

MEETING MINUTES

1. CALL TO ORDER: 5:30 P.M.

2. CONVENE TO REGULAR MEETING

The Board meeting began at 5:34 pm.

A. Flag Salute

Trustee Proctor led the flag salute.

B. Roll Call

The following board members were present:

LaTisa Brooks
Gene Kim
Alison Proctor
Maggie Trinh
Shara Watkins

C. Approval of Agenda: March 28, 2024

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

D. Approval of Minutes: February 22, 2024, Trustee Brooks and a second by Trustee Trinh.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

3. STATEMENTS

A. Public Statements Related to Non-agenda Topics:

Sandi Arata, a Fiesta Gardens parent, expressed concerns about reducing the number of classes for one grade next year.

Larissa Kenny, Literacy TOSA at Bayside STEAM Academy and a parent at Fiesta Gardens, wanted to advocate for class size reduction, especially for the 3rd graders who had one full year in the pandemic.

Daniela Mosto, a Fiesta Gardens parent, addressed the situation about reducing the classes in 4th grade next year.

Dana Sahae, a Fiesta Gardens parent, expressed disappointment about reducing 4th-grade classes. The school is already facing so many changes. Reconsider the decision to make two large classes.

Karen Thistlewaite, a Fiesta Gardens parent, expressed her concerns about the lack of transparency regarding continuing the Spanish Immersion program at Abbott Middle School.

Marcella Cardoza McCollum, a Fiesta Garden parent, is disappointed with the lack of communication and information.

Rachael Roach, a Fiesta Gardens Parent, expressed concerns about the lack of planning, information, and communication with Abbott staff and Fiesta Gardens Principal about adding a 6th grade at FG.

Iliana Parsons, a Fiesta Gardens parent, indicated that the information shared has been confusing. There is a lack of transparency regarding the 6th-grade transition and the reduction of 4th-grade classrooms. She requested that the concerns for the school's future and the students be considered.

Maestra Konsta, a 4th-grade teacher at Fiesta Gardens, expressed her concerns about the increase in class sizes from 27 to 30 students and requested that the decision be reconsidered.

Jessica Wideman, a Fiesta Gardens parent, spoke about the impact the students will have if the number of students in the 4th-grade classes increases. This class, in particular, has had and will continue to have many changes due to the school's changing location.

B. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

C. Foundation / Committee / PTA Council Reports

Trustee Trinh indicated that the Education Foundation had a meeting on March 12, during which they reviewed financials and planned for funds. The foundation is also applying for grants to send 70 kids to camp this summer.

D. SMETA / CSEA / SMFCAA Updates

Katerine Pratt, SMETA President, expressed that she hopes the comments from our parents and community members illustrate that the communication issue needs to be addressed. She also shared that they had a second round of negotiations and will participate in professional development tomorrow. She looks forward to spring break and wishes everyone a happy and safe month.

Brianne Bishop, CSEA Secretary, indicated that they appreciate the recent moves in the M&O Department and are hopeful that they will be able to settle negotiations with the District soon. She wished everyone a restful break.

Natalie Delahunt, Lead Principal, shared some of the things the school is working on, including the LCAP Testing, which is the first time doing it at the school. They are done and are hoping to see the results. She also spoke about their Welcome Committee, created to warmly welcome new students. The new students receive a welcome video the night before, and on their first day, they are greeted and walked to the classroom. Building connections and capacity, listen

E. Announcements

Trustee Proctor requested a moment of silence to honor the passing of Lead kindergarten teacher Grace Poon.

F. Superintendent Report

Superintendent Ochoa expressed that it is great to have Natalie Delahunt; she shows heart and care for her job and is so connected with the staff and community. He thanked the Music from Minors, YMCA, City of Foster City, and Police Departments for attending the Board Partners Visitations at Foster City Elementary School, Beach Park Elementary, and Fiesta Gardens. He also thanked the principals at George Hal, Justine DiMaggiol and Sunnybrae, Cindy Chin, and the staff and community members who attended yesterday's ribbon cutting. The superintendent also shared that many schools with projects are underway and look forward to them.

4. PROPOSED CONSENT AGENDA (v)

Trustee Gene asked to pull item 4A19.

Marcella Cardoza McCollum asked to pull item 4C2

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Proctor.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

A. BUSINESS/FINANCE

1. Ratify Contract to Rodan Builders for the Academic Core and Gym Project at Bowditch Middle School

2. Ratify Change Order #A to Rodan Builders for the Drama and Science Buildings Project at Bowditch Middle School
3. Approval of the Purchase of two Combi Ovens for the Central Kitchen.
4. Approval of Disposal of Equipment
5. Approval of Amendment Agreement with Transportation Coordination License and Services (Hope Skip Drive)
6. Approval of Qty 750 T-Mobile Hotspots
7. Ratify Contract to Rodan Builders, Inc. for the Meadow Heights New Multi-Purpose Building Project
8. Approval of Management Salary Schedule 2023-2024
9. Ratify the Contract with Construction Testing Services (CTS) for Special Testing and Inspections for the Parkside Montessori New MPR project
10. Ratify Contract with KLG Inspection for Inspector of Record Services for the Bowditch Middle School Academic Core & Gym Project
11. Ratify Amendment 1 to Construction Testing Services for Highlands Elementary's New MultiPurpose Building
12. Ratify Contract to S&H Construction, Inc. for the Abbott Library Heating and Air Conditioning Units Replacement Project
13. Ratify Change Order No. 5 Gonsalves & Stronck Construction Company, Inc. for the Highlands Elementary New Multi-Purpose Building Project
14. Ratify Contract to California Water Service for Highlands Elementary New MPR Project
15. Approval of Selection Audit Services Contract - Chavan and Associates LLP
16. Ratify Purchase Order Report for Contracts, Consultants, and Services of \$45,000 or Less
17. Approval of District Expenditure Report
18. Ratify Contract to East Bay Restaurant Supply, Inc. for Kitchen Equipment at Highlands MPR Project
19. Adopt Resolution 13/23-24 – Determining that the Fiesta Gardens North Campus Expansion Project is Exempt from the California Environmental Quality Act, Deciding to Carry Out the Project, and Directing the Filing of a Notice of Exemption (v)

Clarifying Questions from the Board:

Trustee Kim pulled the item due to clerical issues on page 2 of the attachment.

Public Comments:

None

Motion Passed: Passed with a motion by Trustee Kim and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

20. Ratify Change Order No.1 to Strawn Construction, Inc. for the HVAC Replacement Project Phase II Package 1
21. Ratify Change Orders No. 1 and 2 to Rodan Builders, Builders, Inc. for the HVAC Replacement Project Phase II Package 2 Project
22. Ratify Contract to Graybar Electrical Company Inc. for the HVAC Replacement Phase III Project at Brewer Island Elementary
23. Approval of Agreement with IDream /Law Offices of Nicolas Caraquel, PLLC and Nexus EdSolutions, LLC
24. Approve Agreement with Amity Institute
25. Approval of The T-Mobile Quotation For Qty 65 iPhones
26. Approval of the Transportation Services Plan
27. Ratify Change Order No. 1 to Strawn Construction, Inc. for the HVAC Replacement Project Phase II Package 3 Project

B. HUMAN RESOURCES

1. Approval of New Management Job Descriptions
2. Approval of the Reclassification of Classified Position
3. Approval of Personnel Report: Resignations, Releases, and/or Retirements
4. Approval of New Hires and Assignment Changes
5. Approval of Side Letter of Agreement Regarding the Increase of Summer School Pay for Summer School 2024

C. EDUCATION SERVICES

1. Approval of the Purchase of ST Math Curriculum/Student Licenses

2. Approve Purchase of EngageNY/Zearn Math Curriculum Instructional Materials for Elementary School

Clarifying questions from the board:

None

Public Comments:

Marcella Cardoza McCollum inquired whether the Zearn Math Curriculum was purchased as an emergency curriculum during COVID-19 and may not meet the district's expectations. She is surprised and curious about what the district has received as a math tool.

David Chambliss indicated that they are aware of the parents' and teachers' concerns and are incorporating that feedback into the math team's work in support of the Zearn curriculum. This curriculum was adopted since the district didn't have a virtual math curriculum, and it is a very strong and highly rated curriculum. The math team is working to develop a set of instructional practices and guidance around the curriculum that we think will extend the quality of our math instruction. The materials are only one part of the teaching and learning, and we recommend using the curriculum.

Board Comments:

Trustee Watkins inquired about the timeline for the curriculum's release associated with the pathways they are developing now.

David Chambliss indicated that it is a two-year process, and they look at the curriculum quality very closely.

Trustee Kim spoke about ST Math, which helps understand the success of these programs. He thanked everyone for the work we are doing.

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

3. Approve the Purchase of Supplementary Digital Application - Desmos for Middle School Illustrative Math Curriculum
4. Approve the Purchase of Early Literacy Instructional Materials - SPIRE
5. Approve the Agreements for Montessori Outdoor Education Programs
6. Approve Montessori Adolescent Program Overnight Field Trip

7. Approve the Purchase of Early Literacy Consumable Instructional Materials - PAF Reading Program
8. Approve Purchase of Inclusive/Culturally Responsive Materials for School Libraries

D. STUDENT SERVICES

1. Approval of NPA Contracts Summary March 2024
2. Approval of 2023-2024 Special Education Consulting Contracts

5. BUSINESS / FINANCE

- A. Ratify the 2023-2024 Second Interim Financial Report (v)

Patrick Gaffney stated that this report sums up actual revenues and expenditures through January 31, 2024, and projects revenues and expenditures for the remainder of the fiscal year through June 30, 2024. It also includes adjustments made to the budget since the First Interim. This report includes General Fund Unrestricted, Restricted, all other District Funds, and Multi-Year Projections for the two subsequent years. It will be presented to the Board for information.

The District is presenting the Second Interim Report with a positive certification stating it can meet its financial obligations for the current fiscal year and the two subsequent years. Mr. Gaffney concluded by thanking Blanca Cervantes, Director of Fiscal Services, and her team.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

6. HUMAN RESOURCES

- A. Approval of Employment Contracts for Multiple Administrators (V)

Diana Tavares indicated that the District is very fortunate to have administrators who are very talented and give their all to education. They also give their all to a strong leadership capacity, and as such, we would like to maintain that leadership in the district and continue that instability. The administration recommends that the board approve the multiple-year contracts for administrators' employment.

Clarifying Questions from the Board:

None

Public Comments:

Brian, a TK teacher in the District, requested that the approval of the Employment Contracts for Multiple Administrators be postponed. Although there was no financial impact, a financial impact report was requested.

Board Comments:

Trustee Trinh clarified that other staff changes offset the school district budget.

Superintendent Ochoa indicated that the district has eliminated multiple administrator positions; in other cases, administrators have indicated that they have taken other jobs. Also, Superintendent Ochoa added that when the District goes into planning for a new year, we think about the larger financial picture that affects the district. That reassignment or terminations are factored into about a \$1.3 million reduction in administrative costs.

Trustee Watkins appreciates the explanation and the comments from the public. The community doesn't have an overall picture of the district's finances for them to understand, so she inquired how we can ensure the community has this information. We know this was postponed once, and we would like to move forward, but we also want to see that transparency.

Trustee Proctor indicated that she wants to move forward with approving the contracts.

Trustee Brooks echoed that we must move forward with the contracts.

Superintendent Ochoa indicated that the District will post visuals and summaries on the webpage.

Trustee Kim also echoed the decision moving forward and added that these are administrators we have worked with and need to have faith in. Their lives are on hold as negotiations and other pieces are happening, and he knows that everyone here is trying their best, but there are still a lot of gaps.

Trustee Watkins said she would like a timeline for the visual summaries.

Superintendent Ochoa indicated that we will commit to having this ready within 72 working hours. We will post it on the district web page and send it to our labor partners. Interested people who want to look at more specific fiscal details and the organizational chart will be able to do that.

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

7. EDUCATION SERVICES

A. Approve Middle School ELA Instructional Materials Adoption

David Chambliss indicated that the District began reviewing the Middle School English Language Arts (ELA) curriculum in Fall 2022. The Middle School ELA Materials Committee comprised 5-6 teacher representatives from each middle school. The Committee reviewed the materials and piloted lessons from *AmplifyELA* by Amplify Education Inc. (c)2021 and *myperspectives®* English language arts by Savvas Learning Company LLC (c)2025. The administration recommends that the board of trustees approve the adoption of the middle school English language arts (ela) instructional materials and *myperspectives®* English language arts by Savvas Learning Company LLC (c)2025.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

Trustee Trinh thanked all the staff that worked on this.

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

8. SUPERINTENDENT SERVICES / BOARD

A. Preview 2023-2024 California Healthy Kids Survey Data

Superintendent Ochoa shared that the district has received the results from the 2023-2024 California Healthy Kids Survey (CHKS) and California School Staff Survey (CSSS). His presentation highlighted several key areas for fantastic improvement. Like last year, the district will produce a School Climate Report that provides a transparent review of the data and our analysis of the results. An early draft has been made available.

Clarifying Questions from the Board:

None

Public Comments:

Marcela Cardoza McCollum thanked the superintendent for the information and added that she looks forward to seeing all of the data compared to the 2023 version in April.

Board Comments:

Trustee Brooks thanked the District and expressed that it is with great reward that we see the kids in a happier space than we are provided. She was able to see this by visiting Beach Park Elementary School. It is so rewarding to see the kids engaged and with happy faces.

Trustee Trinh thanked the superintendent for the draft report. She indicated that it was great to see the kids doing better. She also had the chance to see peace rooms and safe spaces at the schools where they can feel safe and comfortable, and it is great that we are doing it and want to celebrate this.

Trustee Watkins appreciates the work, thanks everyone who completed the survey, and expresses immense gratitude to everyone who worked to implement the policies.

Superintendent Ochoa indicated that we can also see site reports when the report goes online. Also, Abbott had a tremendous increase in students feeling that the school was safe. The numbers increased from 25% the previous year to 96%. We added a system of support that is available to them.

Trustee Kim echoed the comments from the other trustees and thanked everyone involved, especially Superintendent Ochoa, because this is a passion for him and something he wanted to see. He also indicated that he loves the impact that we are having on the ground with students and parents who have seen that change come together.

Trustee Proctor thanked the superintendent for presenting this data and all the work done. It is great to see that the staff is committed to wellness and appreciates what everyone does for our kids. She is thankful that we have the data being presented and would love to share more by school sites.

9. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Watkins wished everyone a well-deserved break and to enjoy time with family and friends.

Trustee Kim congratulated the Friends of Mandarin Scholars on their first in-person Gala, which was the privilege of being attended by the principal. He also attended the Samaritan House Gala, where they celebrated 50 years of incredible work with the community and congratulated Ethan Hua, a former student in our District, for receiving the Young Samaritan Award. I also congratulated the district staff for participating in many community events, thanked the schools for the community visits, and congratulated George Hall and Sunnybrae on the ribbon-cutting ceremony.

Trustee Brooks wished everyone a restful spring break and acknowledged many of our students who performed at the Lunar New Year Celebration. Mrs. Brooks also reminded the community to see the Beaty and Beast performance at the Bayside Performance Art Center.

Trustee Trinh indicated that the District has been working on opening new preschool classrooms. She had a chance to see the lovely and inviting classrooms at Sunnybrae, and she is excited to see this. She thanked the district staff who have worked so hard on this.

Trustee Proctor Thanked the SMETA members who came today from George Hall, Fiesta Gardens, Brewer Island Parkside, and San Mateo Park and wished everyone a nice break.

10. FUTURE MEETING DATES

Study Sessions:

- April 11, 2024 - Multilingual Master Plan
- May 9, 2024 - Community Schools

Regular Board Meeting:

- April 25, 2024
- May 23, 2024

11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

The regular meeting ended at 8:16 pm

12. RECESS TO CLOSED SESSION

- A. Approval of Existing Litigation (Gov. Code §54956.9(1)(d))
- B. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957

13. RECONVENE TO OPEN SESSION

- A. Report of Closed Session

A majority of the board voted 5 to 0 to approve a compromise agreement with parents of a student to resolve potential and threatened claims against the District in exchange for approximately \$35,000.00 in funding for a student's private placement and educationally related expenses for the 2023-2024 school year.

14. ADJOURNMENT

- A. Adjournment (v)

Trustee Proctor adjourned the meeting in honor of teacher Grace Pon from Lead

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Trinh.

Yes	LaTisa Brooks
Yes	Gene Kim
Yes	Alison Proctor
Yes	Maggie Trinh
Yes	Shara Watkins

The regular Board Meeting adjourned at 8.40 pm.