

INDEPENDENT SCHOOL DISTRICT 196
Rosemount-Apple Valley-Eagan Public Schools
Educating, developing, and inspiring our students for lifelong success

Series Number 505.3.2P Adopted August 1978 Revised July 2024

Title **Public Notice – Directory and Yearbook Information**

*The following Public Notice shall be published in the legal section of the district's official newspaper, displayed on each school's bulletin board by September 1 of each year and available in school offices. **NOTICE IS HEREBY GIVEN** ... That Independent School District 196, pursuant to the Family Educational Rights and Privacy Act (FERPA) and Minnesota Government Data Practices Act, declares the following as "directory information" as provided in said Act, and that information relating to students may be made public if said information is in any of the following categories:*

- *Student's name
- Date and place of birth
- Major field of study
- Participation and performance in officially recognized school activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Enrollment status
- *District-issued email address
- Grade level
- Degrees, honors, diplomas and awards received
- Honor roll
- School of attendance
- The most recent previous educational agency or institution attended
- Photographs and other visual and audio representations for school-approved publications, yearbooks, newspapers, public presentations, student ID badges and publication on school-approved Internet pages
- *Student identification (ID) number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems or displayed on a student ID badge
- **11th and 12th grade student's home address and telephone number (for release to military recruiters and institutions of higher education)
- School schedule, daily attendance record and parent or guardian names, email addresses and telephone numbers (for release to law enforcement officers)
- Home addresses and telephone numbers (for release to the Dakota County Library for purposes of issuing a library card)

**A parent/guardian may not prevent the disclosure of a student's name, identifier or district-issued email address in a class in which the student is enrolled or on a student ID badge*

***In accordance with the law, the district must release to military recruiting officers and institutions of higher education the names, home addresses and telephone numbers of students in 11th and 12th grades within 60 days after the date of the request, unless a parent or adult student denies the release of the information.*

Directory information does not include identifying data which references religion, race, color, disability, social position or nationality. Any parent or guardian of any student in the district, or any student 18 years of age or older, may notify the district that they deny the release of one or more categories of directory information by contacting the principal of the school which said student attends and completing Procedure 505.2.4.3P, Denial of Release of Directory and Yearbook Information. This notification must be given to the district within thirty (30) days of this publication notice or at any time with the approval of district level administration. If filed, a denial will remain in effect until it is modified or rescinded by the parent, guardian or eligible student.

Please understand that if you choose to deny the release of all directory information, your child (or you, if a student 18 years of age or older) will be excluded from documents such as yearbooks, honor rolls, news releases regarding sports achievements, honors received, athletic contest programs, theater and fine arts programs, graduation programs, future class reunion mailings, etc.

INDEPENDENT SCHOOL DISTRICT 196
/s/Anna Williams, School Board Clerk