

MEETING MINUTES

1. CALL TO ORDER: 2:00 P.M.

Trustee Proctor called the meeting to order at 2:05 pm

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comments.

3. RECESS TO CLOSED SESSION

- A. Public Employee Discipline / Dismissal / Release [Gov. Code 54957] - Complaint Appeal Hearing [Board Policy 1312.1]

4. RECONVENE TO REGULAR MEETING: 6:30 PM

- A. Report on Closed Session

The Board took action by unanimous vote to adopt the Superintendent designees' administrative decision issued to each complainant based on insufficient evidence to overturn each decision. However, the board has concerns with the maintenance operations and transportation department. Accordingly, the board directs the administration to collaborate with department staff to address these concerns.

- A. Flag Salute

Trustee Proctor led the flag salute.

- B. Roll Call

The following board members were present:

LaTisa Brooks
Gene Kim
Alison Proctor
Maggie Trinh
Shara Watkins

Trustee Watkins requested that the retirement recognition be moved after the minutes are approved.

- C. Approval of Agenda: May 23, 2024

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Trinh.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

D. Approval of Minutes: March 28, 2024

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

5. STATEMENTS

A. Retiree Recognition

Diana Tavares thanked all the retirees for their dedication and support during their work with the District.

School Principals and administrators honored their site retirees and wished them success in their future endeavors. They commented on their wonderful contributions over the years.

B. Public Statements Related to Non-agenda Topics:

None

C. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

D. Foundation / Committee / PTA Council Reports

Colleen Sullivan, interim Education Foundation Executive Director, began by giving all the retirees best wishes for their new adventures. Mrs. Sullivan indicated that the Education Foundation will give the check presentation to the district at the June 27 school board meeting. Also informed that they are looking for board members and volunteers and that the election will be June 18th.

Marissa McMurray, President of the San Mateo - Foster City PTA, represents the 21 units of each of our schools. Thanked everyone for joining the busy months after spring break, with spelling bees, science fairs, concerts, drama performances, and promotions. They have partnered with the Education Foundation and Desmon Hua, who have brought Transh for Treats for two years and had 12 schools participating.

E. SMETA / CSEA / SMFCAA Updates

Kathy Pratt indicated that the negotiations team met and settled the reopener contract for 2024-25. It passed last week and is up for approval tonight. She thanked Trustee Kim and Trustee Watkins for attending their meeting and spending their time listening to their input. She thanked the Education Foundation for their continued general support and matching donation.

Alicia Aragon thanked all the classified employees for their work across the district. The teachers are amazing at teaching, and the classified employees are amazing at everything else.

Erin Felix, Principal of Baywood Elementary, recognized the growth and creativity of our amazing students. She indicated she is very proud of the students and their academic growth. They have worked hard all year, with presentations on sunlight, zone ocean creatures, the science fair, and Legos.

Carrie Betty, Highlands Elementary School Principal, expressed that it has been busy at Highlands. They sent their 4th graders to Coloma for a culminating event for the gold rush unit, and 1st through 5th graders performed a Willy Wonka Jr. performance for the after-school program. She thanked the teacher for putting on great projects for students all year.

F. Announcements

Trustee Kim announced that the San Mateo—Foster School District became a district member of the Asian Pacific Islander School Board Members Association. This association exists to help advance issues of equity, educational justice, and challenges facing Asian-American, Native Hawaiian, and Pacific Islander students in our District, who make up roughly 30% of the students we serve. Additionally, he thanked Superintendent Ochoa, the board, and others for helping to make this happen.

Trustee Trinh indicated that she had a preview of Abbott Middle School’s Matilda Musical last time, which was very impressive, and congratulated the students, parents, and staff who worked hard on the musical. Also, I thanked the certificated and classified staff for bringing concerns to us this year and showing us how to do better.

Trustee Watkins informed the community that she will be moving this summer and resigning from the Board effective August 1, 2024.

6. PROPOSED CONSENT AGENDA (v)

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Trinh.

- Yes LaTisa Brooks
- Yes Gene Kim
- Yes Alison Proctor
- Yes Maggie Trinh
- Yes Shara Watkins

A. BUSINESS/FINANCE

1. Approval of District Annual Aeries Licensing For 2024-2025

2. Approval of Disposal of Equipment
3. Ratify Purchase Order Report for Contracts, Consultants, and Services of \$45,000 or Less
4. Approval of District Expenditure Report
5. Acceptance of Gifts Presented to the Schools and Sites
6. Ratify Agreement for Legal Services for the 2024-2025 Fiscal Year
7. Approval of Resolution No. 23/23-24 - Budgetary Increase and Transfers at Year-End 2023-2024
8. Ratify the Contract for Rodan Builders Inc. for the Laurel and North Shoreview Preschool Project
9. Ratify Amendment 4 to LPA Architects for Highlands Elementary School Multipurpose Room Project

B. HUMAN RESOURCES

1. Approval of SMFCSD and CSEA Tentative MOU Agreement: Reduction of Hours for a Bargaining Unit Member
2. Approval of Personnel Report: New Hires and Assignment Changes
3. Approval of Personnel Report: Resignations, Releases, and/or Retirements
4. Reduced Workload Program

C. EDUCATION SERVICES

1. Approve NWEA Contract for ELA Map Growth Assessment

D. STUDENT SERVICES

1. Approval of the 2023-2024 Consulting Contract Summary
2. Approval 2023-2024 NPS Contract Summary
3. Approval of ConnectED Strategic Consulting Consultation Agreement Proposal
4. Approval of 2023-2024 NPA Employee Contract Summary

E. SUPERINTENDENT SERVICES / BOARD

7. HUMAN RESOURCES

- A. Approval of SMFCSD and SMETA Tentative Agreement for 2024-2025 and Salary Schedules (V)

Diana Tavares stated she is pleased to present the Tentative Agreement between the District and SMETA to the board tonight for the 2024-2025 school year.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

Trustee Proctor thanked both teams for working together and coming to this agreement.

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

- B. Approval of AB 1200 Public Disclosure of Collective Bargaining Unit Agreement with San Mateo Elementary Teachers Association (V)

Diana Tavares indicated that AB 1200 is a document we fill out whenever we come to a tentative agreement with any bargaining unit. It outlines the financial outlook that takes place once the agreement settles.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

- C. Approval of Declaration of Need (V)

Diana Tavares indicated that to obtain teachers needing an emergency credential, we must file a declaration of need, approximating how many teachers we might need to hire with emergency credentials and waivers.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

8. BUSINESS / FINANCE

- A. School Construction Update: Report of Capital Projects: Measure T, X, and other funding sources May 2024

Amy Ruffo gave a status update indicating that the solar projects began construction in March and will be fully erected by the end of summer. PG&E will begin connecting power in the fall or winter. Construction is estimated to start at Fiesta Gardens and North Shoreview in early 2025. Currently eligible for \$56M in State Funding Modernization funds by 2027.

Clarifying Questions from the Board:

Trustee Proctor inquired about the budgets for the two bonds, which shows funds not allocated totaling \$100M, and if that money is extra.

Amy Ruffo explained that money has not been allocated to a project yet but that many other projects are waiting. Patrick Gaffney and Superintendent Ochoa will meet to discuss this.

Public Comment:

None

Board Comments:

Trustee Proctor thanked the team for the update and wanted to ensure we discussed the funds and their allocation. We needed to rethink our priorities since the facility master plan was done with a different superintendent and board members.

Trustee Watkins also said she would like to go through the process since this was done during COVID-19 and talk about it in a larger context, prioritizing and getting a sense from the sites and the community. She also indicated that it is great to see the projects moving quickly, and she is grateful for all the work you and the team are doing on this.

Trustee Trinh thanked the team and expressed her appreciation for these facilities opening ahead of schedule and opening up more space for the kids to have assemblies and community-building events. She is very grateful for all the work.

Trustee Kim indicated that he supports what Trustee Watkins said about the process regarding the next steps, ensuring it is more inclusive. Also commented that the board had many chances to visit the schools to see the new construction and the process, and they have heard from parents, teachers, and staff how amazed they are

Trustee Brooks thanked Amy Ruffo and her team for their hard work and reiterated how proud she is to see the developments across the District. She also indicated that she has been in the District for over 20 years and has seen the dilapidated buildings and classrooms, and now she is seeing some really good things happening.

B. Public Hearing - 2024-2025 Budget Adoption

Trustee Proctor opened the public hearing at 7:51 pm

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Trustee Proctor closed the hearing at 7:52 pm

C. Information of 2024-2025 Budget Adoption - Draft

Patrick Gaffney indicated that the Governor's Budget revealed that state tax collections for 2022-23 were approximately \$43 billion lower than anticipated. As a result, the state has an estimated budget deficit of \$27.6 billion. The budget addresses this deficit by reserve draw-down, spending reductions, new revenue proposals, internal borrowing, funding delays, fund shifts, deferrals, and reducing one-time funds. Cost of Living Adjustment (COLA): 2023-24: 8.22%, 2024-25: 3.94% projected to go down to 1% is now down to 0.76%, 2025-26: 3.29% down to 2.73%. Furthermore, the Governor's budget proposes eliminating the planned General Fund investments of \$47.9 million in 2025-26 and \$97.9 million ongoing starting in 2026-27 that would have supported California State Preschool

Program adjustment factor costs for State Preschool to serve at least 10 percent of students with disabilities by 2026-27. Providers would continue to be required to serve at least 5 percent of students with disabilities.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

Trustee Proctor inquired about the unrestricted fund balance projection.

D. Public Hearing 2024-2025 Fund Balance in Excess of the Minimum Reserve Level

Trustee Proctor opened the public hearing at 7:59 pm.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Trustee Proctor closed the public hearing at 7:59 pm.

E. Receive Information Related to the 2024-2025 Fund Balance in Excess of the Minimum Reserve Level

Patrick Gaffney indicated that Education Code 42127 (a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum 3% reserve standard for economic uncertainties for each fiscal year identified in the budget. Mr. Gaffney presented the components of the assigned and unassigned ending fund balances.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

9. EDUCATION SERVICES

A. Hold Public Hearing and Review Information on the Local Control Accountability Plan (LCAP) 2024-2025

David Chambliss indicated that the hearing was to provide an opportunity for the public to comment on the proposed San Mateo-Foster City School District 2024-2025 Local Control Accountability Plan (LCAP). By state requirement, the Board must hold a public hearing and receive information for discussion on the LCAP. Then, the Board will take action to approve the 2024-2025 LCAP at the next Board meeting on June 27, 2024.

Trustee Proctor opened the public hearing at 8:02 pm.

Public Comment:

None

Board Comments:

None

Trustee Proctor closed the public hearing at 8:02 pm.

David Chambliss gave information regarding the LCAP. Indicated that there are 3 parts of the LCAP; the budget overview for parents provides graphics and charts to summarize the LCAP.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

Trustee Trinh thanked David Chambliss for putting the report together and encouraged anyone who would like to know how we are doing on various plans to see what the data shows.

Trustee Watkins thanked David Chambliss for all the work and appreciated the goal analysis.

Trustee Kim also appreciated the work and is curious to see the data and discuss the remedial steps.

Trustee Proctor thanked David Chambliss for the presentation and added that she would like to see the road map of where we are going and the reflection on where we were and where we came from.

10. STUDENT SERVICES

- A. Approval of Resolution Acknowledging June 2024 as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Pride Month and Pride Flag (V)

Dennis Hills indicated that he is honored to present the resolution acknowledging June 2024 as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Pride Month, which is aligned with the district strategic plan under the equity goal, inclusion, safety, and empowerment. Mr. Hills also indicated that the San Mateo-Foster City School District is committed to supporting dignity, equity, and visibility for all people, including our diverse (LGBTQ+) community. June has historically become a symbolic month in America in which LGBTQ+ people and allies come together in various celebrations of pride to support the community's right to live their lives openly and without fear or hate. The Resolution calls for flying the Pride Flag at each SMFCSD school and facility in June. The District staff presents the attached proclamation to the Board for consideration.

Clarifying Questions from the Board:

None

Public Comment:

None

The Board took turns and proceeded to read the resolution out loud.

Board Comments:

Trustee Brooks thanked Dennis Hills for bringing the resolution forward and indicated that she does not necessarily favor flying the flag at the schools. However, she completely agrees with everything identified in this resolution.

Trustee Watkins said that this was a topic area that was prioritized by the student members of the equity task force back in 2018 and is grateful for all the work that has taken place and the resources that we have devoted to supporting our students and staff. Trustee Wakins thanked Dennis and the team involved in this work for ensuring that our schools remain safer spaces for our students.

Trustee Trinh also thanked Dennis and expressed that she attended the colorful event last Saturday, and it was beautiful to see families coming together to celebrate their identity. It is good to know that children are confident and feel supported.

Trustee Kim echoed the trustees and thanked Dennis Hills for his leadership. He is exceptionally proud to be in a District committed to ensuring that our schools are safe places that respect diversity, equity, and inclusion.

Trustee Proctor thanked Dennis for all the work you have done to make our schools safe and welcoming, as well as the educators and everyone on campus for everything they do

to make our schools safe for kids. It is important that they feel they belong and feel safe at school. Seeing the rainbow flag at the school's sites feels good because we know that people will feel that they belong and are safe even if they don't attend that school.

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

11. SUPERINTENDENT SERVICES / BOARD

A. Approval of 2024-2025 Board Meeting Dates (V)

Superintendent Ochoa indicated that this is an annual event where we publicly announce our expanded board meetings. The dates will be updated on the district website.

Clarifying Questions from the Board:

Trustee Kim requested that the August 22 meeting be moved to August 15 or August 29.

Superintendent Ochoa indicated that every member who presents to the board would be happy to move the meeting to August 29, which would be a welcome change.

Public Comments:

None

Board Comments:

Trustee Watkins indicated that she appreciated the format of the partner's visitations and recommended getting to schools before the school day started and having time with teachers and staff to come and speak with the board.

Motion Passed: Passed with a motion by Trustee Kim and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

B. Adoption of Resolution for the Election of Three Governing Board Members (V)

Superintendent Ochoa indicated that we are lined up for a November election present; we have two trustees elected by the trustee area, President Proctor and Trustee Brooks, who reside in areas one and two of the district. This resolution explains the three areas up for re-election: 3, 4, and 5. The resolution authorizes the school district

to work with the county and the election office to complete the necessary paperwork to announce the election and pursue the election process.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Watkins.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

12. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Watkins wished everyone a wonderful end of the year and a fun summer. Requested to talk about PTA funding.

Trustee Kim thanked SMETA for hosting Trustee Watking and himself earlier this month at a meeting. It was an amazing experience talking to the teachers, and he hopes they can do that again with the other trustees. Also inquired about what is happening to Special Education and the TLC pilot program.

Trustee Proctor apologized for missing the study session about community schools last time. She was at the Bowditch PTSA Founders Day Awards and received an award. I requested that an item be added to a future agenda about governance to discuss some of the board benefits and training.

Trustee Trinh thanked the team that put together the community school celebration event yesterday. Seeing many families, staff, and administrators, there was a nice event. It was amazing to see how empowered and committed these parents are, and would like to continue to engage with the families.

Trustee Brooks indicated that attending the community event yesterday showed how incredible we can be as a community, inducing every student and staff member. We are all present to help our kids shape their foundation and address their needs. She thanked the people involved for implementing those initiatives and watching the developments. Trustee Brooks also shared about the symposium she attended regarding climate change and everything happening with our kids to help our planet and community. Would like to address the faculty housing in our district. She wished everyone a happy summer.

13. FUTURE MEETING DATES

Regular Board Meeting:

- June 27, 2024

14. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public Comments:

None

15. RECESS TO CLOSED SESSION

- A. Approval of Existing Litigation (Gov. Code §54956.9(1)(d))
- B. Approval of Existing Litigation (Gov. Code §54956.9(1)(d)) – Case #2024020815 and #2024040981
- C. Approval of Existing Litigation (Gov. Code §54956.9(1)(d)) – Case #2024030784 and 2024020402

16. RECONVENE TO OPEN SESSION

- A. Report of Closed Session

Trustee Proctor reported:

Item 15A. A majority of the board voted 5 to 0 to approve a compromise agreement with the parents of a student to resolve potential and threatened claims against the district in exchange for approximately \$4,600 in funding for a student's private speech and or occupational therapy for services for the 2022-2023 through 2024-2025 school year.

Item 15B. A majority of the board voted 5 to 0 to approve a compromise agreement in the office of administrative hearings Case #2024020815 and #2024040981 to resolve claims against the district in exchange for approximately \$84,000 in funding for a student's educational expenses incurred during the 2023-2024 school years.

Item 15C. A majority of the board voted 5 to 0 to approve a compromise agreement in the office of administrative hearings Case #2024030784 and 2024020402 to resolve claims against the district in exchange for a total not to exceed \$113,000 in funding for a student incurred attorney's fees related to the due process matter and educational expenses incurred during the 2022-2023 school year through July 24, 2024, and one District funded independent educational evaluation

17. ADJOURNMENT

- A. Adjournment (v)

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

The meeting adjourned at 9:15 pm