

**MANHASSET HIGH SCHOOL COUNSELING CENTER
RECORD RELEASE FORM
FOR ATHLETIC RECRUITMENT**

Please be advised that for recruitment purposes, most coaches accept the un-official documents directly from the student. This request form is for use when an “Official” transcript has been requested. Official documents are mailed directly to the coach/admissions office, from the Counseling Office.

Print Student Name: _____ Grade: _____

Place a check before each item you are required to send as part of your review/application.

_____ Current Transcript

_____ Most Recent Report Card

Please release the information indicated above to the following coach/admissions office:

Name of Coach/School: _____

Address: _____

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____
(If student is under the age of 18)

*Please note – If required, official ACT, PSAT, or SAT, scores must be forwarded directly from the College Board or ACT. Your scores are available in your student accounts at: www.act.org or www.collegeboard.org.

Counseling Center Use Only: Date Received _____ Date Sent _____