

## Monthly Emergency Radio Testing

Directions: Turn Radio ON: Turn right small nob (located on the top left side of radio) counter clockwise to turn on.

Radio Name will display

To change between channels: Turn nob (nob with numbers & located on the top center of radio) counter clockwise to switch between channels.

To speak: Press the Push to Talk button (Big Button on the left side of radio) to speak.



Day of Testing at 10 a.m.

- Radios must remain ON at all times and on Channel 1
- Superintendent office will make an all call announcement via emergency radio.

***“This is a district-wide emergency test of all radios. Be prepared to listen for a second individual transmission to your site and respond back accordingly”***

Following the initial announcement.....

- Each individual site will receive the following second transmission.....

***“This is district command insert name confirm you can hear me?”  
School/Location will respond back “This is insert name I can hear you”***

- Speak clearly when transmitting confirmation reply.
- At end of testing, return emergency radio back to charger, keep volume up and on channel 1.