

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING
Tuesday—November 21, 2023, 6:00 PM

BOARD FINANCE TRAINING.....6:00 PM
PREVIEW BILLS.....6:20 PM
CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
 - a. October 17, 2023 (Regular Board Meeting)

FINANCE REPORT

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

07. Information, Student Representative Report—Sophomore Class President
08. Information, Teacher Report
09. Information, Activities Director Report
10. Information, Technology Systems Administrator Report
11. Information, JH/HS Principal Report
12. Information, Elementary Principal Report
13. Information, District Clerk Report
14. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

UNFINISHED BUSINESS

NEW BUSINESS

15. Discussion/ Possible Action, Sinking Wall – Beartooth Construction
16. Action, Addition to the Guest Teacher List
17. Action, Addition of Work Study Student
18. Action, 2023-2024 Extra-Curricular Contract(s)
19. Action, 2024-2025 Fall Sports Extra-Curricular Contract(s)
20. Action, Close Extra-curricular Accounts
21. Action, Adoption of 2335F1 & 2335F2
22. Action, 2023-2024 Board Goal Setting
23. Action, Alumni Scholarship
24. Action, Accept Resignation

PUBLIC COMMENT FOR NON-AGENDA ITEMS

25.

REPORTS (Continued)

26. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

27. Date: Tuesday, December 19, 2023 Time: 6:00 p.m. training, 6:30 mtg.
Potential Conflicts: HS BB @ Fairview
Suggested Changes: 7:00 a.m. Tuesday, December 19, 2023
6:00 p.m. Wednesday, December 20, 2023

ADJOURNMENT

28. Time of adjournment: _____

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
October 17, 2023
Tuesday – 7:00 a.m.

The Board met in regular session on Tuesday, October 17, 2023, at 7:00 a.m. Trustees present were Chair Mark Colvin, Wendy Becker, and Paul Finnicum. Representatives were Nicole Simonsen, Mike Olson, Janessa Parenteau, and Lora Finnicum. Visitors were recognized.

Wendy Becker made motion to approve the agenda. Paul Finnicum seconded motion. Motion carries unanimously. Notice for public comment was given.

Paul Finnicum made motion to approve the minutes of September 20, 2023 (regular board) meeting(s). Wendy Becker seconded motion. Motion carries unanimously.

Wendy Becker made motion to pay the October bills, approve investments, note cash and extra-curricular balances. Paul Finnicum seconded motion. Motion carries unanimously. Payroll warrants #2319 to #2365 and claims warrants #11485 to #11542 were written.

Reports were presented. Amazing school activities have been posted on social media. Fall concert for Grades 5-12 is slated for October 24th at 7 pm. Discussion on the failing sped corner of the building will be slated for November.

Paul Finnicum made motion to hire Joy Johnson, Stephanie Newbill, Lenore Armijo, as Guest Teachers, and Lori Jasper, as Bus Monitor, pending background checks. Wendy Becker seconded motion. Motion carries unanimously.

Paul Finnicum made motion to hire Kenneth Jasper for EL Boys' Basketball Assistant Coach, Janelle Ator for HS Girls' Basketball Assistant Coach, and Jimie Lou Morris for JH Boys' Basketball Assistant Coach. Wendy seconded motion. Motion carries unanimously.

Wendy Becker made motion to approve 2024 graduation for May 18th at 1 pm. Paul Finnicum seconded motion. Motion carries unanimously.

One bid was received for the elementary roof project from Thiel Bros Roofing, Inc. Bid was opened and offered a 45-mil membrane with a 15-year warranty for \$120,779 or a 75-mil membrane with a 25-year warranty for \$131,249. Paul Finnicum made motion to approve the 75-mil membrane for \$131,249. Wendy Becker seconded motion. Motion carries unanimously.

Paul Finnicum made motion to hire Nick Kallem as EMT Teacher for CTE courses offered second and third trimesters for one period per day. Wendy Becker seconded motion. Salary would be commensurate with class time. Motion carries unanimously.

Paul Finnicum made motion to approve Indemnity Bonds for payroll warrants #1945, #2136, and #2144; and claims warrant #11224. Wendy Becker seconded motion. Warrants will be voided and re-issued. Motion carries unanimously.

Paul Finnicum made motion to adopt policies after second reading: 3225, 5121P (old 5800), and 7330F (old 5145). Wendy Becker seconded motion. Motion carries unanimously.

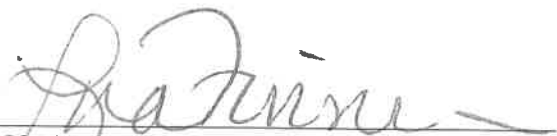
SCHOOL BOARD MINUTES
REGULAR MEETING
October 17, 2023
Tuesday – 7:00 a.m.

Trustees requested to prioritize five board goals for consideration and summation.

Board reviewed current scholarship monies on account. Peterson Scholarship currently offers successful applicants a one-time payment of \$5,000 payable at the end of their first term. Alumni Scholarship has funds on-hand but has not been formally founded. Paul Finnicum made motion to provide scholarships to successful applicants at \$5,000 for the 1st year, and \$1,000 annually for the 2nd and 3rd years of post-secondary education. Wendy Becker seconded motion. Motion carries unanimously. Paul Finnicum made motion to provide retroactive scholarship payments to successful applicants within the 3-year window. Wendy Becker seconded motion. Motion carries unanimously. Paul Finnicum made motion to form a 5-member committee to develop the parameters for an Alumni Scholarship in the amount of \$500 to be awarded to applicants pursuing teaching. Wendy Becker seconded motion. Motion carries unanimously.

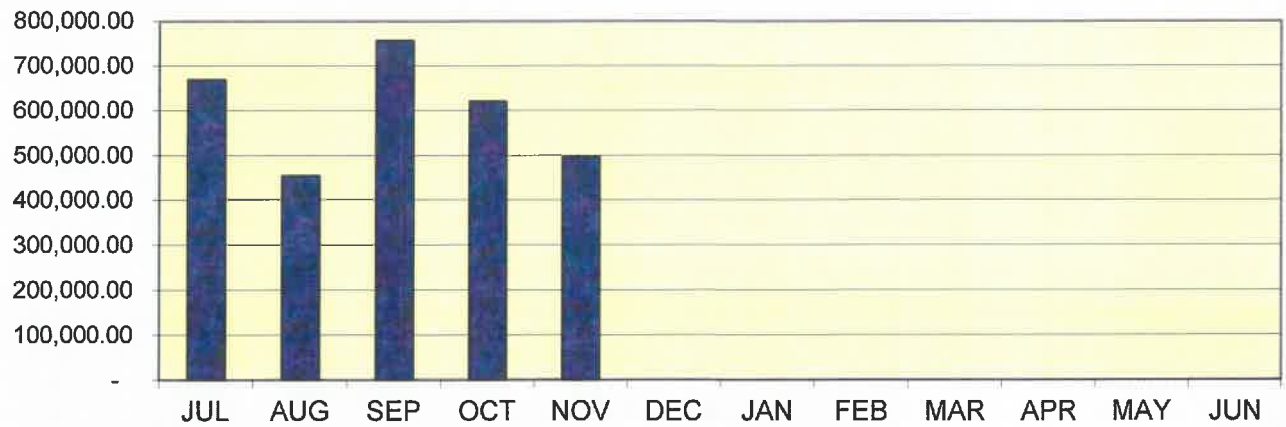
Notice for public comment for non-agenda items was given. Discussion ensued on the issue of the 95 school mills provided by state statute versus county distributions. MCEL attendees were requested to act as voting delegates for our region. Next meeting scheduled for November 21st at 6:30 p.m. Meeting adjourned at 7:37 a.m.

School Board Chair

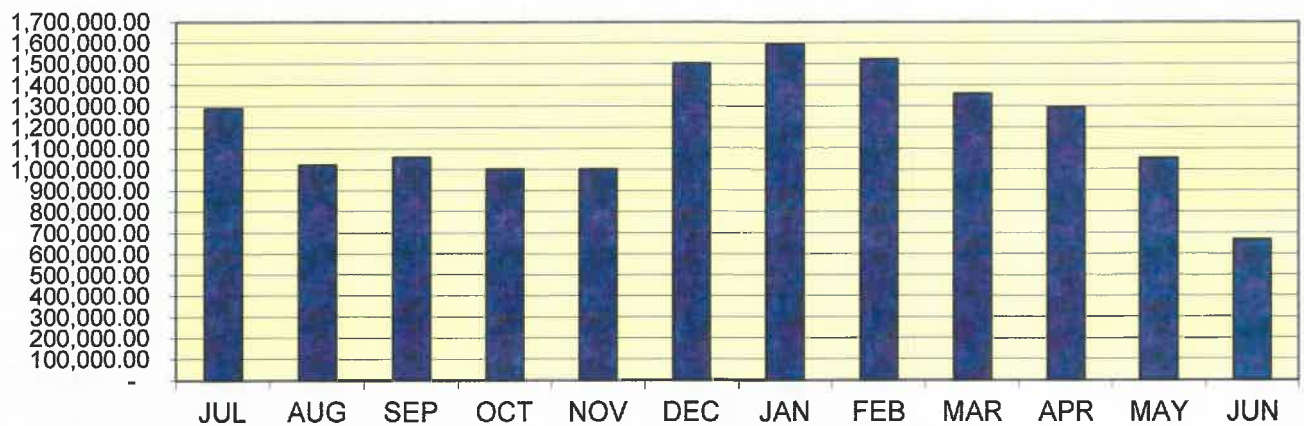

Clerk

		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201	101 General	116,622.00	147,007.00	119,072.00	-	-							
	110 Transport	52,089.00	90,486.00	119,075.00	117,350.00	90,669.00							
	114 Retirement	-	54,866.00	54,694.00	77,558.00	71,693.00							
	117 Adult Ed	13,194.00	11,439.00	11,734.00	10,655.00	10,160.00							
	121 Comp Abs	-	4,285.00	4,451.00	4,474.00	4,474.00							
	126 Impact Aid	86,264.00	-	15,062.00	11,541.00	65,317.00							
	128 Technology	11.00	9.00	807.00	301.00	301.00							
	129 Flex	-	-		-	-							
-	201 General	71,010.00	16,912.00	11,762.00	-	-							
	210 Transport	18,916.00	22,414.00	41,014.00	39,077.00	19,550.00							
	212 Hot Lunch	3,083.00	4,299.00	5,207.00	-	-							
202	214 Retirement	39,445.00	84,647.00	84,815.00	115,152.00	-							
	217 Adult Ed	13,500.00	11,425.00	11,750.00	10,672.00	9,476.00							
	218 Drivers Ed	4,569.00	4,044.00	7,229.00	7,251.00	7,251.00							
	221 Comp Abs	153.00	2,537.00	2,586.00	2,600.00	2,600.00							
	226 Impact Aid	107,848.00	-	16,895.00	13,511.00	32,727.00							
	228 Technology	12.00	10.00	925.00	602.00	510.00							
	229 Flex	2.00	2.00	2.00	2.00	2.00							
4	281 Endow	142,211.00	-	249,360.00	209,517.00	182,289.00							
	TOTAL	668,929.00	454,382.00	756,440.00	620,263.00	497,019.00	-	-	-	-	-	-	-
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
202	101 General	233,993.00	178,970.00	221,514.00	114,586.00	114,586.00	359,087.00	390,971.00	308,948.00	260,587.00	246,914.00	114,842.00	-
	110 Transport	82,263.00	90,990.00	85,848.00	85,951.00	85,951.00	130,138.00	140,062.00	129,302.00	93,367.00	80,508.00	57,266.00	45,855.00
	114 Retirement	165,012.00	150,687.00	131,310.00	149,310.00	149,310.00	156,545.00	155,870.00	172,805.00	171,921.00	131,491.00	109,062.00	26,614.00
	117 Adult Ed	11,051.00	10,560.00	10,525.00	10,528.00	10,528.00	11,980.00	12,830.00	13,733.00	13,856.00	12,832.00	12,892.00	14,267.00
	121 Comp Abs	6,869.00	13,222.00	13,223.00	13,224.00	13,224.00	13,226.00	13,265.00	13,304.00	13,347.00	13,356.00	13,401.00	10,200.00
	126 Impact Aid	86,023.00	1,590.00	1,598.00	1,598.00	1,598.00	1,598.00	1,603.00	1,608.00	1,613.00	1,614.00	794.00	43,529.00
	128 Technology	5.00	5.00	892.00	774.00	774.00	452.00	133.00	136.00	459.00	7.00	7.00	9.00
	129 Flex	89,864.00	156,885.00	143,973.00	134,020.00	134,020.00	134,043.00	134,432.00	134,821.00	198,268.00	198,364.00	198,826.00	68,814.00
-	201 General	89,546.00	-	25,055.00	-	-	109,422.00	169,709.00	211,198.00	160,644.00	68,808.00	33,175.00	-
	210 Transport	21,774.00	20,013.00	17,495.00	17,662.00	17,662.00	58,769.00	58,902.00	43,622.00	17,220.00	15,664.00	-	7,001.00
	212 Hot Lunch	14,089.00	35,814.00	74.00	10,873.00	10,873.00	3,917.00	8,840.00	16,741.00	21,509.00	18,928.00	20,366.00	19,799.00
	214 Retirement	112,557.00	100,492.00	91,388.00	133,833.00	133,833.00	147,694.00	150,666.00	165,345.00	178,380.00	150,835.00	139,427.00	88,037.00
	217 Adult Ed	11,488.00	10,441.00	10,666.00	10,669.00	10,669.00	12,273.00	12,905.00	13,589.00	13,707.00	12,902.00	12,964.00	14,535.00
	218 Drivers Ed	5,704.00	7,148.00	7,726.00	7,726.00	7,726.00	7,728.00	7,134.00	5,953.00	3,683.00	3,966.00	3,980.00	4,010.00
	221 Comp Abs	8,242.00	10,928.00	10,928.00	10,929.00	10,929.00	10,931.00	10,963.00	10,995.00	11,030.00	11,038.00	11,076.00	11,162.00
	226 Impact Aid	124,293.00	79,003.00	59,649.00	59,656.00	59,656.00	78,603.00	78,776.00	57,550.00	-	83,042.00	83,239.00	98,509.00
	228 Technology	-	-	501.00	501.00	501.00	501.00	502.00	503.00	505.00	6.00	8.00	10.00
	229 Flex	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
3	281 Endow	227,112.00	157,276.00	227,186.00	242,039.00	242,039.00	266,778.00	247,481.00	223,184.00	199,954.00	244,242.00	244,286.00	216,275.00
	TOTAL	1,289,887.00	1,024,026.00	1,059,553.00	1,003,881.00	1,003,881.00	1,503,687.00	1,595,046.00	1,523,339.00	1,360,052.00	1,294,519.00	1,055,613.00	668,628.00
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
202	101 General	-	27,311.00	45,893.00	-	38,712.00	307,837.00	261,013.00	288,402.00	260,020.00	199,035.00	115,498.00	115,498.00
	110 Transport	-	113,506.00	92,934.00	77,335.00	61,615.00	142,093.00	123,243.00	107,750.00	85,059.00	63,704.00	36,714.00	36,714.00
	114 Retirement	85,561.00	86,665.00	70,779.00	51,628.00	75,258.00	127,700.00	167,875.00	170,195.00	156,777.00	140,640.00	107,054.00	107,054.00
	117 Adult Ed	6,412.00	6,491.00	6,310.00	6,314.00	4,974.00	9,581.00	9,531.00	9,541.00	9,346.00	9,132.00	9,617.00	9,617.00
	121 Comp Abs	10,713.00	10,714.00	10,715.00	10,496.00	10,497.00	9,090.00	9,002.00	7,829.00	7,830.00	7,831.00	6,002.00	6,002.00
	126 Impact Aid	28.00	28.00	28.00	50,752.00	39,369.00	18,230.00	21,655.00	3,562.00	656.00	49,254.00	31,499.00	31,499.00
	128 Technology	2.00	972.00	972.00	780.00	742.00	635.00	160.00	160.00	5.00	5.00	5.00	5.00
	129 Flex	-	-	-	-	-	-	-	-	-	-	86,864.00	86,864.00
-	201 General	-	-	-	-	-	144,540.00	116,002.00	109,826.00	76,744.00	45,938.00	83,635.00	83,635.00
	210 Transport	27,204.00	38,547.00	23,001.00	11,898.00	-	59,509.00	45,627.00	34,507.00	18,228.00	763.00	1,664.00	1,664.00
	212 Hot Lunch	1,146.00	1,146.00	-	-	-	-	473.00	-	-	-	1,171.00	1,171.00
	214 Retirement	50,343.00	108,341.00	96,000.00	95,293.00	94,915.00	117,378.00	136,321.00	135,941.00	122,789.00	110,765.00	84,341.00	84,341.00
	217 Adult Ed	8,090.00	8,181.00	8,001.00	8,005.00	6,641.00	10,502.00	10,399.00	10,409.00	10,211.00	10,067.00	10,519.00	10,519.00
	218 Drivers Ed	2,856.00	4,283.00	5,697.00	5,698.00	5,699.00	5,700.00	5,700.00	5,701.00	5,702.00	5,702.00	5,703.00	5,703.00
	221 Comp Abs	8,526.00	8,527.00	8,528.00	8,308.00	8,309.00	8,251.00	8,237.00	8,238.00	8,239.00	8,240.00	8,241.00	8,241.00
	226 Impact Aid	3,689.00	3,690.00	3,690.00	22,595.00	22,596.00	22,599.00	22,601.00	3.00	6.00	16,708.00	71,329.00	71,329.00
	228 Technology	-	629.00	628.00	595.00	595.00	595.00	21.00	21.00	-	-	-	-
	229 Flex	2.00	3.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
2	281 Endow	199,758.00	154,718.00	203,348.00	154,286.00	161,461.00	227,357.00	206,995.00	77,953.00	206,970.00	216,903.00	227,086.00	227,086.00
	TOTAL	404,330.00	573,752.00	576,526.00	503,985.00	531,385.00	1,211,599.00	1,144,857.00	970,040.00	968,584.00	884,689.00	886,944.00	886,944.00

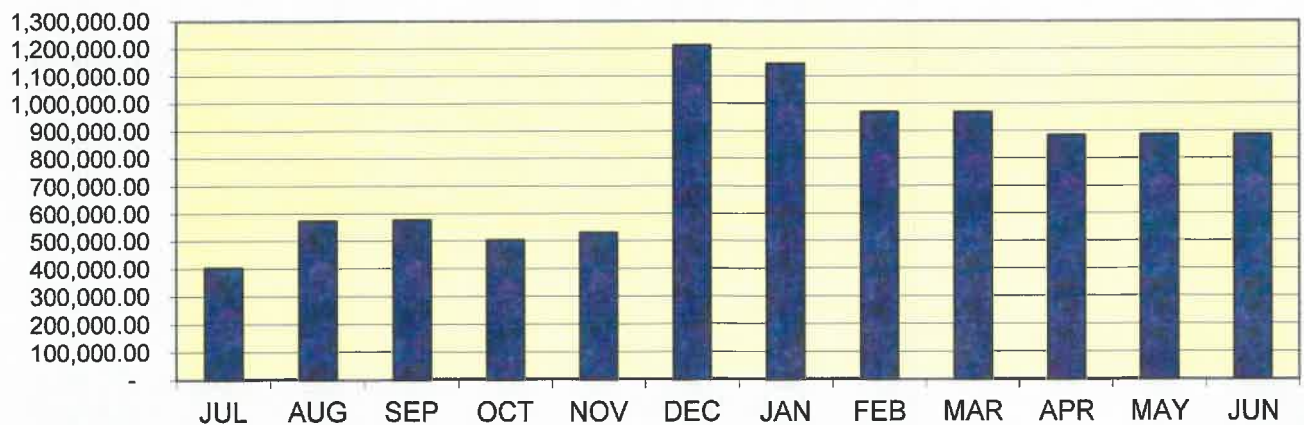
2023-24 INVESTMENTS



2022-23 INVESTMENTS



2021-22 INVESTMENTS



CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of OCTOBER 31, 2023

A	B	C	D	E	F	G	H	I
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(137,502.81)	112,810.15	119,072.00	-	195,783.87	(101,404.53)	(101,404.53)	-
TRANSF	(1,724.68)	8,508.67	119,075.00	117,350.00	26,680.96	(18,171.97)	(18,171.97)	-
RETIRE	41,294.92	21,022.59	54,694.00	77,558.00	24,415.04	15,038.47	15,038.47	-
MISC	(14,411.59)	-	-	-	88,835.55	(103,247.14)	(103,072.12)	(175.02)
Misc	3,114.64		-			3,114.64		
Title	(9,411.71)				11,046.38	(20,458.09)		
ESSER II	-					-		
ESSER III	-				74,112.00	(74,112.00)		
Ind Ed	(2,027.87)				2,759.62	(4,787.49)		
JMG	2,998.76				188.21	2,810.55		
SRS	(15,496.18)				714.39	(16,210.57)		
JOM	6,410.77				14.95	6,395.82		
AD ED	(1,078.67)	45.05	11,734.00	10,655.00	495.01	(449.63)	(449.63)	0.00
COMPA	23.57	15.29	4,451.00	4,474.00		15.86	15.86	(0.00)
IMPACT	(3,520.62)	68,542.75	15,062.00	11,541.00	14,715.09	53,828.04	53,828.04	-
TECH	(505.57)	2.77	807.00	301.00		3.20	3.20	(0.00)
FLEX	0.25	-	-	-	-	0.25	0.25	-
PR	38,213.71	337,628.45	-		357,596.12	18,246.04	18,246.04	0.00
CL	51,883.76	197,078.66	-		242,957.13	6,005.29	6,005.29	0.00
ELEM	(27,327.73)	745,654.38	324,895.00	221,879.00	951,478.77	(130,136.12)	(129,961.10)	(175.02)
GENERAL	(73,375.10)	81,233.32	11,762.00	-	102,583.45	(82,963.23)	(82,963.23)	-
TRANSF	(1,936.76)	6,110.82	41,014.00	39,077.00	19,526.85	(13,415.79)	(13,415.79)	-
LUNCH	(25,287.34)	22,460.60	5,207.00	-	6,802.29	(4,422.03)	(4,422.03)	-
RETIRE	30,337.51	15,392.93	84,815.00	115,152.00	16,285.16	(891.72)	(891.72)	0.00
MISC	12,172.89	-	-	-	897.64	11,275.25	11,275.25	-
Misc	9,172.89		-		897.64	8,275.25		
ESSER	-					-		
AG	-					-		
BUS	-					-		
JMG	3,000.00					3,000.00		
Perkins	-					-		
AD ED	(1,077.85)	46.01	11,750.00	10,672.00	1,195.35	(1,149.19)	(1,149.19)	0.00
DR ED	22.10	24.83	7,229.00	7,251.00		24.93	24.93	0.00
COMPA	14.65	8.88	2,586.00	2,600.00		9.53	9.53	(0.00)
IMPAC	(3,383.26)	25,289.04	16,895.00	13,511.00	6,015.17	19,274.61	19,274.61	-
TECH	(322.86)	3.18	925.00	602.00	92.00	(88.68)	(88.68)	-
FLEX	0.96	0.01	2.00	2.00		0.97	0.97	-
ENDOW	41,851.02	856.59	249,360.00	209,517.00		82,550.61	82,550.61	-
HS	(20,984.04)	151,426.21	431,545.00	398,384.00	153,397.91	10,205.26	10,205.26	0.00
TOTAL	(48,311.77)	897,080.59	756,440.00	620,263.00	1,104,876.68	(119,930.86)	(119,755.84)	(175.02)

*treasurer to correct masbo rebate portion to RV Coop.

Culbertson Public School

Totals Report for October 2023
2023-2024

11/08/2023
11:43:10 AM

Checking
Savings
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	1,132.26	374.80	99.78	0.00	1,407.28
2 - ATHLETICS	8,118.62	3,194.95	5,550.70	0.00	5,762.87
3 - GRADUATED CLASS OF 2023	0.00	0.00	0.00	0.00	0.00
4 - SENIOR CLASS 2024	1,880.59	636.00	503.31	0.00	2,013.28
5 - JUNIOR CLASS 2025	4,139.94	932.50	144.90	0.00	4,927.54
6 - SOPHOMORE CLASS 2026	922.04	0.00	233.24	0.00	688.80
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	0.00	0.00	0.00	0.00	0.00
9 - FFA	5,833.10	2,815.00	4,503.38	0.00	4,144.72
10 - BAND/CHOIR	6,643.29	753.00	327.72	0.00	7,068.57
11 - STUDENT COUNCIL	6,539.70	0.00	779.71	0.00	5,759.99
12 - SPEECH AND DRAMA	910.03	0.00	0.00	0.00	910.03
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - FRESHMAN CLASS 2027	150.00	0.00	561.68	0.00	-411.68
15 - PLAY	8,362.71	0.00	0.00	0.00	8,362.71
16 - JMG	1,486.23	0.00	0.00	0.00	1,486.23
17 - BPA	1,171.93	0.00	0.00	0.00	1,171.93
18 - EXPLORE AMERICA	20,220.34	4,126.00	0.00	0.00	24,346.34
19 - MUSIC PARENTS	5,562.09	0.00	0.00	0.00	5,562.09
20 - ART	2,119.68	0.00	0.00	0.00	2,119.68
21 - LIBRARY	1,289.42	0.00	0.00	0.00	1,289.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
23 - INDIAN CLUB	0.00	0.00	0.00	0.00	0.00
24 - SCIENCE OLYMPIAD	4,621.30	0.00	0.00	0.00	4,621.30
	83,014.25 +	12,832.25 -	12,704.42 +	0.00 =	83,142.08





Nicole Simonsen <simonsenn@culbertson.k12.mt.us>

Board Meeting - Activities Department

2 messages

Kaylynn Raaum <raaumk@culbertson.k12.mt.us>

Thu, Nov 9, 2023 at 1:29 PM

To: Nicole Simonsen <simonsenn@culbertson.k12.mt.us>

Hi Nicole,

The report I gave you yesterday for the November Board Meeting is showing the Freshman Class with a negative balance. I spoke to Dave and he did buy items for the Homecoming Float but when he turned in the paperwork he inadvertently added a classroom project receipt in error. The amount of \$461.82 should have been reported under a blue credit card form for his classroom.

I will get this corrected this month and next month's report for the board meeting will show a CHS district check being applied to the Freshman account. This will take care of the negative balance.

Just wanted to let you know in case a board member happened to see the negative balance and had questions.

Thanks,

--

Kaylynn Raaum
Assistant District Clerk
Janitorial Supervisor
Lunch Program Coordinator
Activity Department Admin.
Culbertson School District
Po Box 459
Culbertson, MT. 59218
406-787-6241
raaumk@culbertson.k12.mt.us

PRIVILEGED AND CONFIDENTIAL INFORMATION:

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Nicole Simonsen <simonsenn@culbertson.k12.mt.us>

Thu, Nov 9, 2023 at 3:05 PM

To: Kaylynn Raaum <raaumk@culbertson.k12.mt.us>

Thanks!

[Quoted text hidden]

Student Rep. Report - Sophomore Class President, Ayden Ator

This year our class elected the following people for class officers:

- Ayden Ator, president
- Kaden Featherston, vice president
- Ivy Colvin , secretary/treasurer

Our student council reps. are:

- Kaden Featherston
- Mariana Burciaga

Our class is planning to do the gym cleaning during basketball season with the freshman for fundraising this year.

We have ⁴~~2~~ new students in our class this year:

- Isabella Apple
- Josie Simonsen
- Delyla Douglas
- Levi Kauten

Our class is now up to 34 students.

The other important news for the sophomore's is that we got first in the homecoming games this year.

Ayden Ator
Ivy Colvin

November 2023 Activities report

Culbertson Board of Trustees,

Fall activities have all finished. Junior High basketball teams have competed in several contests with local schools. Speech and Drama teams have also been competing in area meets.

Participation in JH basketball consists of 11 boys and 16 girls. High school basketball practice will begin on November 16. Cheer team also has 14 participants to start the season.

Sincerely,

David Solem

Mr. Olson
Technology Report
School Board Meeting
November 21, 2023

The software that runs our 3 main heating cooling units need to be upgraded as it is running on a Win7 computer. Andy and I met with the company, and they will be providing a quote.

When upgrading current computers to WIN11 I am running into a hard drive issue that I have been working with Schoolhouse IT on.

Updating the computer inventory is still in process.

Schoolhouse IT was here on Oct 25th. They got to spend some time on the server and helped various teachers out with computer questions. They will be here on Nov 29. We will work on the second half of the server.

Mr. Olson
Principal Report
School Board Meeting
November 21, 2023

MCEL went well. There were a couple of interesting sessions.

Red Ribbon Week was held on November 6-10th

End of the first Trimester was November 10th.

Veteran's Day Assembly was held on Nov. 9th

I attended the MASSP meeting on Nov 14th in Wolf Point. Main discussion was on graduate profiles.

Mrs. Purvis has organized an assembly for Nov 20th for Native American Month. She has also coordinated some activities with the elementary classes.

HS Snowball Dance will be held on Dec 2nd at the Old Armory.

As of 11-15-23

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	23	20	20	21	23	22	22	25	12	23	32	19	13	275
Sept	22	19	18	22	23	23	21	25	12	25	33	19	14	276
Oct	22	19	18	22	23	23	21	25	12	25	33	19	14	276
Nov	23	19	18	22	23	23	21	25	12	25	33	19	14	277
Dec														0
Jan														0
Feb														0
March														0
April														0
May														0

Enrolled	3	5	2	0	1	3	2	2	2	2	5	4	1	32
Transferred	2	0	2	0	0	1	1	0	0	0	1	2	0	9
Total In/Out														41

Ended the 2022-2023 year with 265

November Elementary Report

- Data dives into AIMSWeb Benchmarking
- Ongoing Title review/changes
- Continued review into ELA curriculum, recommendation coming
- Added typing class into first and second grade during exploratory time
- Red Ribbon Decorating Door prize to Mr. Vandall's class- won a pizza party!

5th Grade- Reading "Where the Red Fern Grows" and "Hello, My Name is Scrambled Eggs"

4th Grade- Mrs. Lambert finished up student teacher, transitioning back to Mrs. Wilson teaching.

3rd Grade- Continued work on multiplication

2nd Grade- Classes working together on Thanksgiving projects

1st Grade- Fact families, short I, and Thanksgiving fun

Kindergarten- Thanksgiving projects, continued letter learning, and beginner math

Culbertson School Board Meeting

Superintendent's Report

November 21, 2023

Staff shoutouts this month go to Mrs. Nickoloff, Mrs. McDonald, and Mrs. Wilson! We appreciate all three of these teachers taking double the normal load since we only have 1 section of 1st, 3rd, and 4th grades. We hope to return to normal with 2 sections of those grades next year, but in the meantime they are rocking the heavy load of students!

A. Events that I plan to attend for November and December.

November 21	Regular November Board Meeting 6:30 PM
December 1	JH BB @ Fairview 4:30 PM
December 2	JH BB vs. Mondak @ 10:00 AM
December 5	HS BB @ Poplar
December 6	NEMASS in Wolf Point @ 10:00 AM
December 8	JH BB @ Richey/Lambert 4:00 PM
December 9	JH BB vs. Savage @ 9:00 AM
December 12	6-12 Music Concert @ 7:00 PM
December 14	SAM webinar @ 10:00 AM
December 14	JH BB South Round Tournament @ Lambert
December 16	HS BB vs. Plentywood
December 18	K-5 Music Concert @ 6:30 PM
December 18	Parade of Lights
December 19	HS BB @ Fairview
December 21	HS BB vs. Froid/Lake

B. Other updates and items for your review:

1. Recently when Scott Westlund from Sheridan Electric was here to present to our students, he saw garbage cans in the hallway collecting water from our leaking roof. He mentioned that we should ask for help on any building projects, so I swiftly submitted a letter describing our upcoming building projects: elementary roof, sinking sped. corner, and concrete pour. They have already dished out all their funds for this year, but Josh Johnson said they will review our request after the first of the year.
2. I did not receive the \$13,000 food service grant that I applied for in October.
3. Roof—our roof continues to show some compromised areas, most recently the hallway outside Mrs. Ator's classroom has been leaking. Thiel Brothers' Roofing was on site Monday, November 6th to repair what they could find. These leaks are concerning and likely an indicator that we may have to replace another section of our roof in the near future. We did notify our insurance initially after our hail storm in July and after working with MSGIA we have officially opened a claim. The insurance adjuster was here Monday,

November 20th all day. Dexter and one of his men were here with the adjuster. Theil Brothers will work to try and seal us up before winter the best they can at this point before the more permanent snow arrives. It sounds like now that they can see it, the hail damage may have been extensive and we will likely get a large check from insurance. I have also had contact with Morgan Mason (one of the original crew that installed the roof). He has agreed to come if we have any issues in the future on the south end addition.

4. Concrete—Gary Brekke from Medicine Lake never made it here in October to pour concrete. At this point I am moving forward with Bainville Concrete to pour the southwest corner in the spring/summer of 2024. He will be here to give us an estimate at some point this winter.
5. Plumbing—we have continued to encounter some problems with plumbing in the bathroom in the main office and now the art room as well. Andy is working hard to keep the line open. Door Bustin' was here again on Monday, November 6th to get the line open. Unfortunately, they had to return again on Wednesday, November 8th. They are on deck for a permanent fix this summer or sooner if necessary—which at this point it might be necessary.
6. Trimester Schedule—6-12 staff have given an extensive list of pros and cons regarding the trimester schedule. Our admin team believes we need to explore a 6 period trimester for OR a traditional semester schedule with 6 or 7 periods in a day. We are continuing the conversation with our 6-12 staff to see which change will be most beneficial to our students. Our hope is to have a proposed change for you on the December board agenda. Between now and the December meeting I would like to visit with each of the board members about the schedule—I will be calling or feel free to stop in anytime.
7. Early Literacy—the Board of Public Education has assembled an advisory council for the Early Literacy Initiative in HB352. It was a privilege to serve on this council. Our work has now concluded and has been presented to the Board of Public Education during their November 15-17 meetings. OPI has also formed a committee. I will keep a close pulse on this moving forward to figure out how we can use this as an avenue to help fund PreK in our building if we decide to move forward in that direction. I do have a community member interested in teaching PreK halftime if we move forward.
8. MCEL & Golden Gavel—Congratulations on the Golden Gavel award given to you at MCEL! The conference was great! Thank you to Mark and Wendy for making the trip to attend the conference. I cannot adequately express my gratitude and how great it feels to work for a board of trustees that wants to learn—thank you to all 5 of you!
9. Graduate Profile—An additional requirement for accreditation this year is a graduate profile. The graduate profile is intended to describe/show what our community and school hope for our graduates. Our admin team will be working to further our rough draft during the month of December before Christmas break. We will utilize input from staff as well as the information from community that was gathered during the building of our strategic plan. I hope to include our initial draft for your review in my December report.
10. Dual Credit—I want to be sure to alert you to the fact that our HS science teacher, Mrs.

Standley, will be teaching a dual credit Anatomy and Physiology class for trimesters 2 & 3. Students that elect to take the course for dual credit will receive college credit from Dawson Community College. Students can choose to take it solely for high school credit (which will require less work) or for both high school and college credit. What an amazing option for our students to receive a college class in our building from one of our teachers!

11. Community Conversation Night—I have decided to push pause on this until at least the spring since our strategic planning meeting was so recent. If we hold a listening session in April, it will be about 1 year since our strategic planning and will give us a great opportunity to reflect on the 2023-2024 school year. I imagine this to look similar to strategic planning (except much shorter) with small groups discussing: what are we doing well, what can we improve, what is something new we can try?
12. Generative AI (artificial intelligence)—I have been attending workshops at conferences and listening to webinars regarding generative AI. Most recently at MCEL there was another presentation on this topic. MTSBA will be pushing out a relevant policy regarding generative AI in December, so stay tuned.
13. Beartooth Construction—Branden will be calling in once we hit that item on our agenda during the meeting. He will share with you what he has seen when he has been onsite and the course of action he recommends.
14. Here are a few items that will be part of the next regular Board meeting agenda:
 - Class Schedule for 2024-2025 School Year
 - MHSA proposals
 - Purchase of ELA Curriculum
 - Policy Updates from MTSBA
15. November 22-30th are the dates of my family vacation to Turks and Caicos. I will have my phone, but might not respond immediately. I will be communicating with Mike and Janessa as needed while I am away.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5211 (home), 404-774-4088 (cell), or by email at simonsenna.culbertson.k12.mt.us at any time. I believe in an open door, so please feel free to drop in my office anytime to visit.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 15

AGENDA TITLE: Sinking Wall -- Beartooth Construction

SUMMARY: Brandon, from Beartooth Construction, will be calling into the meeting tonight. He will share his observations and recommendations based on his observations from his two visits to Culbertson to see the wall.

We do have an estimate from Brandon in the \$77,000 range (next page). We do not have to take action tonight, but we certainly can—the intent is mainly informational at this point.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.



ESTIMATE #	DATE	EXPIRES
46	09/15/2023	10/15/2023

Title: Culbertson k-12 school underpinning (west wall)

CUSTOMER

Culbertson School District
Nicole Simonson
culbertson, MT

SERVICE ADDRESS

423 1st Avenue West
Culbertson, MT 59218

Labor	Qty	Cost/Unit	Total
Helical Pier installer	90	\$70.87/1	\$6,378.00
Helper	90	\$59.30/1	\$5,337.00
Per Diem	27	\$130.00/1	\$3,510.00
Project Manager	90	\$102.70/1	\$9,243.00

Subtotal: \$24,468.00

Equipment	Qty	Cost/Unit	Total
trailer	12	\$75.00/1	\$900.00
Truck	12	\$100.00/1	\$1,200.00
Small Drive Motor	10	\$45.00/1	\$450.00
Mobilization	1	\$2,500.00	\$2,500.00
Incidentals and Diesel Fuel	1	\$3,000.00/1	\$3,000.00
Cat 305 Mini X	1	\$4,620.00/1	\$4,620.00

Subtotal: \$12,670.00

Material	Qty	Cost/Unit	Total
3 1/2" diameter 15' pier with 14'-16' helix	10	\$586.50	\$5,865.00
7' extension (3 1/2" diameter)	50	\$212.60	\$10,629.75
4' guide sleeves	10	\$201.15	\$2,011.50
underpinning bracket	10	\$468.20/1	\$4,681.95
concrete sealant	3	\$550.00/1	\$1,650.00



ESTIMATE #	DATE	EXPIRES
46	09/15/2023	10/15/2023

Material	Qty	Cost/Unit	Total
shipping	1	\$4,840.00/1	\$4,840.00
Structural Engineer	1	\$11,000.00/1	\$11,000.00

Subtotal: \$40,678.20

Subtotal \$77,816.20

Tax: (0%) \$0.00

Total \$77,816.20





ESTIMATE #	DATE	EXPIRES
46	09/15/2023	10/15/2023

TERMS & CONDITIONS

Please review the following terms and estimate due-date prior to work beginning.

APPROVAL

This Estimate has been accepted on _____ by _____

Signature: _____

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 16

AGENDA TITLE: Addition to the Guest Teacher List

SUMMARY: Seeking approval for the addition of Sierra Machart to the guest teacher list.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 17

AGENDA TITLE: Addition of Work Study Student

SUMMARY: Seeking approval for the addition of Nyreece Halvorson being added to the payroll as a work study student for the remainder of the school year for 1 or 2 periods. Kaylynn will be his direct supervisor.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 18

AGENDA TITLE: Extra-Curricular Contracts (2023-2024)

SUMMARY: Seeking approval for the addition of the following extra-curricular contract:

HS Golf Assistant: Eddie Morris

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 19

AGENDA TITLE: 2024-2025 Fall Sports Extra-Curricular Contract(s)

SUMMARY: Our fall sports wrapped up with no issues and no complaints against any coaches. For this reason, all fall coaches are being recommended for rehire. You can take these a chunk at a time or all together:

Football: Brian Manning (head HS), George Nickoloff (ast. HS), & Logan Nickoloff (head JH).

Cross Country: Chance Hyatt (head HS), & Teri Sansaver (head JH/elem.)

Volleyball: Tiffany Nielsen (head HS), Tessa Rumsey (ast. HS), Jimmie Lou Morris (head JH), & Janelle Ator (ast. JH).

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 20

AGENDA TITLE: Close Extra-curricular Accounts

SUMMARY: Seeking approval to close the following extra-curricular accounts:

Indian Club: \$0 currently in account, we no longer have this club.

Spanish Club: \$15.49 currently in this account, I recommend moving it into the Alumni Scholarship fund so we can close this account since we have no Spanish program.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

Culbertson Public School
 Activity Report for October through October
 2023-2024 23 - INDIAN CLUB

11/23 meetings
 11/08/2023 11:47:52 AM

Board Closing

----- Checking -----		----- Savings -----		----- Investments -----	
Beginning	Ending	Beginning	Ending	Beginning	Ending
0.00	0.00	0.00	0.00	0.00	0.00



----- Checking -----		----- Savings -----		----- Investments -----	
Beginning	Ending	Beginning	Ending	Beginning	Ending
15.49	15.49	0.00	0.00	0.00	0.00

Board -
move to
Schl. ship
& close



**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 21

AGENDA TITLE: Adoption of 2335F1 & 2335F2

SUMMARY: These are 2 forms from MTSBA to accompany policy 2335 which is already in place in our policy manual. These forms can be adopted with 1 vote since they regard an issue mandated by law.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**Currently in Policy **

_____**School District**

R

INSTRUCTION

2335

Health Enhancement

Health, family life, and sex education, including information about parts of the body, reproduction, and related topics, will be included in the instructional program as appropriate to grade level and course of study. An instructional approach will be developed after consultation with parents and other community representatives. Parents and guardians may ask to review materials to be used and may request that their child be excluded from human sexuality education or instruction class sessions without prejudice in accordance with Policy 3120. The District will notify parents and guardians 48 hours prior to any event, assembly, or introduction of materials for instructional use on the topic of human sexuality. Notification of parent or guardian rights under this policy will be issued on an annual basis.

For purposes of this Policy, "human sexuality education or instruction" means teaching or otherwise providing information about human sexuality, including intimate relationships, human sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, sexual orientation, gender identity, abstinence, contraception, or reproductive rights and responsibilities.

AIDS Education and Prevention

The Board believes HIV/AIDS and other STD/STI instruction is most effective when integrated into a comprehensive health education program. Instruction must be appropriate to grade level and development of students and must occur in a systematic manner. The Board particularly desires that students receive proper education about HIV and other STD/STI's, before they reach the age when they may adopt behaviors which put them at risk of contracting the disease.

In order for education about HIV and other STD/STI's to be most effective, the Superintendent will require that faculty members who present this instruction receive continuing in-service training which includes appropriate teaching strategies and techniques. Other staff members not involved in direct instruction, but who have contact with students, will receive basic information about HIV/AIDS and other STD/STI's and instruction in use of universal precautions when dealing with body fluids. In accordance with Board policy, parents will have an opportunity to review the HIV/STD/STI education program, before it is presented to students.

Cross Reference: Policy 3120 – Compulsory Attendance
 Policy 2332 – Student and Family Privacy Rights
 Policy 2158 – Family Engagement

Legal Reference:	§§ 50-16-1001, et seq., MCA	AIDS Education and Prevention (AIDS Prevention Act)
	§ 20-7-120, MCA	Excused Absences from Curriculum Requirements

Policy History:

Adopted on:

Reviewed on:

Revised on:

Policy 2335F1 - Human Sexuality Instruction Annual Notice

Dear Parent/Guardian,

The _____ School District is providing a notice that is required under the provisions of Senate Bill 99, which the 2021 Legislature passed, and Governor Gianforte signed into law. The operative section of law governing this notice is Section 20-7-120, MCA, which provides as follows:

20-7-120. Excused absences from curriculum requirements -- notice -- prohibited activities. (1) A parent, guardian, or other person who is responsible for the care of a child may refuse to allow the child to attend or withdraw the child from a course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to 20-5-103.

(2) Any school implementing or maintaining a curriculum, providing materials, or holding an event or assembly at which the district provides human sexuality instruction, whether introduced by school educators, administrators, or officials or by guests invited at the request of the school, shall adopt a policy ensuring parental or guardian notification no less than 48 hours prior to holding an event or assembly or introducing materials for instructional use.

(3) A school district shall annually notify the parent or guardian of each student scheduled to be enrolled in human sexuality instruction in the district or school in advance of the instruction of:

(a) the basic content of the district's or school's human sexuality instruction intended to be taught to the student; and

(b) the parent's or guardian's right to withdraw the student from the district's or school's human sexuality instruction.

(4) A school district shall make all curriculum materials used in the district's or school's human sexuality instruction available for public inspection prior to the use of the materials in actual instruction.

(5) A school district or its personnel or agents may not permit a person, entity, or any affiliate or agent of the person or entity to offer, sponsor, or furnish in any manner any course materials or instruction relating to human sexuality or sexually transmitted diseases to its students or personnel if the person, entity, or any affiliate or agent of the person or entity is a provider of abortion services.

(6) For purposes of this section, "human sexuality instruction" means teaching or otherwise providing information about human sexuality, including intimate relationships, human sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, sexual orientation, gender identity, abstinence, contraception, or reproductive rights and responsibilities.

This notice is being provided comprehensively and in advance of the school year, also well in advance of the minimum notice of 48 hours prior to instruction to ensure full transparency and to provide a parent/guardian the right to opt their child out of "human sexuality instruction" as defined in (6) of the law above.

Courses and Related Activities Where the Topic of Human Sexuality Instruction Could Arise:

The district has four categories of activities that involve human sexuality instruction as defined in the law.

1. **Health Enhancement Curriculum:** The first category consists of designated courses involving human sexuality instruction that are part of our health curriculum. Although none of these

courses are exclusively devoted to human sexuality instruction, the topic of human sexuality does arise in the typical course delivery at various times.

- a. Course 1, [including length and course name]. *Health*
 - b. Course 2, [] *Biology*
 - c. Course 3, [] *Anatomy + Physiology*
2. **Other Courses:** The second category consists of other courses where topics related to or involving human sexuality instruction arise incidentally through addressing topics germane to the course and consistent with accreditation standards. ~~These courses include but are not limited to science and literature.~~

- a. Course 1, [including length and course name].
 - b. Course 2, []
 - c. Course 3, []
3. **Other Services Provided by Designated Staff:** The third category consists of student-initiated inquiries of school district staff that, in order to address, may involve human sexuality as defined in law. Typical staff involved in these interactions include but are not limited to librarians, counselors, and school nurses. Inquiries will be addressed on an age-appropriate basis using the professional judgment of licensed, certified, or otherwise authorized school personnel.
4. **Special Events and Student Assemblies:** The fourth category consists of special events and student assemblies periodically scheduled that touch on topics of student health and which may involve incidental mention of topics related to human sexuality instruction as defined in the law. ~~The following are dates and times when such assemblies are scheduled during the upcoming school year:~~

- a. ~~Date 1, [including event or assembly name].~~
- b. ~~Date 2, []~~
- c. ~~Date 3, []~~

Notice of Your Rights:

As a parent/guardian of a student, you have the right to refuse to allow your child to attend or withdraw your child from a course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to Seciton 20-5-103, MCA. You can opt your child out of human sexuality instruction by providing the school district written notice by completing, signing, and submitting the attached form.

Links to Materials:

The following link will provide you access to the following:

1. The basic content of the district's or school's human sexuality instruction; and
2. All curriculum materials used in the district's human sexuality instruction.

Human Sexuality Instruction Opt-Out Form
For _____ School Year

A family who does not want their student to receive human sexuality instruction at school may request to opt out of such instruction by completing this form.

I, _____, Parent or Guardian of, _____ a student enrolled at _____ School District, request my student not receive human sexuality instruction for the duration of the _____ school year in a manner consistent with the excused absence methods identified by the School District as specified in Section 20-5-103, MCA.

I understand my student will not attend any courses, special events, student assemblies where human sexuality instruction occurs. I also understand my student will not receive any services from school district staff regarding human sexuality instruction that may include but are not limited to individual services from teachers, librarians, nurses, or counselors that may related to human sexuality. A student seeking such services will be redirected to the parent in accordance with the decision noted on this form.

I acknowledge I have received notification of my rights in this area under Section 20-7-120, MCA, and have been provided an opportunity to review related information and materials on this topic.

I may withdraw this opt out in writing at anytime.

Parent

Date

Received by:

School Official

Date

Policy 2335F2 - Human Sexuality 48 Hour Notice
For Unanticipated Introduction of Human Sexuality Instruction Not Addressed in Annual Notice

Dear Parent/Guardian,

The _____ School District is providing a notice that is required under the provisions of Senate Bill 99, which the 2021 Legislature passed, and Governor Gianforte signed into law. The operative section of law governing this notice is Section 20-7-120, MCA which provides as follows:

- 20-7-120. Excused absences from curriculum requirements -- notice -- prohibited activities.** (1) A parent, guardian, or other person who is responsible for the care of a child may refuse to allow the child to attend or withdraw the child from a course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to 20-5-103.
- (2) Any school implementing or maintaining a curriculum, providing materials, or holding an event or assembly at which the district provides human sexuality instruction, whether introduced by school educators, administrators, or officials or by guests invited at the request of the school, shall adopt a policy ensuring parental or guardian notification no less than 48 hours prior to holding an event or assembly or introducing materials for instructional use.
- (3) A school district shall annually notify the parent or guardian of each student scheduled to be enrolled in human sexuality instruction in the district or school in advance of the instruction of:
- (a) the basic content of the district's or school's human sexuality instruction intended to be taught to the student; and
- (b) the parent's or guardian's right to withdraw the student from the district's or school's human sexuality instruction.
- (4) A school district shall make all curriculum materials used in the district's or school's human sexuality instruction available for public inspection prior to the use of the materials in actual instruction.
- (5) A school district or its personnel or agents may not permit a person, entity, or any affiliate or agent of the person or entity to offer, sponsor, or furnish in any manner any course materials or instruction relating to human sexuality or sexually transmitted diseases to its students or personnel if the person, entity, or any affiliate or agent of the person or entity is a provider of abortion services.
- (6) For purposes of this section, "human sexuality instruction" means teaching or otherwise providing information about human sexuality, including intimate relationships, human sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, sexual orientation, gender identity, abstinence, contraception, or reproductive rights and responsibilities.

This notice is being provided to inform you of human sexuality instruction that was not specifically addressed in the annual notification you previously received. The law states if the school is implementing or maintaining a curriculum, providing materials, or holding an event or assembly at which the district provides human sexuality instruction, whether introduced by school educators, administrators, or officials or by guests invited at the request of the school, the school shall provide parental or guardian notification no less than 48 hours prior to holding an event or assembly or introducing materials for instructional use.

Notice of Your Rights:

This notice is intended to inform parents that the following course or event is going to provide instruction or information on human sexuality: _____.

The nature of the instruction or information is as follows: _____

As a parent/guardian of a student, you have the right to refuse to allow your child to attend or withdraw your child from the above-noted course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to Section 20-5-103, MCA.

You can opt your child out of human sexuality instruction by providing the school district written notice by completing, signing, and submitting the attached form prior to the date identified in the above-notice.

**Human Sexuality Instruction Opt-Out Form
48 Hours Advance Notice of Course or Event**

A family who does not want their student to receive human sexuality instruction for a newly introduced curriculum, material, or event not previously addressed in the provided annual notice at school may request to opt out of such instruction by completing this form.

I, _____, Parent or Guardian of, _____ a student enrolled at _____ School District, request my student not receive human sexuality instruction during _____ a course or event to be held on _____. This request will be handled in a manner consistent with the excused absence methods identified by the School District as specified in Section 20-5-103, MCA.

I understand my student will not attend any courses, special events, student assemblies where human sexuality instruction occurs. I also understand my student will not receive any services from school district staff regarding human sexuality instruction that may include but are not limited to individual services from teachers, librarians, nurses, or counselors that may related to human sexuality. A student seeking such services will be redirected to the parent in accordance with the decision noted on this form.

I acknowledge I have received notification of my rights in this area under Section 20-7-120, MCA, and have been provided an opportunity to review related information and materials on this topic.

I may withdraw this opt out in writing at any time.

Parent

Date

Received by:

School Official

Date

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 22

AGENDA TITLE: 2023-2024 Board Goals

SUMMARY: **The top 5 goals after a vote were:**
 *Review Trimester
 *Explore PreK in building
 *Board Training
 *Sinking Sped. Corner
 *General facility updates

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 23

AGENDA TITLE: Alumni Scholarship

SUMMARY: The alumni scholarship committee met on Wednesday, November 15, 2023 @ 3:35 in the teachers' lounge. Committee is composed of Wendy Becker (alumni/board member), Dixie Berwick (alumni/community member), Jimmie Lou Morris (alumni/ teacher), Nicole Simonsen (alumni/ superintendent), & Courtney Forbregd (guidance counselor).

We recommend 1 scholarship award in the amount of \$500. The award will be given to an applicant pursuing a degree in education or an education related field. The check will be written directly to the college or university. Applicants must be an enrolled student of CHS or alumni of CHS—2 years minimum attending CHS. The application window will be January 1st – April 1st. The alumni scholarship committee will meet in April to review applications and choose a winner. If the winner is a senior, we will award at graduation. If the winner is alumni, we will publish in the paper.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 11-21-2023

AGENDA ITEM #: 24

AGENDA TITLE: Accept Resignation

SUMMARY: Please accept the resignation of Carrie Fisher from food services effective November 30, 2023.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

I am resigning effective 11-16-23
11/30/23.

Carri^{ce} Fischer

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this "public comment" section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting's agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual's statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.