



June 3, 2022

Dear Families,

Over the last couple of weeks, school safety has been at the center of our hearts and minds. Like you, we firmly believe that children are our most precious gift in this world, and ensuring their safety is paramount. In light of the recent tragedy at Robb Elementary in Uvalde, Texas, we would like to share with you some of the safety and security measures in place across the Grace-St. Luke's campus.

Grace-St. Luke's maintains a number of protective procedures, including locked doors requiring a passcode (changed annually), campus security personnel, and required check-in procedures through the front office. Additionally, all classrooms are equipped with Crisis Response guides that inform faculty and staff how to respond to a variety of emergency situations. A few years ago, GSL adopted Ruvna as its school emergency safety tool. This platform allows any faculty or staff member to send an alert to peers, immediately notifying faculty and staff to any number of situations requiring immediate attention. Ruvna also maintains a list of all students, and faculty and staff are able to immediately check students in by name once they are present and accounted for in a designated safety area.

In 2018, GSL partnered with Lieutenant Tom Warrick from the Memphis Police Department's TACT Unit to conduct a Security Site Survey of the school. The analysis states that GSL's campus security posture exceeds the industry standard to keep the school facility safe and operational.

Our focus on ensuring the safety of all students and community members on campus always has been, and will continue to be, a top priority. Families are asked to contribute to our overall safety by complying with the following guidelines, as outlined in the school's parent/student handbook:

- All guests to the school are required to sign in at the front office located at 246 S. Belvedere Blvd. (NOTE: Guests visiting Miss Lee's should sign in and out through the front desk at the Preschool.)
- Upon signing in, guests will receive a visitor lanyard which must be worn for the duration of the guest's time on campus.
- Before leaving campus, guests are required to return the visitor lanyard and sign out in the front office.

In addition to guests wearing GSL lanyards, faculty and staff are expected to wear a GSL lanyard or name tag while on campus. This simple practice helps everyone easily identify if a person on campus is either an employee/substitute teacher or an approved visitor who has properly signed in through the front office.

We look forward to welcoming many children on campus next week for the start of SummerFest 2022. As a reminder, the school office is open this summer Monday-Friday from 8 a.m. - 12 p.m. If your child is participating in SummerFest, you may reach the SummerFest office from 7:30 a.m. - 5:30 p.m. at 901-278-2685. You may also email Director of SummerFest Emily Merrell or Director of Auxiliary Programs Amy Lee.

If you have any questions regarding campus safety and security, please reach out to one of the Division Heads or email Director of Finance and Operations Daniel Fundo.

Thank you for continuing to choose Grace-St. Luke's!

Sincerely,

