



Glen Oak Elementary School
7300 Blue Holly Dr.
Lewis Center, OH 43035

Phone: 740-657-5500

Fax: 740-657-5549

Principal: Stephen Peters

Assistant Principal: Angela Ballinger

Counselor: Jim Bickley

Secretary: Sally Manor

Daily office hours: 8:00am-4:30pm

Daily school hours: 9:05am-3:45pm

Building opens: 8:55am

Start of school: 9:05am

Dismissal: 3:45pm

Transportation:

Contact the Transportation Department at 740-657-4080 with any questions about your child's bus, route or driver. Bus numbers and route information will be posted in PowerSchool no later than Thursday, August 8.

Absences:

Parent/guardian must call the school, 740-657-5500, if his/her child will be absent, no later than 10:00am, the day of the absence. A call may be made anytime and a voice message left. Please include the child's name, grade level, teacher's name and reason for the absence. You may also send an email to goesattendance@olsd.us.

Dismissal:

All teachers must be notified of any changes to your child's normal dismissal plan. The child's normal dismissal plan will be followed without a note from a parent or a call to the office, no later than 3:00pm. Students may dismiss by:

- Riding a school bus, a daycare bus or walk home (playground or yellow hall routes).
- As a car rider.
- Y-Club before/after school care program. Parents must pre-register their child for this YMCA program.

Recess:

Children are expected to be properly clothed for daily outside play. Students will be outside for recess when:

- The temperature is 20° or above
- Or, the wind chill is 15° or above

Communication:

Olentangy Local Schools website: www.olentangy.k12.oh.us

District mobile app: Olentangy Schools

Glen Oak Elementary PTO: <https://www.facebook.com/glenoakpto/>