

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING
Tuesday—February 20, 2024, 6:00 PM

BOARD FINANCE TRAINING.....6:00 PM
PREVIEW BILLS.....6:20 PM
CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
 - a. January 16, 2024 (Regular Board Meeting)
 - b. January 24, 2024 (Special Board Meeting)
 - c. February 2, 2024 (Special Board Meeting)
 - d. February 14, 2024 (Negotiations Committee Meeting)

FINANCE REPORT

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

07. Information, Student Representative Report—FFA President
08. Information, Teacher Report
09. Information, Activities Director Report
10. Information, Technology Systems Administrator Report
11. Information, JH/HS Principal Report
12. Information, Elementary Principal Report
13. Information, District Clerk Report
14. Information, Superintendent Report

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

UNFINISHED BUSINESS

NEW BUSINESS

15. Action, 2023-2024 Extra-Curricular Contract(s)
 - a. Assistant(s) High School Track Coach(es)
 - b. Junior High/Elementary Track Coach(es)
16. Action, Classified Contract
 - a. Old Armory Cleaning Contract
17. Action, Technology Systems Coordinator Contract
18. Action, Junior High/ High School Principal Contract
19. Action, Curriculum Director Contract
20. Action, Elementary Principal Contract
21. Action, Certified Contract Renewals
 - a. **Tenured:** Shelly Panasuk, Lee Vandall, Russell Pfiefer, Pam Welch, Rhetta Wilson, Tiffany Nielsen, Amanda Bushlen, Karen Brock, Brad Nielsen, Jimmie Lou Morris, Angela Iverson, Darla Mogga, Courtney Forbregd, Jennesy Taberna, Theresa McDonald, Amy Berwick, Christina Olson, David Solem, Jeri Gustafson, Janelle Ator, Wendy Nickoloff
 - b. **Non-tenured:** Elizabeth Standley, Alyssa Hattlestad, Bill Carlisle, Milt Apple
22. Action, Summer 2024 Driver Education Program
23. Action, 2024-2025 School Calendar
24. Action, Football Jerseys
25. Action, Website Upgrade
26. Action, Election Resolution
27. Action, Sick Bank Request

PUBLIC COMMENT FOR NON-AGENDA ITEMS

28.

REPORTS (Continued)

29. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

30. Date: Tuesday, March 19, 2024 Time: 6:00 p.m. training, 6:30 mtg.
Potential Conflicts:
Suggested Changes:

ADJOURNMENT

33. Time of adjournment: _____

Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
January 16, 2024
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, January 16, 2023, at 6:30 p.m. Trustees present were Chair Mark Colvin, Wendy Becker, Chris Petersen, Paul Finnicum, and Ian Walker. Representatives were Nicole Simonsen, Mike Olson, Janessa Parenteau, and Lora Finnicum. Visitors were recognized.

Paul Finnicum made motion to approve the agenda. Ian Walker seconded motion. Motion carries unanimously. Notice for public comment was given.

Chris Petersen made motion to approve the minutes of December 20, 2023 (regular board) meeting(s). Wendy Becker seconded motion. Motion carries unanimously.

Ian Walker made motion to pay the January bills, approve investments, note cash and extra-curricular balances. Chris Petersen seconded motion. Motion carries unanimously. Payroll warrants #2440 to #2482 and claims warrants #11686 to #11736 were written.

Reports were presented. Upcoming events include science fair on February 8th and honor band/choir on January 29th. MHSA meeting was well attended. An emergency plan may need to be developed for situations with injured players and discussion in the works whether boys and girls ball teams will switch for prime-time slots.

Paul Finnicum made motion to approve policies 1240, 1520, 3310P2, 5231, and 2120. Ian Walker seconded motion. No comments were received. Motion carries unanimously.

Paul Finnicum made motion to hire Eddie Morris as Guest Teacher, pending background check. Wendy Becker seconded motion. Motion carries unanimously.

Paul Finnicum made motion to approve a contract adjustment for Brittany Pirkle to \$15.93 per hour for the remainder of the school year. Wendy Becker seconded motion. Motion carries unanimously.

Paul Finnicum made motion to approve resignations of Christian Damm effective January 31st and Logan Nickoloff effective the end of the school year. Chris Petersen seconded motion. Motion carries unanimously.

Paul Finnicum made motion to hire April Wills, Victoria Obergfell, and Shannon O'Brien for 2024-2025, pending background checks. Ian Walker seconded motion. Motion carries unanimously.

Ian Walker made motion to approve the graduate profile as required for the accreditation process. Chris Petersen seconded motion. The profile can be amended as needed. Motion carries unanimously.

Notice for public comment for non-agenda items was given. The February 29th day off may need to be changed to February 16th to coincide with district basketball tournament. A special meeting can be scheduled to approve the change. Trustees discussed the option of putting the Old Armory

SCHOOL BOARD MINUTES
REGULAR MEETING
January 16, 2024
Tuesday – 6:30 p.m.

on the Montana Historical Registry but tabled at this time. Next meeting scheduled for February 20th at 6:30 p.m. with board training at 6:00 p.m. Chair adjourned meeting at 6:55 p.m.

School Board Chair



Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
January 24, 2024
Wednesday – 7:00 a.m.

The Board met in special session on Wednesday, January 24, 2024, at 7:01 a.m. Trustees present were: Mark Colvin, Paul Finnicum, Chris Petersen, and Ian Walker. Representatives were: Nicole Simonsen and Lora Finnicum.

Visitors were recognized. Paul Finnicum made motion to approve the agenda. Ian Walker seconded motion. Motion carries unanimously. Notice for public comment given.

Wendy Becker entered meeting at 7:02 a.m. Paul Finnicum made motion to hire Chase Semm as student custodian. Chris Petersen seconded motion. Motion carries unanimously.

Trustees discussed possible calendar adjustment. Historically, the Friday of district basketball tournaments is a scheduled non-school day, but not in the 2023-24 calendar. Board opted not to make any calendar changes.

Notice for public comment given on non-agenda items. Chair adjourned meeting at 7:04 a.m.

Chairman of the Board



Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
February 2, 2024
Friday – 7:00 a.m.

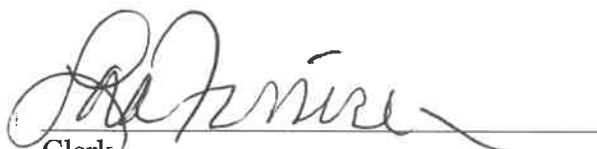
The Board met in special session on Friday, February 2, 2024, at 7:00 a.m. Trustees present were: Mark Colvin, Wendy Becker, Chris Petersen, and Ian Walker. Representatives were: Nicole Simonsen and Lora Finnicum.

Visitors were recognized. Ian Walker made motion to approve the agenda. Wendy Becker seconded motion. Motion carries unanimously. Notice for public comment given.

Wendy Becker made motion to hire Cristina Annett as custodian. Chris Petersen seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Chair adjourned meeting at 7:01 a.m.

Chairman of the Board


Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
February 14, 2024
Wednesday – 7:00 a.m.

The Negotiations Committee met for principal negotiations on February 14, 2023 at 7:03 a.m. Trustees present were: Mark Colvin, Paul Finnicum, and Chris Petersen. Representatives were: Mike Olson, Janessa Parenteau, and Lora Finnicum.

No visitors were present. Notice for public comment given. Committee discussed the Technology Systems Coordinator Contract and would recommend stipend increases according to the teacher pay scale; the JH/HS Principal contract and would recommend stipend increase to \$16,750; the Curriculum Director Contract and would recommend stipend increases according to the teacher pay scale; and the EL Principal Contract with no recommended changes. Janessa Parenteau inquired about the District paying for Native American Studies coursework and Committee would recommend covering half tuition. Meeting adjourned at 7:25 a.m.

Chairman of the Board



Clerk

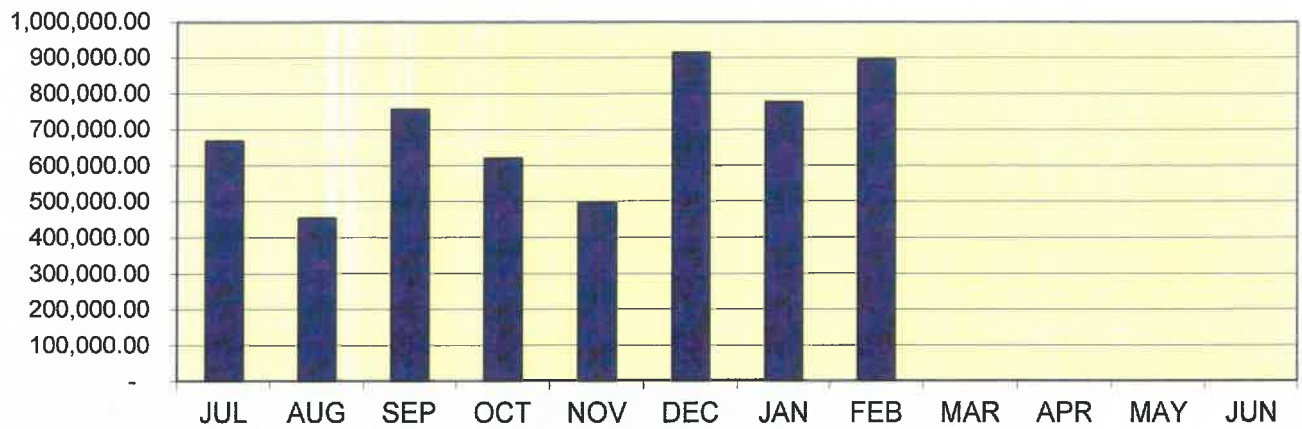
CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of JANAUARY 31, 2024

A	B	C	D	E	F	G	H	I
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERA	27,362.53	82,701.77	10,456.00	18,027.00	173,719.85	(71,226.55)	(71,226.55)	-
TRANSF	28,818.77	1,794.51	133,725.00	153,959.00	34,781.51	(24,402.23)	(24,402.23)	-
RETIRE	68,804.89	830.86	91,624.00	104,884.00	21,991.02	34,384.73	34,384.73	-
MISC	(286,403.91)	260,159.00	-	-	15,610.28	(41,855.19)	(41,855.19)	-
Misc	(194,861.36)	250,000.00	-		-	55,138.64		
Title	(23,602.52)	-			12,701.82	(36,304.34)		
ESSER II	-				-	-		
ESSER III	(74,899.00)				-	(74,899.00)		
Ind Ed	(2,892.55)	8,717.00			2,908.46	2,915.99		
JMG	2,644.09				-	2,644.09		
SRS	670.33				-	670.33		
JOM	6,537.10	1,442.00			-	7,979.10		
AD ED	533.02	165.64	10,177.00	10,565.00	1,766.64	(1,455.98)	(1,455.98)	-
COMPA	(323.18)	19.11	4,489.00	4,165.00	22.22	(2.29)	(2.29)	0.00
IMPACT	(3,178.69)	273.37	64,207.00	61,028.00	3,570.01	(3,296.33)	(3,296.33)	0.00
TECH	2.99	1.29	304.00	306.00	128.72	(126.44)	(126.44)	-
FLEX	0.07	80.96	19,016.00	19,016.00		81.03	81.03	0.00
PR	15,870.43	307,395.06	-		286,505.31	36,760.18	36,760.18	-
CL	229,638.00	133,128.81	-		337,955.00	24,811.81	24,811.81	-
ELEM	81,124.92	786,550.38	333,998.00	371,950.00	876,050.56	(46,327.26)	(46,327.26)	0.00
GENERA	65,039.13	57,157.30	45,125.00	94,628.00	80,213.43	(7,520.00)	(7,520.00)	(0.00)
TRANSF	(260.94)	762.24	74,797.00	67,261.00	8,988.97	(951.67)	(951.67)	(0.00)
LUNCH	11,702.37	21,936.78	180.00	1,538.00	10,282.51	21,998.64	21,998.64	-
RETIRE	31,259.66	629.45	100,765.00	104,239.00	13,120.47	15,294.64	15,294.64	0.00
MISC	16,871.40	-	-	-	549.81	16,321.59	16,321.59	-
Misc	10,900.25		-		(22.64)	10,922.89		
ESSER	-					-		
AG	1,892.00					1,892.00		
BUS	1,650.00					1,650.00		
JMG	2,429.15				572.45	1,856.70		
Perkins	-					-		
AD ED	0.14	153.67	10,077.00	9,909.00	1,741.24	(1,419.43)	(1,419.43)	-
DR ED	(849.09)	30.97	7,275.00	6,425.00	2,018.15	(1,986.27)	(1,986.27)	-
COMPA	(340.92)	11.11	2,609.00	2,268.00	22.22	(11.03)	(11.03)	0.00
IMPAC	(3,173.26)	200.09	46,995.00	24,605.00	3,430.76	15,986.07	15,986.07	0.00
TECH	5.63	1.37	321.00	418.00	149.00	(239.00)	(239.00)	-
FLEX	0.99	0.01	2.00	2.00		1.00	1.00	(0.00)
ENDOW	(27,171.36)	1,258.99	292,067.00	94,123.00	26,000.00	146,031.63	146,031.63	-
HS	93,083.75	82,141.98	580,213.00	175,661.00	146,516.56	203,506.17	203,506.17	(0.00)
TOTAL	174,208.67	868,692.36	914,211.00	547,611.00	1,022,567.12	157,178.91	157,178.91	(0.00)

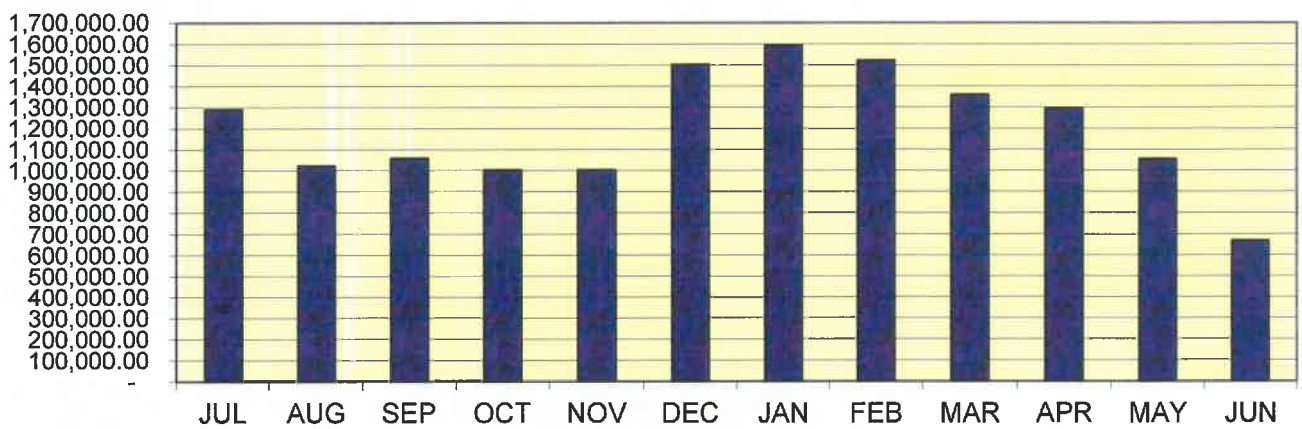
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		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2	101 General	116,622.00	147,007.00	119,072.00	-	-	10,456.00	18,027.00	-				
0	110 Transport	52,089.00	90,486.00	119,075.00	117,350.00	90,669.00	133,725.00	153,959.00	129,045.00				
2	114 Retirement	-	54,866.00	54,694.00	77,558.00	71,693.00	91,624.00	104,884.00	138,827.00				
2	117 Adult Ed	13,194.00	11,439.00	11,734.00	10,655.00	10,160.00	10,177.00	10,565.00	9,099.00				
3	121 Comp Abs	-	4,285.00	4,451.00	4,474.00	4,474.00	4,489.00	4,165.00	4,162.00				
	126 Impact Aid	86,264.00	-	15,062.00	11,541.00	65,317.00	64,207.00	61,028.00	57,731.00				
	128 Technology	11.00	9.00	807.00	301.00	301.00	304.00	306.00	179.00				
	129 Flex	-	-		-	-	19,016.00	19,016.00	19,097.00				
-	201 General	71,010.00	16,912.00	11,762.00	-	-	45,125.00	94,628.00	86,144.00				
	210 Transport	18,916.00	22,414.00	41,014.00	39,077.00	19,550.00	74,797.00	67,261.00	65,865.00				
2	212 Hot Lunch	3,083.00	4,299.00	5,207.00	-	-	180.00	1,538.00	23,536.00				
2	214 Retirement	39,445.00	84,647.00	84,815.00	115,152.00	-	100,765.00	104,239.00	119,355.00				
0	217 Adult Ed	13,500.00	11,425.00	11,750.00	10,672.00	9,476.00	10,077.00	9,909.00	8,478.00				
2	218 Drivers Ed	4,569.00	4,044.00	7,229.00	7,251.00	7,251.00	7,275.00	6,425.00	4,438.00				
2	221 Comp Abs	153.00	2,537.00	2,586.00	2,600.00	2,600.00	2,609.00	2,268.00	2,256.00				
4	226 Impact Aid	107,848.00	-	16,895.00	13,511.00	32,727.00	46,995.00	24,605.00	40,591.00				
	228 Technology	12.00	10.00	925.00	602.00	510.00	321.00	418.00	179.00				
	229 Flex	2.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00				
	281 Endow	142,211.00	-	249,360.00	209,517.00	182,289.00	292,067.00	94,123.00	185,716.00				
	TOTAL	668,929.00	454,382.00	756,440.00	620,263.00	497,019.00	914,211.00	777,366.00	894,701.00	-	-	-	-
2		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
0	101 General	233,993.00	178,970.00	221,514.00	114,586.00	114,586.00	359,087.00	390,971.00	308,948.00	260,587.00	246,914.00	114,842.00	-
2	110 Transport	82,263.00	90,990.00	85,848.00	85,951.00	85,951.00	130,138.00	140,062.00	129,302.00	93,367.00	80,508.00	57,266.00	45,855.00
2	114 Retirement	165,012.00	150,687.00	131,310.00	149,310.00	149,310.00	156,545.00	155,870.00	172,805.00	171,921.00	131,491.00	109,062.00	26,614.00
2	117 Adult Ed	11,051.00	10,560.00	10,525.00	10,528.00	10,528.00	11,980.00	12,830.00	13,733.00	13,856.00	12,832.00	12,892.00	14,267.00
2	121 Comp Abs	6,869.00	13,222.00	13,223.00	13,224.00	13,224.00	13,226.00	13,265.00	13,304.00	13,347.00	13,356.00	13,401.00	10,200.00
2	126 Impact Aid	86,023.00	1,590.00	1,598.00	1,598.00	1,598.00	1,598.00	1,603.00	1,608.00	1,613.00	1,614.00	794.00	43,529.00
2	128 Technology	5.00	5.00	892.00	774.00	774.00	452.00	133.00	136.00	459.00	7.00	7.00	9.00
2	129 Flex	89,864.00	156,885.00	143,973.00	134,020.00	134,020.00	134,043.00	134,432.00	134,821.00	198,268.00	198,364.00	198,826.00	68,814.00
-	201 General	89,546.00	-	25,055.00	-	-	109,422.00	169,709.00	211,198.00	160,644.00	68,808.00	33,175.00	-
2	210 Transport	21,774.00	20,013.00	17,495.00	17,662.00	17,662.00	58,769.00	58,902.00	43,622.00	17,220.00	15,664.00	-	7,001.00
2	212 Hot Lunch	14,089.00	35,814.00	74.00	10,873.00	10,873.00	3,917.00	8,840.00	16,741.00	21,509.00	18,928.00	20,366.00	19,799.00
2	214 Retirement	112,557.00	100,492.00	91,388.00	133,833.00	133,833.00	147,694.00	150,666.00	165,345.00	178,380.00	150,835.00	139,427.00	88,037.00
0	217 Adult Ed	11,488.00	10,441.00	10,666.00	10,669.00	10,669.00	12,273.00	12,905.00	13,589.00	13,707.00	12,902.00	12,964.00	14,535.00
2	218 Drivers Ed	5,704.00	7,148.00	7,726.00	7,726.00	7,726.00	7,728.00	7,134.00	5,953.00	3,683.00	3,966.00	3,980.00	4,010.00
2	221 Comp Abs	8,242.00	10,928.00	10,928.00	10,929.00	10,929.00	10,931.00	10,963.00	10,995.00	11,030.00	11,038.00	11,076.00	11,162.00
2	226 Impact Aid	124,293.00	79,003.00	59,649.00	59,656.00	59,656.00	78,603.00	78,776.00	57,550.00	-	83,042.00	83,239.00	98,509.00
3	228 Technology	-	-	501.00	501.00	501.00	501.00	502.00	503.00	505.00	6.00	8.00	10.00
	229 Flex	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	281 Endow	227,112.00	157,276.00	227,186.00	242,039.00	242,039.00	266,778.00	247,481.00	223,184.00	199,954.00	244,242.00	244,286.00	216,275.00
	TOTAL	1,289,887.00	1,024,026.00	1,059,553.00	1,003,881.00	1,003,881.00	1,503,687.00	1,595,046.00	1,523,339.00	1,360,052.00	1,294,519.00	1,055,613.00	668,628.00
2		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
0	101 General	-	27,311.00	45,893.00	-	38,712.00	307,837.00	261,013.00	288,402.00	260,020.00	199,035.00	115,498.00	115,498.00
2	110 Transport	-	113,506.00	92,934.00	77,335.00	61,615.00	142,093.00	123,243.00	107,750.00	85,059.00	63,704.00	36,714.00	36,714.00
2	114 Retirement	85,561.00	86,665.00	70,779.00	51,628.00	75,258.00	127,700.00	167,875.00	170,195.00	156,777.00	140,640.00	107,054.00	107,054.00
2	117 Adult Ed	6,412.00	6,491.00	6,310.00	6,314.00	4,974.00	9,581.00	9,531.00	9,541.00	9,346.00	9,132.00	9,617.00	9,617.00
2	121 Comp Abs	10,713.00	10,714.00	10,715.00	10,496.00	10,497.00	9,090.00	9,002.00	7,829.00	7,830.00	7,831.00	6,002.00	6,002.00
1	126 Impact Aid	28.00	28.00	28.00	50,752.00	39,369.00	18,230.00	21,655.00	3,562.00	656.00	49,254.00	31,499.00	31,499.00
	128 Technology	2.00	972.00	972.00	780.00	742.00	635.00	160.00	160.00	5.00	5.00	5.00	5.00
	129 Flex	-	-	-	-	-	-	-	-	-	-	86,864.00	86,864.00
-	201 General	-	-	-	-	-	144,540.00	116,002.00	109,826.00	76,744.00	45,938.00	83,635.00	83,635.00
2	210 Transport	27,204.00	38,547.00	23,001.00	11,898.00	-	59,509.00	45,627.00	34,507.00	18,228.00	763.00	1,664.00	1,664.00
2	212 Hot Lunch	1,146.00	1,146.00	-	-	-	-	473.00	-	-	-	1,171.00	1,171.00
2	214 Retirement	50,343.00	108,341.00	96,000.00	95,293.00	94,915.00	117,378.00	136,321.00	135,941.00	122,789.00	110,765.00	84,341.00	84,341.00
0	217 Adult Ed	8,090.00	8,181.00	8,001.00	8,005.00	6,641.00	10,502.00	10,399.00	10,409.00	10,211.00	10,067.00	10,519.00	10,519.00
2	218 Drivers Ed	2,856.00	4,283.00	5,697.00	5,698.00	5,699.00	5,700.00	5,700.00	5,701.00	5,702.00	5,702.00	5,703.00	5,703.00
2	221 Comp Abs	8,526.00	8,527.00	8,528.00	8,308.00	8,309.00	8,251.00	8,237.00	8,238.00	8,239.00	8,240.00	8,241.00	8,241.00
2	226 Impact Aid	3,689.00	3,690.00	3,690.00	22,595.00	22,596.00	22,599.00	22,601.00	3.00	6.00	16,708.00	71,329.00	71,329.00
2	228 Technology	-	629.00	628.00	595.00	595.00	595.00	21.00	21.00	-	-	-	-
2	229 Flex	2.00	3.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	281 Endow	199,758.00	154,718.00	203,348.00	154,286.00	161,461.00	227,357.00	206,995.00	77,953.00	206,970.00	216,903.00	227,086.00	227,086.00
	TOTAL	404,330.00	573,752.00	576,526.00	503,985.00	531,385.00	1,211,599.00	1,144,857.00	970,040.00	968,584.00	884,689.00	886,944.00	886,944.00

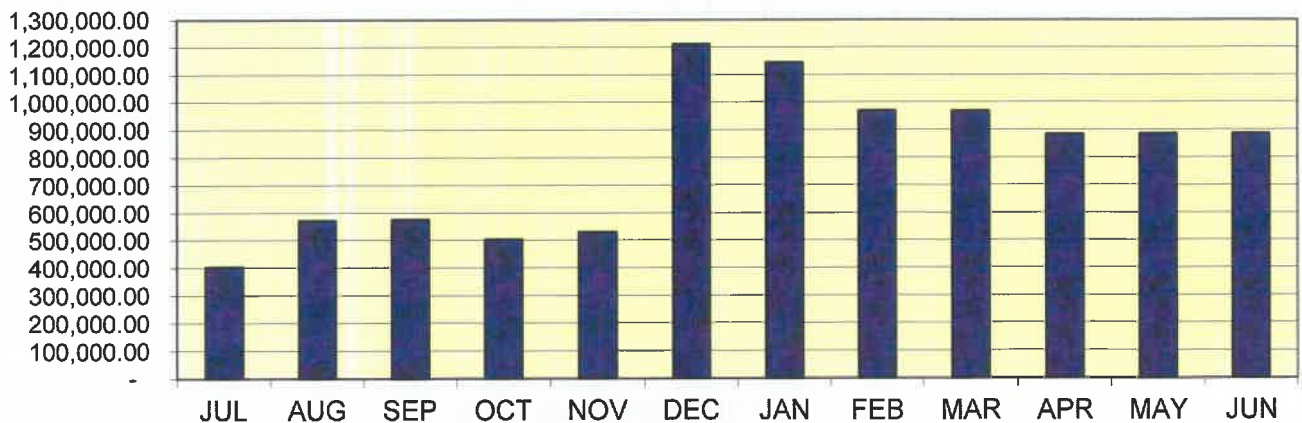
2023-24 INVESTMENTS



2022-23 INVESTMENTS



2021-22 INVESTMENTS



Culbertson Public School

Totals Report for January 2024 through January 2024
2023-2024

02/09/2024
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Checking
 Savings
 Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	1,409.50	0.00	179.00	0.00	1,230.50
2 - ATHLETICS	3,118.83	7,280.14	4,975.02	-31.00	5,392.95
3 - Used for Future Graduated Senior Class	0.00	0.00	0.00	0.00	0.00
4 - SENIOR CLASS 2024	2,013.28	0.00	0.00	0.00	2,013.28
5 - JUNIOR CLASS 2025	4,927.54	689.00	92.04	0.00	5,524.50
6 - SOPHOMORE CLASS 2026	688.80	0.00	29.98	0.00	658.82
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	0.00	0.00	0.00	0.00	0.00
9 - FFA	-1,684.09	9,018.00	3,952.58	31.00	3,412.33
10 - BAND/CHOIR	7,276.57	0.00	156.00	0.00	7,120.57
11 - STUDENT COUNCIL	6,710.42	0.00	0.00	0.00	6,710.42
12 - SPEECH AND DRAMA	910.03	0.00	0.00	0.00	910.03
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - FRESHMAN CLASS 2027	50.14	0.00	0.00	0.00	50.14
15 - PLAY	8,362.71	65.00	0.00	0.00	8,427.71
16 - JMG	1,486.23	0.00	0.00	0.00	1,486.23
17 - BPA	708.70	0.00	0.00	0.00	708.70
18 - EXPLORE AMERICA	16,603.33	6,415.35	5,798.50	0.00	17,220.18
19 - MUSIC PARENTS	5,562.09	0.00	0.00	0.00	5,562.09
20 - ART	2,119.68	0.00	0.00	0.00	2,119.68
21 - LIBRARY	2,179.84	432.60	1,324.58	0.00	1,287.86
22 - SPANISH CLUB	15.49	0.00	15.49	0.00	0.00
24 - SCIENCE OLYMPIAD	5,420.56	0.00	0.00	0.00	5,420.56
	69,775.14 +	23,900.09 -	16,523.19 +	0.00 =	77,152.04



Student Rep. Report -FFA President, Kylie Bergum
-FFA VP, Destiny Thompson

This year our chapter elected the following people for the officer team:

- Kylie Bergum, president
- Destiny Thompson, vice president
- Carson Solem, treasurer
- Jazzmin Fugere, secretary
- Dawson Bergum, sentinel
- Kaden Featherston, historian
- Mark Kirkaldie, reporter
- Bridger Salvevold, concessions manager

We have 1 remaining CDE event left this year, FBM (farm business management). We have qualified for state in livestock, agronomy, and ag sales. 2 chapter members have applied for state degrees—Kylie and Carson. State FFA convention is in Billings this year and will be held in April.

Next week (February 19-23) is FFA week. We are planning a guessing jar for elementary students and will have a day for members to wear FFA gear.



February AD 2024 Report

Culbertson Board of Trustees,

The 2023-2024 speech and drama team ended another great year of competition with a first place finish at Divisionals in speech. Elementary basketball has also finished. Senior recognition for winter activities was held on February 10. I am still waiting on several confirmations for fall football and volleyball dates, hoping to be done soon. I hope to have the high school track and golf schedules finalized by the first week of March. High school track and golf will begin on March 11.

I would like to inform the board of the possible need to purchase new football uniforms for the high school team. The last HS football uniform purchase was spring 2020.

I have received and attached quotes from Red Rock Sporting Goods in Miles City. I will be present at the meeting to show samples and field any questions the board might have.

Sincerely,

David Solem

Mr. Olson
Technology Report
School Board Meeting
February 20, 2024

The company for our heating control came on Dec 8th and reviewed more of the system and they will be providing a quote.

Updating the computer inventory is still in process.

Schoolhouse IT will be here on Feb 21st. They will work on miscellaneous projects, and I will have them look at the tech plan.

I am working on finalizing E-rate.

Technology requests will be sent out March 1st.

Mr. Olson
Principal Report
School Board Meeting
February 20, 2024

9-12 Assembly was held on Jan 22. Tristen Belgrade from Western Native Voice presented to the students on having a purpose.

Divisional Speech and Drama on Jan 19th went well. Thank you to Mrs. G and the staff for a job well done.

Culbertson Science was held on Feb 8th. Thank you to Mrs. Nielsen and staff!

Culbertson Spelling Bee was held on Jan 24. The top 5 students will compete in Wolf Point on Feb 16th.

I attended the MASSP meeting in Wolf Point on Feb 6th.

InterQuest canine detection was in the building on Feb 7th.

We will be participating in the NAEP testing on Feb 20th.

As of 2-14-24

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	23	20	20	21	23	22	22	25	12	23	32	19	13	275
Sept	22	19	18	22	23	23	21	25	12	25	33	19	14	276
Oct	22	19	18	22	23	23	21	25	12	25	33	19	14	276
Nov	23	19	18	22	23	23	21	25	12	25	33	19	14	277
Dec	23	19	18	22	23	23	21	25	12	25	33	19	14	277
Jan	23	19	18	22	23	23	21	24	12	24	32	18	13	272
Feb	23	19	18	22	23	23	21	24	12	24	32	18	13	272
March														0
April														0
May														0

Enrolled	3	5	2	0	1	3	2	2	2	2	5	4	1	32
Transferred	2	0	2	0	0	1	1	1	0	1	2	2	1	13
Total In/Out														45

Ended the 2022-2023 year with 265

February 2024 Elementary Principal/ Curriculum Director Report

1. Purchase orders put out to purchase new ELA curriculum
2. Setting dates for ELA training
3. IEFA book order purchase
4. Finding lesson plans that go with the books to help encourage use of the books
5. Sending 5 elementary teachers to IEFA Best Practices conferences March 8-9
6. Evaluations complete
7. NAEP Testing February 20
8. Working on Reading Month activities to send out to elementary

Culbertson School Board Meeting

Superintendent's Report

February 20, 2024

Staff shoutouts this month goes to Mrs. Taberna! Tournament week is no small task for her since she is transporting 30-50 students + loads of instruments that completely fill the bottom of the cruiser. Not only does she get our band with all their instruments to tournaments, she organizes their meals each day and pivots on a daily basis as both our teams progress through the brackets! Great job Mrs. Taberna! We truly do have one of the best bands in all the land!

A. Events that I plan to attend for February & March:

February 14-17	District BB Tournament @ Sidney
February 20	Culbertson Board of Trustees' Meeting @ 6PM
February 22	SAM webinar @ 10AM
February 26	OPI Work Session in Billings for new accreditation process
February 28-Mar. 2	Divisional BB Tournament @ Glasgow (pending)
March 6	NEMASS meeting @ Fort Peck 10AM
March 7	Culbertson Chamber of Commerce meeting @ 3:30
March 10-12	MASS Conference in Helena
March 14	SAM webinar
March 19	Culbertson Board of Trustees' Meeting @ 6PM

B. Other updates and items for your review:

1. Plumbing—Andy continues to experience occasional issues each month with the plumbing in and around the front office area. Door Bustin' is gearing up to get a permanent fix in place this spring/summer and that will be a relief.
2. Roof—Our property/liability insurance provider (MSGIA) has not given us an approved call for bids, so we have still not been able to put out the call for bids. We did have BluSky, the company that put on our temporary roof, visit the first full week of February to spend time on our roof so that they can submit a bid for our permanent roof. I spoke with Jeremy at MSGIA on Thursday to get an update of where we are with putting the call out for bids and he continues to tell me they are working as fast as possible with the consultant to get the bid specs right. I explained that we need the bid specs no later than March 1st, so we can put the call for bids out finally and then open, review, and award a bid at our March 19th meeting and get locked in with a contractor for summer.
3. Masonic Grant— We were awarded the Masonic Grant for \$2,000 to go towards our percussion in the band room! This is great news!
4. Buses—Our purple cruiser was doing well for a short while after the extreme cold temps,

but sprung a leak that left a large puddle of antifreeze all over the bus barn floor on Wednesday of district tournament week. We managed to rent a bus from Paul, shuffle some band kids to the basketball and cheer buses as well as some with their parents, and pull a trailer of instruments to the tournament Wednesday night. It was not ideal, but we made it work! I was hoping for a lifespan of 5 more years out of the purple cruiser, but I believe it is in our best interest to start planning to replace it in the next 2 years. Lora and I believe planning for the purchase of a cruiser next spring would be ideal. We will squeeze one more year out of the purple cruiser with the help of Sarpy's in Billings providing a deep dive into maintenance this summer. We also may try to get it to Billings between basketball and track season.

5. Classroom Visits—I know the board has not recently done classroom visits, but I would like you to consider stopping in to visit classrooms and see firsthand the amazing things our teachers and students are doing on a daily basis! I know your schedules are full, but please know more than several of our staff were very excited you might be stopping in. Even if you give me 1 day notice, I can email staff.
6. 3 Teacher Contracts—All 3 of the teacher contracts we offered have been signed and returned! We are so excited to officially welcome Ms. O'Brien (ag), Mrs. Wills (elem.) and Ms. Oberfell (elem.)! We will still pursue our 3rd hire for elementary in April or May.
7. Impact Aid & EASIE Application—Our Impact Aid application was submitted on January 25th. I will begin the 3-part EASIE application process next week. Part 1 of this application is due March 8th. The EASIE grant provides support in paying the JOM salary and benefits—last year we received slightly more than \$20,000.
8. Professional Development Committee—Wendy and Mark are the board representatives on this committee, along with staff and administrators. Prior to the March board meeting I would like to begin building the professional development plan for the 2024-2025 school year. I am thrilled to have PIR time with staff next year and we will be sure to make to most of our time!
9. Accreditation—The accreditation process is all new this year. There are multiple pieces to what must be submitted with the three main pieces being: ISAP, Assurance Standards, and Student Performance Standards. The ISAP (Integrated School Action Plan) includes our comprehensive needs assessment with a gap analysis, the family and community engagement plan, and the graduate profile. The second piece, assurance standards, includes general assurances for school leadership and academic requirements. The third piece, student performance standards, will require that we show the different assessment tools we are using (NOT including the state MAST testlets) to prove student proficiency, progress, and growth. This process must be complete by March 29th and will remain my main focus throughout the rest of February and all of March. I will attend an OPI work session for accreditation in Billings on February 26th. The most recent step was to put out the comprehensive needs assessment to students, staff, board members, administrators, community, and parents. This is yielding some great feedback!
10. Armory—I know we had some discussion at our January board meeting about the direction we wish to go with the armory. I did not make this an action item on the agenda this month because Dave Guib has not been onsite yet to provide feedback. This is on my list for the

March board agenda, I believe we will have more information at that time.

11. Family & Consumer Science—I know this was a previous board goal and I want to check in to see if this is still something the board would like to pursue. I would love to add this to our JH/HS elective options and believe we have a potential applicant that would be willing to get certified to fill this position long-term.
12. Teacher/Para Team of the YEAR!—When you see Mrs. Ator and Mrs. Sansaver please be sure to tell them congratulations! They are the recipients of CSPD Region 1 Teacher/Para Team of the Year! This is quite an honor and they will be celebrated at the MCEC conference in Missoula in April—both will attend to accept this prestigious award if they are able. We are so fortunate to have them on our team and serving our kids!
13. Here are a few items that will be part of the next regular Board meeting agenda:
 - Bids for Roof
 - Discussion on Armory
 - Professional Development plan for 2024-2025
 - Use of flex day(s) April 2 and/or 3

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5211 (home), 404-774-4088 (cell), or by email at simonsenna.culbertson.k12.mt.us at any time. I believe in an open door, so please feel free to drop in my office anytime to visit.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 15

AGENDA TITLE: 2023-2024 Extra-Curricular Contract(s)

SUMMARY: The following track coaches are being recommended for hire:

HS Track Assistants: Mike Olson & Logan Nickoloff

JH/Elem. Head Track: Teri Sansaver

JH/Elem. Assistant Track: Steve Baldwin, Abbey Granbois,
Matthew Ellerton

All the recommended coaches have already cleared background checks.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 16

AGENDA TITLE: Classified Contract

SUMMARY: Seeking the approval of a contract for Teri George to clean the old armory. We attempted to absorb this with our student workers, but we have not been able to consistently clean the armory. Salary would be \$62.50 per week as it was previously.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 17

AGENDA TITLE: Technology Systems Coordinator Contract

SUMMARY: The negotiation committee met on February 14, 2024. A recommendation from the committee will be presented at the board meeting.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 18

AGENDA TITLE: Junior High/High School Principal Contract

SUMMARY: The negotiation committee met on February 14, 2024. A recommendation from the committee will be presented at the board meeting.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 19

AGENDA TITLE: Curriculum Director Contract

SUMMARY: The negotiation committee met on February 14, 2024. A recommendation from the committee will be presented at the board meeting.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 20

AGENDA TITLE: Elementary Principal Contract

SUMMARY: The negotiation committee met on February 14, 2024. A recommendation from the committee will be presented at the board meeting.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 21

AGENDA TITLE: 2024-2025 Certified Contracts

SUMMARY: After completing evaluations per the CBA, the administration team recommends the renewal of all certified contracts listed below:

Tenured: Shelly Panasuk, Lee Vandall, Russell Pfiefer, Pam Welch, Rhetta Wilson, Tiffany Nielsen, Amanda Bushlen, Karen Brock, Brad Nielsen, Jimmie Lou Morris, Angela Iverson, Darla Mogga, Courtney Forbregd, Jennessy Taberna, Theresa McDonald, Amy Berwick, Christina Olson, David Solem, Jeri Gustafson, Janelle Ator, Wendy Nickoloff

Non-tenured: Elizabeth Standley, Alyssa Hattlestad, Bill Carlisle, Milt Apple

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 22

AGENDA TITLE: 2024 Summer Driver Education Program

SUMMARY: Mr. Solem would like to recommend the board offer a 2024 summer driver education course in June 2024.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 23

AGENDA TITLE: 2024-2025 School Calendar

SUMMARY: The calendar committee has formulated 1 calendar to present to the board for approval. The CEA has approved the presented option. The board has the final authority in the school calendar.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

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Culbertson Public School Calendar 2024-2025

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

August 13-14 Teachers PIR
 August 15 First Day of School
 August 30 Dismissal at 2pm

SEPTEMBER 2024

September 2 No School Labor Day

OCTOBER 2024

October 10 Dismissal at 2 pm
 October 10 P/T Conference 3-6 pm
 October 16 Dismissal at 12 pm
 October 17-18 Teacher PIR/No School

NOVEMBER 2024

November 1 Dismissal 2pm Dist VB
 November 26 Dismissal 2pm
 November 27-29 No School

DECEMBER 2024

December 20 Dismissal at 12 pm
 December 20 End Semester 1
 December 23-31 No School

JANUARY 2025

January 1 No School
 January 2 School Resumes
 January 2 Semester 2 Begins
 January 22 Dismissal 1 pm/ Teacher PIR
 January 31 Dismissal 2 pm

FEBRUARY 2025

February 3 No School
 February 21 Dismissal at 2 pm Dist. BB

MARCH 2025

March 6 Dismissal at 2 pm
 March 6 P/T Conference 3-6pm
 March 7-10 No School

APRIL 2025

April 3 Dismissal at 1 pm/Teacher PIR
 April 16 Dismissal 2pm
 April 17-21 No School

MAY 2025

May 7 Dismissal at 1pm/Teacher PIR
 May 23 Dismissal at 12 pm/Last Day
 May 23 Teachers PIR 12-3 pm

2024-2025 180 PI Days + 7 PIR Days

*2 flex days TBD

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

12 pm out

1 pm out

2 pm out

3 pm out

No School

1987-88 starts personal leave carry forward to sick leave

2000-01 starts 1 full year for part work

2012-13 starts linear pay scale

2000-03 3 days personal - 12 days sick with 90 cap
1999-00 3 days personal - 10 days sick with 90 cap
1997-99 3 days personal - 10 days sick with 85 cap
1995-97 3 days personal - 10 days sick with 75 cap
1993-94 3 days personal - 10 days sick with 70 cap
1992-93 3 days personal - 10 days sick with 65 cap
1989-92 3 days personal - 10 days sick with 60 cap
1980-81 3 days personal - 10 days sick with 45 cap

2pm out Noon out

2023-24	10	2
2022-23	10	2
2021-22	9	2
2020-21	11	2 flex last day school
2019-20	11	2
2018-19	13	2 flex last day school, went after memorial day
2017-18	10	2 flex last 2 days school, went 1 day after m.day
2016-17	10	2
2015-16	10	1
2014-15	11	2 into june
2013-14	10	1
2012-13	9	1
2011-12	9	1
2010-11	9	1
2009-10	7	1

2pm outs

Noon outs

1pm outs

8

3

3 for PIR

1990-91	250	2500 10mos
1991-92	275	2750 10mos
1992-93	285	2850 10mos
1993-94	300	3000 10mos
1994-95	300	3000 10mos
1995-96	267	3204 12mos
1996-97	275	3300
1997-98	305	3660
1998-99	315	3780
1999-00	325	3900
2000-01	350	4200
2001-02	350	4200
2002-03	350	4200
2003-04	375	4500
2004-05	390	4680
2005-06	410	4920
2006-07	430	5160
2007-08	460	5520
2008-09	460	5520
2009-10	465	5580
2010-11	465	5580
2011-12	475	5700
2012-13	475	5700
2013-14	475	5700
2014-15	475	5700
2015-16	475	5700
2016-17	525	6300
2017-18	525	6300
2018-19	550	6600
2019-20	625	7500
2020-21	625	7500
2021-22	700	8400
2022-23	725	8700
2023-24	750	9000
2024-25	775	9300

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 24

AGENDA TITLE: Football Jerseys

SUMMARY: Mr. Solem has 2 options of football jerseys for the board to review.
He will be present at the meeting to discuss the 2 options.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

Clifford A. Schantz
700 S. Haynes Ave.
Miles City, MT 59301
406-232-2716, 1-800-367-5560, Fax 406-232-7105
cliff@redrocks.morninggoods.com

Culbertson High School
Dave Solem cell 406-480-9443
406-787-6241
Culbertson, MT
solemd@c Culbertson.k12.mt.us

GILBERTSON HIGH SCHOOL FOOTBALL

[illegible]

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 25

AGENDA TITLE: Website Upgrade

SUMMARY: Seeking the formal approval for a website upgrade. Our current website has served us well, but is very outdated and not very user friendly. Also, the current template we are using is so outdated we are being forced to upgrade to a newer template. If we lock in the upgrade now, they will help us migrate current data which we wish to keep. Attached is the information from the company, Finalsité.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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FINALSITE ORDER

This **Finalsite Order (the 'Order')** is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and Culbertson School District 17-C ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at <http://www.finalsite.com/masterterms/useducationagencies> and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Pricing Summary

* Indicates products added

[x] Indicates products removed

CMS Platform

Platform	
WCM Essential WCM-ESSN	* Core Communications Platform - Blackboard WCM Conversion View a detailed description of what is included in your software package here https://www.finalsite.com/wcm-conv-pkg

Setup and Creative and Professional Services	
* Blackboard WCM Composer Upgrade View a detailed description of what is included in your software package here https://www.finalsite.com/sow-wcm-conv	

Products Included in Communications Core Platform - Blackboard WCM Conversion	
Finalsite Composer Content Management System	Granular Permissions
Basic Integrated Site Search	HTTPS Implementation
Calendar Manager	Knowledge Base and Product Training Resources
Website cloud storage / 50 GB	Mobile Friendly, Responsive Designs
Comprehensive Training Program	News / Blogs via Posts (Unlimited)
Content Migration Included	Page Based Notifications (Unlimited)
District Site and 2 Additional Sites	Published Pages (Unlimited)
Drag - and - Drop Page Elements	Resources (Media, Galleries, Document Library)
Faculty / Staff Directory (public facing)	Secure Hosting & CDN
Faculty / Staff Portal	Single Sign-On
Forms Manager (Unlimited forms)	Social Media Feeds for Districts - Standard (3)
Standard Support Plan	

Translation

Translation	
* Weglot Pro (5 languages, 200K words)	

Services: Initial Term and Fees:
The initial term of this Order is for the (3) year period beginning from the Effective Date, unless otherwise outlined in the schedule below (the "Initial Term").

Fees for the Initial Term for the Services specified in the table above are set forth below:

Total Setup Cost (USD)
\$ 0

Schedule	Amount
Period 1 - Jul 01 2024	\$ 3,152
Period 2 - Jul 01 2025	\$ 3,281
Period 3 - Jul 01 2026	\$ 3,418

B. Payment Terms

1. All fees for the initial year of this Order shall be due as follows: (i) Set Up fees shall be invoiced on the Effective Date of this Order and shall be due and payable upon receipt of invoice; (ii) fees for Year 1 (described in the fee table above) shall be invoiced on the Effective Date of this Order or the first day of Year 1, whichever is later, and shall be due and payable upon receipt of invoice; (iii) fees for each subsequent Year of the Initial Term, and for each Renewal Term, shall be invoiced on the commencement of such Year or Renewal Term (as applicable) and shall be due and payable upon receipt of invoice. Fees for any other Services, and for reimbursable expenses, shall be invoiced in accordance with the Master Terms or this Order and shall be due and payable upon receipt of invoice.
2. Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (3) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides Finalsite, or Finalsite provides Client, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Unless otherwise specified, all dollars (\$) are United States currency.
4. Sales/VAT Tax: If applicable, a copy of Customer's Sales/VAT Tax Direct Pay Certificate or its Sales/VAT Tax Exemption Certificate must be returned with this Order Form. Otherwise, Finalsite will invoice Customer for applicable sales, use and other transactional taxes due in connection with the Services or the fees due therefor.
5. Except as otherwise specified in this Order, fees are subject to increase in accordance with the applicable provisions of the Master Terms.

Any SOWs to which links are provided above in Section A, "Pricing Summary," are incorporated into this Order by reference, and any professional services described therein are included as part of your software package. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order, the Master Terms, and any SOWs incorporated by reference. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order and the Master Terms.

On Behalf Of: Culbertson School District 17-C	Active Internet Technologies ("Finalsite")
Signature	Signature
Name (printed)	Name (printed)
Title (printed)	Title (printed)
Date	Date

C. Client Contact Information

Please fill out the following information, which will be used by our deployment & accounting teams.

Billing Contact
Title
Address PO Box 459
City, State Zip Culbertson, MT 59218-0459
Phone
Email

Project Contact
Title
Phone
Email

*Executive Sponsor (Superintendent, Head of School, CFO, etc.)
Title
Email

*The Executive Sponsor should be separate from the Project Contact and is typically the Superintendent, Head of School, Business Manager, CFO, etc.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 26

AGENDA TITLE: Election Resolution

SUMMARY: Please see the attached resolution which needs your formal approval.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

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TRUSTEE RESOLUTION CALLING FOR AN ELECTION
Culbertson School Election, Culbertson MT

BE IT RESOLVED, the Board of Trustees for School District No. 17J/R/C, Roosevelt and Richland Counties, State of Montana, will hold the Annual Regular School Election on Tuesday, the 7th of May, 2024, which date is not less than seventy (70) days after the passage of this resolution.

The election will be conducted by:

- ✓ Poll Election (the polls will be open from Noon until 8:00 p.m.)

The purpose of the election is to elect two (2) trustee(s) for three-year term(s). Approval of additional levies to operate and maintain the elementary general fund and the high school general fund for fiscal year 2023-2024 will also be requested. If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Lora Finnicum, Election Administrator, to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA

The following polling locations will be used for the election and the three electors of this district who are qualified to vote at such election are hereby appointed to act of judges and any named alternates at the election at each voting place as follows: **Culbertson School Lunchroom.**

Election Judge	Address
Kimberly Knick	Culbertson, MT 59218
Beverly Raaum	Culbertson, MT 59218
Beth Hekkel	Culbertson, MT 59218
Raedelle Aspenlieder, alternate	Culbertson, MT 59218
Jo Nelson, alternate	Culbertson, MT 59218

BE IT FURTHER RESOLVED that the clerk of this school district is hereby directed to notify the above named election judges of their appointment and to notify the county election administrator of the date of holding said election, and notify the county election administrator to close regular registration and to prepare and furnish election materials as required by law. If any of these judges should not be able to serve, the election administrator will choose a replacement from certified judges. No further proceedings were conducted relating to the election.

____Mark Colvin_____
Print Name of Board Chair

Signature of Board Chair

____Lora Finnicum_____
Print Name of District Clerk

Signature of District Clerk

DATED this _____ day of _____, 20____.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-20-2024

AGENDA ITEM #: 27

AGENDA TITLE: Sick Bank Request

SUMMARY: Requests from the sick bank require your approval. Please see the attached request.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

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Culbertson School District #17 J/R/C Sick Leave Bank Request Form

To request sick leave from the Culbertson School Sick Leave Bank, this form must be filled out and returned to the Clerk's office. This request will be presented to the Culbertson School Board of Trustees for approval, or denial, at the next school board meeting.

I, Elizabeth Standley request 3.17 sick leave days from the Culbertson School Sick Leave Bank for the following reasons:

The majority of my "sick" days were spent in Idaho taking care of my mom who was in the ICU with pneumonia (twice). Additionally, my daughter is in the middle of an evaluation process for autism or possibly some other neuro/behavior diagnosis.

Elizabeth Standley
Employee's Signature

2/15/24
Date

To be completed after evaluation of request:

Request Approved _____

Request Denied _____

Board Chairman's Signature

Date

Board Vice-Chairman's Signature

Date

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.