

**WEYMOUTH TOWNSHIP BOARD OF EDUCATION  
WORKSHOP MEETING  
MINUTES  
1202 Eleventh Avenue  
Dorothy, New Jersey**

Date: April 6, 2023  
Time: 6:36 p.m.

**A. CALL TO ORDER – Board President**

**B. PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Daniel Ardito	Absent	Paula Lechner	Present
Patricia Doerr	Present	Constance Anne Reymann	Present
Christopher Egbert	Absent	John Specht	Absent
Gregory Freelon	Absent	Edward Zebedies	Present
Henry Goldsmith	Present		

Al Lewis, Superintendent	Present
Dr. Michele Roemer - Interim SBA/Board Secretary	Present
William Cappuccio, Esq., Board Solicitor	Present
Also in Attendance – Andrew Lopez, Assistant to Business Administrator	Present

**C. SUNSHINE NOTICE – Michele D. Roemer**

Welcome to the work session meeting of the Weymouth Township Board of Education. This meeting is being held in compliance with the Open Public Meetings Act by having the time, date, and place thereof posted in the Board of Education office, sent to the Clerk of Weymouth Township and advertised in the official newspapers.

**The Board of Education reviewed the following agenda items for the 4/20/2023 Regular Meeting. Please note that items in bold were either discussed or motioned by the Board of Education.**

**D. PRESENTATIONS – April Staff and Students of the Month**

Middle School Social Studies Projects Presentation and Flag Salute  
\*Review of the 2021-2022 Audit by Mike Garcia from Ford Scott

**E. PRESIDENT'S REPORT**

**F. BOARD OF EDUCATION COMMITTEE REPORTS**

1. Buena Board of Education – No Report
2. Weymouth Township – Municipal Budget Meeting May 3<sup>rd</sup>. Proposed for 2 to 3 cents.
3. Mayor's Moment – No Report

**G. PUBLIC COMMENT – Limited to agenda items only – None**

**H. APPROVAL OF MINUTES**

Minutes of the March 9, 2023 Workshop Board meeting  
Minutes of the March 16, 2023 Regular Board meeting

(Attachment #2)  
(Attachment #3)

**I. CORRESPONDENCE – None at this time.**

J. SUPERINTENDENT'S REPORT – Al Lewis

1. Informational Items:

a. Student Matters Committee Report

b. Enrollment for March 2023

Grade	PK	K	1	2	3	4	5	6	7	8	Total
Current Enrollment 2023	29*	10	14	12	13	20	13	15	23	13	162
Enrollment 2022	25**	12	11	13	19	14	15	25	11	21	166

\*Includes 5 Estell Manor Pre-K Tuition Students

\*\*Included 10 Estell Manor Pre-K Tuition Students

c. Student Suspensions for March 2023

Number of Suspensions	Number of Days
1	2 days - Out-of-School
2	3 days each - Out-of-School

d. 1) Safety Drills for March 2023

Type of Drill	Fire	Evacuation Drill
Date	03/08/2023	03/20/2023
Time	9:31 a.m.	10:31 a.m.
Duration	3 minutes	3 minutes

2) March Security Specialist Report

(Attachment #4)

e. HIB Report for March 2023

Grade	HIB Yes/No	Disposition
N/A	N/A	N/A

f. March/April Highlighted Dates/Events

- 1) March 17 - Teacher In-Service - NO SCHOOL
- 2) March 24 - K & 1 Taste Testing
- 3) April 3 - Report Cards Distributed
- 4) April 3, 4 - Parent/Teacher Conferences - SINGLE SESSION
- 5) April 3-6 - SINGLE SESSION
- 6) April 4 - HSA Meeting @ 6:00

g. April/May Upcoming Events

- 1) April 7-14 - Spring Break - SCHOOL CLOSED
- 2) April 20 - BOE Meeting @ 6:30
- 3) April 26 - PreK & K trip to Cape May Zoo
- 4) April 28 - 1<sup>ST</sup> & 2<sup>ND</sup> Grades to Cape May Zoo
- 5) May 4 - Public 23/24 Budget Hearing
- 6) May 5 - Pre-K Registration 1:00-2:00
- 7) May 10 - Teen Arts Festival - Downtown Hammonton
- 8) May 10 - HSA Meeting
- 9) May 11 - BOE Workshop Meeting @ 6:30
- 10) May 16 - CPR Training
- 11) May 18 - BOE Meeting @ 6:30
- 12) May 24 - GEOY Recognition Luncheon
- 13) May 24 - Spring Concert @ 6:00
- 14) May 25 - 3<sup>rd</sup> & 4<sup>th</sup> Grades to Cold Spring Village, Cape May, NJ
- 15) May 26 - Teacher In-Service - NO SCHOOL for students
- 16) May 29 - Memorial Day - SCHOOL CLOSED
- 16) May 31 - 2023 Academic Excellence Recognition Brunch

2. Recommendations:

a. Personnel and Negotiations Committee Report

b. Personnel

- 1) To approve Edward Mihaly as a substitute teacher pending receipt of required documents.
- 2) To approve Ashley Litchendorf as a substitute teacher pending receipt of required documents.
- 3) **WHEREAS, the Weymouth Township School District is desirous to employ a Superintendent; and**

**WHEREAS, Pursuant to N.J.S.A. 18A:7-8(j), the Executive County Superintendent (ECS) must review and approve, prior to district board of education approval, and:**

**WHEREAS, the Weymouth Township Board of Education is desirous to provide Alfred S. Lewis, III with a new contract beginning July 1, 2023 through June 30,2028; and**

**Now THEREFORE Be It Resolved, that the Weymouth Township School District approves the submission of a New contract to the Atlantic County Superintendent for review and approval.**  
**(Attachment #4)**

**Motion/Roll Call item b-3. 5-0. Motion Carried.**

**Motion: Ms. Reymann**

**Second: Mr. Zebedies**

Daniel Ardito	Absent	Paula Lechner	Yes
Patricia Doerr	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Absent	John Specht	Absent
Gregory Freelon	Absent	Edward Zebedies	Yes
Henry Goldsmith	Yes		

c. Recommend the following staff for renewal:

2023-2024 Tenured/Certificated Staff					
Name	Position	Degree	Step on Guide	Salary	FTE
DeFeo, Lori	Teacher	BA+15	OG/B	\$ 83,734	1
Lemelin, Dana	Teacher	BA	6	\$ 57,858	1
Merusi, Karen	Teacher	MA	MAX	\$ 67,925	1
Morrison, Susan	Teacher	BA	OB/G	\$ 63,548	1
Mottershead, Robin	Teacher	BA+15	OG/B	\$ 83,734	1
Mounier, Jerilyn	Teacher	MA+30	OG/C	*\$ 66,741	0.80
Ricci, Michelle	Teacher	BA	OG/D	\$ 77,551	1
Salvucci, Michelle	Teacher	MA+15	OG/E	\$ 76,955	1
Smith, Justyna	Teacher	MA	8	\$ 63,836	1
*Prorated					

2023-2024 Non-Tenured/Certificated Staff					
Name	Position	Degree	Step on Guide	Salary	FTE
Chappius, Allison	Teacher	BA	4	*\$ 22,543	0.40

DiClerico, Brooke	Teacher	MA	2	\$ 59,536	1
Guidos, Randi	Teacher	BA+30	3	\$ 57,947	1
Hooven, Lauryn	Nurse	BSN	3	\$ 56,358	1
Improta, Christina	Teacher	BA+15	5	\$ 58,003	1
Klotz-Poole, Christina	Teacher	BA	4	\$ 56,358	1
Morvay, Jesse	Tech Teacher/ Coord. 12/mo.	MA+30	7	\$ 78,030	1
Papamihalakis, Sara	Teacher	BA	7	\$ 58,758	1
Pavesi, Emily	P/T Teacher	BA	2	*\$ 22,143	.40
Wade, Thomas	Teacher	BA	2	\$ 55,358	1

\* Prorated

2023-2024 Supervisory Staff			
Name	Position	Salary	FTE
Fullmer, Helene	Instructional Supervisor/Student Support Services	\$ 92,766	1
Merlock, Kenneth	Facilities Manager/Black Seal	\$ 60,828	1
Palmieri, Maria	Child Study Team Supervisor/LDTC (7h/d, 82 days)	\$ 35,998	.34

2023-2024 Support Staff		
Name	Position	Salary
D'Amore, Debra	Treasurer (\$150.00/pay)	\$ 3,600
Feneli, Carol	Child Study Team Secretary (25 hours p/w, 180 days)	\$ 14,983
Keiffenheim, Karl 'Peter'	Van Driver (\$150/day, 180 days)	\$ 27,000
Quattrone, Linda	Secretary - Main Office & CSA (24.75 hrs./wk.)	\$ 32,973
Schwarzenbach, Alicia	FT Custodian/Black Seal (5.9 hours p/d, 220 days)	\$ 23,501
Seelman, Jillian	Instructional Aide (4.5 hours p/d, 180 days)	\$ 12,150
Wolfe, Susan	Custodian/Black Seal (FT)	\$ 42,782

**Motion/Roll Call**

- c. Policy:  
Policy Committee Report
- d. To approve the following class/field trips:

Date	Trip	# of Students	Total Cost (includes transportation)
04/26	PK/K to Cape May Zoo	39	TBD
04/28	1 <sup>st</sup> & 2 <sup>nd</sup> Grades to Cape May Zoo	26	TBD
05/25	3 <sup>rd</sup> & 4 <sup>th</sup> Grades to Cold Spring Village, Cape May	33	TBD
06/06	5 <sup>th</sup> - 8 <sup>th</sup> Grades to Edelman Planetarium	64	TBD

- d. Education/Curriculum/Professional Development  
Curriculum and Instruction Committee Report
- e. Use of Facilities - None at this time

**K. BUSINESS ADMINISTRATOR'S REPORT/BOARD SECRETARY REPORT**

- 1. Finance, Facilities and Security Committee Report
- 2. Informational Items

3) Recommendations

a. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Michele Roemer, Board Secretary, certify as of February 28, 2023 that no budgetary line item has obligations and payments which in total exceed the amount appropriated by the Board pursuant to N.J.S.A. 18A:22-8.1 and 8.2 and that no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. Board's Certification

Pursuant to N.J.A.C. 6A:23-2.12 9 (c) 4, the Board certifies that, as of February 28, 2023 after review of the monthly Board Secretary's Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund had been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that there were no changes in anticipated revenue amounts and sources for the months of January or February 2023.

c. To approve the following Financial Reports:

Treasurer's Report – February 28, 2023

(Attachment #6)

Board Secretary's Report - February 28, 2023

(Attachment #7)

**Motion:**

**Second:**

Daniel Ardito		Paula Lechner	
Patricia Doerr		Constance Anne Reymann	
Christopher Egbert		John Specht	
Gregory Freelon		Edward Zebedies	
Henry Goldsmith			

d. To Approve Expenditures:

WARRANT: To approve expenditures as listed in the amount of \$

(Attachment #8)

PAYROLL: To approve payrolls as listed:

March 15, 2023: \$97,496.41

(Attachment #9)

March 30, 2023: \$98,778.88

(Attachment #10)

April 6, 2023: \$98,775.58

(Attachment #11)

e. To Approve the following Resolution:

**WHEREAS, pursuant to N.J.S.A. 18A:7G-4 requires the Board to amend its Long-Range Facilities Plan ("LRFP") on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and**

**WHEREAS, the Board desires to update its previously approved LRFP at this time to comply with statutory requirements; and**

**WHEREAS, this Board resolution amending the approved LRFP complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.), as amended by P.L. 2007, c. 137, and the applicable provisions of N.J.A.C. 6A:26-1 et seq. (Educational Facilities Code);**

**NOW, THEREFORE BE IT RESOLVED, the Board hereby authorizes and directs the Business Administrator and its Architect to take any steps necessary to effectuate the terms of the resolution and to submit the five-year LRFP amendment to the New Jersey Department of Education at a fee not to exceed \$5,000.**

**Motion/Roll Call (item e). 5-0. Motion Carried.**

**Motion: Ms. Reymann**

**Second: Mr. Zebedies**

Daniel Ardito	Absent	Paula Lechner	Yes
Patricia Doerr	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Absent	John Specht	Absent
Gregory Freelon	Absent	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- e-1 To reject all bids as received and to rebid the project with no changes. Bids were rejected due to the following:  
 Maxwell – fatal error – did not list steel sub contractor  
 Porretta – over budget.

**Motion/Roll Call (item e-1). 5-0. Motion Carried.**

**Motion: Mr. Zebedies**

**Second: Ms. Reymann**

Daniel Ardito	Absent	Paula Lechner	Yes
Patricia Doerr	Yes	Constance Anne Reymann	Yes
Christopher Egbert	Absent	John Specht	Absent
Gregory Freelon	Absent	Edward Zebedies	Yes
Henry Goldsmith	Yes		

- f. To Approve resolution for Risk Management Agreement **(Attachment #)**
- g. To approve the resolution to Appoint A Risk Management Consultant **(Attachment #)**
- h. To Approve Resolution to Participate in Jointure Transportation Agreements with Atlantic County Special Services School District for the 2023-2024 school year.
- i. To approve Student Transportation Contracts with Greater Egg Harbor School District for the 2023-2024 school year as follows:  
 WMT-1 \$20,174  
 WTBR-EY \$3,496
- \* j. Bid results security vestibule and pre - k toilet room:

<b>Contractor</b>	R. Maxwell	Porretta
<b>Base bid</b>	\$384,000	\$445,800
<b>Unit price</b>	8.00 sq/ft	15 sq/ft

- \* k. To award the bid for the security vestibule and pre-k bathroom to **REMOVED**
- \*l. To approve the acceptance of the 21-22 audit as presented.
- \*m. To approve the acceptance of the corrective action plan for the 2021-2022 audit and remit to the county superintendent of schools.

**Motion/Roll Call (items e-m)**

L. **PUBLIC COMMENT** - Limited to agenda items and any other Board of Education business matters.- None

M. **OLD BUSINESS**

1. Edmunds – reduction in fee to \$8950.00

N. **NEW BUSINESS** - NJSBA Conference in Atlantic City, October 23 to 26

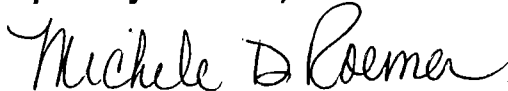
Supplemental aid in the amount of \$96,798 – Mr. Lewis reviewed

O. **CLOSED SESSION** - For the purposes of litigation, personnel and/or student matters – NOT NEEDED

P. **OPEN SESSION**

Q. **ADJOURNMENT:** *Motion by Ms. Reymann, second by Mrs. Doerr to adjourn the meeting at 8:02pm.  
All in Favor- Motion Carried.*

*Respectfully Submitted,*



*Michele D. Roemer, Ed.D.*

*Interim Business Administrator/Board Secretary*

**Next BOE Meetings:**

Regular - April 20, 2023

Budget Hearing - May 4, 2023

Workshop - May 11, 2023

Regular - May 18, 2023