

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING
Tuesday–October 17, 2023, 7:00 AM

PREVIEW BILLS.....6:45 AM
CALL TO ORDER.....7:00 AM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
a. September 20, 2023 (Regular Board Meeting)

FINANCE REPORT

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

07. Information, Student Representative Report—Freshman Class President
08. Information, Teacher Report
09. Information, Activities Director Report
10. Information, Technology Systems Administrator Report
11. Information, JH/HS Principal Report
12. Information, Elementary Principal Report
13. Information, District Clerk Report
14. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

UNFINISHED BUSINESS

NEW BUSINESS

15. Action, Additions to the Guest Teacher List
16. Action, 2023-2024 Extra-Curricular Contact(s)
17. Action, Graduation Date & Time
18. Action, Open & Review Bids for Elementary Roof
19. Action, CTE - EMT Teacher Contract
20. Action, Indemnity Bond Claims #11224 & Payroll #1945
21. Action, 2nd Reading and Approval of Policy Adjustments
5121P, 7330F
22. Action, 2023-2024 Board Goal Setting
23. Action, Peterson Scholarship & Alumni Scholarship

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 23.

REPORTS (Continued)

24. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

25. Date: Tuesday, November 21, 2023 Time: 6:30 p.m.
Potential Conflicts:
Suggested Changes:

ADJOURNMENT

26. Time of adjournment: _____

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 15

AGENDA TITLE: Additions to the Guest Teacher List

SUMMARY: Seeking approval for the addition of the following people to the guest teacher list: Joy Johnston, Stephanie Newbill pending background checks.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
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BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 16

AGENDA TITLE: Extra-Curricular Contracts (2023-2024)

SUMMARY: Seeking approval for the addition of the following extra-curricular contracts:

Elementary BBB Assistant: Scott Sorenson OR Kenneth Jasper

Assistant HS GBB: Janelle Ator

JH BBB Assistant.: Jimmie Lou Morris

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 17

AGENDA TITLE: Graduation Date and Time

SUMMARY: The CHS senior class of 2024 has requested graduation be held on May 18, 2024 @ 1PM in the gymnasium. They are seeking board approval for this date and time.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 18

AGENDA TITLE: Open & Review Elementary Roof Bids

SUMMARY: We will open bids that have been submitted for the elementary roof. Upon review the board has the ability to take action to award the bid, take no action, or move to re-open bids.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 19

AGENDA TITLE: CTE - EMT Teacher Contract

SUMMARY: Starting in the 2nd trimester we are able to offer an EMT class to students as an elective. Nick Kallem has a certified Class 4C teaching license through Montana OPI to provide this course for HS credit to our interested students. At the conclusion of the class, students will have the opportunity to take the test and be a certified EMT.

This class will take place for 2nd and 3rd trimester during 4th or 5th period at the hospital. There are 3-5 students interested in this course that will be enrolling. Nick came to speak to the seniors to explain the course and share more information so we could poll the students to see who was interested.

I am proposing we offer Nick two thirds of a 1/5 certified contract at the beginning teacher pay. Two thirds because it is only 2 out of 3 trimesters and 1/5th because it is one period out of five. There is CBA language (page 2, Article 1, B, 4.) that states “Casual or temporary employees (less than 15 hours per week)” are not represented by the Association. This means we do not pay Nick for a prep period. Carl Perkins grant \$ can pay this salary, which would equate to about \$5,000.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 20

AGENDA TITLE: Indemnity Bond Claims #11224 & Payroll #1945

SUMMARY: We need to issue an indemnity bond for
-Claim #11224 for \$40.36
-Payroll #1945 for \$156.99
This requires your approval to void and reissue.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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**CULBERTSON PUBLIC SCHOOLS
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BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 21

AGENDA TITLE: 2nd Reading of Policy

SUMMARY: The following updates and adjustments are presented for a second reading and approval:

Previously policy 5145, now policy 7330F: Add 6th grade class advisor to the list

Previously policy 5145, now policy 7330F: Strike paragraph after “Beginning in the 2013-2014 School Year”

Previously policy 5800, now 5121P: Strike line d. that limits reimbursement to the state schedules. If teachers are entitled to a max of \$500 for PD costs and must provide receipts. Also, adjust line c. to reflect “College credits and/or associated fees”. The previous language of “registration costs” made it seem that registration for a conference was an expense that could not be reimbursed.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 22

AGENDA TITLE: 2023-2024 Board Goals

SUMMARY:

Academic:

- review trimester (3)
- explore preK in our building (2)
- purchase new K-8 elementary ELA curriculum (2) ---> this is in progress and will happen this year
- curriculum consistency & flow ----> Janessa is examining this
- add FCCLA
- 7-12 individualized learning
- greenhouse for FFA and science curriculum
- include JH in FFA/BPA
- blue ribbon school
- top 10 in state
- 4 day week

Food Service:

- hot lunch cooking vs. prepping
- beef to schools -----> I worked with Angela Miller and the certified producer in Roosevelt County (Darren O'Conner) to receive our \$440 of free beef for our lunch program.

Facility/Building:

- fix sinking corner in sped room (2)
- general facility improvements
- track

Relations:

- increase teacher and student engagement at board meetings
- increase family and community positive engagement

Administrative/Board:

- board training

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-coaching evals.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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BOARD AGENDA FACT SHEET**

MEETING DATE: 10-17-2023

AGENDA ITEM #: 23

AGENDA TITLE: Peterson Scholarship & Alumni Scholarship

SUMMARY: **Peterson Scholarship:** This scholarship has over \$250,000 currently, which would allow us to give more to the recipients if the board chooses to do so. There are a variety of ways we could do this: award a multi-year scholarship (\$5,000 for 2 years) or add additional money of a smaller amount for a specified number of years (example: year 1=\$5,000, years 2 & 3= \$1,000 each).

Alumni Scholarship: There is around \$8,000 that has been gifted to the school from alumni. It would be best to form a committee so that the committee can then make an application and decide on the amount to award.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Colvin					
Walker					
Finnicum					
Becker					
Petersen					

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