



Summer 2024-2025 Newsletter

Welcome to DECA Middle for all of our new families and welcome back to those who are returning! We are so thrilled to be gearing up for a new school year with new leaders in the building. This year promises to bring new experiences and opportunities, and we are excited to embark upon them together. Let's all commit to staying connected with one another to help our students learn and achieve! Please take the time to read the following newsletter and enclosed documents as they include essential information prior to the school year. After thoroughly reviewing, **please sign and only return ALL completed forms by Friday August 30, 2024.** Also, keep up-to-date thru our Facebook: *Dayton Early College Academy* and Instagram *@decamiddle* and *Parent Square*!

Eric Feltner, Principal
Elton Griffith, Assistant Principal
Vanavia Weatherly, Assistant Principal

First day of school: Thursday, August 8, 2024. School begins at **8:30 a.m. and ends at 3:20 p.m.** with students entering the building no earlier than **8:15 am**. A one-way traffic pattern directly in front of the building is reserved for car drop off between 8:15am--8:45am and for car pick up between 2:30pm-3:45pm. Parents dropping off or picking up students at the beginning and end of the day should observe the one-way traffic by entering off of First St. and exiting onto Second Street.

School Fees (Chromebooks and Novels): For the 2024-2025 school year, we are asking families to pay school fees to account for the cost of our chromebook program and to allow students to keep the novels they read in English Language Arts (ELA) class. The Chromebook Policy will remain unchanged from last school year, in that 7th and 8th graders must pay a \$30 rental fee for their Chromebook and then an additional \$30 for each repair needed throughout the school year. 5th and 6th graders do not need to pay the rental fee, but will be charged \$30 for any repair needed as a result of damage caused by their computer usage. ***No student will be permitted to use a DECA Middle computer without a completed Chromebook Policy Form.*** Additionally, students ***are no longer*** permitted to use personal tablets or computers on campus. Chromebooks will be distributed to all students with a completed form on the first day of school. Forms will be available at **PickUp Day Wednesday, August 7th 12-4PM**. For the first time, we are asking all students to pay \$20 yearly to keep their ELA novels. This will allow students to write in and interact with the text at a higher level. Please see the chart below for the exact fee total you are responsible for:

5th Grade	6th Grade	7th Grade	8th Grade
\$20 novel fee	\$20 novel fee	\$50 novel and Chromebook fees	\$50 novel and Chromebook fees

DECA MIDDLE 110 North Patterson Blvd., Dayton, OH 45402 Office:937.528.6808 Fax:937.528.6824 daytonearlycollege.org
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Please contact DECA Middle's front office for translation needs

School Uniform/Policy: During the 2024-25 school year, the Uniform Policy will be strictly enforced. Our goal is to work with families to ensure everyone is able to send their child to school in a proper uniform. (see included flier)

Breakfast/Lunch Meals Program: We will continue to use *Baked By Anita* this year to provide delicious breakfast and lunch! Menus can be found online under the Foodservice tab and on Parent Square. Students will receive breakfast and lunch at no charge for this school year. Lunch service will begin on the first day of school with breakfast starting the next day.

Transportation: DECA Middle will have transportation provided to those families needing busing by FIRST STUDENT busing, (937) 813-1570, ext. 201. Parents are required to notify DECA Middle with any change of address information and provide required documentation to ensure timely transportation service.

ParentSquare: We are continuing this year with ParentSquare to communicate with you at the school, and in your classrooms and groups. ParentSquare provides a simple and safe way for everyone at school to connect. You can use ParentSquare on any device. See the enclosed flier for more information and download the ParentSquare app today for first-timers!

DECA Middle Cell Phone Policy: Please thoroughly read the enclosed Cell Phone Policy document in your summer packet. In an effort to increase focus and connection in our school, students may not be in possession of their cell phones during the school day. All students have the option to leave their cell phones at home or lock them in a classroom lockbox each morning. We are expanding the policy to include smartwatches/headphones. If either of these devices are being used without a teacher's direct permission, they will be confiscated and held at the office until they are picked up by a parent. We continue to believe that technology can be a huge distraction for our students. We definitely need support and encouragement from parents and families, so please read the policy document included with your summer packet

Early Dismissal / Release Policy For safety and security reasons, requests for student dismissal require a face to face request with an authorized adult **by 2:30pm** the day of release. Requests made by phone cannot be honored even in the event of an emergency. Please complete the enclosed form with corresponding signatures for anyone approved to sign out your child. **Note: Early dismissals are disruptive to the instructional cycle and are STRONGLY discouraged for any reason and are not permitted after 2:30pm.**

Incoming 7th Grade Immunization Requirement: All students entering the 7th grade are required by law to have a Tdap (tetanus, diphtheria, pertussis) and MCV4 vaccines prior to the start of school. Your child may receive this vaccine from their doctor's office or clinic. A copy of the updated immunization record must be provided to DECA Middle prior to your child's first day. Failure to provide this important medical information may result in exclusion from school, so please be sure to schedule an appointment for your child right away. This information can be found on the website.

"The Bullpen Store": For DECA Middle approved apparel for purchase, we have extended the policy to include any DECA Middle or House apparel any day, whereas students could only wear such clothing on Town Hall days. Use this link: <https://www.daytonearlycollege.org/the-bullpen-store> For questions email: Bullpen@daytonearlycollege.org .

IMPORTANT NOTES AND PROCEDURES

Please be sure to read and familiarize yourself with some of our most important school procedures.

Pick Up Times After School: School dismisses at 3:20pm. All students not riding the school bus must be picked up by 4:00 pm daily, unless participating in an after school program. If you are unable to pick up your student by 4:00 pm, please make alternative arrangements for your child's transportation home.

Food Policy: Students arriving late to school must consume food and drinks before entering the building; microwave services are not available. **Parents/guardians/students are not permitted to place food orders for delivery to the school from store or through third party vendors (i.e. DoorDash, UberEATS, Grubhub, Postmates, Gopuff, pizza vendors, etc.).**

Classroom Visitor Contract: We welcome families to visit their child's classroom during school hours. For safety reasons, any parent or guardian wishing to make a classroom visit must sign in at the front office, and they must fill out a Classroom Visitor Contract acknowledging the expectations and school rules with each visit. These contracts are available in the front office.

DECA Middle Facility, Parking and Building Security: Visitors to the school can park in front of the building in the metered parking spaces, and they must sign in at the main office prior to entering the school building. Please note that local parking enforcement assesses fines for parking violations. If you wish to visit your child's classroom, you must first complete the Classroom Visit Contract, and then you are free to visit for as long as you like.

Local School Wellness Policy: The school welcomes stakeholders to participate in the development, review, update, and implementation of the Local School Wellness Policy. Please contact Steve Hinshaw for more information, shinshaw@daytonearlycollege.org.

Summer Newsletter Packet includes:

- 5th-8th Grade Supply Lists (also available online)
- 2024-25 DECA District Academic Calendar (also available online)
- ParentSquare Flier (also available online)
- Medication Letter from Nurse Cheyene
- DECA Middle Cell Phone, Headphone and Smartwatch Policy (available online)
- DECA Middle Sign-off Forms: *Emergency Medical Authorization, Authorized Transportation Pick Up, Code of Conduct/Electronic Devices Policy, Parent/Guardian Directory Info Policy/Family Compact/Photo Release* (also available online)
- Parent/Guardian Consent for Counseling form

Grade Specific Document:

5th grade/Newly Accepted (5th-8th grade): ***"Golden Ticket"*** event flier

7th grade: Incoming 7th Grade Immunization Requirement

DECA Middle
EMERGENCY MEDICAL AUTHORIZATION 2024-25

Date _____

Student's Last Name _____ First _____ Middle _____ M / F _____ / _____ / _____ () - _____
Sex Date of Birth Primary Phone#

Student's Address _____ Zip _____

Mother/Guardian _____ Employed by _____ Work Phone _____

Father/Guardian _____ Employed by _____ Work Phone _____

ALTERNATIVE PERSON(S) TO BE NOTIFIED WHEN PARENTS CANNOT BE REACHED

(1) _____ (2) _____
Name Phone Name Phone

EITHER PART I OR PART II MUST BE COMPLETED

Part I: CONSENT GRANTED

In the event reasonable attempts to contact _____ at _____ or _____
Parent/Guardian Primary Phone

_____ at _____ have been unsuccessful, I hereby give
Parent/Guardian Primary Phone

my consent for (1) Administration of any treatment deemed necessary by Dr. _____
Preferred Physician

or Dr. _____ or in the event the preferred practitioner is not available, by
Preferred Dentist

another licensed physician or dentist; and (2) The transfer of the child to: _____
Preferred Hospital

or any hospital reasonably accessible.

THIS AUTHORIZATION DOES NOT COVER MAJOR SURGERY UNLESS THE MEDICAL OPINIONS OF TWO OTHER LICENSED PHYSICIANS/DENTISTS CONCURRING IN THE NECESSITY FOR SUCH SURGERY ARE OBTAINED BEFORE SURGERY IS PERFORMED. PLEASE LIST BELOW FACTS CONCERNING THE CHILD'S MEDICAL HISTORY OR ANY PHYSICAL IMPAIRMENT TO WHICH A PHYSICIAN SHOULD BE ALERTED.

Has your child ever had: Heart Trouble _____ Tuberculosis _____ Epilepsy(Seizures) _____ Diabetes (Sugar) _____ Other _____

Explain any Allergy or Disease causing difficulty: _____

Explain any *regular* use of medicine: _____

DATE _____ SIGNATURE OF PARENT/GUARDIAN _____ ADDRESS _____

Part II: CONSENT REFUSED

I DO NOT GIVE MY CONSENT FOR EMERGENCY MEDICAL TREATMENT OF MY CHILD. IN THE EVENT OF ILLNESS OR INJURY REQUIRING EMERGENCY TREATMENT, I WISH THE SCHOOL AUTHORITIES TO TAKE *NO ACTION* OR TO:

Date _____ Signature of Parent/Guardian _____ Address _____

DECA Middle Authorized Transportation Pick-up Information 2024-25 School Year

*I **AM** permitting the following person(s) to transport my child/to/from school. I understand that if a person is not on the following list, the school will not release the student without first contacting the parent/guardian. *VALID ID MUST BE PRESENTED WHEN PICKING UP. PROVIDE AS MANY NAMES AS POSSIBLE IN THE EVENT OF ILLNESS/EMERGENCY.*

NAME	RELATIONSHIP (to Student)	PHONE NUMBER
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1. _____		
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2. _____		
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3. _____		
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(Please add more names/relationship/phone number on back of this page, if needed)

*The following persons are **NOT** permitted to transport my child (if applicable):*

NAME	RELATIONSHIP (to student)	PHONE NUMBER
------	---------------------------	--------------

1. _____		
----------	--	--

2. _____		
----------	--	--

3. _____		
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DECA Middle Family Contact Information 2024-25 School Year

*Please complete the following information for DECA Middle's **Parent Square** system in order to receive messages regarding student attendance, parent meetings, school delays/closures and other important events.*

Student name: _____

Primary contact name: _____ Phone: _____

Alternate contact name: _____ Phone: _____

Parent/Guardian Signature _____ Date: _____



DECA Middle
Parent/Guardian Code of Conduct Agreement Acknowledgement
2024-2025 School Year

Date: ____ / ____ / ____

I, _____ of
Parent/guardian (please print)

Student name (please print)

have reviewed the DECA Middle Student *Code of Conduct* with my child and mutually agree to abide by this code.

Parent/Guardian Signature:

Date:

Important: The Student Code of Conduct is available for review on the "Parent Information" tab under the DECA Middle campus on our website daytonearlycollege.org

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Complete DECA Middle Cellphone, Headphones and Smartwatch Policy Acknowledgement on the back

DECA Middle Cell Phone, Headphone, and Smartwatch Policy Acknowledgement

I _____ have read and understand the DECA Middle Cell Phone, Headphone, and Smartwatch Policy. My student and I have discussed the expectations outlined in the DECA Middle Cell Phone, Headphone, and Smartwatch Policy. We understand that cell phones will not be allowed at DECA Middle, headphones and smartwatches cannot be used without explicit teacher permission, and students will have the option of leaving cell phones at home or storing them in classroom lock boxes during the school day. We are clear on the expectations, and we agree to uphold them.

Student Name _____ Grade _____

Student Signature _____ Date _____

Parent Name _____

Parent Signature _____ Date _____

**Complete DECA Middle Code of Conduct Agreement Acknowledgement
on the back**

Parent/Guardian Sign-Off Sheet

Acknowledgement of Directory Information Policy Notification 2024-25

(found: www.daytonearlycollege.org, DECA Middle campus, Parent Information)

I acknowledge that I have read a copy of DECA Middle's policy (listed on the website: www.daytonearlycollege.org) regarding Directory Information. I understand that if I do not wish for any directory information on my child to be released, I must indicate that in writing to the DECA Middle Board.

Parent/Guardian: _____
Initial _____

DECA Middle Family Compact 2024-25

(available for review on the website)

I, _____

(parent/guardian), of _____ (student name), have read and agree to the school, parent and student responsibilities outlined in the Parent/Guardian Compact (listed on the website: www.daytonearlycollege.org). I understand that a copy of this contract will remain on file and in effect throughout my child's school career.

Parent/Guardian: _____
Initial _____

DECA Middle Photo Release Form 2024-25

I authorize DECA Middle to use the name of my child and photographs in which my child appears for the purpose of promoting DECA Middle through publications released by DECA Middle. Such publications include, but are not limited to, alumni publications, campus publications, press releases and other outlets, electronic versions of the same publications, or other electronic forms of media. Classes may also be videotaped for the purpose of instructional assessment and improvement.

I hereby waive any right to inspect or approve the finished photographs or printed or electronic matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the photograph.

_____ I authorize the use of my
child's photo as described above

_____ I **do not** authorize the child's photo
as described above

Parent/Guardian: _____
Initial _____