



Transportation

The West Shore School District provides busing for most Saint Theresa students in accordance with Act 372 providing transportation to students in the Commonwealth of Pennsylvania who attend nonpublic schools. Students are expected to obey the directions as set forth in this section. Other school districts in our locality also provide transportation for students to St. Theresa School. If you have a question, please contact the office, bus company, or your school district.

Central Dauphin	*541-0680 x 243 & 245 (Durham Bus Co.) 717-545-4703 x 518 (District Trans. Office)
Cumberland Valley	717 – 697-8261 (opt.1) 717- 506-3310 (District Trans. Manager) 717-506-3317 (District Trans. Secretary) transportation@cvschools.org
East Penn	717-732-3601 (District Trans. Office)
Harrisburg	717-703-4055 (District Trans. Office)
Mechanicsburg	717-697-9109 (B&S) 717-691-4517 (District Trans. Office)
Northern York	717-432-8691 x1106 (District Trans. Office) 717-737-3396 (Kauffman Bus Services)
Steelton	717-704-3800 x3872 (District Trans. Office)
Susquehanna Twp.	*717-657-741 (Dispatch Office) 717-657-5100 (X50162) transportation@hannasd.org
Susquenita	717-957-6000, option 5 (District Trans. Office) 717-957-3811 (Rohrer)
West Shore	*717-938-8788 (First Student) 717-938-9577

*to report students not picked up; late bus pick-up in AM; late bus arrival in PM

Sometimes, the usual mode of transportation changes. If this is the case, a note must be sent to the office; otherwise, the student must go home his/her normal way. We cannot assume the responsibility of a bus rider walking home. Students classified as car riders or walkers and not assigned a school bus are not permitted to ride the buses.

BUS RIDERS

Bus service is provided by the West Shore School District and other neighboring districts. Students are expected to observe all bus regulations. They will be denied bus privileges due to misconduct.

Safety on the bus must be a cooperative effort of the home and the school. Review the following rules frequently with your child. If a student receives 2 behavior notices and continues to disregard the rules, she/he will lose bus privileges. The following West Shore School District rules are in effect on all buses, no matter what the district:

- Exercise caution, good manners, and consideration for other people.
- Obey the driver, their first concern is your safety.
- Ride only the bus to which you have been assigned.
- Be at your stop several minutes (10 minutes) early in case your bus is running ahead of schedule.
- Stay a safe distance from the roadway.
- Respect the property of the persons living near your stop.
- Stand clear of the bus until it has come to a complete stop.
- Get on and off the bus only at your designated stop.
- No live animals or potentially dangerous items are allowed on the bus.
- Hold your personal items or place them on the floor under the seats, not in the aisle.
- Large musical instruments are allowed only if seat space to accommodate the instrument is available.
- Avoid yelling, loud talking, or any conduct which could distract the driver.
- Ask the driver for permission before opening the windows.
- Keep all parts of your body inside the bus.
- Do not throw objects inside or out of the bus.
- Use the emergency door and exit controls only during supervised drills or actual emergencies.
- Remain seated while the bus is in motion and until it has come to a complete stop.
- Do not eat on the bus.
- Help your driver to keep the bus clean and in good condition. You will be responsible for paying for any damages you cause.
- Wait at least one-half hour (30 minutes) beyond the posted time for the bus to arrive at your stop before returning to your home. Bus transportation may be provided on days when Saint Theresa students are dismissed early; this is based on the home school district busing policy.

STUDENT BUS MISCONDUCT

The following information comes directly from the West Shore Transportation Office and pertains to all buses:

1. When a student gets out of order on a bus, the driver shall correct the student, inform him/her of the infraction, and deliver a written report to the principal on the same day. If the infraction occurs during the AM run, the following day if during the PM run. The teacher in charge shall meet with the student regarding the infraction and inform the student of the consequences of any further

misconduct on the bus. The principal shall determine if the student's offense was of so serious a nature that his own safety or the safety of others was jeopardized or the property of the district or others was damaged. In every case, the parents will be notified, in writing, informing them of the infraction and punishment. This letter shall also inform the parents of the penalties for subsequent infractions. No bus suspensions shall occur until the principal is certain the parents are notified.

2. Administrative Options

1st Offense- (1) Warning

(2) 3–15-day suspension from riding the bus

(3) Suspension from riding the bus for the remainder of the year

2nd Offense- (1) Warning

(2) 3–15-day suspension from riding the bus

(3) Suspension from riding the bus for the remainder of the year

3rd Offense- (1) 3–15-day suspension from riding the bus

(2) Suspension from riding the bus for the remainder of the year

3. The parents of a student who has had his/her bus riding privileges suspended for the remainder of the school year may, after a period of 45 school days, petition the principal of the school to have the suspension lifted. The principal, before granting the request for a review of the suspension, shall determine and consider the student's conduct, academic performance, and attendance record since the suspension. The principal shall also consider the infraction leading to the suspension as well as any prior infractions. If the principal feels a review of the suspension is in order, the transportation department shall be asked to have a representative at the review. The decision to grant or deny the parent petition shall lie with the principal. If the student's bus privileges are restored and the student commits another infraction, there shall be no right to further appeal and parents will be responsible for transportation at least for the remainder of the year.
4. The parents of any student causing damage to a school bus, or any other school property will be held financially liable for the repair or replacement of such damage.

Release Clause:

The Saint Theresa School administration, in consultation with the Pastor and the School Board of Education, reserves the right to amend this handbook when circumstances warrant it. Parents will be promptly notified, in writing, of any such amendment, which will simultaneously be promulgated in an announcement to all students.