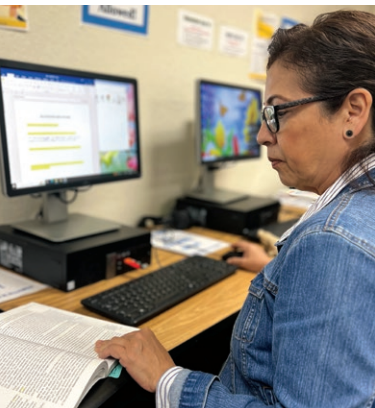




SAN BERNARDINO CITY
UNIFIED SCHOOL DISTRICT
Making Hope Happen



FALL 2024

Course Catalog

August 12 – December 20, 2024



**Inland Career
Education Center**
San Bernardino City Unified School District

1200 North E Street San Bernardino, CA 92405 | 909.388.6000 | icec.sbcusd.com

Vision

Inland Career Education Center empowers and inspires individuals through education to contribute to the economic growth of the community.

Mission Statement

Inland Career Education Center provides a bridge to postsecondary education and the workforce through the delivery of quality education and student support services.

Value Proposition

We are consultative in meeting our customers' needs through our focus on labor market needs and ensuring our students are ready and prepared to be more effective in the workplace; and by providing resources to support skill development for future and current workers.

CORE Values: We believe in the following shared principles, beliefs and priorities:

- ✓ CUSTOMER DRIVEN EXCELLENCE
- ✓ OPPORTUNITY
- ✓ RESULTS
- ✓ EMPOWERMENT



Accredited by the Western Association of Schools and Colleges.

ENROLLMENT Adults must be 18 and older to enroll in adult education courses.

REGISTRATION Registration is on a first come basis and continues until classes are filled. The Inland Career Education Center reserves the right to cancel a class if student enrollment or average attendance falls below the minimum limits.

IDENTIFICATION CARD

Currently enrolled students will receive a school ID at no charge. Duplicate school ID's may be purchased from the Main Office for a fee of \$5.

PARKING

On campus parking is available. Students park at their own risk.

SCHOOL CALENDAR

Classes may be scheduled as a semester or trimester class.

Semester Calendar

Fall Semester classes startMonday, August 12, 2024
Fall Semester classes endFriday, December 20, 2024

Trimester Calendar

First Trimester classes startMonday, August 12, 2024
First Trimester classes endFriday, November 1, 2024
Second Trimester classes startMonday, November 4, 2024
Second Trimester classes endFriday, February 14, 2025
Third trimester classes startTuesday, February 18, 2025
Third trimester classes endThursday, May 22, 2025

School Holidays

Labor DayMonday, September 2, 2024
Veteran's DayMonday, November 11, 2024
Thanksgiving RecessNovember 25 - 29, 2024
Winter RecessDec. 23, 2024 - Jan. 3, 2025
Dr. Martin Luther King Jr DayMonday, January 20, 2025
Abraham Lincoln's BirthdayMonday, February 10, 2025
George Washington's BirthdayMonday, February 17, 2025
Spring RecessMarch 24 - 28, 2025

TABLE OF CONTENTS

General Information 2-7
Orientation, Assessment and Pre-Registration 4-5
High School Diploma Program . . 6-8
NEDP. 7
GED Program 8
English as a Second Language (ESL). 9-12
Community Based English Tutoring (CBET) 12
Citizenship. 13
Computer Education 14-15
Medical Education Program . . 16-17
Adults with Special Needs 18
Apprentice / Barber Program . . . 19
General Information 20

CTE REFUND POLICY

Canceled Classes: If classes are canceled by Inland Career Education Center, 100% of the registration and fees collected will be refunded.

Missed Classes: No refunds will be given for missed classes.

The refund policy is available on our website and posted in the Main Office.

BUILDING A BRIDGE FOR STUDENTS AND BUSINESSES...

(909) 388-6000
icec.sbcusd.com

GENERAL INFORMATION

MAIN OFFICE

Hours of Operation:

Monday 7:45 am - 12:00 pm
Tuesday-Friday 7:45 am - 3:30 pm

Phone: (909) 388-6000 Fax: (909) 381-2887

COUNSELING OFFICE

Staff:

Teresa Ramos, Head Counselor
Montserrat Gutierrez, Day Counselor
Anita Scott, Day Counselor
Yessenia Ceballos, Evening Counselor
Elsa Martinez, Registrar
Mirza Aguilar, Bilingual Clerk I
Claudia Zaragoza, Bilingual Clerk I

Hours of Operation:

Monday 8:00 am - 12:00 pm
Tuesday-Friday 8:00 am - 3:30 pm
Evenings:
Tuesday, Thursday 5:00 pm - 8:00 pm

Counselors assist students with:

- Academic Planning
- Testing
- Career Planning
- Choosing Colleges
- Understanding AB 540
- DACA Information
- Researching Financial Aid

SAGES CAFÉ

Hours of Operation:

Monday - Friday 7:30 am - 1:00 pm
Closed 11:00 am - 11:30 am
Tuesday & Thursday 5:00 pm - 7:00 pm

Cash only. Daily specials are posted.

STUDENT TRANSITION CENTER

Hours of Operation:

Monday - Friday 7:45 am - 3:45 pm

Phone: (909) 388-6005 Room 108

Computers with internet access, employment sources, resume preparation and telephone/fax access available. Job openings are posted weekly. Other services available:

- Career assessments
- Interview preparation
- Career planning assistance
- Job application completion
- Job search
- Scholarship & Financial Aid applications
- Employment workshops
- Resume preparation
- College and vocational program applications

CHILD DEVELOPMENT PROGRAM

The Child Development Program of the San Bernardino City Unified School District is dedicated to promoting its children's healthy growth and development. The program has committed itself to promoting every student's physical health and well-being to reach these goals. This dedication to growth and development encompasses all those involved with the program, including children, parents, and staff. The program also strives to discover and realize each student's academic potential. With an added emphasis on teaching the students acceptance of themselves and others, our centers will help children actualize their future success as students within our district.

The full-day ICEC program is for children ages 2-5 and provides a safe, nurturing environment that promotes the physical, social, emotional, creative, linguistic, and cognitive development of each child. Eligibility is based on verified family income, size, and need. (Monthly family fee may be applicable) In order to be considered for placement, you must join the eligibility list at www.childdev.sbcusd.com. Enrollment is NOT on a first-come, first-served basis and does NOT guarantee placement in the program. Enrollment packets can be picked up at the Preschool Office, 1535 West Highland Ave, San Bernardino, CA 92411, or you can call (909) 880-6706 for any further questions.

Hours of operation

Monday - Friday 7:00 am - 5:30 pm

You'll need the following documents to enroll your child:

1. Proof of Birth
2. Immunization Record
3. TB Test Results
4. Physical Exam
5. Proof of Address (i.e. rent or utility bill within 30 days)
6. Proof of Income
 1. Check stubs - Must be consecutive
 2. CalWORKS
 3. Child/Spousal Support
 4. Unemployment
 5. Food Stamps
 6. SSI
 7. Foster Assistance
 8. Disability
 9. Other Financial Assistance, if you are paid in CASH please request an employment log
7. IEP (if applicable)
8. Court Orders (if applicable)

ORIENTATION, ASSESSMENT, AND PRE-REGISTRATION DAYS

Students must complete an assessment & orientation for placement into the appropriate instructional level.

PROGRAM: BUSINESS AND COMPUTER EDUCATION			
July 8-31	New Students & Continuing Students	ICEC	Trimester 1
October 1-30	New Students & Continuing Students	ICEC	Trimester 2
January 6-31	New Students & Continuing Students	ICEC	Trimester 3

PROGRAM: CBET (Community Based English Tutoring)			
Registration is ongoing at CBET sites during the scheduled days/times.			

PROGRAM: ESL (English as a Second Language) and Citizenship			
June 24-28	Walk-ins New Citizenship Students	ICEC	8:00 am – 2:00 pm
July 15-17	In-Person New ESL Students/Citizenship	Green Room	9:00 am
July 18 & 25	In-Person New ESL Students/Citizenship	Green Room	5:00 pm
September 23-27	Walk-ins New Citizenship Students	ICEC	8:00 am – 2:00 pm
September 26	Walk-ins New Citizenship Students	ICEC	4:30 pm – 6:30 pm
October 28-30	In-Person New ESL Students	Green Room	9:00 am
December 18 & 19	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 9	In-Person New ESL/Citizenship Students	Green Room	5:00 pm

PROGRAM: HIGH SCHOOL DIPLOMA/PRE-GED/GED In-Person Registration			
July 29, 31	In-Person	ICEC	8:00 am – 12:00 pm
July 30	In-Person	ICEC	12:00 pm - 4:00 pm
August 2, 14, 16	In-Person	ICEC	8:00 am – 12:00 pm
August 6, 13, 15	In-Person	ICEC	12:00 pm - 4:00 pm
August 12	In-Person	ICEC	8:00 am – 10:00 am
November 1	In-Person	ICEC	8:00 am – 12:00 pm
January 7, 8, 14, 15	In-Person	ICEC	12:00 pm - 4:00 pm

PROGRAM: BARBER APPRENTICE / PROGRAMA DE APRENDIZ DE BARBERIA EN ES ESPAÑOL			
June 3 - July 31	New Barber Apprentice student applications accepted Applications are available online. Please turn in your application in person. Se aceptan nuevas aplicaciones para el Programa de Aprendiz de Barberia en Español. Las aplicaciones están disponibles en línea. Por favor entregue su solicitud en persona.		Semester 1
January 7 - February 28	New Barber Apprentice student applications accepted Applications are available online. Please turn in your application in person. Se aceptan nuevas aplicaciones para el Programa de Aprendiz de Barberia en Español. Las aplicaciones están disponibles en línea. Por favor entregue su solicitud en persona.		Semester 2

PROGRAM: MEDICAL EDUCATION

July 8 - August 9 Vocational Nurse student applications available online.

July 8 - July 12	CNA Must have High School Diploma or GED. First Come first serve.	Online	Trimester 1
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October 7 - 11	CNA Must have High School Diploma or GED. First Come first serve.	Online	Trimester 2
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January 6 - 10	CNA Must have High School Diploma or GED. First Come first serve.	Online	Trimester 3
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July 22 - August 2	Medical Math and Medical Terminology *Please note, these are asynchronous online classes.	Online	Semester 1
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December 2 - 13	Medical Math and Medical Terminology *Please note, these are asynchronous online classes.	Online	Semester 2
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(909) 388-6000
icec.sbcusd.com

GENERAL INFORMATION

WE ARE ON FACEBOOK!



The new Inland Career Education Center Facebook page is now up! Please find our page, check in, like & follow us!

www.facebook.com/inlandcareereducationcenter



Inland Career Education Center

1.2K likes · 1.3K followers

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Intro

Page · Public School

1200 N E St, San Bernardino, CA, United States, California

(909) 388-6000

elisa.cruz@sbcusd.com

icec.sbcusd.com

Price Range · \$

★ Rating · 4.8 (32 Reviews)

Photos

[See all photos](#)



Posts

[Filters](#)

Inland Career Education Center was live.

May 21 · 🌐

ICEC Barber Grad



17

1 comment 1 share

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[Comment](#)

[Share](#)



Diana Rivera
Muchas felicidades a todos los jovenes graduados surte para su futuro en su nueva carrera 🎉

4w · [Like](#) [Reply](#) [See translation](#)

HIGH SCHOOL DIPLOMA, NEDP & GED TEST PREPARATION PROGRAMS

Adults 18 years and older may attend the Inland Career Education Center after completing the following steps.

1. Register
2. Take assessments for Math and Reading
3. Receive a class schedule

STEP 1

Register

STEP 2

Take Assessment

- Allow 3 hours for the assessment.
- No children permitted in the Assessment Center.
- Your assessment scores will determine your placement level.

STEP 3

Schedule Classes

- Meet with a Counselor to review assessment scores.
- Select a schedule of classes.

Registration Information			
July 29, 31	In-Person	ICEC	8:00 am - 12:00 pm
July 30	In-Person	ICEC	12:00 pm - 4:00 pm
August 2, 14, 16	In-Person	ICEC	8:00 am - 12:00 pm
August 6, 13, 15	In-Person	ICEC	12:00 pm - 4:00 pm
August 12	In-Person	ICEC	8:00 am - 10:00 am
November 1	In-Person	ICEC	8:00 am - 12:00 pm
January 7, 8, 14, 15	In-Person	ICEC	12:00 pm - 4:00 pm

HIGH SCHOOL DIPLOMA

The Inland Career Education Center is WASC accredited and issues a high school diploma on completion of the required classes. Students will be placed in HS Diploma/ Adult Basic Education classes according to assessment test scores. All High School Courses are offered online. For High School Classes, in-person support will be provided via the instructor, by appointment. Online and in-person Tutoring will also be available.

GRADUATION REQUIREMENTS: An Inland Career Education Center high school graduate must earn 180 credits. All students working towards a high school diploma should see a counselor each semester for subject and credit re-evaluation.

ALL HIGH SCHOOL CLASSES ARE ONLINE.

Two sources of credit may be applied toward a high school diploma at the Inland Career Education Center:

1. Credits earned in other accredited high schools, adult schools, colleges, and vocational/technical schools.
2. Work experience credit.

The following credits in each subject are required for a high school diploma:

SUBJECT	CREDITS
English	40
Science	30
Fine Arts or Language Other than English	10
Electives	20
World History	10
U.S. History	10
American Government	5
Economics	5
Math (including 1 year of Algebra or above)	30
Career Development	20
TOTAL REQUIRED	180

NATIONAL EXTERNAL DIPLOMA PROGRAM (NEDP)

The National External Diploma Program (NEDP) is an applied performance assessment system that assesses the high school level skills of adults and out-of-school youth.

The NEDP evaluates the reading, writing, math and workforce readiness skills of participants in life and work contexts.



THIS IS A SELF-PACED ONLINE CLASS

Students must complete online assignments.

- Assesses high school level skills awarding a traditional diploma so graduates can meet their academic and career goals.
- Designed for self-directed youth and adults with life and work experiences and a general familiarity with the computer.
- Offers flexible scheduling and confidentiality.
- Evaluates competencies in ten content areas including Financial Literacy, Health Literacy, Civic Literacy, Geography, History, Science, and Twenty-First Century Workplace.
- Evaluates competencies that are based on skills outlined in the Common Core College and Career Readiness standards.

Criteria for Entrance

- CASAS reading score of 226+ and math score 216+
- Assessor will determine if student qualifies for the program

Class Starts

- Class is offered on a first come, first serve basis until capacity is reached. It is an ongoing program that starts once student has been recognized as a qualified candidate.



(909) 388-6000
itec.sbcsd.com

HIGH SCHOOL/GED INFORMATION

GED® TEST PREPARATION PROGRAM

The GED® Test is used in California to award high school equivalency certificates. Students are placed in either Pre GED® or GED® Test preparation classes according to the Assessment Test scores. Pre GED® classes focus on English Language Arts and Math.

Inland Career Education Center's test preparation program for the GED® Test focuses on preparing students for the four parts of the GED® Test (Math, Language Arts, Science, and Social Studies).

Inland Career Education Center is an Official Pearson VUE GED Testing Center™

To register and schedule for the GED® Test, test-takers must register online by visiting www.GED.com or by calling the Pearson VUE call center at 1-877-EXAM-GED (392-6433).

Daytime Classes

Classes	Days	Time	
ABE - Language Arts	Monday Wednesday/Friday	8:30 am - 10:00 am 8:30 am - 10:30 am	In person
ABE - Language Arts	Monday Wednesday/Friday	10:20 am - 11:50 pm 10:50 am - 12:50 pm	In person
ABE - Language Arts	Tuesday/Thursday	8:30 am - 11:50 am	Online
ABE - Mathematics	Monday Wednesday/Friday	8:30 am - 10:00 am 8:30 am - 10:30 am	In person
ABE - Mathematics	Monday Wednesday/Friday	10:20 am - 11:50 pm 10:50 am - 12:50 pm	In person
ABE - Mathematics	Tuesday/Thursday	12:30 pm - 3:30 pm	Online
Math Support	Wednesday/Friday	1:30 pm - 3:30 pm	In person
GED - Language Arts/Social Studies	Monday Wednesday/Friday	8:30 am - 10:00 am 8:30 am - 10:30 am	In person
GED - Language Arts/Social Studies	Monday Wednesday/Friday	10:20 am - 11:50 pm 10:50 am - 12:50 pm	In person
GED - Language Arts/Social Studies	Tuesday/Thursday	8:30 am - 11:50 am	Online
GED - Language Arts	Tuesday	8:30 am - 11:50 am	In Person
GED - Social Studies	Thursday	8:30 am - 11:50 am	In Person
GED - Language Arts/Social Studies	Tuesday/Thursday	12:30 pm - 3:30 pm	Online
GED - Language Arts/Social Studies	Wednesday/Friday	1:30 pm - 3:30 pm	In Person
GED - Mathematics/Science	Monday Wednesday/Friday	8:30 am - 10:00 am 8:30 am - 10:30 am	In person
GED - Mathematics/Science	Monday Wednesday/Friday	10:20 am - 11:50 pm 10:50 am - 12:50 pm	In person
GED - Intensive Mathematics	Tuesday	8:30 am - 11:50 am	In person
GED - Intensive Science	Thursday	8:30 am - 11:50 am	In person
GED - Mathematics/Science	Tuesday/Thursday	8:30 am - 11:50 am	Online
GED - Mathematics/Science	Tuesday/Thursday	12:30 pm - 3:30 pm	Online
GED - Mathematics/Science	Wednesday/Friday	1:30 pm - 3:30 pm	In person

Evening Classes

Classes	Days	Time	
ABE - Mathematics	Tuesday/Thursday	5:30 pm - 6:45 pm	In person
ABE - Language Arts	Tuesday/Thursday	7:00 pm - 8:15 pm	In person
GED - Language Arts/Social Studies	Monday	5:30 pm - 8:00 pm	Online
GED - Language Arts/Social Studies	Tuesday/Thursday	5:30 pm - 6:45 pm	In Person
GED - Language Arts/Social Studies	Tuesday/Thursday	7:00 pm - 8:15 pm	In Person
GED Preparation	Wednesday	5:30 pm - 8:00 pm	Online
GED Preparation	Tuesday/Thursday	5:30 pm - 6:45 pm	In Person
GED Preparation	Tuesday/Thursday	7:00 pm - 8:15 pm	In Person

ENGLISH AS A SECOND LANGUAGE (ESL)



(909) 388-6000
icec.sbcsd.com

ENGLISH AS A SECOND LANGUAGE

English as a Second Language (ESL):

These classes are for students who want to learn English language skills: listening, speaking, reading and writing. ESL classes offer different language levels according to students' needs.

Program Placement Testing: ESL testing is at the Inland Career Education Center.

Please do not bring children to the testing.

Inglés como segundo idioma (ESL):

Estas clases son para estudiantes que quieran aprender conocimiento del idioma inglés: escuchar, hablar, leer y escribir. Las clases de ESL ofrecen niveles diferentes según las necesidades de los estudiantes.

Examen de Evaluación: El examen de inglés se ofrecerá en la Inland Career Education Center.

Por favor no traiga niños/as el día del examen.

ENROLLMENT INFORMATION:

There is a textbook for each class that may be purchased in the Main Office.

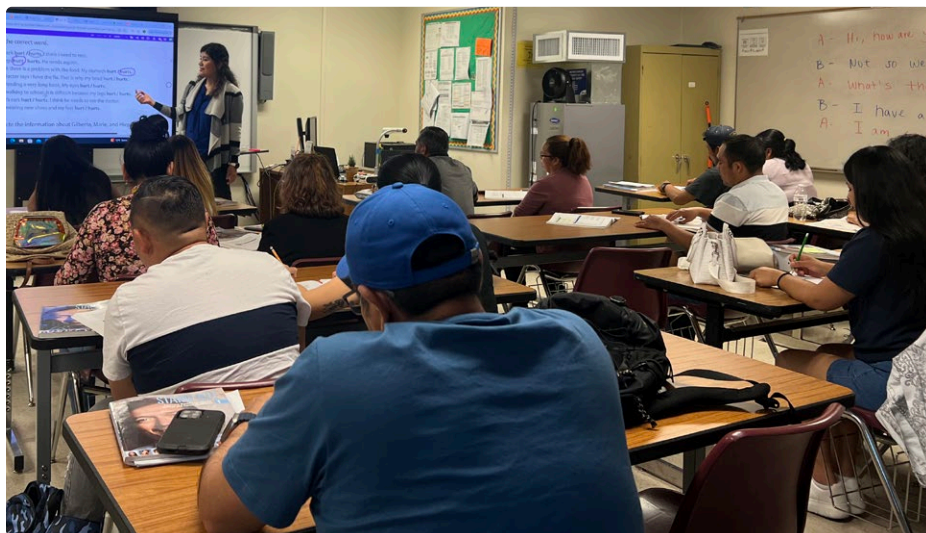
PROGRAM:	ESL (English as a Second Language)		
July 15-17	In-Person New ESL Students/Citizenship	Green Room	9:00 am
July 18 & 25	In-Person New ESL Students/Citizenship	Green Room	5:00 pm
October 28-30	In-Person New ESL Students	Green Room	9:00 am
December 18 & 19	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 9	In-Person New ESL/Citizenship Students	Green Room	5:00 pm

ESL Daytime Classes: Trimester Calendar

First Trimester:	Monday, August 12, 2024 – Friday, November 1, 2024
Second Trimester:	Monday, November 4, 2024 – Friday, February 14, 2025
Third trimester:	Tuesday, February 18, 2025 – Thursday, May 22, 2025

Evening Classes: Semester Calendar

Fall Semester:	Monday, August 12, 2024 – Friday, December 20, 2024
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ESL Beginning 1 / Principiante 1

Students communicate only through gestures and a few isolated words. Students ask and respond to basic learned phrases. They function in a very limited way in situations related to immediate needs.

Solamente se comunican a través de señas y palabras simples. Pregunta y responde a frases muy simples. Lo hace en forma muy limitada y en situaciones de necesidad inmediata.

Online

031132	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	(Beg 1-2)
031132	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	(Beg 1-2)
031134	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)
031134	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)
031136	08/12/24-12/20/24	MW	5:30 pm - 8:00 pm	ICEC	

In-Person

031131	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	
031131	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	
031133	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	
031133	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	
031135	08/13/24-12/20/24	TTh	5:30 pm - 8:00 pm	ICEC	
031137	08/13/24-12/20/24	TTh	5:30 pm - 8:00 pm	ICEC	

ESL Beginning 2 / Principiante 2

Students may have some simple oral communication abilities using basic learned phrases and sentences. They can read and write letters and numbers and a limited number of basic sight words.

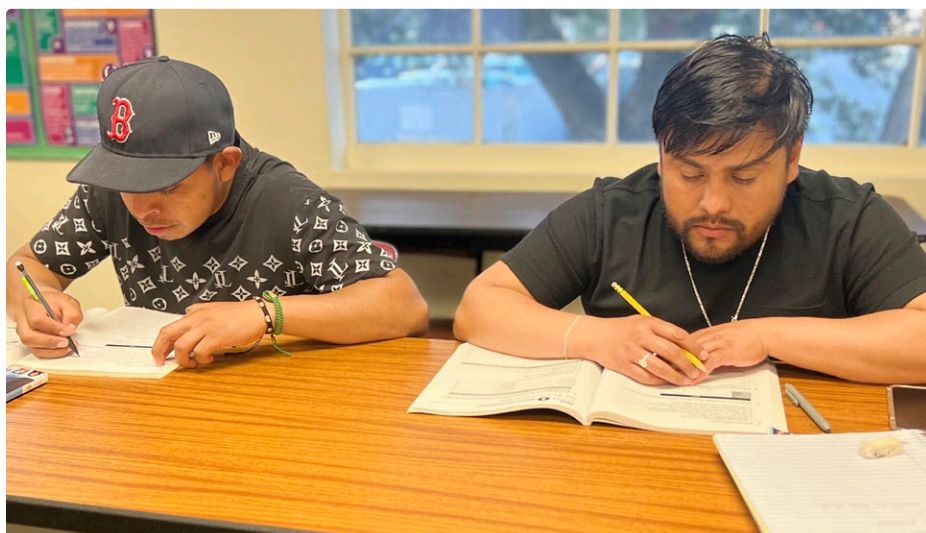
Puede tener habilidad de comunicarse oralmente usando frases y oraciones básicas. Lee y escribe números y letras y un número limitado de palabras básicas.

Online

031132	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	(Beg 1-2)
031132	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	(Beg 1-2)
031134	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)
031134	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)
031236	08/12/24-12/20/24	MW	5:30 pm - 8:00 pm	ICEC	

In-Person

031231	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	
031231	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	
031237	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	
031237	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	
031233	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	
031233	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	
031235	08/13/24-12/20/24	TTh	5:30 pm - 8:00 pm	ICEC	



ESL Intermediate 1 / Intermedio 1

Students understand learned phrases easily with familiar vocabulary. They can read and interpret simple directions, schedules, signs, maps, and menus.

Comprende frases sencillas y puede usarlas en conjunto con nuevas frases que tengan vocabulario conocido. Es capaz de leer e interpretar direcciones, horarios, signos, mapas, y menús simples.

Online

031332	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	(Int 1-2)
031332	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	(Int 1-2)
031334	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031334	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031336	08/12/24-12/20/24	MW	5:30 pm - 8:00 pm	ICEC	

In-Person

031331	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	
031331	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	
031337	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	
031337	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	
031333	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031333	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031335	08/13/24-12/20/24	TTh	5:30 pm - 8:00 pm	ICEC	
031339	08/13/24-12/20/24	TTh	5:30 pm - 8:00 pm	ICEC	(Int 1-2)

ESL Intermediate 2 / Intermedio 2

Students can follow oral directions in familiar contexts. They have limited ability to understand a conversation on the telephone. They understand learned phrases easily and new phrases containing familiar vocabulary.

El estudiante puede seguir direcciones orales en contextos familiares. Tiene habilidad limitada de tener una conversación por teléfono. Entiende frases aprendidas fácilmente y nuevas frases que contienen vocabulario familiar.

Online

031332	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	(Int 1-2)
031332	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	(Int 1-2)
031334	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031334	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031436	08/12/24-12/20/24	MW	5:30 pm - 8:00 pm	ICEC	

In-Person

031431	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	
031431	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	
031333	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031333	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031335	08/13/24-12/20/24	TTh	5:30 pm - 8:00 pm	ICEC	
031339	08/13/24-12/20/24	TTh	5:30 pm - 8:00 pm	ICEC	(Int 1-2)

ESL Advanced / Avanzado

Students can participate in conversations on a variety of topics. They can write short personal notes, letters, and paragraphs on familiar topics.

Puede participar en conversaciones con variedad de temas. Puede escribir pequeñas notas y cartas personales.

Online

031532	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	
031532	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	
031534	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031534	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031536	08/12/24-12/20/24	MW	5:30 pm - 8:00 pm	ICEC	

In-Person

031531	08/12/24-11/01/24	MTWThF	8:00 am - 11:20 am	ICEC	
031531	11/04/24-02/14/25	MTWThF	8:00 am - 11:20 am	ICEC	
031533	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	
031533	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	
031535	08/12/24-12/20/24	MW	5:30 pm - 8:00 pm	ICEC	

ESL Conversation Intermediate-Advanced / Conversación intermedio-avanzado

Students understand learned phrases easily with familiar vocabulary. They can discuss a variety of topics related to everyday life, culture, and life skills.

Comprende frases sencillas y puede usarlas en conjunto con nuevas frases que tengan vocabulario conocido. Pueden discutir en una variedad de tópicos relacionados a la vida diaria, cultura y destrezas de vida.

Online

031534	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031534	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)

In-Person

031113	08/13/24-11/01/24	TWThF	12:00 pm - 3:00 pm	ICEC	
031113	11/05/24-02/14/25	TWThF	12:00 pm - 3:00 pm	ICEC	

COMMUNITY-BASED ENGLISH TUTORING (CBET)

An English language program tailored for adults aiming to elevate the English proficiency of our community. Gain insight into supporting your child's literacy and language development, covering reading, writing, listening, speaking, study skills, and homework, utilizing proven parenting methods. Our classes are conveniently offered at diverse locations and times.

SCAN ME



For class locations and schedules, please visit our website.



CITIZENSHIP CLASSES

FREE!

Citizenship Daytime Classes: Quarter Calendar

First Quarter: Monday, July 1, 2024 – Friday, September 27, 2024
Second Quarter: Monday, September 30, 2024 – Friday, December 20, 2024

Evening Classes: Semester Calendar

Fall Semester: Monday, August 12, 2024 – Friday, December 20, 2024



Inland Career Education Center in partnership with Catholic Charities

This course is for students who want to become U.S. Citizens and need increased language skills and specifics about the U.S. Citizenship process. Class covers the interview process/preparation, application process and possible Fee Waiver for those who qualify. Students must meet all required qualifications to enroll:

- Have an ID
- Have a Permanent Resident Card
- Score at the High Beginning or higher range of the CASAS assessment

REGISTRATION DATES FOR CLASSES HELD AT ICEC:

PROGRAM:	ESL (English as a Second Language) and Citizenship		
June 24-28	Walk-ins New Citizenship Students	ICEC	8:00 am – 2:00 pm
July 15-17	In-Person New ESL Students/Citizenship	Green Room	9:00 am
July 18 & 25	In-Person New ESL Students/Citizenship	Green Room	5:00 pm
September 23-27	Walk-ins New Citizenship Students	ICEC	8:00 am – 2:00 pm
September 26	Walk-ins New Citizenship Students	ICEC	4:30 pm – 6:30 pm
December 18 & 19	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 9	In-Person New ESL/Citizenship Students	Green Room	5:00 pm

ON THE DAY OF REGISTRATION YOU WILL NEED TO BRING: Your ID and Your Permanent Resident Card. **PLEASE BE ON TIME AND PLEASE DO NOT BRING CHILDREN!**

Online

031732	07/01/24-09/27/24	TWThF	12:00 am – 3:00 pm	ICEC
031732	09/30/24-12/20/24	TWThF	12:00 am – 3:00 pm	ICEC

In-Person

031731	07/01/24-09/27/24	MTWThF	8:00 am – 11:20 am	ICEC
031731	09/30/24-12/20/24	MTWThF	8:00 am – 11:20 am	ICEC
031715	08/13/24-12/19/24	TTh	5:30 pm – 8:00 pm	ICEC

Questions? / ¿Preguntas?: Jesse Galdamez, Inland Career Education Center
(909) 388-6000 ▪ jesus.galdamez@sbcusd.com
Agustin Avantes, Catholic Charities, Immigration/Citizenship
(909) 388-1239 ▪ aavantes@ccsbriv.org

(909) 388-6000
icec.sbcusd.com

CITIZENSHIP

BUSINESS AND COMPUTER EDUCATION

Business and Computer Education courses assist students with acquiring the skills necessary for a career in today's office and give students a competitive edge in the job market. Students receive a certificate of completion for each course in which they receive a grade of a C or higher.

Please register in person at the Main Office, Class Fees are due at registration.

Registration Information

July 8-31	New Students & Continuing Students	ICEC	Trimester 1
October 1-30	New Students & Continuing Students	ICEC	Trimester 2
January 6-31	New Students & Continuing Students	ICEC	Trimester 3

Keyboarding and Word Process

This comprehensive course is designed for adult learners seeking to acquire or enhance their keyboarding and word processing skills. Whether you are aiming to improve your employment prospect, increase your office productivity, or simply learn a new skill, this course provides the foundational training you need. **CLASS IS FREE.**

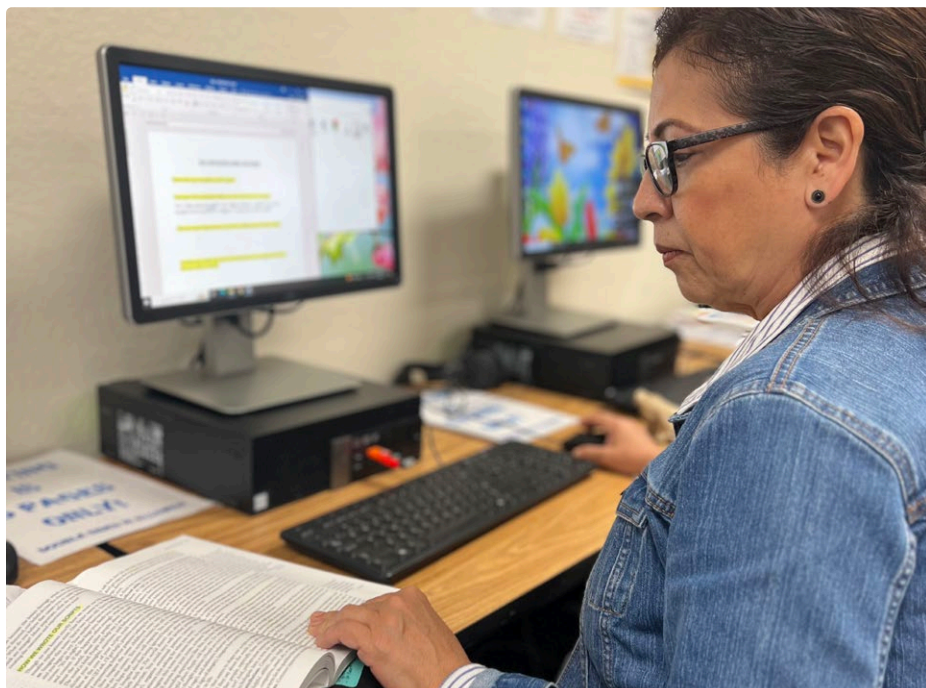
061610	08/12/24 - 10/30/24	MW	8:00 am - 11:20 am	ICEC	B114	Long
061611	08/13/24 - 10/31/24	TTh	12:00 pm - 3:00 pm	ICEC	B114	Long
061612	11/04/24 - 02/12/25	MW	8:00 am - 11:20 am	ICEC	B114	Long
061613	11/05/24 - 02/13/25	TTh	12:00 pm - 3:00 pm	ICEC	B114	Long

Digital Literacy 1

This entry-level course is designed to introduce adult learners to the essentials of digital literacy, focusing on understating and using modern devices and communication tools. Ideal for those new to digital technology or seeking to update their skills, this course covers the basics of operating common devices such as smartphones, tablets, and computers. A significant component of the course is dedicated to mastering digital communication using Google Apps. Students will become proficient in sending and receiving emails, participating in chats, and conducting video chats through platforms like Gmail, Google Chat, and Google Meet.

\$20 Class Fee.

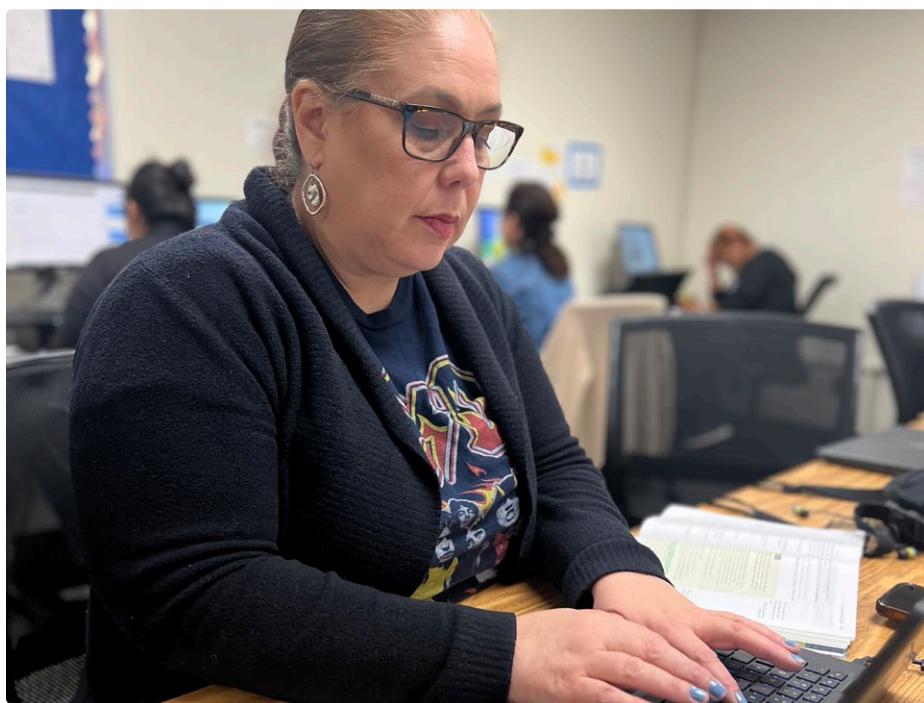
060810	08/13/24 - 10/31/24	TTh	8:00 am - 11:20 am	ICEC	B114	Long
060811	08/14/24 - 11/01/24	WF	12:00 pm - 3:00 pm	ICEC	B114	Long



Digital Literacy 1/2

This course is designed for adult learners looking to enhance their digital literacy with a focus on organization and collaboration using Google's powerful suite of tools. Participants will explore advanced features of Google Drive, Google Calendar, and Google Docs to manage documents, organize schedules, and collaborate in real-time. The course covers efficient file management and sharing settings in Google Drive, effective scheduling and event management in Google Calendar and document creation and collaboration in Google Docs. By the end of the course, students will be equipped with the skills to streamline their personal and professional tasks using these tools. **\$20 Class Fee.**

060910	08/12/24 - 10/30/24	MW	5:30 pm - 8:00 pm	ICEC	B114	Long
060911	11/04/24 - 02/12/25	MW	5:30 pm - 8:00 pm	ICEC	B114	Long
060810	11/05/24 - 02/13/25	TTh	8:00 am - 11:20 am	ICEC	B114	Long
060811	11/06/24 - 02/14/25	WF	12:00 pm - 3:00 pm	ICEC	B114	Long



PARTNERSHIP WITH OPERATION NEW HOPE

- For young adults between the ages of 18-24 who live in San Bernardino County
- Funded by the Federal Workforce Innovation and Opportunity Act (WIOA).
- The program is designed for entry-level occupational training and provides educational planning, life skills, career mentoring and college enrollment/postsecondary and employment assistance.
- Program elements: Occupational training leading to certification, math and reading assessment and tutoring, paid and unpaid internships (100 hours), assistance with employment including a portfolio, career pathways planning, supportive services, work ethic training, customer service training, leadership development, college and post-secondary training assistance, and scholarships.
- This is a two year program and is FREE to the participant. If you would like more information regarding this program, please contact (909) 388-6000.

NEW!

MEDICAL EDUCATION PROGRAM

CERTIFIED NURSE ASSISTANT

Students interested in our **Certified Nurse Assistant (CNA) classes** must enroll online at: **icec.sbcusd.com**, Medical Education.

Must have a High School Diploma or GED at the time of registration. Must have a Social Security card or must have an Individual Taxpayer Identification Number (ITIN) letter from the IRS. Students must attend a mandatory orientation.

Online Enrollment and Mandatory Orientation Timeline

*Must bring High School Diploma or GED at time of registration.

Trimester 1 / Semester 1

July 8 - July 12 CNA online enrollment for Trimester 1

July 29, 2024 For CNA students, mandatory orientation in Building C at 9:00 am.

July 22 - Aug. 2 Medical Math and Medical Terminology for Semester 1

Trimester 2

October 7 - 11 CNA online enrollment for Trimester 2

October 28 For CNA students, mandatory orientation in Building C at 9:00 am.

Trimester 3 / Semester 2

December 2 - 13 Medical Math and Medical Terminology for Semester 2

January 6 - 10 CNA online enrollment for Trimester 3

February 2 For CNA students, mandatory orientation in Building C at 9:00 am.



Certified Nurse Assistant (CNA)

Certified Nurse Assistant (CNA): This class covers patient care skills and procedures in long-term care facilities. Students are prepared for state certification testing as Certified Nursing Assistants.

SUPPLY FEE: \$700 includes textbooks, fingerprinting and C.P.R. **Additional Cost:** Students provide their own uniforms, physicals, and labs. Fingerprints will be taken on the first day of the program. Must have a Social Security card or must have an Individual Taxpayer Identification Number (ITIN) letter from the IRS.

062311	08/13/24-11/01/24	Tu Th F	7:00 am - 4:00 pm	ICEC	C5	Genavia
062321	11/05/24-02/14/25	Tu Th F	7:00 am - 4:00 pm	ICEC	C5	Genavia
062331	02/18/25-05/22/25	Tu Th F	7:00 am - 4:00 pm	ICEC	C5	Genavia

Medical Math

This class reviews basic math problems and techniques, including conversions and ratios that are required of healthcare professionals and is a Prerequisite for the LVN program. Please note, this is an asynchronous online class. Students can request to meet with the instructor on Mondays for class support. Please email the instructor to set up an appointment.

062051	08/12/24-05/19/25	M	10:20 am - 12:20 pm	ICEC	Online	Genavia
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MEDICAL EDUCATION PROGRAM

Medical Terminology

Articulated Course with San Bernardino Valley College!

College course ID CIT 144.

Acquire the ability to read, write, and understand medical terms and their relationship to body systems, diseases, and diagnoses. Please note, this is an asynchronous online class. Students can request to meet with the instructor on Mondays for class support. Please email the instructor to set up an appointment. This course is a Prerequisite for the LVN program.

062151 08/12/24-05/19/25

M

10:20 am - 12:20 pm

ICEC

Online

Genavia



Vocational Nursing Program (LVN)

This year-round program prepares students for the State of California NCLEX-PN exam through classroom academics and clinical practice at local hospitals.

Prerequisites for the program:

- 18 years of age or older
- An official sealed High School or GED transcript is required. Foreign transcripts must be evaluated first, then turned in to us in a sealed envelope.
- Social Security Card
- CA Drivers License or State Issued I.D. Card
- No felony, misdemeanor, DUI convictions or warrants. (May result in denial for NCLEX licensure)
- Must be a State Certified C.N.A. or have completed a Medical Assistant, EMT, Respiratory or Hemodialysis Technician program and be able to provide proof.
- Proof of having completed a Medical Math and Medical Terminology course within the last 5 years.

PROGRAM FEES: \$70 non-refundable ATI T.E.A.S. test, Version 7, placement testing fee + \$8,000 estimated total program cost. Total program cost includes textbooks, uniforms, State Board Fee, ATI textbooks and ATI Retake Tests. Students provide their own physical and lab work. Registration fee is \$5,300.

Check our website for the timeline and the most current application information.

Visit icec.sbcusd.com for additional dates.

Applications are available on our website.

The next application period is July 8 - August 9, 2024 (Class 2026)



(909) 388-6000
icec.sbcusd.com

MEDICAL EDUCATION

ADULTS WITH SPECIAL NEEDS

The **ADULTS WITH SPECIAL NEEDS PROGRAM** offers a variety of free classes for adults with special needs. Students register in class. Class locations are listed below.

- **Inland Career Education Center - 1200 N. E Street, S.B. (909) 388-6000**
- **Valley Lighthouse for the Blind - 359 E. Parkcenter Circle, S.B. (909) 884-3121**

Life Skills and Functional Academics

An Independent Living Skills program for developmentally delayed adults. Students receive instruction in basic math and literacy, socialization, physical fitness, personal health, safety, and computers. ***No classes scheduled on Mondays after 12:00 pm.**

050011 08/12/24-05/22/25 MTWThF 8:00 am - 3:00 pm ICEC A112

Creative Handcrafts

Macrame, basket weaving and ceramics. Students learn macrame, basket weaving and ceramics techniques as they complete simple projects. Beginners welcome, work at your pace.

052011 08/12/24-05/22/25 TWTh 9:30 am - 2:00 pm Lighthouse



SCHOOLWIDE LEARNER OUTCOMES

Self-Directed Lifelong Learners who:

- Know how to access career planning information and apply for employment and college.
- Know how to evaluate and access continuing education and training opportunities.
- Achieve levels of literacy, computational, and technological proficiencies required to meet personal, educational, and career goals.



Effective Employees who:

- Earn required academic credentials for initial employment, career advancement and post secondary education.
- Earn industry-recognized certifications and licensure leading to living wage employment.
- Understand workplace expectations and consistently apply the qualities of successful workers.

Actively Involved Community Members who:

- Possess the knowledge and skills to become informed and engaged members of the community.
- Commit to improving their lives and the success of the community through productivity, service, and action.

APPRENTICE

APPRENTICE BARBER APPLICATION PROCEDURES

Application packets are available for pick up at ICEC Main Office or Applications can also be downloaded from our website:
<https://sites.google.com/sbcusd.k12.ca.us/icec-cte/barber-program>



Please turn in your application in person. All class fees are due on Orientation Day.

- All applicants must have a sponsor and have the Establishment Owner's license number and signature on the application to be considered for the program.
- All applicants must have a valid U.S. government issued picture ID and a social security card or tax ID number card, both must be presented when submitting applications.
- Completed applications must be turned in to the Inland Career Education Center, 1200 North E Street, San Bernardino, 92405.
- If necessary a waiting list will be started. Waiting list applicants will be called as space becomes available in the program.
- Incomplete and late applications will not be accepted.
- Both the Applicant and their Sponsor (shop owner) are required to attend the Mandatory Orientation, no exceptions.
- All class fees are due on Orientation Day.
- VA Benefits are now accepted. Call for more information.

Barber/Pre-Apprentice

This class covers the laws and regulations of the Board of Barbering and Cosmetology, basic patron protection, sanitation, and disinfection procedures. Students spend part of their time in hands-on activities learning barbering. This class is primarily designed to meet the requirements for entrance into the two-year California Barber Apprentice Program (on-the-job training).

Semester 1

All class fees are due on Orientation Day. Pre-Apprentice Supply fees: \$400. Apprentice class fees: \$1,075 includes Apprentice Kit (Payable to SCBAC) + \$25 (Payable to Board of Barbering and Cosmetology). Additional information will be provided in the Program Acceptance Letter. Registration is from June 3 – July 31, 2024

Applications are available online. Please turn in your application in person.

Orientation: Tuesday, 08/20/2024	10:00 am - 2:00 pm	ICEC Green Room Washington
065311 08/22, 08/23, 08/27, M-F	8:00 am - 4:30 pm	ICEC Green Room Carranza
08/29 and 08/30		

Semester 2

All class fees are due on Orientation Day. Pre-Apprentice Supply fees: \$400. Apprentice class fees: \$1,575 includes Apprentice Kit (Payable to SCBAC) + \$25 (Payable to Board of Barbering and Cosmetology). Additional information will be provided in the Program Acceptance Letter. Registration is from January 7 – February 28, 2025

Applications are available online. Please turn in your application in person.

Orientation: Tuesday, 03/11/2025	10:00 am - 2:00 pm	ICEC Green Room Washington
065321 03/13, 03/14, 03/18, M-F	8:00 am - 4:30 pm	ICEC Green Room Carranza
03/20 and 03/21		

(909) 388-6000
icec.sbcusd.com

BARBER PROGRAM



SAN BERNARDINO CITY
UNIFIED SCHOOL DISTRICT
Making Hope Happen

Board of Education

Mr. Danny Tillman, Board President
Ms. Mayra Ceballos, Board Vice President
Dr. Scott Wyatt, Board Member
Mrs. Abigail Medina, Board Member
Ms. Mary Ellen A. Grande, Board Member
Ms. Mikki Cichocki, Board Member
Ms. Felicia Alexander, Board Member

District Administration

Mauricio Arellano, Superintendent
Marcus Funchess, Ed.D.,
Assistant Superintendent - Human Resources
Sandra Rodriguez, Ed.D.,
Assistant Superintendent - Student Services
MaryRone Goodwin, Director of
Communications and Community Relations
Terry Cornick, Associate Superintendent
Business, Facilities & Operations
Ana Applegate, Assistant Superintendent -
Educational Services

Inland Career Education Center Administration

Mr. Raul Pedraza Jr., Principal
Mr. Jesus Galdamez, Vice Principal
Mr. John Carranza, Vice Principal
Mrs. Helena Zarate-Simolin, Vice Principal

DISTRICT POLICIES

San Bernardino City Unified School District Policy Statement for Title VI, Title VII, Title IX, and Section

504: The San Bernardino City Unified School District does not discriminate on the basis of race, color, national origin, sex (including sexual harassment), handicap (or disability), or age in any of its policies, procedures, or practices in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin); Title IX of the Education Amendments of 1972 (pertaining to sex); Section 504 of the Rehabilitation Act of 1973 (pertaining to age).

The Nondiscriminatory Harassment BP 4030, Sexual Harassment Policy BP 4319.11 and Uniform Complaint

Procedures BP 1312.3: are available for reading in the Education Center's main office. Any person who believes that the District's nondiscrimination and/or sexual harassment policy has been violated may file a complaint with the Affirmative Action Office under the Uniform Complaint Procedures. Mike Medina, Affirmative Action Officer, (909) 381-1122.

Student Records: Pursuant to the Family Education Rights and Privacy Act of 1974, the Education Center is required to inform you of your rights regarding school records, and data related to you.

Firearms, Weapons, Alcohol, & Drugs are strictly prohibited. Firearms are not permitted on campus, even with a permit, unless you are a duly sworn peace officer or have written permission of the principal.

School's Right to Know Student & Visitor Identity Policy: (For Protection of Students, Staff, Visitors, and their Personal Property). Students and Visitors are required to give their name and reason for being on campus to an identified Education Center staff member or Campus Security Officer.

Smoking Is Prohibited: As of July 1, 1995, State Law and District Policy prohibits smoking in any place on campus or in vehicles on campus for faculty, staff, and students.

Visitor/Student Conduct & Responsibilities: All visitors and Education Center students are expected to conduct themselves in such a manner as to contribute to a productive educational environment.

