



Oxnard School District



VOLUNTEER CODE OF CONDUCT

As a volunteer, I agree to abide by the following code of volunteer conduct:

1. I agree immediately upon arrival, I will sign-in at the main office or the designated sign-in station.
2. I agree to wear or show volunteer identification as required by the school.
3. I agree to use only adult bathroom facilities.
4. I agree to never be alone with individual students who are not under the supervision of teachers or school authorities.
5. I agree not solicit outside with student nor give money, gifts or cards to students without administrative approval.
6. I agree not contact students outside of school hours without permission from the students' parents.
7. I agree not to exchange telephone number, home address, email address, social media info or any other home directory information with students for any purpose unless it is required as part of my role as a volunteer. I will exchange home directory information only with parental and administrative approval.
8. I agree maintain confidentiality outside of school and will share with teachers and/or school administrators any concerns that I may have related to student welfare and/or safety.
9. I agree to not transport students in private vehicles and will abide by District Board Policy/Administrative Regulation 1240.
10. I agree not disclose, use, or disseminate student photographs or personal information about students, self, or others.
11. I agree not to post, transmit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit or that could be construed as any form of harassment.
12. I agree not operate my cellular telephone within the confines of the classroom or any other educational setting while acting in the capacity of a volunteer or while supervising children engaged in a school-sponsored activity or event.
13. I agree to follow the district procedure for screening of volunteers.
14. I agree to notify the school principal if I am arrested for a misdemeanor or felony, sex, drug or weapon related offense.
15. I agree under Penal Code 290.95, I am required to disclose to school district if I am a registered sex offender and by signing below I declare that I am not a registered sex offender and there are no criminal charges pending against me.
16. I agree only to do what is in the best personal and educational interest of every student with whom I come into contact.

I hereby release the Oxnard School District from liability for damage which may result from checking criminal background and references. I agree to follow the District Volunteer Code of Conduct at all times in my role as a Oxnard School District Volunteer or to cease volunteering immediately.

Signature

Printed Name

Date