule telephone number: 559-898-6530.

Announcements of a foggy day schedule “A”, “B”, or “C” will be made using the district automated messaging system as well T.V. and radio as follows:

- T.V Channels 18, 24, 26, 30, and 47 – Fresno (Channel 18 is the main source for information)
- Radio KMJ 580 AM - Fresno

The district’s automated calling system will also be used to contact each family to notify them when a foggy day schedule is called along with any updates. In order to receive these messages, parents must provide a working telephone number and keep contact information currently throughout the school year.

The following describes the guidelines and schedules for both classes and transportation during such times:

Selma A 6:30 a.m.

Schools open at regular time.

One hour, forty- five-minute delay for bus riders; field trips delayed.

Selma B 8:30 a.m.

Schools open at regular time. Transportation to school for bus riders canceled; field trips canceled. Transportation home from school will be furnished.

Selma C 12:30 p.m.

Schools open at regular time. All transportation canceled for bus riders for the entire day, including field trips.

MISCELLANEOUS INFORMATION

ASBESTOS MANAGEMENT PLAN

An updated management plan for asbestos containing material in school buildings is available at the District Office (40 CFR 763.93).

COVERED CALIFORNIA

By law, most people are now required to have health insurance or pay a penalty when they file their taxes. Californians can apply through Covered California and select the health insurance plan that works best for their needs and budget. The open-enrollment period happens once a year. Once open enrollment ends, you may enroll in a Covered California health plan only if you have a qualifying life event that makes you eligible to apply. Some examples of qualifying life events are: losing your health coverage, getting married, moving outside your plan’s coverage area, having a baby and turning 26. To see if you qualify, visit <https://www.coveredca.com/special-enrollment/>. Individuals and families may also qualify for Medi-Cal benefits. To find free, confidential, in-person help in your area, visit <https://www.coveredca.com/get-started/> or call (800) 300-1506.

INSURANCE

The Selma Unified School District does not provide insurance coverage for accidents or illness that your child may suffer

during school or school related activities. It is your responsibility to obtain this coverage for your child. In order for your child to participate in any sporting activity you must verify either that your child is covered under your personal health insurance policy (or Medi-Cal), or that you have purchased student accident insurance. If you need to purchase insurance for your child, an application for Myers-Stevens & Toohey & Co., Inc., is enclosed for your use. You may also purchase coverage from other providers.

Please feel free to contact the Assistant Superintendent of Business Support Services at 559-898-6500 if you have any questions about this requirement.

PERSISTENTLY DANGEROUS SCHOOLS

If while on school grounds, a student becomes a victim of violent crime, as defined by the Education Code, or attends a school designated as persistently dangerous, he/she shall be provided an option to transfer to another school within the district. No schools in the district have been identified as persistently dangerous, as per state and federal guidelines.

The district shall not provide transportation outside a school's attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside the attendance area to and from designated bus stops within the attendance area, if space is available. Priority shall be based on demonstrated financial need.

PERSONAL PROPERTY

Personal property should not be left at school. The Selma Unified School District cannot guarantee replacement. If you are participating in the instrumental music program, you may wish to consider insurance for the instrument. This may be obtained through a music store or insurance agent.

PESTICIDE NOTIFICATION

The active ingredients of all pesticide products expected to be applied at district schools during the upcoming year are: 2-phenethyl propionate 14.00%, eugenol 2.90%, diphacinone cas 82-6-66 0.50%, lambda-cyhalothrin 9.70%, cyfluthrin 6.00%, piperonyl butoxide 4.00%, Chlorfenapyr 4-bromo-2-(4-chlorophenyl)-1-(ethoxymethyl)-5-(trifluoromethyl)-1h-pyrrole-3-carbonitrile 21.45%, bendiocarb: (2,2-dimethyl-1, 3-benzodioxol-4yl methylcarbamate) (ficamw); blyphosate, n-(phosphonomethyl) glycine, in the form of its isopropylamine salt; halosulfuron-methyl; methyl 6-((4,6-dimethoxy-2-pyrimidinyl)-amino) carbonylamino sulfonyl-4-chloro-1-methyl-1h-pyrazole-4-carboxylate. Parents may register with the district if they wish to receive notification of individual pesticide applications at the school facility by calling the operations department at Selma Unified School District. (education code section 17612).

Internet information can be accessed by logging onto the website, healthy schools act of 2000 (ab 2260), then clicking on the link in the contents section entitled, "pesticide use, recordkeeping, and reporting."

SCHOOL ACCOUNTABILITY REPORT CARD (SARC)

A School Accountability Report Card is updated annually for each school in the district. Copies of the SARC may be obtained from school site principals, the Student & Community Services Department, or from the Assistant Superintendent of Educational Services. SARC reports can be accessed on-line at: SUSD "School Accountability Report Cards".

SCHOOL PROPERTY

Students are encouraged to accept personal responsibility by becoming accountable for books and other items issued to them by district staff members. A record is to be maintained of items issued and, where appropriate, specific identifying features (bar code or numbers) should be used. The placement cost should be identified at the time of issue so the student and parent will know the cost if the item is not returned to the district. When returned, the issued item should only have normal "wear and tear." If the item is damaged beyond that point, the student will be invoiced for the replacement cost. If the invoice is not paid in a reasonable amount of time, the financial records bookkeeper, accounts receivable, will be notified, and collection procedures will be started.

ANNUAL NOTIFICATIONS

ASBESTOS MANAGEMENT PLAN – 40 CFR 763.93

The District maintains and annually updates its management plan for asbestos-containing material in school buildings. For a copy of the asbestos management plan, please contact Assistant Superintendent Business. 559-898-6500 Attendance Options/Permits – EC 48980(h)

AVAILABILITY OF PROSPECTUS – EC 49063 AND 49091.14

Each school must annually compile a prospectus of the curriculum to include titles, descriptions and instructional goals for every course offered by the school. Please contact the school site administrator for a copy of the prospectus.

CAL GRANT PROGRAM – EC 69432.9

A Cal Grant is money for college that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (GPA) requirements. Cal Grants can be used at any University of California, California State University or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants.

In order to assist students, apply for financial aid, all students in grade 12 are automatically considered a Cal Grant applicant and each grade 12 student's GPA will be submitted by the October 1 deadline to the California Student Aid Commission (CASC) electronically by a school or school district official. A student, or the parent or guardian of a student under 18 years of age, may complete a form to indicate that he or she does not wish for the school to electronically send CASC the student's GPA. Until a student turns 18 years of age, only the parent or guardian may opt out the student. Once a student turns 18 years of age, only the student may opt himself or herself out, and can opt in if the parent or guardian had previously decided to opt out the student. Notification regarding CASC and the opportunity to opt out of being automatically deemed a Cal Grant applicant will be provided to all students and their parents or guardians by January 1 of the students' 11th grade year.

CALIFORNIA HEALTHY YOUTH ACT – EC 51937-51939

The California Healthy Youth Act requires school districts to provide pupils with integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention education at least once in middle school and once in high school. It is intended to ensure that pupils in grades 7-12 are provided with the knowledge and skills necessary to: 1) protect their sexual and reproductive health from HIV, other sexually transmitted infections, and unintended pregnancy; 2) develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family; and 3) have healthy, positive, and safe relationships and behaviors. It also promotes understanding of sexuality as a normal part of human development.

Parents or legal guardians have the right to:

- Inspect the written and audiovisual educational materials used in the comprehensive sexual health and HIV prevention education.
- Request in writing that their child not receive comprehensive sexual health or HIV prevention education.
- Request a copy of Education Codes 51930 through 51939, the California Healthy Youth Act.
- Be informed whether the comprehensive sexual health or HIV prevention education will be taught by district personnel or outside consultants.
- Receive notice by mail or another commonly used method of notification no fewer than 14 days before the instruction is delivered if arrangements for the instruction are made after the beginning of the school year.
- When the district chooses to use outside consultants or to hold an assembly with guest speakers to teach comprehensive sexual health or HIV prevention education, be informed of:
 - The date of the instruction
 - The name of the organization or affiliation of each guest speaker

The District may administer to pupils in grades 7 through 12 anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behavior and risks, including tests, questionnaires, and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Parents or legal guardians will be notified in writing about the administration of, the right to review, and the right to excuse their child from any test, questionnaire, or survey.

CAREER COUNSELING & COURSE SELECTION – EC 221.5(D)

Commencing grade 7, school personnel shall assist pupils with course selection or career counseling, exploring the possibility of careers, or courses leading to careers based on the interest and ability of the pupil and not on the pupil's gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

CHILD ABUSE AND NEGLECT REPORTING – PC 11164 ET SEQ.

District staff is required by law to report cases of child abuse and neglect whenever staff have a reasonable suspicion. Staff may not investigate to confirm the suspicion. Both the staff name and the report itself are confidential and cannot be disclosed except to authorized agencies.

CIVILITY ON SCHOOL GROUNDS – CC 1708.9; EC 32210

Any person who willfully disturbs any public school or any public-school meeting is guilty of a misdemeanor, and shall be punished by a fine of not more than five hundred dollars (\$500). It is unlawful for any person, except a parent/guardian acting toward his/her minor child, to intentionally or to attempt to injure, intimidate, interfere by force, threat of force, physical obstruction, or nonviolent physical obstruction with any person attempting to enter or exit any public or private school grounds.

COMPETITIVE ATHLETICS – EC 221.9

Every public elementary and secondary school, including each charter school, that offers competitive athletics, shall publicly make available at the end of the school year all of the following information:

- The total enrollment of the school, classified by gender.
- The number of pupils enrolled at the school who participate in competitive athletics, classified by gender.
- The number of boys' and girls' teams, classified by sport and by competition level.

Schools shall make the information identified above publicly available by posting it on the school's website. If the school does not maintain its own website, the school can submit the information to its school district or charter operator to have the information posted on the district's or operator's website; the information shall be disaggregated by school site.

"Competitive athletics" means sports where the activity has coaches, a governing organization, and practices, and competes during a defined season, and has competition as its primary goal.

DISRUPTION IN A PUBLIC SCHOOL OR PUBLIC-SCHOOL MEETING – EC 32210

Any person who willfully disturbs any public school or any public-school meeting is guilty of a misdemeanor, and shall be punished by a fine of not more than five hundred dollars (\$500).

EDUCATION OF FOSTER YOUTH – EC 48204, 48853, 48853.5, 51215.1, 51225.2

California law gives specific protections and rights to foster youth. An explanation of those rights is contained in the "Foster Youth Education Rights" at www.cde.ca.gov

MINIMUM & PUPIL-FREE STAFF DEVELOPMENT DAYS – EC 48980(C)

A school calendar for the current school year setting forth the minimum days and pupil-free staff development days is being provided with this document.

NONDISCRIMINATION STATEMENT

The District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. The District assures that lack of English language skills will not be a barrier to admission or participation in District programs. Complaints of unlawful discrimination are investigated through the Uniform Complaint Process. Such complaints must be filed no later than six months after knowledge of the alleged discrimination was first obtained. For a complaint form or additional information, contact District Office

PROPERTY DAMAGE – EC 48904

Parents or guardians may be held financially liable if their child willfully damages school property or fails to return school

property loaned to the child. The school may further withhold the grades, diploma, and transcript of the pupil until restitution is paid.

SEARCH OF SCHOOL LOCKERS

School lockers remain the property of the Selma Unified School District even when assigned to students. The lockers are subject to search whenever the District finds a need to do so. The use of the school locker for other than school-related purposes is prohibited. Improper use of school lockers will result in detention, or suspension.

STUDENT CONDUCT/DISCIPLINE – EC 35291 & 48900 ET SEQ., BP5131

Provides that parents and guardians of students enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed in advance about school rules, including disciplinary rules and procedures in accordance with Section 48980, attendance policies, dress codes, and procedures for visiting the school.

SUDDEN CARDIAC ARREST – EC 33479 ET SEQ.

Sudden cardiac arrest (SCA) is when the heart stops beating, suddenly and unexpectedly. When this happens, blood stops flowing to the brain and other vital organs. SCA is not a heart attack; it is a malfunction in the heart's electrical system, causing the victim to collapse. The malfunction is caused by a congenital or genetic defect in the heart's structure. SCA is more likely to occur during exercise or sports activity, so athletes are at greater risk. These symptoms can be unclear and confusing in athletes. Often, people confuse these warning signs with physical exhaustion. If not properly treated within minutes, SCA is fatal in 92 percent of cases. In a school district, charter school, or private school that elects to conduct athletic activities, the athletic director, coach, athletic trainer, or authorized person must remove from participation a pupil who passes out or faints, or who is known to have passed out or fainted, while participating in or immediately following an athletic activity. A pupil who exhibits any of the other symptoms of SCA during an athletic activity may be removed from participation if the athletic trainer or authorized person reasonably believes that the symptoms are cardiac related. A pupil who is removed from play may not return to that activity until he or she is evaluated by, and receives written clearance from, a physician or surgeon. On a yearly basis, an acknowledgement of receipt and review of information regarding SCA must be signed and returned by the pupil and the pupil's parent or guardian before a pupil participates in specific types of athletic activities which generally does not apply to those conducted during the regular school day or as part of a physical education course.

SURVEYS – EC 51513 AND 51514

Anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the student's attitudes and practices relating to sex, family life, morality, and religion may be administered to students if the parent is notified in writing that 1) this test, questionnaire, or survey is to be administered, 2) the student's parent is given the opportunity to review the test, questionnaire, or survey, and 3) the parent consents in writing. Questions pertaining to the sexual orientation and gender identity of a student shall not be removed from a survey that already includes them.

TITLE I – 20 USC 6311, 34 CFR 200.61

Requires the school district, at the beginning of each school year, to notify the parents of each student attending any school receiving Title I funds that they may request, and the district will provide on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.
- In addition to the information that parents may request, a school that receives Title I funds shall provide to each individual parent information on the level of achievement of the parent's child in each of the State academic

assessments as required under this part; and timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

The notice and information provided to parents under this paragraph shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

TOBACCO-FREE CAMPUS – HEALTH & SAFETY CODE 104420 & 104495

The use of tobacco products is prohibited at any time in District owned or leased buildings, on District property, and in District vehicles. Prohibited tobacco/nicotine products include any product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes, betel, and nicotine delivery devices such as electronic cigarettes. Exceptions may be made for the use or possession of prescription nicotine products.

Health and Safety Code Section 104495 prohibits smoking a cigarette, cigar, or other tobacco-related product and disposal of cigarette butts, cigar butts, or any other tobacco-related waste within 25 feet of any playground or tot lot sandbox area. Any person who violates this section is guilty of an infraction and shall be punished by a fine of two hundred fifty dollars (\$250) for each violation of this section. The prohibitions do not apply to private property or a public sidewalk located within 25 feet of a playground or a tot lot sandbox area.

UNIFORM COMPLAINT POLICY AND PROCEDURE – 5 CCR 4622, EC 234.1, 32289, AND 49013, BP/AR 1312.3

The Selma Unified School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The Selma Unified School District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

- Programs and Activities Subject to the UCP
- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education, Career Technical, Technical Training (state)
- Career Technical Education (federal)
- Compensatory Education
- Course Periods without Educational Content
- Education of Pupils in Foster Care, Pupils who are Homeless, former Juvenile Court Pupils now enrolled in a school district and Children of Military Families
- Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- School Site Councils

Pupil Fees

A pupil fee includes, but is not limited to, all of the following:

- A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

- A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
- A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee. A pupil fees and/or an LCAP complaint may be filed anonymously, however, the complainant must provide evidence or information leading to evidence to support the complaint.

A pupil enrolled in a school in our district shall not be required to pay a pupil fee for participation in an educational activity. A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

Additional information

We shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code Sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

We shall post a notice to identify appropriate subjects of state preschool health and safety issues in each California state preschool program classroom in each school notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations that apply to California state preschool programs pursuant to HSC section 1596.7925 and (2) where to get a form for a state preschool health and safety issues complaint.

Contact Information

The staff member, position, or unit responsible to receive UCP complaints in our agency is:

Wayne Dixon, Chief Human Resources Officer, 559-898-6500.

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures.

The complainant has a right to appeal our Decision of complaints regarding specific programs and activities subject to the UCP, pupil fees and the LCAP to CDE by filing a written appeal within 15 days of receiving our Decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our Decision.

We advise any complainant of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable. Copies of our Uniform Complaint Procedures process shall be available free of charge.

VICTIM OF A VIOLENT CRIME – 20 USC 7912

A pupil who becomes a victim of a violent crime while in or on the school grounds must be offered the opportunity to transfer to a safe public school within the school district, including a public charter school, within ten calendar days. If there is not another school within the area served by the district, the district is encouraged, but not required, to explore other appropriate options such as an agreement with a neighboring school district to accept pupils through an interdistrict transfer. Primary examples of violent criminal offenses in the Penal Code include attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, and hate crimes. For more information, please contact Student and Community Services 559-898-6500

WALKING OR RIDING A BIKE TO SCHOOL – VC 21212

Parents of children who walk or ride their bicycles to school are asked to go over a safe route to school with their children. Walkers may not take shortcuts through private property. All children are expected to display good behavior on the way to and from school. No person under 18 years of age may operate a bicycle, non-motorized scooter, skateboard or wear in-line/roller skates, nor ride as a passenger up on a bicycle, non-motorized scooter, or skateboard upon a street, bikeway, or any other public bicycle path or trail unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards.

WILLIAMS COMPLAINT POLICY & PROCEDURE – EC 35186

Every school must provide sufficient textbooks and instructional materials. Every student, including English learners, must have textbooks or instructional materials, or both, to use at home or after school. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or mis assignments. If a school is found to have deficiencies in these areas, and the school does not take corrective action, then a complaint form may be obtained from Director of Student & Community Services, 559-898-6500. Parents, students, teachers or any member of the public may submit a complaint regarding these issues. However, it is highly encouraged that individuals express their concerns to the school principal before completing the complaint forms to allow the school to respond to these concerns.

CALIFORNIA EDUCATION CODE SUSPENSION AND EXPULSION LAWS

California Education Codes (EC) 48900 et seq.

EC 48900—Grounds for Suspension and Expulsion

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person; (2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
(2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in this subdivision, and this subdivision shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. This paragraph shall become inoperative on July 1, 2018, unless a later enacted statute that becomes operative before July 1, 2018, deletes or extends that date.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, “hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, “hazing” does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(l) “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

A) Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.

B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.

C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) “Electronic act” means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, video, or image.

(ii) A post on a social network Internet Web site, including, but not limited to:

(l) Posting to or creating a burn page. “Burn page” means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).

(ll) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(lll) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). “False profile” means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(iii) An act of cyber sexual bullying.

(l) For purposes of this clause, “cyber sexual bullying” means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.

(ll) For purposes of this clause, “cyber sexual bullying” does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) “Reasonable pupil” means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section, unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.]

- (4) During, or while going to or coming from, a school sponsored activity.
- (t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
- (u) As used in this section, “school property” includes, but is not limited to, electronic files and databases.
- (v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil’s misbehavior as specified in Section 48900.5.
- (w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

SEXUAL HARASSMENT EC 48900.2

In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5.

For the purposes of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual’s academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

HATE VIOLENCE EC 48900.3

In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence, as defined in subdivision (e) of Section 233.

HARASSMENT, THREATS OR INTIMIDATION EC 48900.4

In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

LIMITATIONS ON IMPOSING SUSPENSION EC 48900.5

Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil’s record, which may be accessed pursuant to Section 49069. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil’s presence causes a danger to persons.

TERRORISTIC THREATS EC 48900.7

In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both. For the purposes of this section, “terroristic threat” shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat,

even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

CIRCUMSTANCES FOR RECOMMENDING EXPULSION EC 48915

(a) (1) Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct:

(A) Causing serious physical injury to another person, except in self-defense.

(B) Possession of any knife or other dangerous object of no reasonable use to the pupil.

(C) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for either of the following:

(i) The first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.

(ii) The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.

(D) Robbery or extortion.

(E) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

(2) If the principal or the superintendent of schools makes a determination as described in paragraph (1), he or she is encouraged to do so as quickly as possible to ensure that the pupil does not lose instructional time.

(b) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed

in paragraph (1) of subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of Section 48900. A decision to expel shall be based on a finding of one or both of the following:

(1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.

(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

(c) The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

(1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if possessing an imitation firearm, as defined in subdivision (m) of Section 48900, is not an offense for which suspension or expulsion is mandatory pursuant to this subdivision and subdivision (d), but it is an offense for which suspension, or expulsion pursuant to subdivision (e), may be imposed.

(2) Brandishing a knife at another person.

(3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.

(4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.

(5) Possession of an explosive.

(d) The governing board shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program of study that meets all of the following conditions:

(1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.

(2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.

(3) Is not housed at the school site attended by the pupil at the time of suspension.

(e) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil, at school or at a school activity off of school grounds violated subdivision (f), (g), (h), (i), (j), (k), (l), or (m) of Section 48900, or Section 48900.2, 48900.3, or 48900.4, and either of the following:

(1) That other means of correction are not feasible or have repeatedly failed to bring about proper conduct.

(2) That due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

(f) The governing board shall refer a pupil who has been expelled pursuant to subdivision (b) or (e) to a program of study which meets all of the conditions specified in subdivision (d). Notwithstanding this subdivision, with respect to a pupil expelled pursuant to subdivision (e), if the county superintendent of schools certifies that an alternative program of study is not available at a site away from a comprehensive middle, junior, or senior high school, or an elementary school, and that the only option for placement is at another comprehensive middle, junior, or senior high school, or another elementary school, the pupil may be referred to a program of study that is provided at a comprehensive middle, junior, or senior high school, or at an elementary school.

(g) As used in this section, "knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3½ inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.

(h) As used in this section, the term "explosive" means "destructive device" as described in Section 921 of Title 18 of the United States Code.

Expanded Transfer Rights for Victims of Bullying (Assembly Bill 1127 and Education Code section 46600)

School districts of residence are now required to approve a request from a victim of bullying to attend another school within that district. If the requested school is at capacity, the district of residence must accept a request for an alternate site. If the district has only one school offering the grade level of a student who is the victim of bullying leaving no option for an intradistrict transfer, the student may apply for an interdistrict transfer. In that case, the school district of residence may not prohibit the transfer if the school district of proposed enrollment approves the student's application for transfer.

Uniform Complaint Procedures No Longer Cover Complaints Regarding Special Education, Child Nutrition Programs, Williams Complaints, and State Preschool Health and Safety Issues

Effective July 1, 2020, complaints regarding special education, child nutrition programs, Williams Complaints, and state preschool health and safety issues in school districts, county offices of education, and charter schools (LEAs) that are exempt from licensing, may no longer be brought under the Uniform Complaint Procedures (UCP). Each of these categories of complaints are processed through existing or new procedures found in federal or California regulations. For further details regarding these changes, please see [Client News Brief Number 77 for 2020](#).

LEAs will need to review and update their Uniform Complaint policies and procedures to reflect these changes and may need to develop separate complaint forms for Special Education, Child Nutrition Programs, Williams Complaints, and State Preschool Health and Safety Complaints.

FIREARM SAFETY AND SAFE STORAGE OF FIREARMS

Parents and guardians have responsibility for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

Here are your legal responsibilities:

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or

any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others. Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm.
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years.
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.

View important firearm safety information at: <https://oag.ca.gov/firearms/tips>

EDUCATIONAL RIGHTS OF HIGH MOBILITY HIGH SCHOOL STUDENTS (Senate Bill 532)

Senate Bill (SB) 532 was enacted with the purpose of improving educational outcomes for certain "high mobility" high school students who transfer between schools. SB 532 seeks to provide efficient transfer procedures for these students. The bill assists students who are in foster care, homeless, recent immigrants, migrant students, former juvenile court school pupils, or from a military family.

Fifth Year Option for Transferring Students

Existing law provides the option of an exemption from all coursework and other requirements that are more than statewide course requirements for high school graduation, when mobile students transfer to new schools after their second year of high school.

School Districts must:

- (1) offer an optional fifth year of high school to mobile students in order to complete statewide graduation course requirements; and
- (2) consult with students and the students' educational rights holders regarding how enrolling in the fifth year of high school or accepting an exemption from the local educational agency's graduation coursework requirements, may potentially impact the student.

Transcript Requirements for Transferring Students

SB 532 requires a transferring school to issue to the new school all full and partial credits and list them on the student's official transcript. The new school must accept and issue the credits forwarded by the transferring school. If the new school is aware that full or partial credits are not in the student's transcript, the new school must contact the transferring school within two business days. The transferring school must then issue the appropriate credits and provide all academic records of the credits to the new school, within two business days of the request.

Expanded Educational Record for Students in Foster Care

Existing law establishes procedures for the transfer of foster care students between schools including the transfer of the student's educational records. SB 532 requires the educational records of transferring foster care students to include a determination of days of enrollment or seat time, or both if applicable, and an official transcript with full and partial credits earned, or any measure of full or partial coursework being satisfactorily completed.

DUAL IMMERSION

Dual Immersion serves pupils in grades K-2 at Eric White Elementary. Parents must give permission for their child to participate. For more information, please contact Alice McClintock, Director of Elementary Education, 559-898-6500.

PRESCRIPTION OPIOIDS

Prescription opioids may be used to help relieve moderate-to-severe pain and are often prescribed following a surgery or injury, or for certain health conditions. These medications can be an important part of treatment but also come with serious risks. It is important to work with your health care provider to make sure you are getting the safest, most effective care.

WHAT ARE THE RISKS AND SIDE EFFECTS OF OPIOID USE?

Prescription opioids carry serious risks of addiction and overdose, especially with prolonged use. An opioid overdose, often marked by slowed breathing, can cause sudden death.

The use of prescription opioids can have a number of side effects as well, even when taken as directed:

- Tolerance – meaning you might need to take more of a medication for the same pain relief.
- Physical dependence – meaning you have symptoms of withdrawal when a medication is stopped.
- Increased sensitivity to pain
- Constipation
- Nausea, vomiting, and dry mouth
- Sleepiness and dizziness
- Confusion
- Depression
- Low levels of testosterone that can result in lower sex drive, energy, and strength
- Itching and sweating

RISKS ARE GREATER WITH:

- History of drug misuse, substance use disorder, or overdose
- Mental health conditions (such as depression or anxiety)
- Sleep apnea
- Pregnancy

Avoid alcohol while taking prescription opioids. Also, unless specifically advised by your health care provider, medications to avoid include:

- Benzodiazepines (such as Xanax or Valium)
- Muscle relaxants (such as Soma or Flexeril)
- Hypnotics (such as Ambien or Lunesta)
- Other prescription opioids

KNOW YOUR OPTIONS

Talk to your health care provider about ways to manage your pain that don't involve prescription opioids. Some of these options may actually work better and have fewer risks and side effects. Options may include:

- Pain relievers such as acetaminophen, ibuprofen, and naproxen
- Some medications that are also used for depression or seizures
- Physical therapy and exercise
- Cognitive behavioral therapy, a psychological, goal-directed approach, in which patients learn how to modify physical, behavioral, and emotional triggers of pain and stress.

IF YOU ARE PRESCRIBED OPIOIDS FOR PAIN

- Never take opioids in greater amounts or more often than prescribed.
- Follow up with your primary health care provider
 - Work together to create a plan on how to manage your pain
 - Talk about ways to help manage your pain that don't involve prescription opioids
 - Talk about any and all concerns and side effects.
- Help prevent misuse and abuse.
 - Never sell or share prescription opioids
 - Never use another person's prescription opioids
- Store prescription opioids in a secure place and out of reach of others including visitors, children, friends, and family.
- Safely dispose of unused prescription opioids: Find your community drug take-back program or your pharmacy mail-back program, or flush them down the toilet, following guidance from the Food and Drug Administration (www.fda.gov/Drugs/ResourcesForYou).
- Visit www.cdc.gov/drugoverdose to learn about the risks of opioid abuse and overdose.
- If you believe you may be struggling with addiction, tell your health care provider and ask for guidance or call SAMHSA's National Helpline at 1-800-662-HELP.

Be Informed! Make sure you know the name of your medication, how much and how often to take it, and its potential risks and side effects.

For more information, visit: www.cdc.gov/drugoverdose/prescribing/guideline.html



PARENT-STUDENT CALENDAR 2024-2025 Selma Unified School District

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4*	5	6
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28	29	30	31			
August 2024						
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September 2024						
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October 2024						
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November 2024						
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December 2024						
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IMPORTANT DATES	
Preservice Days	Aug. 8-12—Staff Meetings & Prof. Learning Aug. 9—8-hour work day for all classified staff Professional Learning Days (Non-Student Days) November 5 & March 4th
School Starts with Students:	Aug. 13
School Ends:	June 6
TK – 8 Parent Conferences: (Minimum Day Schedule for TK – 8)	Sept 23 – Sept. 27
HOLIDAYS	
July 4 – Independence Day	Sept. 2 – Labor Day
Nov. 11 – Veteran’s Day (observed)	Nov. 25-29 – Thanksgiving Break
Nov. 28* – Thanksgiving Day	Nov. 29* – Thanksgiving Holiday
Dec.23 -Jan.10 – Winter Break	Dec. 24* – Christmas Eve
Dec. 25* – Christmas Day	Dec. 31* – New Year’s Eve
Jan 1* – New Year’s Day	Jan. 20 – Martin Luther King, Jr. Day
Feb. 10 – Lincoln’s Birthday	Feb. 17 – Washington’s Birthday
April 14 -- April 21 – Spring Break	April 18* – Good Friday
May 26 – Memorial Day	June 19* - Juneteenth
*For 12-month employees, holidays during breaks	
CERTIFICATED PROFESSIONAL LEARNING DAYS	
Certificated Professional Learning Days (no school for students): Aug. 8-9 & 12 th November 5 th March 4 th	
Every Tuesday: Early dismissal schedule for TK - 12 students.	
*Sept. 23-27 – Minimum Day for TK-8 th grade students only; 9 th -12 th grades, regular schedule	
*Dec. 16-20 – Minimum Day Finals Schedule for 9 th -12 th SHS students only	
*June 2--June 5 –Minimum Day Finals Schedule for 9 th -11 th SHS students only	
*June 6 – Minimum Day for all students; finals continue at SHS	

January 2025						
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February 2025						
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March 2025						
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April 2025						
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May 2025						
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June 2025						
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Board Approved: April 11, 2023
Revised: February 13, 2024