

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
Minutes of April 20, 2023  
1202 Eleventh Avenue  
Dorothy, New Jersey**

Date: April 20, 2023  
Time: 6:30 p.m.

**A. CALL TO ORDER – Board President**

**B. PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Daniel Ardito	Present	Paula Lechner	Present
Patricia Doerr	Present	Constance Anne Reymann	Present
Christopher Egbert	Present	John Specht	absent
Gregory Freelon	absent	Edward Zebedies	absent
Henry Goldsmith	Present		

Al Lewis, Superintendent	Present
Dr. Michele Roemer - Interim SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present

Also in attendance: Andrew Lopez, Assistant to Business Administrator

**C. SUNSHINE NOTICE**

Welcome to the regular meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

**D. PRESENTATIONS – Superintendent Lewis introduced April Staff and Students of the Month Middle School Social Studies Projects Presentation and Flag Salute**

**E. PRESIDENT’S REPORT - President Goldsmith reminded all board members that Mr. Lewis’s evaluation is due no later than end of June. He further reported that the last ACSBA Meeting is being held on May 2, 2023 at Great Bay. The last two items are concerned the bids will be ready to be approved at the Budgeting Hearing and that the LRFP was completed.**

**F. BOARD OF EDUCATION COMMITTEE REPORTS**

1. Buena Board of Education - in Mr. Zebedies’s absence Mr. Goldsmith reported the following that Buena is upgrading G&T, as well as upgrading security.
2. Weymouth Township – Municipal - No Report
3. Mayor’s Moment - In the mayor’s absence, Mr. Goldsmith reported that council will be holding their budget meeting on May 3, 2023 and that the shredding program for all residents is being held on May 6, 2023.

**G. PUBLIC COMMENT – Ms. Reymann congratulated Mrs. Smith on a great job with the middle school program.**

H. **Executive session** - Moved by Ms. Reymann, seconded by Mr. Egbert to move into executive session at 6:50pm to discuss matters of personnel. All in Favor/Motion Carried.

Moved by Ms. Reymann, seconded by Mr. Egbert to return to open session at 7:04pm. All in Favor/Motion Carried.

**I. APPROVAL OF MINUTES**

- Executive Minutes of the March 9, 2023 Workshop Board meeting (Attachment #1)
- Executive Minutes of the March 16, 2023 Regular Board meeting (Attachment #1a)
- Minutes of the March 9, 2023 Workshop Board meeting (Attachment #2)
- Minutes of the March 16, 2023 Regular Board meeting (Attachment #3)

*Moved by Ms. Reymann, Seconded by Mr. Egbert to approve the above referenced minutes with noted corrections. Voice Vote, All in Favor/Motion Carried.*

**J. CORRESPONDENCE** - NJSBA Dues Letter Received 4/17/23

**K. SUPERINTENDENT'S REPORT – Al Lewis**

1. Informational Items:

a. Student Matters Committee Report

b. Enrollment for **March 2023**

Grade	PK	K	1	2	3	4	5	6	7	8	Total
Current Enrollment 2023	29*	10	14	12	13	20	13	15	23	13	162
Enrollment 2022	25**	12	11	13	19	14	15	25	11	21	166

\*Includes 5 Estell Manor Pre-K Tuition Students

\*\*Included 10 Estell Manor Pre-K Tuition Students

c. Student Suspensions for **March 2023**

Number of Suspensions	Number of Days
1	2 days - Out-of-School
2	3 days each - Out-of-School

d. 1) Safety Drills for **March 2023**

Type of Drill	Fire	Evacuation Drill
Date	03/08/2023	03/20/2023
Time	9:31 a.m.	10:31 a.m.
Duration	3 minutes	3 minutes

2) March Security Specialist Report

*(Attachment #4)*

e. HIB Report for **March 2023**

Grade	HIB Yes/No	Disposition
N/A	N/A	N/A

f. March/April Highlighted Dates/Events

- 1) March 17 - Teacher In-Service - NO SCHOOL
- 2) March 24 - K & 1 Taste Testing
- 3) April 3 - Report Cards Distributed
- 4) April 3, 4 - Parent/Teacher Conferences - SINGLE SESSION
- 5) April 3-6 - SINGLE SESSION
- 6) April 4 - HSA Meeting @ 6:00

g. April/May Upcoming Events

- 1) April 7-14 - Spring Break - SCHOOL CLOSED
- 2) April 20 - BOE Meeting @ 6:30
- 3) April 26 - PreK & K trip to Cape May Zoo
- 4) April 28 - 1<sup>ST</sup> & 2<sup>ND</sup> Grades to Cape May Zoo
- 5) May 4 - Public 23/24 Budget Hearing
- 6) May 5 - Pre-K Registration 1:00-2:00
- 7) May 10 - HSA Meeting
- 8) May 11 - BOE Workshop Meeting @ 6:30
- 9) May 16 - CPR Training
- 10) May 18 - BOE Meeting @ 6:30
- 11) May 24 - GEOY Recognition Luncheon
- 12) May 24 - Spring Concert @ 6:00
- 13) May 25 - 3<sup>rd</sup> & 4<sup>th</sup> Grades to Cold Spring Village, Cape May, NJ
- 14) May 26 - Teacher In-Service - NO SCHOOL for students
- 15) May 29 - Memorial Day - SCHOOL CLOSED
- 16) May 31 - 2023 Academic Excellence Recognition Brunch

2. Recommendations:

a. Personnel and Negotiations Committee Report

b. Personnel

- 1) To approve Edward Mihaly as a substitute teacher pending receipt of required documents.
- 2) To approve Ashley Litchendorf as a substitute teacher pending receipt of required documents.
- 3) To approve the two weeks unpaid Administrative Leave of Absence followed by a paid leave of absence for staff #15804947.

*Motion Carried/Roll Call Vote, 6-0. Items a, b-1, b-2, b-3.*

*Motion: Mrs. Lechner*

*Second: Ms. Reymann*

Daniel Ardito	Yes	Paula Lechner	Yes
Patricia Doerr	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	
Gregory Freelon	absent	Edward Zebedies	
Henry Goldsmith	Yes		

c. Recommend the following staff for renewal:

2023-2024 Tenured/Certificated Staff					
Name	Position	Degree	Step on Guide	Salary	FTE
DeFeo, Lori	Teacher	BA+15	OG/B	\$ 83,734	1
Lemelin, Dana	Teacher	BA	6	\$ 57,858	1
Merusi, Karen	Teacher	MA	MAX	\$ 67,925	1
Morrison, Susan	Teacher	BA	OB/G	\$ 63,548	1
Mottershead, Robin	Teacher	BA+15	OG/B	\$ 83,734	1
Mounier, Jerilyn	Teacher	MA+30	OG/C	*\$ 66,741	0.80
Ricci, Michelle	Teacher	BA	OG/D	\$ 77,551	1
Salvucci, Michelle	Teacher	MA+15	OG/E	\$ 76,955	1
Smith, Justyna	Teacher r	MA	8	\$ 63,836	1
*Prorated					

2023-2024 Non-Tenured/Certificated Staff					
Name	Position	Degree	Step on Guide	Salary	FTE

Chappius, Allison	Teacher	BA	4	*\$ 22,543	0.40
DiClerico, Brooke	Teacher	MA	2	\$ 59,536	1
Guidos, Randi	Teacher	BA+30	3	\$ 57,947	1
Hooven, Lauryn	Nurse	BSN	3	\$ 56,358	1
Improta, Christina	Teacher	BA+15	5	\$ 58,003	1
Klotz-Poole, Christina	Teacher	BA	4	\$ 56,358	1
Morvay, Jesse	Tech Teacher/ Coord. 12/mo.	MA+30	7	\$ 78,030	1
Papamihalakis, Sara	Teacher	BA	7	\$ 58,758	1
Pavesi, Emily	P/T Teacher	BA	2	*\$ 22,143	.40

\* Prorated

2023-2024 Supervisory Staff			
Name	Position	Salary	FTE
Fullmer, Helene	Instructional Supervisor/Student Support Services	\$ 92,766	1
Merlock, Kenneth	Facilities Manager/Black Seal	\$ 60,828	1
Palmieri, Maria	Child Study Team Supervisor/LDTC (7h/d, 82 days)	\$ 35,998	.34

2023-2024 Support Staff		
Name	Position	Salary
D'Amore, Debra	Treasurer (\$150.00/pay)	\$ 3,600
Feneli, Carol	Child Study Team Secretary (25 hours p/w, 180 days)	\$ 14,983
Keiffenheim, Karl 'Peter'	Van Driver (\$150/day, 180 days)	\$ 27,000
Quatrone, Linda	Secretary - Main Office & CSA (24.75 hrs./wk.)	\$ 32,973
Schwarzenbach, Alicia	FT Custodian/Black Seal (5.9 hours p/d, 220 days)	\$ 23,501
Seelman, Jillian	Instructional Aide (4.5 hours p/d, 180 days)	\$ 12,150
Wolfe, Susan	Custodian/Black Seal (FT)	\$ 42,782

d. Policy:

Policy Committee Report

e. To approve the following class/field trips:

Date	Trip	# of Students	Total Cost (includes transportation)
04/26	PK/K to Cape May Zoo	39	TBD
04/28	1 <sup>st</sup> & 2 <sup>nd</sup> Grades to Cape May Zoo	26	TBD
05/25	3 <sup>rd</sup> & 4 <sup>th</sup> Grades to Cold Spring Village, Cape May	33	TBD
06/06	5 <sup>th</sup> - 8 <sup>th</sup> Grades to Edelman Planetarium	64	TBD

*Motion/Roll Call (items c-e) 5-0-1 (Mrs. Doerr Abstained)*

**Motion:** Ms. Reymann

**Second:** Mr. Egbert

Daniel Ardito	yes	Paula Lechner	yes
Patricia Doerr	Abstain	Constance Anne Reymann	yes
Christopher Egbert	yes	John Specht	Absent
Gregory Freelon	Absent	Edward Zebedies	Absent
Henry Goldsmith	Yes		

d. Education/Curriculum/Professional Development

Curriculum and Instruction Committee Report

e. Use of Facilities - None at this time

**K. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT**

1. Finance, Facilities and Security Committee Report

2. Informational Items

ASC/BSC Financial Report - March 2023

(Attachment #5)

3) Recommendations

a. Board Secretary's Certification - **REMOVED**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Michele Roemer, Board Secretary, certify as of February 28, 2023 that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board's Certification - **REMOVED**

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of February 28, 2023 after review of the monthly Board Secretary's Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the months of January or February 2023.

c. To approve the following Financial Reports: - **REMOVED**

Treasurer's Report – February 28, 2023

(Attachment #6)

Board Secretary's Report - February 28, 2023

(Attachment #7)

d. To Approve Expenditures:

WARRANT: To approve expenditures as listed in the amount of \$201,495.66

(Attachment #8)

PAYROLL: To approve payrolls as listed:

March 15, 2023: \$97,496.41

(Attachment #9)

March 30, 2023: \$98,778.88

(Attachment #10)

April 6, 2023: \$98,775.58

(Attachment #11)

**Motion/Roll Call Item 2 and 3d (Item 3a, 3b, 3c were removed from agenda). Motion Carried 6-0.**

**Motion: Ms. Reymann**

**Second: Mr. Egbert**

Daniel Ardito	Yes	Paula Lechner	Yes
Patricia Doerr	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Gregory Freelon	Absent	Edward Zebedies	Absent
Henry Goldsmith	Yes		

e. To Approve resolution for Risk Management Agreement

(Attachment #12)

f. To approve the resolution to Appoint A Risk Management Consultant (Attachment #13)

g. To Approve Resolution to Participate in Jointure Transportation Agreements with Atlantic County Special Services School District for the 2023-2024 school year.

h. To approve Student Transportation Contracts with Greater Egg Harbor School District for the 2022-2023 school year as follows:

WMT-1 \$20,174

WTBR-EY \$3,496

- i. To approve the acceptance of the 21-22 audit as presented - **REMOVED**.
- j. To approve the acceptance of the corrective action plan for the 2021-2022 audit and remit to the county superintendent of schools.- **REMOVED**
- k. BE IT RESOLVED, that the Weymouth Township Board of Education, in the County of Atlantic, State of New Jersey, hereby approves the 2023-2024 revised school district budget for submission to the Atlantic County Office of Education:

	Budget	Local Tax
General Fund	\$ 4,557,420	\$ 2,540,420
Special Revenue Fund	\$ 1,089,483	
Debt Service Fund	\$ 113,289	\$ 72,450
Total	\$ 5,760,192	\$ 2,612,870

BE IT FURTHER RESOLVED that the Board hereby authorizes the use of \$400,000 in capital reserve for capital projects and \$50,000 from maintenance reserve for maintenance projects.

*Motion/Roll Call (items e,f,g,h,k). Motion Carried 6-0.*

*Motion: Ms. Reymann*

*Second: Mr. Ardito*

Daniel Ardito	Yes	Paula Lechner	Yes
Patricia Doerr	Yes	Constance Annè Reymann	Yes
Christopher Egbert	Yes	John Specht	Absent
Gregory Freelon	Absent	Edward Zebedies	Absent
Henry Goldsmith	Yes		

L. **PUBLIC COMMENT** - Limited to agenda items and any other Board of Education business matters.

M. **OLD BUSINESS**

\*N. **NEW BUSINESS** - NJSBA Conference in Atlantic City, October 23 to 26  
Supplemental aid in the amount of \$96,798

O. **CLOSED SESSION** - For the purposes of litigation, personnel and/or student matters - **NOT REQUIRED**

*Motion/All in Favor*

*Motion/All in Favor*

P. **OPEN SESSION**

Q. **ADJOURNMENT**

*Motion by Mrs. Doer, Seconded by Ms. Reymann, All in Favor. Meeting*

*adjourned*

Respectfully submitted,

*Michele D. Roemer*

Michele D Roemer, Ed.D.  
Interim School Business Administrator/ Board Secretary