

**COLLECTIVE BARGAINING
AGREEMENT**

between

**SHORELINE SCHOOL DISTRICT
NO. 412**

and

MAINTENANCE EMPLOYEES

September 1, 2020 to August 31, 2024

- **Agreement Extended September 1, 2024 to August 31, 2026**

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1 The wages of the Computer Technician I shall be based on 70% of the Journey
2 Wireman outside wage scale. The wages of the Computer Technician II shall be
3 based on 80% of the Journey Wireman outside wage scale.
4

5 Future Journey Technician work will incorporate the work that was previously
6 performed under the Telecommunications Technician position.
7

8 2.2 Work Week
9

10 The work week Monday through Friday for a full-time regular employee shall be
11 forty (40) hours consisting of five (5) consecutive eight (8) hour days. Any time
12 worked in excess of forty (40) hours per week shall be considered overtime rate.
13

14 A Tuesday thru Saturday work week may be scheduled for operational
15 requirements of the District, but the District must notify the employee(s) at least
16 three (3) working days prior to the schedule becoming effective. An employee
17 may decline the special scheduling for reasons without prejudice. This special
18 scheduling will not be routine and such schedules shall be seven and one-half (7-
19 1/2) hours in duration with compensation based on the employee's regular rate and
20 work day.
21

22 2.3 Any swing shift assigned work shall be scheduled between 2:00 p.m. and 12:00
23 a.m. All swing shift work shall be eight (8) hours in duration with compensation
24 based on the employee's regular rate plus an additional ten percent (10%)
25 premium pay.
26

27 2.4 Additional Compensation
28

29 2.4.1 Overtime shall be paid at the rate of time and one half in accordance with
30 the provisions for call-back service. (See Section 6.0 and Attachment 3.)
31 Any work performed on legal holidays shall be at double time rate. (See
32 Section 4.0.) All work performed on Sunday shall be at the overtime rate
33 of double time. All overtime shall be paid at the appropriate overtime rate
34 of pay; there is no provision for compensating time.
35

36 2.4.2 Maintenance employees shall be reimbursed expenses for required annual
37 license renewal fees, associated continuing education credits,
38 certifications, and attending classes during non-work hours. Classes shall
39 be for the purpose of improving work skills and shall require prior
40 approval from the District.
41

42 2.4.3 Asbestos removal will be compensated at one hundred dollars (\$100.00)
43 per month, when authorized by the District.
44

45 2.4.4 Work Equipment Allowance. All maintenance employees hired as of
46 September 1 of each year shall receive an annual allowance for work-
47 related footwear of one hundred fifty dollars (\$150). The unused amount

1 will be rolled into the employee's allowance for use the following year.
2 Carryover is limited to one year's allowance. Any purchase other than
3 boots shall be approved by appropriate District Management, and shall be
4 used for District use.

5
6 In lieu of a work-related footwear allowance, Computer Technicians
7 covered by this agreement shall receive an annual allowance of workplace
8 tools/materials of one hundred fifty dollars (\$150). The unused amount
9 will be rolled into the employee's allowance for use the following year.
10 Carryover is limited to one year's allowance. These tools/materials shall
11 be approved by appropriate District Management, and shall be used for
12 District use.

13
14 The allowance shall be accessed by submitting one receipt for
15 reimbursement to the Director of Maintenance or Director of Technology,
16 whichever is appropriate, no later than August 1st of each year. Equipment
17 purchased through this provision of the Agreement remains the property of
18 the employee.

19
20 2.5 Other Provisions

21
22 2.5.1 Any employee covered under this Agreement working less than an
23 eight (8) hour day, forty (40) hours a week, or paid for less than 260 days
24 per year (defined as September 1st through August 31st of the following
25 calendar year), shall receive the pro-rated portion of all provisions covered
26 under this agreement except Group Insurance provisions.

27
28 Any employee covered under this Agreement working 20 hours or more
29 per week and less than a full year (paid for less than 260 days per year)
30 will have their pay annualized and paid in pro-rated equal monthly
31 installments and, to the extent permitted by law, will receive pro-rated
32 group insurance coverage with the District paying the employer's portion
33 for the remaining months of the work year.

34
35 2.6 Temporary Hires

36
37 2.6.1 From time to time, the district may have need for skilled journeymen in
38 various crafts to augment the budgeted staffing of the maintenance
39 department. The District will work with each craft union represented by
40 the Trades to identify individuals for this temporary work; provided,
41 however, the appropriate union shall notify any recommended journeymen
42 of their need to comply with District FBI fingerprint and Washington State
43 background check requirements. Costs for the background and fingerprint
44 checks are the responsibility of the person being recommended.

45
46 2.6.2 If no recommendations are made within five (5) business days of the
47 written request from the District, the District is free to engage individuals

1 without the journeyman status who have been so cleared to fill the
2 temporary position; provided, however, the work of these individuals will
3 be done under the supervision of the appropriate journeyman.
4

5 2.6.3 Temporary hires shall be compensated per the appropriate outside craft
6 "Schedule A" (wage, health and welfare) or off the Agreement's wage
7 schedule, as appropriate to the individual's union standing or lack thereof,
8 respectively. Any dues or representation fee requirements are between the
9 appropriate craft and the temporary journeyman. Temporary hires,
10 whether journeyman or not, shall not be covered or otherwise eligible for
11 any other compensation, benefits, leaves or any other provisions of this
12 Agreement except Sections 2.2, 2.6 and Article 12 (Grievance Procedure)
13 for purposes of allowing the temporary hire to grieve the application or
14 interpretation of this Section 2.6.3.
15

16 2.6.4 At no time shall any temporary hire (journeyman or not) be engaged as
17 such for more than 120 consecutive workdays (based on the work calendar
18 of the position being filled) during any one school year.
19

20 **2.7 Workwear and Laundering Service**
21

22 2.7.1 The District shall supply the following clothing for each employee
23 covered under this bargaining agreement:

- 24 a. A minimum of six (6) work shirts.
- 25 b. A minimum of six (6) work pants or bib overalls (at the
26 employee's option).
- 27 c. One pair of work overalls or coveralls.
- 28 d. One cold weather work jacket.
29

30 2.7.2 Laundry service shall be provided by the District, or the District will
31 provide access to a washer and dryer on site so employees can launder
32 their clothes during their normal work week.
33

34 2.7.3 If the District elects to use a laundry service the above listed quantities
35 shall be increased as needed to ensure clean clothing is available daily for
36 the employees.
37

38 2.7.4 The District shall replace any clothing irreparably damaged on the job.
39

40 2.7.5 Both parties agree to discuss the clothing allocation in labor management
41 meeting if conditions change.
42

43
44 **3.0 VACATION ALLOWANCE**
45

46 3.1 Each full-time employee shall receive annually two (2) weeks vacation with pay.
47 Part-time employees shall receive a pro-rata vacation. Full-time employees shall

1 receive three (3) weeks vacation after five (5) years and four (4) weeks vacation
 2 after ten (10) years of continuous service with the school district as of the
 3 employee's hiring in anniversary date. It is further understood that the
 4 Maintenance Supervisor will arrange for full-time employees' vacations beyond
 5 the standard two (2) week period consistent with the work schedule of the
 6 respective department. It will be the practice to guarantee two (2) consecutive
 7 weeks with the balance being allotted as mutually agreed. Starting with the
 8 sixteenth (16) year of continuous service as of the employee's hiring in
 9 anniversary date, the full-time employee shall receive as a vacation allowance of
 10 four (4) weeks and two (2) days.

11
 12 3.2 Vacation allowance of fifteen (15) days will be allowed to carry over from one
 13 year to the following year with the approval of the Human Resources Director.

14
 15 3.3 The employee will provide reasonable advance notice of Vacation whenever
 16 possible.

17
 18
 19 **4.0 HOLIDAYS**

20
 21 The following holidays shall be designated as such and any work performed on holidays
 22 shall be paid for at the overtime rate for not less than four (4) hours:
 23

2020-2024	
Labor Day	New Year's Day and one additional day
Veteran's Day	Martin Luther King Observance Day
Thanksgiving Day	Presidents' Day
Friday following Thanksgiving	Memorial Day
Christmas and one additional day	Independence Day and one additional day

24
 25 When any recognized holiday identified above falls on a Saturday or Sunday, the district
 26 shall identify a replacement holiday for the week-end holiday observance. The
 27 replacement holiday shall occur during the workweek preceding or following the week-
 28 end that the holiday actual occurs on. The parties acknowledge that the adopted student
 29 school-year calendar will be a controlling factor in the district's selection of the
 30 replacement holiday. Any work performed on legal holidays shall be paid at the double
 31 time rate.
 32

33
 34 **5.0 LEAVES**

35
 36 Basis for granting leave:

37
 38 5.1 Sick Leave (accumulative)

39
 40 5.1.1 Each employee will be granted twelve (12) days annually for sick leave.
 41 Any unused sick leave allowance shall be accumulated in accordance with
 42 State Law limitations. Employees shall be compensated annually and/or
 43 upon retirement or death for unused sick leave credits in a timely manner

1 and in accordance with District policies and the laws of the State of
2 Washington.

3
4 5.1.2 One (1) day of sick leave is defined as being equal to the employee's
5 regular work day.

6
7 5.1.3 Sick leave shall be used for employee absence caused by personal illness,
8 injury or disability, including pregnancy and ill child. In the case of
9 family illness, the employee may contact the Human Resources Office for
10 approval. The employee will provide notice of Sick leave prior to the start
11 of the work shift whenever possible. Use of sick leave shall be governed
12 by RCW 49.46.210 and WAC 296-128.

13
14 5.1.4 For any increment used in excess of sick leave allowance, deduction of
15 that increment shall be made.

16
17 5.1.5 A doctor's certificate may be required from an employee after five (5)
18 days of absence.

19
20 5.1.6 Accumulated sick leave will be retained by an employee who is
21 terminated due to reduction in force or granted a leave of absence for a
22 period of one (1) year

23
24 5.1.7 The District shall maintain the sick leave conversion entitlement, so long
25 as the District has the statutory right to do so.

26
27 5.2 Sick Leave/Coordination - Industrial Insurance

28
29 Employees suffering illness or injury compensable under state industrial
30 insurance shall be allowed, upon written request, to use sick leave to the amount
31 of their earned credit less any industrial insurance payments received. Sick leave
32 charged to the employee shall be proportionate to that portion of the employee's
33 salary paid by sick leave. The combined insurance and sick leave payments
34 cannot total more than the employee's normal base pay. Any overpayments must
35 be returned to the District by the employee.

36
37 5.3 Temporary Disability Leave

38
39 5.3.1 Each employee who, for medical reasons, cannot perform the functions of
40 his/her assigned position shall be considered eligible for a temporary
41 disability leave with sick leave benefit.

42
43 5.3.1.1 An employee requesting a leave due to temporary disability shall
44 submit the leave request to the Human Resources Office at least
45 ten (10) days or more in advance of the proposed starting date of
46 the leave.
47

1 5.3.1.2 The effective date of the leave will be determined by the Human
2 Resources Office in consultation with the employee and his/her
3 physician.
4

5 5.3.1.3 An employee on temporary disability leave shall receive sick
6 leave benefits up to the number of sick leave days accrued and
7 shall retain all other rights and benefits.
8

9 5.3.1.4 The School District shall have the right to request a physician's
10 certificate of disability while the leave is in effect.
11

12 5.3.1.5 Termination of the temporary disability leave shall be when the
13 employee's attending physician confirms the ability of the
14 employee to resume normal duties of the assigned position. In
15 the case of pregnancy, expiration of the temporary disability
16 leave shall be no later than sixty (60) calendar days after the
17 termination of the pregnancy.
18

19 5.4 Bereavement Leave - (non-cumulative)
20

21 A maximum of five (5) days' bereavement leave shall be allowed for each death
22 in the immediate family (husband, wife, domestic partner, father, mother, son,
23 daughter, sister, brother, mother-in-law or father-in-law), and a maximum of one
24 (1) day for funerals of relatives and/or friends.
25

26 5.5 Personal Leave (non-cumulative)
27

28 Three (3) days per year personal leave may be allowed for each employee for
29 event of serious illness within the immediate family or personal business which
30 cannot be scheduled during non-work hours, including, but not limited to, court
31 attendance, legal matters, mortgage or loan matters. The employee will provide
32 reasonable advance notice of Personal leave whenever possible. Such absence
33 shall be reported on district standard reporting forms and approved by the Human
34 Resources Office. Upon request, reason(s) for denial shall be given by the
35 District.
36

37 5.6 Jury Duty
38

39 An employee who is absent because of jury duty shall be paid his/her regular rate
40 of pay. The employee will retain fees paid as reimbursement for mileage and/or
41 related expenses. The employee shall furnish the District with a written statement
42 showing the date of jury duty. The employee shall report to work when released
43 from any jury duty during any scheduled work day.
44

45 5.7 Paid Family Leave
46

47 The Employer shall comply with the requirements of the Washington Paid Family
48 and Medical Leave Act (WPFMLA) and for the term of this Agreement shall

1 deduct employee contributions per State Plan requirements. The Employer agrees
2 to negotiate the impacts and/or effects of the WPFMLA to Staff Employees'
3 working conditions.
4

5
6 **6.0 CALL BACK SERVICE**
7

8 Call Back Service for monthly employees, when authorized, shall be for not less than two
9 (2) hours at the appropriate overtime rate.
10

11
12 **7.0 RETIREMENT**
13

14 All qualified employees must mandatorily belong to School Employees Retirement
15 System (S.E.R.S.) and will retire consistent with State rules and regulations.
16

17
18 **8.0 TERMINATION OF EMPLOYMENT**
19

20 The termination of employment under normal circumstances should require not less than
21 fifteen (15) days' notice; however, the District shall have the authority to suspend any
22 employee without pay, where charges are of a serious nature, for a period of not more
23 than fifteen (15) calendar days while investigation is being made. If the investigation
24 clears the employee of all charges, he/she will be reinstated. If the charges against the
25 employee are sustained, the employee is considered discharged as of the date of
26 suspension without further compensation. Any employee shall be entitled to receive a
27 statement of reasons for discharge and a hearing upon request.
28

29
30 **9.0 SENIORITY**
31

32 If qualifications are equal, seniority will prevail in the event of reduction. Seniority will
33 be calculated within each employee's classification (job title) based on the employee's
34 most recent hire date. In the event of a reduction-in-force, employees shall be given thirty
35 (30) calendar days advance notice, and shall be eligible for recall for twenty-four (24)
36 months after the effective date of the reduction-in-force.
37

38
39 **10.0 OPTIONAL PAYROLL DEDUCTION**
40

41 The Payroll Department will deduct Union dues, Washington School Employees' Credit
42 Union and other District-approved deductions for full-time and part-time employees
43 requesting such a deduction when authorization is provided to the payroll office by the
44 union.
45
46

1 **11.0 GROUP INSURANCE**

2
3 No provision of this Section shall be interpreted or applied so as to place the District in
4 breach of the benefit limitations imposed by State law or to subject the District to a
5 penalty. Pursuant to RCW 28A.400.275(1), the parties agree to abide by state laws
6 relating to school district employee benefits. The parties acknowledge that this Section
7 11 insurance agreement is for a term of one year, subject to automatic extension for the
8 ensuing year in the absence of written notice otherwise by one party to the other prior to
9 June 1.

10
11 Group Insurance (Basic)

12
13 11.1 The District shall provide basic and optional benefits through the State’s Health
14 Care Authority, as determined by the School Employees Benefits Board (SEBB),
15 under the rules and regulations adopted by the SEBB.

16
17 Benefits offered through SEBB include:

- 18 • Basic Life and accidental death and dismemberment insurance
19 (AD&D)
- 20 • Basic Long-term Disability
- 21 • Vision
- 22 • Dental, including orthodontia
- 23 • Medical Plan

24
25 Employees are eligible to participate in the Medical Flexible Spending
26 Arrangement (FSA) and Dependent Care Assistance Program (DCAP) offered by
27 SEBB. Employees will also have the option of enrolling in a Health Savings
28 Account (HSA) when they select a qualifying High Deductible Plan (HDHP) for
29 their medical insurance.

30
31 To the extent that SEBB modifies, adds to, or removes any of the benefits
32 described above, the District will comply, as required by State law. The District
33 agrees to bargain any effects from the modifications, to the extent permitted by
34 law.

35
36 11.2 Optional Supplemental Insurance

37
38 An employee may elect to participate in optional group insurance programs
39 approved by the SEBB. The entire premium for any of these Optional
40 Supplemental Insurances will be paid by the employee, however employees will
41 be able to utilize payroll deduction for any supplemental insurance that they
42 choose to enroll in through SEBB (e.g., increased Life, AD&D, Long Term
43 Disability, etc.).

44
45 11.3 A District Advisory Insurance Committee may be convened to assist in
46 determining any allowable supplemental types of insurance programs to be
47 provided to employees subject to approval by the Board. If an advisory

1 committee is convened, the union shall be entitled to name one representative to
2 the committee.
3

4
5 **12.0 GRIEVANCE PROCEDURE**
6

7 12.1 In the event that any difference arises between Shoreline School District and the
8 Union or any employee concerning the interpretation, application, or compliance
9 with the provisions of this Agreement, such difference shall be deemed to be
10 grievance and shall be settled only in accordance with the grievance procedure set
11 forth herein.
12

13 12.2 Grievance Steps
14

15 12.2.1 The employee shall first discuss the grievance with his/her immediate
16 supervisor with a representative of the Union present, if requested by the
17 employee. Every effort should be made at this level to resolve the
18 grievance.
19

20 12.2.2 If no settlement is reached at Step 1, the Union representative, if he/she
21 considers the grievance to be valid, will reduce to writing a statement of
22 grievance. The statement will be submitted in writing within ten (10)
23 calendar days to the immediate supervisor for reconsideration, with
24 copies transmitted by the Union to the Director of Human Resources.
25 These parties, within seven (7) calendar days, shall submit a written
26 statement as to the disposition of the grievance.
27

28 12.2.3 If no settlement has been reached in Step 2, within the specified time
29 limits, the Union representative may within ten (10) calendar days
30 submit the written grievance to the Superintendent or designee. These
31 parties, within ten (10) calendar days from submission of the grievance
32 statement, shall resolve the dispute and indicate by written statement the
33 grievance disposition.
34

35 12.2.4 If the disposition of the grievance by the Superintendent or designee is
36 unacceptable, the representative may, within fifteen (15) calendar days
37 of the response from Step 3, submit the grievance to the American
38 Arbitration Association for arbitration under their rules and within the
39 following guidelines:
40

41 12.2.4.1 The Arbitrator shall limit his decision strictly to disputes
42 involving the application, interpretation or alleged violation
43 of specific articles and/or sections of this Agreement or staff
44 evaluation.
45

46 12.2.4.2 There shall be no appeal from the Arbitrator's decision if
47 within the scope of his authority. It shall be final and binding

1 on the Union, the employee(s) involved, the Administration
2 and the Board.

3
4 12.2.4.3 The fees and expenses of the Arbitrator shall be shared
5 equally by the District and the Union. All other expenses
6 shall be borne by the party incurring them, and neither party
7 shall be responsible for the expenses of witnesses called by
8 the other.
9

10 12.3 The grievance procedures outlined in this Agreement shall not preclude the
11 employee from taking any legal steps available to them through the courts of
12 competent jurisdiction.

13
14 12.4 The Union shall have an opportunity to be present at all grievance meetings.

15
16 12.5 If an employee and/or Union representative fails to respond to the next grievance
17 step within the allotted time, it will be assumed that the grievant has dropped the
18 grievance or accepted the resolution of the grievance at that level.
19

20 12.6 By mutual agreement between the District and the Union, the time limitations
21 applicable to this provision may be waived for reasons that will ensure due
22 process to the grievant.
23

24 25 **13.0 UNION RECOGNITION**

26
27 The Seattle Building and Construction Trades Council is recognized as the official labor
28 organization for all employees performing work as monthly maintenance employees in
29 the Shoreline School District.
30

31 The District agrees that the Union has the legal right to encourage all employees in
32 positions represented by this Agreement to become and remain members in good
33 standing of the Union, and the Union accepts its responsibility to represent all employees
34 in the bargaining unit regardless of membership status.
35

36 These rights are agreed to by the District and the Union for the purpose of maintaining a
37 professional relationship between the parties to this Agreement.
38

39 **13.1 Membership Rights**

40
41 All employees working in the bargaining unit shall have the right to become a
42 union member upon hire. The District, including supervisors and managers,
43 agrees to direct all questions and communications from unit employees regarding
44 union membership directly to the union.
45

46 It is the expectation of both Parties that the District and all of its agents and
47 representatives shall remain neutral on the issue of union membership and respect
48 all employees' decision to join and maintain membership in the Union.

1 13.2 Notice

2
3 The District shall provide notification to the Union of any new employee covered
4 by this collective bargaining agreement. This notification shall include the name,
5 assignment, work location, date of hire, and all personal contact information
6 known by or provided to the district, unless the employee has explicitly requested
7 the District not share personal contact information. This notification shall occur
8 within twenty-four (24) hours of the hiring date approved by the Board for all
9 employees.

10
11 13.3 New Employee Orientation, Union Presentation

12
13 The District will provide the Union with an opportunity to meet with the new
14 employee for a minimum of thirty (30) minutes of paid time. This access will
15 occur during the new employee's regular work hours, at the employee's regular
16 worksite or at a location mutually agreed upon by the District and the Union.

17
18 13.4 Public Records Request

19
20 When documents in an individual employee's personnel, payroll, supervisor,
21 training safety or medical file are the subject of a public records request, the
22 District will provide the employee notice of the request in advance of the intended
23 release date. If the District receives a public records request for personal
24 information for the entire membership of the Union working for the employer, the
25 District shall notify the Union as soon as possible and prior to the release of the
26 information.

27
28
29 **14.0 RESIGNATION**

30
31 Employees shall give fifteen (15) days' notice. If there are circumstances that require
32 resignation with less than fifteen (15) days' notice, approval must be obtained from the
33 School District.

34
35
36 **15.0 MANAGEMENT RIGHTS CLAUSE**

37
38 15.1 Except to the extent specifically abridged by specific provisions of this
39 Agreement, the Union recognizes the employers' inherent and traditional right to
40 manage their respective businesses as has been their practice in the past. The
41 Union recognizes the right of the employer to hire, suspend, transfer, promote,
42 demote or discipline employees and to maintain the discipline and efficiency of its
43 employees; the right (which shall be exercised as provided in the paragraph hereof
44 relating to termination of employment) to lay off, terminate or otherwise relieve
45 employees from duty because of lack of work for them to do, or for other reasons
46 set forth in this contract, the right to establish and change work schedules and
47 assignments and to eliminate, change or consolidate jobs; the right to direct the
48 methods and process of doing work, to introduce new and improved work

1 methods or equipment, and to assign work to outside contractors; the right to
2 determine the starting and quitting times and the number of hours to be worked;
3 and the right to make and amend such reasonable rules and regulations as it may
4 deem necessary for the conduct of its business, and to require their observance.
5

6 15.2 The exercise of the employers' rights stated herein is an exclusive function of
7 management. The exercise of the Management Rights herein does not modify the
8 Union's right to appeal through the grievance procedure as set forth in this
9 Agreement when such exercise violates the letter and intent of the Agreement in
10 the opinion of the Union.
11

12 15.3 The above Statement of Management Rights is not intended to be exclusive and
13 shall not be construed to limit or exclude any historical or normal rights of either
14 Management or Union.
15

16
17 **16.0 LABOR MANAGEMENT COMMITTEE**
18

19 16.1 The parties agree to establish a Labor Management Committee for the purpose of
20 seeking resolution on issues of common concern.
21

22
23 **17.0 ADOPTION OF SCHEDULE**
24

25 17.1 This schedule represents the Shoreline Board of Directors' desire to pay the best
26 salaries possible to its employees based upon the available revenues accruing to
27 the District.
28

29 17.2 A certified copy of this Salary Schedule and Provisions for Maintenance
30 Employees as adopted by the Board of Directors, shall be forwarded to the Seattle
31 Building and Construction Trades Council.
32

33
34
35
36 *[The remainder of this page intentionally left blank.]*
37
38
39
40

1 **18.0 TERMINATION AND RENEWAL**

2
3 18.1 This Agreement shall take effect on September 1, 2020, and shall be in full force
4 and effect until August 31, 2024.

5
6 18.2 If the State Legislature reduces the District’s authority to collect an approved
7 General Fund enrichment levy the District and the Building Trades Council agree
8 to meet to discuss the impact of such loss of the levy revenue on this Agreement.
9

10
11
12 This is to certify that this Salary Schedule and Provisions was adopted by the Shoreline Board of
13 Directors as found in the minutes of their meeting August 17, 2020.
14

15
16
17
18 _____
19 Monty Anderson, Executive Secretary
20 Seattle Building Trades Council

21
22
23
24 _____
25 Rebecca Miner, Superintendent
26 and Secretary to the Board of Directors
27 Shoreline School District

28
29
30
31 _____
32 Lisa Bogardus
33 Assistant Executive Secretary
34 Seattle Building Trades Council

35
36
37
38 _____
39 Marla S. Miller, Deputy Superintendent
40 Shoreline School District

41
42
43
44 _____
45 David Quinn
46 PNW Regional Council of Carpenters

47
48
49
50 _____
51 Kurt Swanson
52 Plumbers & Pipefitters Local 32

53
54
55
56 _____
57 Gillian Burlingham
58 Int’l. Brotherhood of Elec. Workers
59 Local 46

60
61
62
63 _____
64 Steve Hurley
65 Roofers Local 54

66
67
68
69 _____
70 Cynthia Grant
71 Painters District Council #5

72
73
74
75 _____
76 Sam Hem
77 Sheet Metal Workers Local 66

ATTACHMENT #1

COLLECTIVE BARGAINING AGREEMENT
between
Seattle Building Trades Council/MAINTENANCE EMPLOYEES
and
SHORELINE SCHOOL DISTRICT NO. 412

The Parties agree to the following pay rates effective September 1, 2020:

2.0	<u>SALARY SCHEDULE</u>	<u>Hourly Rate</u>
2.1	Carpenter	\$ 39.88
	Computer Technician I	\$ 41.15
	Computer Technician II	\$ 47.02
	Journey Wireman	\$ 49.96
	Journey Technician	\$ 32.70
	HVAC Technician	\$ 50.46
	Painter/Taper	\$ 38.11
	Painter	\$ 28.18
	Plumber/Pipefitter	\$ 54.15
	Roofer	\$ 33.41
	Sheet Metal Worker	\$ 50.16

For the Unions:

Date: _____

For the District:

Date: _____

ATTACHMENT #2
VEBA Agreement

**Memorandum of Understanding
Between
Maintenance Employees and
Shoreline School District**

EVENING/WEEKEND CALL BACK SERVICE

The Parties recognize the advantages in knowledge and familiarity offered by District employees providing Evening/Weekend support in the event of emergencies, and also recognize that not every employee is available to provide emergency services after work hours.

The Parties agree to the following provisions of Evening/Weekend call back service:

- Call back service will be considered as any emergency situation found after regular hours needing a staff member’s immediate attention on-site to ensure the safety and security of all facilities.
- Only the immediate supervisor or his/her designee shall authorize any and all callbacks.
- Pursuant to Article 6.0 of the Collective Bargaining Agreement, callbacks shall be paid a minimum of 2 hours at the overtime rate.
- Pursuant to Article 2.4.1 of the Collective Bargaining Agreement, all hours worked during a callback shall be compensated at the rate of time and one half. Any work performed on a Sunday or legal holiday shall be paid at double time rate.
- All maintenance staff that wish to be available for call back service shall provide current contact information to the Maintenance Office Manager for call back support.
- If immediate call back support is unavailable, contracted services may be used.
- Any employee may be called outside of work hours for an emergency consultation in their area of expertise that cannot wait until the following work day. When a phone call does not result in a call back to perform work, employees shall be compensated for such emergency telephone conversations and remote responses. They shall be compensated for not less than 30 minutes at the appropriate overtime rate between the hours of 8 AM and 8 PM and not less than 60 minutes at the appropriate overtime rate between the hours of 8 PM and 8 AM.
- The District shall not discipline an employee for not being available to participate in call back service or after hours consultation due to personal commitments outside of their normal work hours.

For the Unions:

For the District:

Date: _____

Date: _____

Memorandum of Understanding
Between
Maintenance Employees and
Shoreline School District

Use of District Cell Phones

This Memorandum of Understanding (MOU) is between Shoreline School District No. 412 (District) and the Seattle Building Trades Council (Union), and is supplemental to the 2020-2024 Collective Bargaining Agreement (CBA).

WHEREAS, the parties share an interest in the District providing a tool for reliable and safe work communication between employees and management,

NOW THEREFORE, the parties agree as follows:

- 1) Cell phones for department communications will be issued to each position in the Maintenance Department, and on request by Computer Technicians.
- 2) Cell phones are subject to the District’s policy related to the acceptable use of technology.
- 3) Employees are to follow District directions for the proper care and maintenance of the phones to prevent loss or damage.
- 4) Cell phones are public property and assigned to employees for school district business use only. No personal calls, texts, use of data or internet access is permitted. (The parties acknowledge on rare occasions an employee may receive a personal emergency call on the District phone.)
- 5) For the safety of the employee, cell phones may not be used while driving.
- 6) Cell phones must be secured in the District office at the end of each work shift, and recharged in preparation for the next shift.
- 7) Although cell phones may be used to troubleshoot issues with outside vendors, all purchases must be placed through the office coordinator. Calls from outside vendors should go to 206-393-4401 unless emergency communications are needed.
- 8) The parties agree to resolve questions or concerns that arise due to the implementation of this agreement through the Labor Management process.

Agreed to this _____ day of _____, 2020.

For the Unions:

For the District:

Date: _____

Date: _____

MEMORANDUM OF UNDERSTANDING
Between
SHORELINE SCHOOL DISTRICT NO. 412
And
MAINTENANCE EMPLOYEES

THIS MEMORANDUM OF UNDERSTANDING **regarding COMPUTER TECHNICIAN POSITIONS** is effective September 1, 2020 through August 31, 2024, and is supplemental to the 2020-2024 Collective Bargaining Agreement (Agreement) between Shoreline Maintenance Employees (Union) and Shoreline School District No. 412 (District).

WHEREAS, the Union and the District bargain the job titles and compensation for positions represented by the Union; and

WHEREAS, the Union represents Computer Technician I and Computer Technician II positions in the District; and

WHEREAS, during the term of the Agreement the Parties agreed to explore the responsibilities and available levels of Computer Technician positions in the District;

NOW THEREFORE, the Union and the District agree to the following **regarding COMPUTER TECHNICIAN POSITIONS**:

- 1) During the term of the current CBA, the Parties agree to review the responsibilities and job qualifications reflected in the job descriptions of the Computer Technician I and Computer Technician II positions represented by the Union.
- 2) Without presupposing the outcome of the process, the Parties agree to explore the adequacy of the levels and compensation of the available positions to meet the range of Computer Technician work required by the District.
 - a. As an outcome from the above exploration, the parties agree to discuss the possibility and feasibility of a Computer Technician III position.
- 3) The Parties agree to complete the review of the Computer Technician positions prior to the expiration of the Agreement.

For the Union:

For the District:

Date

Date