

MINUTES, May 22, 2024

MINUTES of May 22, 2024, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Kevin Boariu, Joseph Boltz, Eric DiTullio, Merle Glass, Michael Lenzi, Dr. Michael Panza, Deborah Roberson, Gary Shingleton, Patty Wilson, Dr. Wayde Killmeyer, Executive Director.

Others Present: Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Charles Sapienza, Jason Williams

- I The meeting was called to order by the President.
- II. Roll call by the Secretary showed nine members present.
- III. The President called for an Executive Session. There were no items for discussion.
- IV. Minutes of the April 24, 2024, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 was approved on a motion by Mr. DiTullio, seconded by Mrs. Wilson with all members present voting in favor.
- V. On a motion by Mr. DiTullio, seconded by Dr. Panza with all members present voting in favor, the agenda was approved with the following:

CHANGE: Attachment D. - Contracts for Authorization

CHANGE: Attachment B. Credit Card Holder Report

ADDITION: Attachment J. – 2024-2025 E.I. Calendar (revised)

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

VII. OLD BUSINESS

President

Secretary

VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Mr. Lenzi with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS April 1, 2024, through April 30, 2024

1.	State and Federal Programs (Fund 10)	\$ 19,472,598.60
2.	Special Education (Fund 20)	\$ 13,770,082.00
3.	Capital Projects (Fund 30)	\$ 547,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,326,725.00
5.	IU General Fund (Fund 10)	\$ 3,829,304.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 188,950.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 330,000.00
	TOTAL	\$ 40,464,659.60

BILLS April 1, 2024, through April 30, 2024

1.	General Fund (Fund 10)	\$ 1,947,813.08
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 749,986.38
	TOTAL	\$ 2,697,799.46

B. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. DiTullio seconded by Mr. Lenzi with all members present voting in favor, The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

President

Secretary

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VIII. NEW BUSINESS (continued)

C. Program Budgets

On a motion by Mr. DiTullio, seconded by Mrs. Wilson with all members present voting in favor, the following Program Budgets were approved.

<u>Budget</u>	<u>Amount</u>
2023-2024 Title II-Part A. Final	\$ 548,881
2023-2024 Title IV-Part A. Final	\$ 382,604
2023-2024 Title I-Part D. Final	\$ 397,530
2023-2024 Title I-Part A Final	\$ 4,894,314
2023-2024 Elect-Teen Parenting Final (<i>revision</i>)	\$ 500,108
2023-2024 IDEA Nonpublic School Services Final	\$ 190,797
2022-2023 Nonpublic Schools Safety Grant	\$ 20,370
2023-2024 Technology Technicians Final	\$ 187,320

D. Request for Contract Authorization

On a motion by Mr. DiTullio seconded by Dr. Panza with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

E. Resignations

On a motion by Mr. DiTullio, seconded by Mr. Lenzi with all members present voting in favor, the following resignations were approved.

Special Education

Jillian Verelst, Secretary/Clerk, effective the close of work on May 2, 2024.

David Carfang, Paraprofessional, effective the close of work on May 29, 2024.

F. Employment

On a motion by Mr. DiTullio, seconded by Mrs. Wilson with all members present voting in favor, the following persons were approved for employment.

President

Secretary

VIII. NEW BUSINESS (continued)

Employment (continued)

Special Education

Davin Beahm, Floating Substitute, effective August 8, 2024 and ending the 2024-2025 school year. His salary will be set at 92%, Bachelor, Step 1 on the PSEA 2024-2025 salary schedule. Continued employment will be contingent upon acquiring all necessary Pennsylvania certifications.

Hannah Stokes, Speech Language Therapist, effective July 17, 2024. Her salary will be based on Step 1, Masters, on the 2024-2025 PSEA salary schedule. She will be issued a Temporary Professional contract. Continued employment is contingent upon receiving all necessary Pennsylvania certifications.

Jennifer Converse, Paraprofessional, effect July 17, 2024 due to the retirement of Kathleen Bittner. Her salary will be based on Bachelor, Paraprofessional, ESPA 2024-2025 salary schedule. Continued employment is contingent upon successful completion of the probationary period.

Amy Darney, LPN/Paraprofessional, effective June 19, 2024 due to Sean Emrick's resignation. Her salary will be based on Associate's Level on the 2024-2025, LPN/Paraprofessional ESPA salary schedule. Continued employment is contingent upon successful completion of the probationary period.

G. State and Federal Project Submission Authorization

On a motion by Mr. Ditullio, seconded by Mr. Boariu, with all members present voting in favor, the following was approved.

Authorization is requested for the Executive Director to submit applications for State and Federal funds for specific projects during the 2024-2025 school year on behalf of the IU and/or local district consortiums when applicable.

H. 2024-2025 MIU IV Board Meeting Dates- (revised)

On a motion by Mr. Ditullio, seconded by Mrs. Wilson with all members voting in favor. The following was approved/

July 2024 – NO MEETING	January 22, 2025
* August 7, 2024	February 26, 2025
September 25, 2024	March 26, 2025
October 23, 2024	April 23, 2025
* November 20, 2024	May 28, 2025
* December 11, 2024	June 25, 2025

President

Secretary

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VIII. NEW BUSINESS (continued)

I. 2024-2025 Insurance Package

On a motion by Mr. DiTullio, seconded by Dr. Panza with all members present voting in favor, the following was approved.

It is recommended that Encova provide 2024-25 worker's compensation coverage at a cost of \$83,377; PSBA Insurance through CM Regent provide coverage for auto insurance, property and general liability insurance, school leader's insurance, umbrella insurance at a cost of \$61,170; Ace provide cyber liability insurance at a cost of \$20,395; and Travelers provide equipment breakdown insurance at a cost of \$1,439.

J. 2024-2025 Early Intervention Calendars (revised)

On a motion by Mr. DiTullio, seconded by Mrs. Roberson with all members present voting in favor the attached 2024-2025 Early Intervention Calendars (revised) were approved.

X. ADJOURNMENT

On a motion by Dr. Panza, seconded by Mr. Lenzi with all members present voting in favor the meeting was adjourned.

President

Secretary