



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING
May 23, 2024 – 12:30 p.m.

MINUTES

GENERAL FUNCTIONS

1. Call to Order

Gary Pickavet called the meeting to order at 12:30 p.m.

2. Roll Call

Members present:

Gary Pickavet, Chair
Carmen Jaramillo, Vice Chair
Mike Ostini, Commissioner

3. Pledge of Allegiance

Carmen Jaramillo led the Pledge of Allegiance.

4. Changes to the Agenda — None

5. Introduction of Staff and Guests

Staff present:

Mari Minjarez Gonzales, Associate Superintendent, Human Resources
Amy Ramos, Director, Human Resources
Tracie Cordero, Classified Human Resources Specialist
Wendy Garcia, Certificated Human Resources Technician

6. Public Comment — None

7. Approval of Minutes of Regular Meeting Held April 25, 2024

MOVED: Carmen Jaramillo SECONDED: Mike Ostini

VOTE: 3-0

8. Communications — None

9. Informational Items**a. Media Releases/Editorials**

The Director, Human Resources summarized media releases about the 2024 Classified School Employees of the Year and 2025 Teacher of the Year being recognized at the Board meeting on May 9; the awarding of scholarships to graduating seniors on the Superintendent's Student Advisory Council; and the upcoming I Madonnari, the annual street painting festival at the Santa Barbara Mission that is the major annual fundraiser for the Children's Creative Project, one of the three non-profits that's administered by SBCEO.

b. Legislative Update

The Director reported a follow-up to AB 2088: the PCASC Board recently voted to register its opposition to this legislation.

REGULAR BUSINESS**10. Informational Items****a. List of New Positions****b. Classified Personnel Report dated June 14, 2024****c. Position Announcements**

- i. Accounting Assistant (Dual – Santa Barbara) – *inadvertently omitted from original agenda*
- ii. Director, Facilities (Dual – Santa Barbara)
- iii. Technology Support Administrative Assistant (Dual – Santa Barbara)

11. Action Items**a. Ratification of Eligibility Lists**

- i. Braille Transcriber (Open Continuous – Santa Maria)
- ii. Early Care and Education Lead (Promotional – Santa Maria)
- iii. Paraeducator (Open Continuous – North)
- iv. Vocational Assistant (Open Continuous – Santa Maria)

MOVED: Mike Ostini

SECONDED: Carmen Jaramillo

VOTE: 3-0

b. Classification of Positions — None

c. Job Descriptions — None

UNFINISHED BUSINESS — None

NEW BUSINESS

12. Personnel Commission Budget Review

The Director, Human Resources presented a statement of expenditures through April 30, 2024. This was an information item.

13. Public Hearing on Approval of Proposed 2024-25 Personnel Commission Budget

Gary Pickavet called the public hearing to order at 1:00 p.m. The public hearing was conducted in accordance with the requirements of California Education Code Section 45253 for consideration of the Personnel Commission budget for fiscal year 24-25. No members of the public were present for the public hearing. The public hearing was closed at 1:01 p.m.

MOVED: Carmen Jaramillo SECONDED: Mike Ostini VOTE: 3-0

REPORTS

14. PERSONNEL COMMISSIONER REPORTS

Commissioner Jaramillo reported that her district, Lompoc Unified, has a new Director of Classified Human Resources. She also reported that she could not attend the Personnel Commission meeting scheduled for June 27. It was agreed to change the date and time of the meeting to Monday, June 24 at 1:30 p.m.

Commissioner Ostini reported that he enjoyed attending the Classified School Employees of the Year ceremony on May 9.

Commissioner Pickavet had no PC-related items to report.

15. DIRECTOR, HUMAN RESOURCES REPORT

The Director reported that she was honored to attend the 2024 Women of Achievement luncheon held on May 1 by the Santa Barbara chapter of the Association of Women in Communication. This year, four individuals were recognized as women of achievement, all of them in the field of education, and one of the honorees was Dr. Susan Salcido.

The Director reported that she was again privileged this year to be asked to serve as a reviewer for Crystal Apple nominations. The Crystal Apple Awards are made to Santa Barbara County educators, including classified staff, in a process sponsored by the Santa Barbara County Teachers Federal Credit Union and coordinated by SBCEO's Teacher Programs and Support. She noted that it was very inspiring to read all the enthusiastic and sometimes very touching nominations of educators and classified staff throughout our county.

The Director concluded by reporting that SBCEO had recently partnered with SELPA (Special Education Local Plan Area) to offer our staff who have extensive public contact the opportunity to attend a two-part de-escalation training presented by the Mental Health Manager at SELPA. The Director reported that she attended and found the training valuable.

16. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

No report from CSEA.

CLOSED SESSION

The Commission went into closed session at 1:14 p.m. with the Associate Superintendent, Human Resources to discuss the process for the annual performance evaluation for the Director, Human Resources. Closed session ended at 1:22 p.m. The action taken by the Commission was to waive the Director's evaluation for 2023-24, in accordance with Personnel Commission Rule 4463.2.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:24 p.m. The next regular meeting will be held on Monday, June 24, 2024, at 1:30 p.m. The meeting will be held in the Santa Barbara County Education Office Board Room, Santa Maria and will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Barbara.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission



Gary Pickavet
Chair, Personnel Commission

