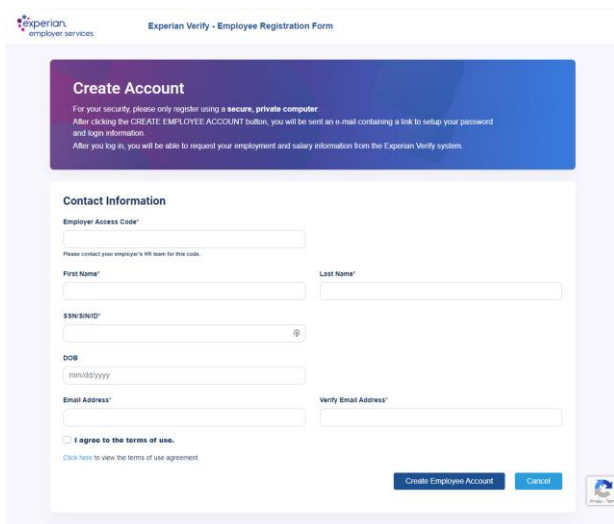


## Public Service Loan Forgiveness

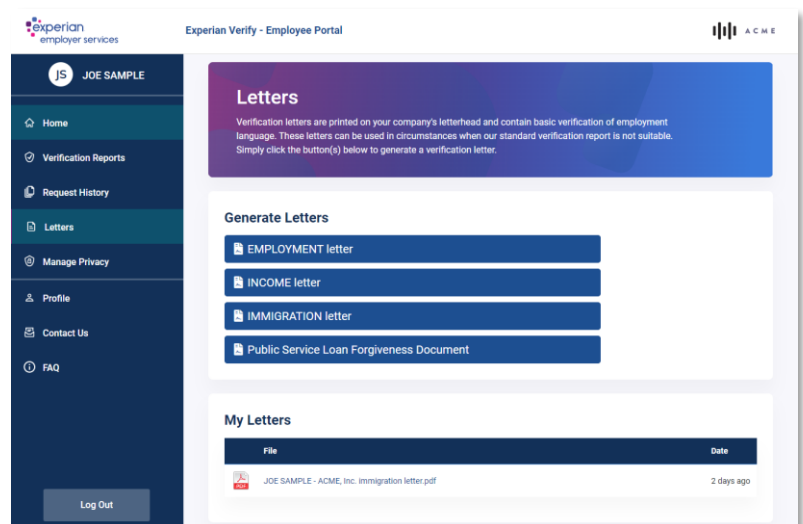
To obtain an instant Employment Certification Form (ECF) for your PSLF application. Please follow the instruction below:

1. Please visit <https://voie.experian.com/app/ee/eeregister.aspx>
2. Select “create an employee account”
3. Enter the following:
  - a. Access Code: **[DBEDED13]**
  - b. Full Social Security Number
  - c. Full Name
  - d. Date of Birth
  - e. Email Address
4. Login with your Credentials by following prompts: A password setup link will be sent to your email address. Click the link to create a password and activate your account.
5. Once logged in select the “Letters” on homepage or sidebar menu
6. Select “PSLF Letter”
7. A letter with submittal instructions and completed ECF will be generated
8. Please obtain an **Authorized Official Signature** from **P-BVUSD HR Team** before submitting to MOHELA.

**Experian’s PSLF fulfillment team does not submit your application, communicate with MOHELA/Fed Loans, or have any additional insight to your application status. Any questions regarding your status will need to be directed to MOHELA/Fed Loans.**



The screenshot shows the 'Create Account' page of the Experian Verify - Employee Registration Form. It includes a header with the Experian logo and the text 'Experian Verify - Employee Registration Form'. Below the header, there is a 'Create Account' section with a warning: 'For your security, please only register using a secure, private computer. After clicking the CREATE EMPLOYEE ACCOUNT button, you will be sent an e-mail containing a link to setup your password and login information. After you log in, you will be able to request your employment and salary information from the Experian Verify system.' The form contains several input fields: 'Employer Access Code\*', 'First Name\*', 'Last Name\*', 'SSN/INID\*', 'DOB', 'Email Address\*', and 'Verify Email Address\*'. There is a checkbox for 'I agree to the terms of use.' and a link to 'Click here to view the terms of use agreement.' At the bottom right, there are two buttons: 'Create Employee Account' and 'Cancel'.



The screenshot shows the 'Letters' page of the Experian Verify - Employee Portal. The header includes the Experian logo, 'Experian Verify - Employee Portal', and the ACME logo. The user is identified as 'JOE SAMPLE'. A sidebar menu on the left contains links for 'Home', 'Verification Reports', 'Request History', 'Letters', 'Manage Privacy', 'Profile', 'Contact Us', and 'FAQ'. The main content area has a 'Letters' section with a description: 'Verification letters are printed on your company's letterhead and contain basic verification of employment language. These letters can be used in circumstances when our standard verification report is not suitable. Simply click the button(s) below to generate a verification letter.' Below this is a 'Generate Letters' section with four buttons: 'EMPLOYMENT letter', 'INCOME letter', 'IMMIGRATION letter', and 'Public Service Loan Forgiveness Document'. At the bottom, there is a 'My Letters' section with a table showing a file named 'JOE SAMPLE - ACME, Inc. Immigration letter.pdf' uploaded 2 days ago.