

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

**NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Tuesday–July 16, 2019, 6:30 PM**

**PREVIEW BILLS.....6:15 PM**

**CALL TO ORDER.....6:30 PM**

**ROLL CALL**

- 01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

- 03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

- 05. Action, approve minutes from the following meeting(s)
  - a. June 19, 2019 (Athletic Committee Meeting)
  - b. June 19, 2019 (Regular Board Meeting)

**FINANCE REPORT**

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

**REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

## UNFINISHED BUSINESS

14. Action, Facility Rental Agreement Policy/Procedure

## NEW BUSINESS

15. Action, 2019 Summer Custodial Contract(s)
16. Action, 2019-2020 Certified Staff Contract(s)/Assignment(s)/Reassignment(s)
  - a. 6<sup>th</sup> Grade
  - b. Junior High Science/Social Studies
  - c. World Language
17. Action, 2019-2020 Classified Staff Contract(s)
  - a. Assistant Cook
  - b. Cook's Helper
  - c. 7-12 Title I Aide
  - d. Special Education Aide
  - e. JOM Home-School Coordinator
  - f. Evening Custodian(s)
18. Action, 2019-2020 Extra-Curricular Staff Contact(s)
  - a. Title IX Coordinator
  - b. Junior High Boys' Basketball Head Coach
  - c. Elementary Boys' Basketball Head Coach
19. Action, 2019-2020 School Handbook Changes
20. Action, 2019-2020 Breakfast/Lunch Prices
21. Action, 2019-2020 Professional Growth Allotment
22. Action, 2019-2020 Graduation Date
23. Action, 2019-2020 Booster Club Request
24. Action, 2019-2020 MHSA Dues/Application
25. Action, 2019-2020 MHSA Catastrophe Insurance/concussion
26. Action, 2019-2020 Goal Setting

## PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 27.

## REPORTS (Continued)

28. Information, Trustees Reports/Requests.

**DATE/TIME FOR NEXT MEETING**

29. Date: Tuesday, August 20<sup>th</sup> Time: 6:30 p.m.  
Potential Conflicts: None  
Suggested Changes: None

## ADJOURNMENT

30. Time of adjournment:

## Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

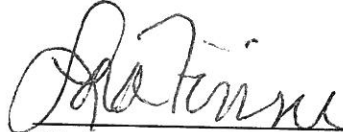
Thank you.

SCHOOL BOARD MINUTES  
COMMITTEE MEETING  
June 19, 2019  
Wednesday – 6:00 p.m.

The Athletic Committee met to review spring activities at 6:08 p.m. Trustees present were: Eric Bergum and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, and Lora Finnicum.

Visitors were recognized. Notice for public comment given. Spring activity seasons have concluded. Committee reviewed track and golf programs with no concerns. State golf will be held in Sidney for 2020. Committee would recommend rehire. Meeting adjourned at 6:21 p.m.

\_\_\_\_\_  
Chairman of the Board

  
\_\_\_\_\_  
Clerk



SCHOOL BOARD MINUTES  
REGULAR MEETING  
June 19, 2019  
Wednesday – 6:30 p.m.

The Board met in regular session on Wednesday, June 19, 2019, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, and Lora Finnicum. Visitors were recognized.

Mark Colvin made motion to approve the agenda. Luke Anderson seconded motion. Motion carries unanimously. Notice for public comment given.

Eric Bergum made motion to approve the minutes of May 4<sup>th</sup> (regular board), May 21<sup>st</sup> (special board) and June 4, 2019 (special board) meeting(s). Gy Salvevold seconded motion. Motion carries unanimously.

Gy Salvevold made motion to pay the June bills, approve investments, note cash and extra-curricular balances. Mark Colvin seconded motion. Motion carries unanimously.

Payroll Warrants	52433 to 52476
Claims Warrants	64826 to 64874

Reports were presented. Mary Machart stated that she was selected to attend the National JMG Conference in Orlando on July 7<sup>th</sup> and would present some Kindness Rock projects. Two students are currently attending HOBY and 1 student attended girls' state.

Luke Anderson made motion to approve the resignation letters from Sunni Hilde and Misty Kirn. Eric Bergum seconded motion. Motion carries unanimously.

Luke Anderson made motion to re-assign Jeri Gustafson to HS English. Gy Salvevold seconded motion. Motion carries unanimously.

Mark Colvin made motion to offer Tessa Rumsey a One-to-One Special Ed Aide position. Eric Bergum seconded motion. Motion carries unanimously.

Gy Salvevold made motion to offer contract for DJ Hauge, HS Golf Head Coach, Dave Solem, HS Track Head Coach, Brad Nielsen, HS Football Assistant Coach, Rhonda Seitz, HS Volleyball Assistant Coach, Angi Iverson, HS Speech & Drama Assistant Coach, Chance Hyatt, HS Cross Country Assistant Coach, Colby McGinnis, HS Boys' Basketball Assistant Coach, Ronnie Shanks, HS Boys' Basketball Assistant Coach, if needed, DJ Hauge, HS Girls' Basketball Assistant Coach, David Helmer, JH Football Head Coach, Brian Manning, JH Football Assistant Coach, Karli Brekke, JH Volleyball Head Coach, Janelle Ator, JH Volleyball Assistant Coach, volunteer, Terri Sansaver, JH/EL Cross Country Head Coach, Karli Brekke, JH Girls' Basketball Head Coach, Karli Brekke, EL Girls' Basketball Head Coach, Christina Olson, HS Student Council Advisor, Pam Welch, Annual Advisor (out-of-class), Rhonda Seitz, National Honor Society Advisor, Christina Olson, Title IX Coordinator, Brad Nielsen, Drug & Alcohol Coordinator, Valli Hauge, BPA Advisor, and Dave Solem, Activities Director. Mark Colvin seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES

REGULAR MEETING

June 19, 2019

Wednesday – 6:30 p.m.

Mark Colvin made motion to adopt the budget amendment resolution in the elementary for \$543,165 and the high school for \$142,835 as presented. Luke Anderson seconded motion. Motion carries unanimously.

Eric Bergum made motion to approve the MHSA Speech & Drama Cooperative agreement with Bainville School for 2019-2022. Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to approve the MARCO Print Management Contract for \$1,971.29 per month. Gy Salvevold seconded motion. Contract is for 60 months providing 2 color copiers and 47 black/white HP M428FCN printers. Gy Salvevold seconded motion. Motion carries unanimously.

Eric Bergum made motion to approve the Policy 1-04-115 Indian Education Equal Participation as reviewed. No recommended changes. Luke Anderson seconded motion. Motion carries unanimously.

Gy Salvevold made motion to approve the disposition of obsolete/unusable books and computer equipment, as presented. Luke Anderson seconded motion. Motion carries unanimously.

Trustees discussed the rental agreement form. Policies direct the superintendent to establish the form regarding facility use. Board requested Mr. Crowder to re-work the form for non-profit entities and for-profit entities and present at the July board meeting.

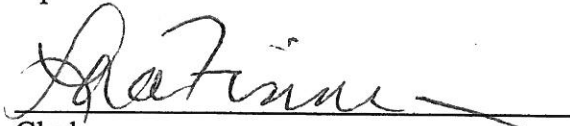
Mr. Crowder will adjust the facility use and rental agreement form. School fundraising functions will be directed to Student Council while non-school fundraising functions will be directed to Mr. Crowder. School activities should take precedence over community activities. The level of fundraising allowed may be reviewed.

No recommended policy changes are presented at this time.

Year-end general fund balances were presented. Mark Colvin made motion to approve the purchase of elementary plumbing replacements as noted, the purchase of John Deere 730 tractor, and the MtSBA policy package with the remaining budget to be applied toward the fund balance deficits from the previous year. Gy Salvevold seconded motion. Motion carries unanimously.

Notice was given for public comment for non-agenda items. Next regular meeting scheduled for July 16, 2019 at 6:30 p.m. Meeting adjourned at 7:15 p.m.

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Chairman of the Board

  
Clerk



**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of JUNE 30, 2019

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	82,762.83	190,738.59	-	-	90,068.45	183,432.97	183,432.97	-
TRANSP	15,236.39	22,585.93	-	19,575.00	2,077.50	16,169.82	16,169.82	0.00
RETIREM	117,225.32		-	111,732.00	6,232.30	(738.98)	(738.98)	(0.00)
MISC	(46,943.42)	57,357.00	-	-	517.53	9,896.05	9,896.05	-
Misc	2,880.11		-	-		2,880.11		
Title	(47,701.61)	47,766.00			64.39	(0.00)		
Ind Ed	(5,910.50)	5,928.00			17.50	0.00		
JMG	-					-		
SRS	(3,402.36)	3,663.00			260.64	-		
JOM	7,190.94				175.00	7,015.94		
AD ED	8,171.56	623.30	-	8,568.00	100.75	126.11	126.11	(0.00)
COMPAB	1.27	13,904.15	-	1.00		13,904.42	13,904.42	-
IMPACT	20,311.70		-	1,949.00	18,362.47	0.23	0.23	(0.00)
TECH	0.90		-	-		0.90	0.90	-
FLEX	(167,067.40)		-	-		(167,067.40)	(167,067.40)	-
COOP	0.20	67,509.80	222,520.00	196,113.00	85,833.89	8,083.11	8,083.11	-
PR	375,107.57	86,950.46	-	-	433,132.54	28,925.49	28,925.49	-
CL	67,201.28	170,999.64	-	-	221,525.94	16,674.98	16,674.98	(0.00)
ELEM	472,008.20	610,668.87	222,520.00	337,938.00	857,851.37	109,407.70	109,407.70	(0.00)
GENERAL	(6,563.03)	94,253.70	-	-	35,046.72	52,643.95	52,643.95	-
TRANSP	22,176.37	11,164.01	-	20,363.00	1,812.50	11,164.88	11,164.88	-
LUNCH	512.85	18,755.58	-	2,960.00	13,311.13	2,997.30	2,997.30	-
RETIREM	131,075.11		-	-	4,112.50	126,962.61	126,962.61	-
MISC	(120,354.21)	450.00	-	-	25.04	(119,929.25)	(119,929.25)	-
Misc	(122,004.21)	100.00	-	-	25.04	(121,929.25)		
AG	-					-		
Adv Ag	2,000.00					2,000.00		
BUS	-					-		
JMG	-					-		
Perkins	(350.00)	350.00				-		
AD ED	9,843.81	310.52	-	9,923.00	100.75	130.58	130.58	(0.00)
DR ED	2,143.29		-	1,853.00	289.62	0.67	0.67	0.00
COMPAB	2.35	11,966.71	-	2.00		11,967.06	11,967.06	-
IMPAC	7,327.04		-	40.00	7,286.14	0.90	0.90	0.00
TECH	0.16		-			0.16	0.16	-
FLEX	2.84		-	2.00		0.84	0.84	-
ENDOW	88,909.33	20.10	65,000.00	153,909.00		20.43	20.43	(0.00)
HS	135,075.91	136,920.62	65,000.00	189,052.00	61,984.40	85,960.13	85,960.13	0.00
TOTAL	607,084.11	747,589.49	287,520.00	526,990.00	919,835.77	195,367.83	195,367.83	(0.00)



**CULBERTSON SCHOOL DISTRICT**  
**Cash Equivalent Accounts Summary**  
June 30, 2019

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
<b>GENERAL FUNDS 101 &amp; 201 - ASSET 102:</b>				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 7,235.34	\$ 4,526.68	\$ 3,965.15	\$ 7,796.87
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,220.28	\$ 12,849.57	\$ 12,967.56	\$ 1,102.29
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 12,559.54	\$ 2,882.51	\$ 1,722.74	\$ 13,719.31
<b>Cash Equivalent Total</b>	<b>\$ 21,016.05</b>	<b>\$ 20,258.76</b>	<b>\$ 18,655.45</b>	<b>\$ 22,619.36</b>
	Fund 101 Balance: \$ 11,309.68		Fund 201 Balance: \$ 11,309.68	
	102 Debit (Credit) \$ 801.66		970 Credit (Debit) \$ 801.65	

**GENERAL FUNDS 101 & 201 - ASSET 103:**

First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
<b>Cash Equivalent Total</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300.00</b>
	Fund 101 Balance: \$ 150.00		Fund 201 Balance: \$ 150.00	
	103 Debit (Credit) \$ -		970 Credit (Debit) \$ -	

**ACTIVITIES FUND 284 - ASSET 102:**

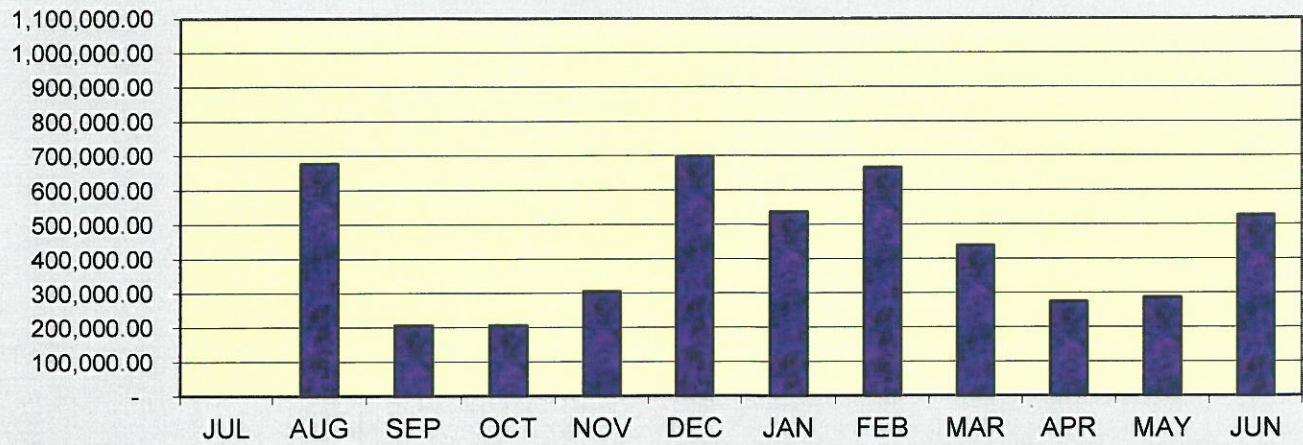
First Community Bank Activities Account No. 332356	\$ 56,937.40	\$ 2,288.95	\$ 7,143.85	\$ 52,082.50
<b>Cash Equivalent Total</b>	<b>\$ 56,937.40</b>	<b>\$ 2,288.95</b>	<b>\$ 7,143.85</b>	<b>\$ 52,082.50</b>
	102 Debit (Credit) \$ (4,854.90)		970 Credit (Debit)	



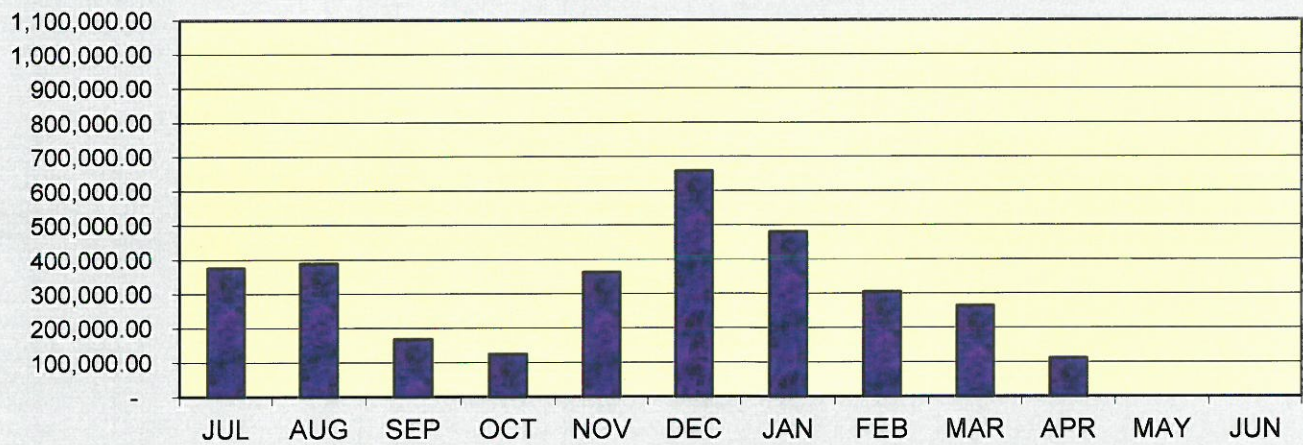
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	93,446.00	72,439.00	174,830.00	47,673.00	-	-	-
110 Transport	-	-	-	-	-	44,579.00	16,383.00	7,081.00	19,300.00	-	-	19,575.00
114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	111,732.00
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	5,319.00	-	-	8,568.00
121 Comp Abs	-	-	-	-	-	-	1.00	1.00	1.00	-	-	1.00
126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	10,767.00	-	-	1,949.00
128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	265,417.00	216,063.00	222,520.00	196,113.00
201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	15,605.00	-	-	20,363.00
212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	842.00	-	-	2,960.00
214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	7,082.00	-	-	9,923.00
218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	2,142.00	-	-	1,853.00
221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-	-	2.00
226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	6,040.00	-	-	40.00
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	2.00	2.00	-	-	2.00
281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	59,156.00	59,094.00	65,000.00	153,909.00
TOTAL	-	678,241.00	207,404.00	207,015.00	305,728.00	698,598.00	537,771.00	666,521.00	439,348.00	275,157.00	287,520.00	526,990.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	26,478.00	-	-	-	-	-	-
110 Transport	-	-	-	-	-	77,311.00	-	-	-	-	-	-
114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	1,705.00	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	8,615.00	-	-	-	-	-	-
121 Comp Abs	-	-	-	-	-	4,141.00	-	-	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	35.00	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-	-
201 General	-	-	-	-	-	26,351.00	-	-	-	-	-	-
210 Transport	-	-	-	-	-	71,667.00	-	-	-	-	-	-
212 Hot Lunch	-	-	-	-	-	1,854.00	-	-	-	-	-	-
214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-
218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-
221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-
226 Impact Aid	-	-	-	-	-	-	14,658.00	-	-	-	-	-
228 Technology	-	-	-	-	-	13.00	13.00	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	-	-	-	-	-
281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-	-
TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-	-
110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-	-
114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-	-
115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-	-
117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-	-
121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-	-
126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-	-
128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	-	203,313.00
201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-	-
210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-	-
212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-	-
214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-	-
215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-	-
217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-	-
218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-	-
221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-	-
226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-	-
228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-	-
229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-	-
281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-	-
TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	-	203,313.00



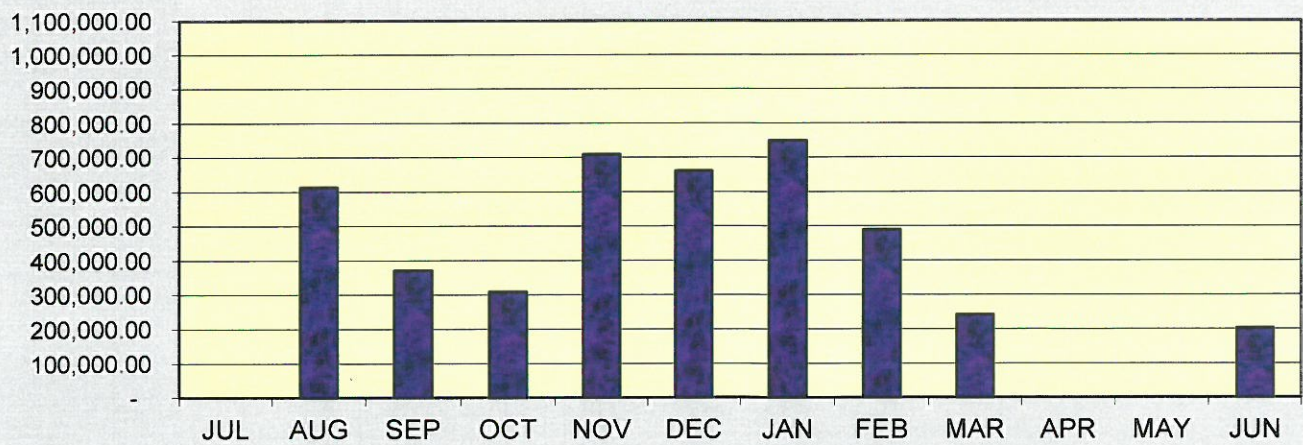
### 2018-19 INVESTMENTS



### 2017-18 INVESTMENTS



### 2016-17 INVESTMENTS



## Culbertson Public School

Totals Report for June 2019  
2018-2019

07/08/2019  
9:07:23 AM

Checking  
Savings  
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	4,661.30	0.00	38.61	0.00	4,622.69
2 - ATHLETICS	3,145.27	0.00	68.91	0.00	3,076.36
3 - SENIOR 2018	0.00	0.00	0.00	0.00	0.00
4 - SENIORS 2019	1,502.35	80.60	1,476.30	0.00	106.65
5 - JUNIORS 2020	719.88	0.00	248.06	0.00	471.82
6 - SOPHOMORE 2021	3,392.97	0.00	0.00	0.00	3,392.97
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	505.56	0.00	0.00	0.00	505.56
9 - FFA	7,135.61	223.55	216.08	0.00	7,143.08
10 - BAND/CHOIR	1,725.82	1,133.00	0.00	0.00	2,858.82
11 - STUDENT COUNCIL	4,948.97	223.55	0.00	0.00	5,172.52
12 - SPEECH AND DRAMA	958.86	0.00	0.00	0.00	958.86
13 - VO-AG REVOLVING	2,570.12	0.00	0.00	0.00	2,570.12
14 - FRESHMAN 2022	987.92	0.00	0.00	0.00	987.92
15 - PLAY	2,684.00	10.00	0.00	0.00	2,694.00
16 - JMG	1,424.99	0.00	843.89	0.00	581.10
17 - BPA	4,140.74	618.25	972.97	0.00	3,786.02
18 - EXPLORE AMERICA	6,464.91	0.00	2,080.00	0.00	4,384.91
19 - MUSIC PARENTS	2,381.75	0.00	0.00	0.00	2,381.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	2,322.37	0.00	798.05	0.00	1,524.32
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
24 - Science Olympiad	2,025.34	0.00	0.00	0.00	2,025.34
	55,290.90	+ 2,288.95	- 6,742.87	+ 0.00	= 50,836.98



Culbertson Board of Trustees,

Kaylynn and myself believe that charging \$1 for entry into sub-varsity contests (football, volleyball), and \$2 for sub-varsity basketball would help to alleviate some of the financial burden that is placed on the athletic fund. I would also propose an admission fee of \$5 for elementary basketball jamborees for adults and \$3 for students. I understand this was previously attempted some time ago, but was suspended due to a shortage of ticket takers. Kaylynn has stated that she will be present at every one of these contests to collect money. If she cannot be present we will find a staff member to collect. In addition, Kaylynn is exploring the implementation of a credit card chip reader to be used at home games as a method to collect gate. This entry fee would also help to offset any fees associated with the chip reader.

**Examples of what it cost to host contests:**

**JV/ JH Football Game**

3 Officials: \$48 per game= \$144

Clock: \$15

Total: With mileage is around \$200 per game

**JH basketball game cost (2 games per night)**

Officials \$192

Clock \$30

Total: \$222 per game

Typical cost for season with hosting 5 games \$1,110.00 for the season

**JH Volleyball Jamboree Cost: Hosted Sept 8, 2018**

Officials \$720

Clock \$225

**Total: \$945**



**Ele BB Jamoree Cost: Hosted February 2, 2019**

**\*We are set to host 2 jamborees in 2020**

Officials: \$960.00

Clock: \$150.00

**Total: \$1110.00**

Mr. Olson  
Technology Report  
School Board Meeting  
July 16, 2019

The power back plane on the Hyper V server failed during our power outage. Replacement parts were bought and I got them installed the next day.

NorthStar is about complete with our new servers. They will be here either July 18-19 or the last week in July.

I have been working on tech orders and getting smart boards moved. Once hallways are finished I will get these projects complete.

Mr. Olson  
Principal's Report  
School Board Meeting  
July 16, 2019

Summer has been going well. I have been in communication with many of the teachers and answering questions with the new staff when needed.

#### Student handbook and Website

With the up-coming school year, I will be directing teachers and students to take time the first week or two of school to go through the student handbook and school website. Instead of students turning in the signed form I would like to utilize our Google platform and students responded to a student handbook form showing that they have read or had read to them the handbook this would be in grades 4-12. In grades K-3 I would like to try and set up form to send to parents so they can read the information.

# Culbertson School Board Meeting

## Superintendent's Report

### July 16, 2019

#### A. Events that I plan to attend for July and August.

July 16 <sup>th</sup>	Culbertson School Board Meeting
July 23 <sup>rd</sup>	Culbertson Fire Department Training
August 5 <sup>th</sup>	Culbertson School PAC/IEC Meeting
August 7 <sup>th</sup>	Culbertson Chamber of Commerce Meeting
August 9 <sup>th</sup>	Culbertson Chamber of Commerce Fair Meal
August 12 <sup>th</sup>	Culbertson Town Council Meeting
August 13 <sup>th</sup>	Culbertson Fire Department Meeting
August 20 <sup>th</sup>	Culbertson School Board Meeting
August 27 <sup>th</sup>	Culbertson Fire Department Training

#### B. Other items for your consideration:

1. There are several planning pieces that we are working on for the immediate, as well as long term future. These projects include:
  - Replacement of the oldest section of Playground Equipment: This project was first drafted back when Hannah Bawden was a senior, but was put on the back burner when the north gym addition and elementary addition took priority.
  - Replacement of the Football Field Lights: This project has also been placed on the back burner at the same time as the playground equipment.
  - Old Armory Renovation or Demolition: This, too, has been talked about but not very high on the priority list, just like the playground equipment and the football field lights. If renovated, the upgrades to this building should include: reroofing, replacement of windows, replacement of ceiling tiles, replacement of lighting, updating the propane boilers, replacement of the crash mats at the base of the stage, replacement of the paneling.
2. Other projects that maybe worth the Board's consideration into the future that have been discussed in the past from time to time include:
  - Replacement of the cinder track with an all-weather track.
  - Building or purchasing teacher housing.
  - Building an auditorium for music performances and plays.
  - Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).

3. Recruitment of Staff: We are currently advertising for two 6<sup>th</sup> grade teachers, K-12 Foreign Language, and Junior High Science/Social Studies. We are also seeking an Assistant Cook, Cook's Helper, JOM Home-School Coordinator, Special Education Aide, Evening Custodian(s), and High School Title I Aide. We are currently advertising through the OPI website, the post office, the local newspaper, and social media. We hope to advertise through the new local newspaper this upcoming week.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 14

**AGENDA TITLE:** Facility Rental Agreement Policy/Procedure

**SUMMARY:** Attached please find a copy of the policy and the current rental agreement form. I welcome the recommended changes from the Board.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**1-04-107. School Facility/Equipment Use.**

- A. The primary purpose of all school facilities/equipment is for school use and school connected functions. On occasion it is necessary and reasonable that the facilities/equipment be made available to non-school organizations and individuals. The Board encourages community use of school facilities/equipment when they are not in use for educational programs.
- B. Groups or individuals using the facilities/equipment will conduct activities that are:
  - 1. orderly and lawful,
  - 2. not of a nature to incite others to disorder, and
  - 3. not restrictive by reason of race, creed, sex, or color.
- C. Local organizations and individuals within the school district that wish to utilize the school facility/equipment for non-profit activities, or local non-profit organizations that utilize the school facility/equipment for profit, can do so at no charge. Any organization and/or individual that wish to utilize the facility/equipment for profit will be required to pay a fee established by the superintendent.
- D. Facilities/equipment will be cleaned after each use, and it is the responsibility of the renter to have this done. Renters may contract with a school custodian to clean the facility/equipment with the cost of such custodial services to be paid by the renter. Some provision for cleaning the facility/equipment must be made prior to the superintendent approving the rental.
- E. Every renter shall provide for proper adult supervision.
- F. The superintendent shall establish a rental agreement form, and s/he shall establish procedures for following the intent of this policy. The superintendent shall be charged with the scheduling groups/individuals for using the facilities/equipment of the school.

Adopted: December 15, 1998  
Revised: January 18, 2000

(Front)

# CULBERTSON PUBLIC SCHOOLS

P.O. Box 459  
423 First Avenue West  
Culbertson, Montana 59218-0459  
Phone: (406) 787-6241 • Fax: (406) 787-6244

## FACILITY/EQUIPMENT RENTAL AGREEMENT

Renter: \_\_\_\_\_

Phone: \_\_\_\_\_

Facility/equipment to be used: \_\_\_\_\_

Date(s)/Time(s) of use: \_\_\_\_\_

Purpose of the rental: \_\_\_\_\_

Do you represent a non-profit group/organization? Yes \_\_\_\_\_ No \_\_\_\_\_

Is the purpose of this rental to make a profit? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you need keys to access the facility? Yes \_\_\_\_\_ No \_\_\_\_\_

It is understood that the renter will comply with the following directives:

- a. There will be no drug, alcohol, tobacco, or weapons brought into the school facility.
- b. The renter will provide proper supervision of the activity.
- c. The renter will be responsible for cleanup following the activity.
- d. The renter will be responsible for all damages.
- e. The renter will provide liability insurance.

It is further understood that the Culbertson School District may assign a rental fee and/or clean up fee for the use of the facility. The Culbertson School District will not be liable for any accident, injury, or lawsuit resulting from the rental of its facilities under the terms of this agreement.

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Date

### **For School Use Only**

\_\_\_\_\_  
Signature of Authorization for District

\_\_\_\_\_  
Date

Rental Fee: \_\_\_\_\_

Cleanup Fee: \_\_\_\_\_

Office Secretary: \_\_\_\_\_

Date Received: \_\_\_\_\_



(BACK)

**Old Armory**

Maintenance \_\_\_\_\_

Janitorial \_\_\_\_\_

Athletic Director \_\_\_\_\_

**Lunchroom/Kitchen**

Maintenance \_\_\_\_\_

Janitorial \_\_\_\_\_

Kitchen \_\_\_\_\_

**Gym**

Maintenance \_\_\_\_\_

Janitorial \_\_\_\_\_

P.E. Teacher \_\_\_\_\_

Athletic Director \_\_\_\_\_

**Directions**

Please communicate with and receive signatures for the areas that need to be used.

Once signed return to the office and meet with Mr. Crowder or Mr. Olson to finalize use of school facilities.

If the use is for a fund raising event please make sure to have approval through student council.

If a cash box is needed for a school club or group please obtain activities clerk signature.

Activities Clerk \_\_\_\_\_

Cash Box needed on \_\_\_\_\_

**Needs:**

**Technology Needs:**

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 15

**AGENDA TITLE:** 2019 Summer Custodial Contract(s)

**SUMMARY:** Norine would like to add Kobe Nickoloff to the 2019 summer custodial crew due to the other student employees taking summer breaks, going to camps, etc.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 16

**AGENDA TITLE:** 2019-2020 Certified Staff Contract(s)/Assignments(s)

**SUMMARY:**

- a. 6<sup>th</sup> grade: We have two applicants and will be conducting an interview with one of the applicants on Thursday, July 18<sup>th</sup>.
- b. Junior High Science/Social Studies: We have one applicant, David Murray. David recently completed driver's education for us, but is not currently endorsed for the science/social studies position.
- c. World Language: We have one applicant, Ana Gonzalez. Ana is endorsed to teach Spanish K-12 in Montana.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 17

**AGENDA TITLE:** 2019-2020 Classified Staff Contract(s)

**SUMMARY:**

- a. Assistant Cook: Teri George does not have a recommendation at this time.
- b. Cook's Helper: Teri George does not have a recommendation at this time.
- c. 7-12 Title I Aide: Mike and I would like to recommend Shelly Salvevold for this position.
- d. Special Education Aide: Janelle Ator would like to recommend Samantha Wilson for this position.
- e. JOM Home-School Coordinator: We have two applicants for this position, but have not been able to reach out to the PAC/IEC Committee for their recommendation. I believe the PAC/IEC Committee plans to meet on Monday, August 5<sup>th</sup>.
- f. Evening Custodian: Norine Haugland does not have a recommendation at this time.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 18

**AGENDA TITLE:** 2019-2020 Extra-Curricular Staff Contract(s)

**SUMMARY:**

- a. Title IX Coordinator: Mike and I do not have a recommendation at this time.
- b. Junior High Boys' Basketball Head Coach: Dave Solem does not have a recommendation at this time.
- c. Elementary Boys' Basketball Head Coach: Dave Solem does not have a recommendation at this time.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 19

**AGENDA TITLE:** 2019-2020 School Handbook Changes

**SUMMARY:** Attached please find the recommendations from Mike Olson.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

# Proposed student handbook changes for 2019-2020 school year

1. I would like the wording on this section changed to may be instead of will be.

**Excessive Absences – 5/10/15 Day Rule:** Students missing five periods in any one class during a trimester, excluding school sponsored events and activities, will receive a letter informing the student and family of the absences and concern for academic future.

Parents will be notified after the fifth and tenth absences. After the accumulation of the tenth absence, the student will have to earn a passing grade on the final assessment for that class to earn credit. Any student with fifteen days or more **will be** recommended for expulsion.

2. Need to add to page 16 on Co-Curricular Activity Rules.

By its nature, participation in athletics includes risk of injury which may range in severity from minor to disabling to even death. Although serious injuries are not common in supervised school athletic programs, it is impossible to eliminate the risk. Participants can and have the responsibility to help reduce the chance of injury. Players must obey all safety rules, report all physical problems to their coaches, follow a proper conditioning program, and inspect their own equipment daily.

3. On page 20 we need to add alternative nicotine products the highlighted area

## SAFE SCHOOL AND DRUG FREE SCHOOL RULES

The use or possession of tobacco, electronic cigarettes/devices, **\_\_\_\_\_** alcohol beverages, marijuana or other dangerous drugs on school premises or at school activities is **positively prohibited**. **Any student who violates this regulation will be suspended from school for five (OSS) days for the first offense and may be recommended for expulsion. The penalty will increase with repeated violations.** Students who violate this policy will **be dealt with according to the Culbertson Public School Drug and Alcohol Policy.**

4. On page 28 this need to be added to the bottom of the sexual harassment language for easier access to the policies.

More information can be found on the Culbertson School Web site at [culbertsonschool.com](http://culbertsonschool.com)

[1-04-126 Title IX and Section 504 Grievance Procedure](#)

[1-04-136 Sexual Harassment](#)

[1-04-137 Hazing Harassment Intimidation Bullying Menacing](#)

[1-03-107.1 Uniform Complaint Procedure](#)

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 20

**AGENDA TITLE:** 2019-2020 Breakfast/Lunch Prices

**SUMMARY:** Attached please find the end-of-year report information from Lora and Kaylynn. They would like to recommend no changes to the breakfast and lunch prices for the 2019-2020 school year.

Breakfast K-12	\$ 1.00
Breakfast Adult	\$ 1.75
Lunch K-6	\$ 1.25
Lunch 7-12	\$ 1.50
Lunch Adult	\$ 2.00

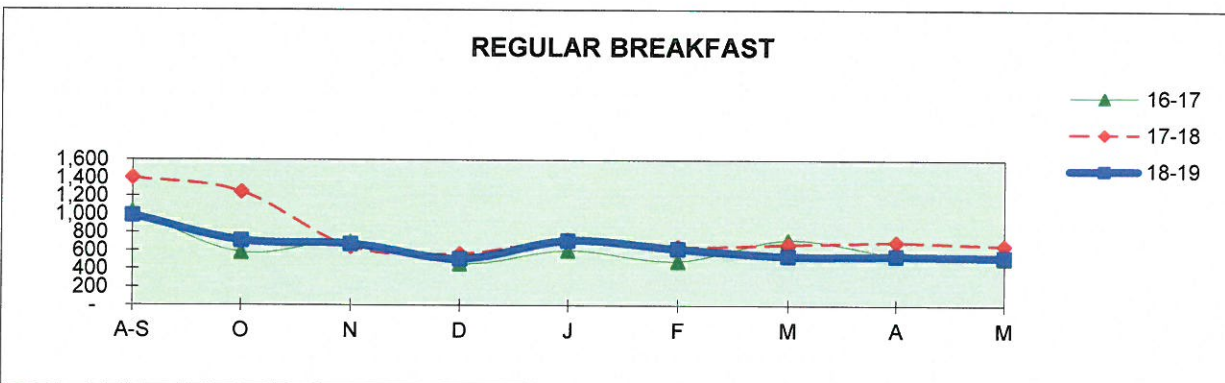
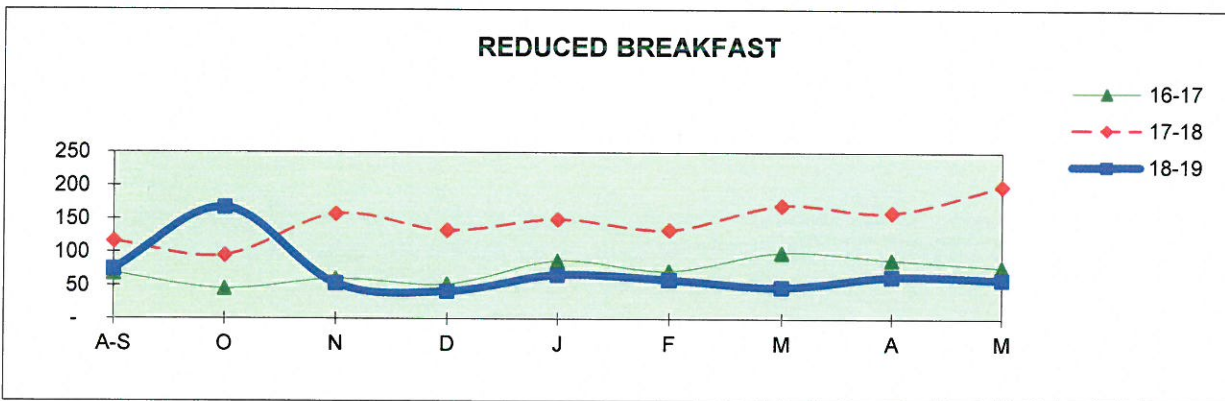
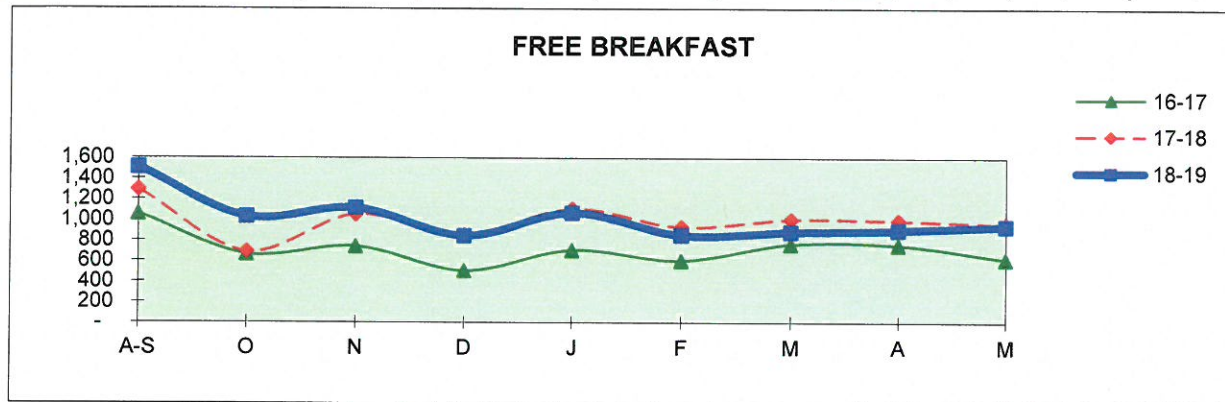
**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					



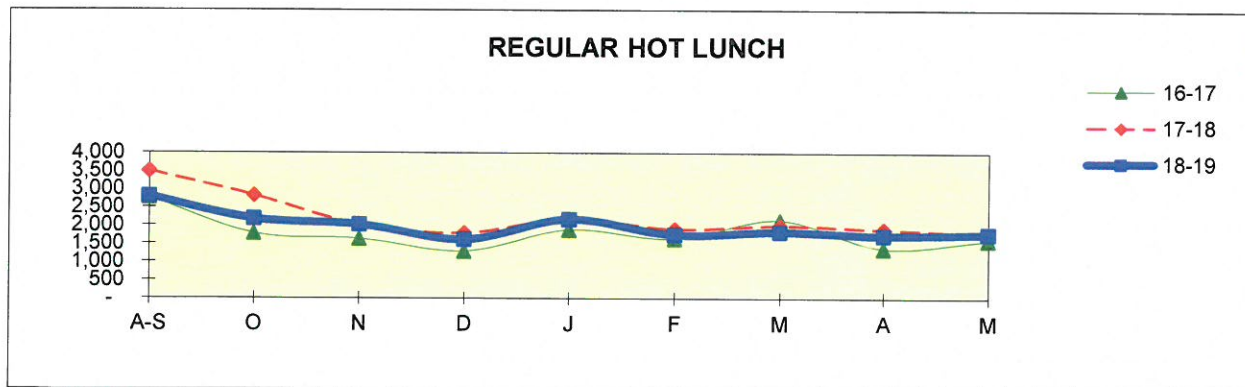
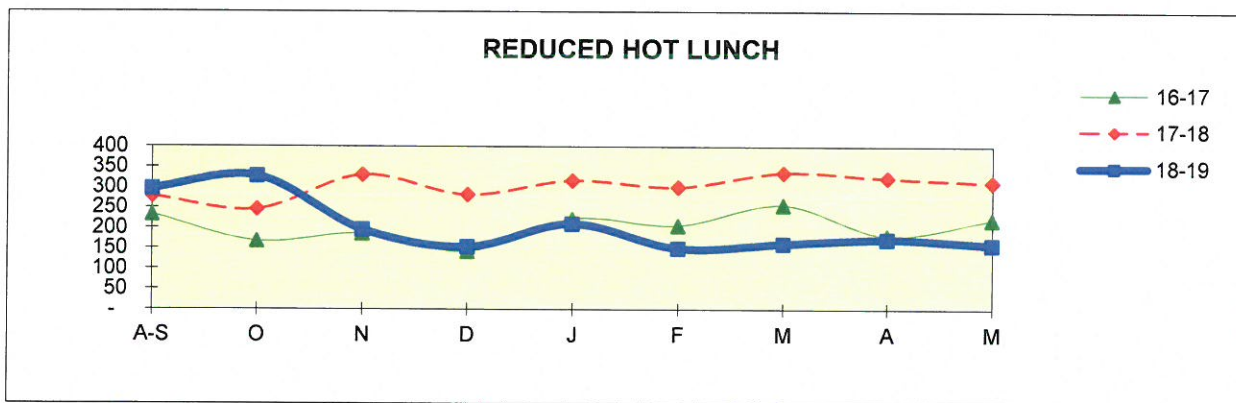
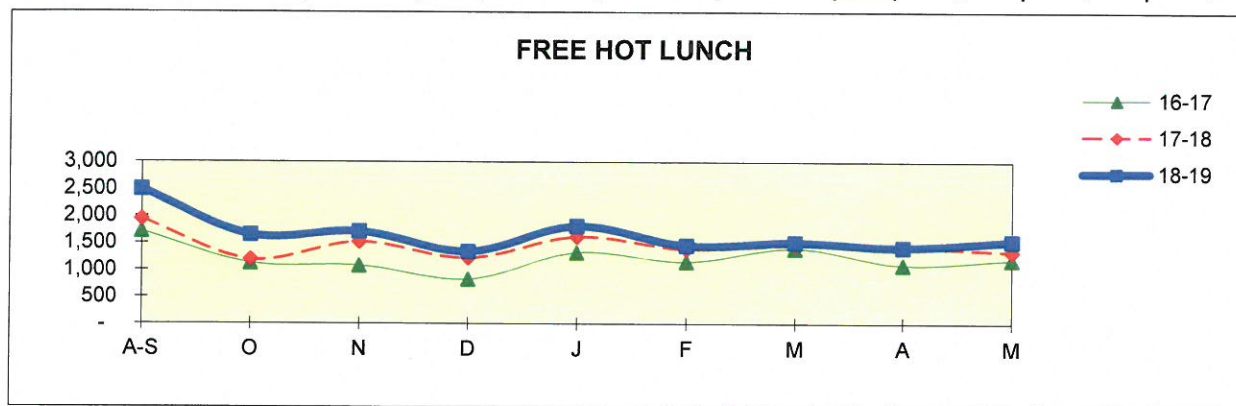
	Current Yr Revenues		Current Yr Expenses	Previous Yr Carryover	Ending Fund Balance
<b>2014-2015</b>					
				\$ 7,337.64	
Federal	61,308.71				
Daily	34,074.91				
State	444.77	Salaries	69,906.31		
Misc (interest)	15.21	Food	158,358.32		
General Fund	139,256.66	Other	6,303.01		
	235,100.26		234,567.64		\$ 7,870.26
<b>2015-2016</b>					
				\$ 7,870.26	
Federal	58,503.58				
Daily	35,228.81				
State	204.56	Salaries	87,921.76		
Misc (interest)	5.61	Food	125,890.80		
General Fund	119,013.01	Other	3,106.78		
	212,955.57		216,919.34		\$ 3,906.49
<b>2016-2017</b>					
				\$ 3,906.49	
Federal	60,855.91				
Daily	24,688.03				
State	216.68	Salaries	83,483.54		
Misc (interest)	3.24	Food	133,298.82		
General Fund	138,250.96	Other	8,800.74		
	224,014.82		225,583.10		\$ 2,338.21
<b>2017-2018</b>					
				\$ 2,338.21	
Federal	78,113.62				
Daily	33,168.85				
State	173.36	Salaries	80,654.52		
Misc (interest)	0.39	Food	98,479.89		
General Fund	70,198.97	Other	2,767.04		
	181,655.19		181,901.45		\$ 2,091.95
<b>2018-2019</b>					
				\$ 2,091.95	
Federal	82,962.83				
Daily	36,234.70				
State	292.36	Salaries	82,392.73		
Misc (interest)	6,261.84	Food	111,867.50		
General/Imp Aid Fund	73,573.14	Other	1,199.29		
	199,324.87		195,459.52		\$ 5,957.30

BREAKFAST COUNT FREE				BREAKFAST COUNT REDUCED				BREAKFAST COUNT REGULAR			
	16-17	17-18	18-19		16-17	17-18	18-19		16-17	17-18	18-19
A-S	1,057	1,292	1,506	A-S	68	116	74	A-S	1,028	1,403	984
O	663	690	1,030	O	45	95	167	O	575	1,248	708
N	740	1,052	1,114	N	60	158	53	N	697	644	672
D	502	851	843	D	52	133	41	D	453	566	509
J	703	1,105	1,066	J	87	150	66	J	599	720	710
F	602	931	851	F	72	134	59	F	485	645	620
M	764	1,006	884	M	100	171	48	M	721	674	543
A	754	993	901	A	89	160	64	A	562	696	543
M	618	959	942	M	78	200	60	M	522	661	532
	6,403	8,879	9,137		651	1,317	632		5,642	7,257	5,821





HOT LUNCH COUNT FREE				HOT LUNCH COUNT REDUCED				HOT LUNCH COUNT REGULAR			
	16-17	17-18	18-19		16-17	17-18	18-19		16-17	17-18	18-19
A-S	1,711	1,941	2,493	A-S	233	278	296	A-S	2,768	3,495	2,794
O	1,121	1,191	1,650	O	167	246	327	O	1,770	2,825	2,174
N	1,078	1,523	1,712	N	186	331	196	N	1,629	2,031	2,023
D	823	1,219	1,341	D	142	282	153	D	1,289	1,797	1,612
J	1,321	1,618	1,813	J	222	317	210	J	1,876	2,183	2,166
F	1,154	1,392	1,457	F	206	301	150	F	1,635	1,908	1,749
M	1,406	1,465	1,519	M	257	337	162	M	2,151	2,007	1,833
A	1,096	1,427	1,424	A	181	323	173	A	1,379	1,898	1,733
M	1,197	1,342	1,539	M	221	312	159	M	1,600	1,784	1,779
	10,907	13,118	14,948		1,815	2,727	1,826		16,097	19,928	17,863



	ELIGIBLE FREE			ELIGIBLE REDUCED		
	16-17	17-18	18-19	16-17	17-18	18-19
A-S	112	65	107	14	22	19
O	107	66	109	17	22	19
N	116	69	119	17	22	12
D	114	72	118	17	22	12
J	116	73	119	17	22	12
F	116	74	116	17	22	12
M	117	75	109	17	22	11
A	121	75	106	17	22	10
M	121	75	102	17	22	10
average	116	72	112	17	22	13

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 21

**AGENDA TITLE:** 2019-2020 Professional Growth Allocation

**SUMMARY:** In the past the Board has allocated \$ 5,000 for Professional Growth. I recommend the amount remain the same. Attached please find the Board policies associated with Professional Growth.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

## **2-03-121. Professional Growth.**

The Board recognizes the need for continual professional growth and development for the teaching staff members. The Board shall designate funds each year for the purpose of professional growth. The following guidelines shall be utilized in determining the need and award of professional growth funds.

1. A Professional Growth Committee will be established and shall be responsible for the determining the award of professional growth funds to teachers. The committee shall consist of five members who meet only during the regular school term.
  - a. Two members from the elementary school teaching staff.
  - b. Two members from the junior high/high school teaching staff.
  - c. One administrator.
2. The Professional Growth Committee will meet on the second Wednesday of each month school is in session. Professional Growth Applications (Appendix X) will be completed by interested teachers and submitted by the Monday prior to the committee meeting to be eligible for consideration.
3. Applications for Professional Growth funds will be approved by a majority vote of the committee members.
4. Copies of all applications will be distributed to committee members prior to the Wednesday meeting.
5. No requests for funds will be considered until the District Leave Request Form has been approved by the administration.
6. Upon committee approval, successful applications will be forwarded to the district clerk. Funds will be disbursed upon completion of the professional growth opportunity.
7. Additional Professional Growth Funding Award Criteria:
  - a. No funds will be awarded to workshops attended before approval.
  - b. Workshops resulting in college credit may be considered.
  - c. College credits and/or registration costs will not be reimbursed for teachers that have not achieved a Masters Degree.
  - d. State schedules will be used for reimbursement of mileage, rooms, and meals.
  - e. A maximum of \$500.00 will be awarded per individual per year.

Adopted: June 15, 2004  
Revised: November 20, 2007  
October 21, 2008

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 22

**AGENDA TITLE:** 2019-2020 Graduation Date

**SUMMARY:** Based on past practice of the District, I recommend the 2019-2020 Graduation Date be Saturday, May 16<sup>th</sup> of 2020.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 23

**AGENDA TITLE:** 2019-2020 Booster Club Request

**SUMMARY:** I am to understand that the Booster Club has a request for the Board.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 24

**AGENDA TITLE:** 2019-2020 MHSA Dues Application

**SUMMARY:** Attached please find the MHSA Application that is being presented for your approval for the 2019-2020 School Year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**MONTANA HIGH SCHOOL ASSOCIATION**  
**1 South Dakota**  
**Helena, MT 59601**

**Annual Dues Application and Fees Remittance Form**

Culbertson High School of Culbertson Montana, hereby makes application for membership in the Montana High School Association (MHSA) for the school year **2019-20** in accordance with Article 1, Section (1) of the MHSA By-Laws, and appoints the Association as its representative in interscholastic activities for the current school year. The Board of Trustees adopts and agrees to comply with the rules and regulations of the MHSA as presently contained in its official MHSA Handbook, and acknowledge receipt of a copy of such handbook in effect. It is understood that each member school is entitled to one vote on any resolution presented to the Association membership. A resolution adopted by the Board and inserted in the minutes of a meeting of the Board on the date below directs the chairperson of the Board of Trustees to remit to the Association the yearly membership fees. If the school is registering for an activity in which the school district did not participate the previous year and did not request sanctioning for this activity in writing, students will not be permitted to compete in MHSA post-season contests, other than activities which are not assigned to districts and/or divisions. (Rules and Regulations, Sections 14 and 16). **Send payment to MHSA, 1 South Dakota Avenue, Helena, MT 59601.**

In the chart mark an "X" to the left of the activities in which your school wishes to participate.

BOYS		GIRLS		COMBINED ACTIVITIES	
<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Band
<input checked="" type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	Chorus
<input checked="" type="checkbox"/>	Football	<input checked="" type="checkbox"/>	Golf	<input checked="" type="checkbox"/>	Drama
<input checked="" type="checkbox"/>	Golf	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Orchestra
<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Softball	<input checked="" type="checkbox"/>	Speech
<input type="checkbox"/>	Swimming	<input type="checkbox"/>	Swimming		
<input type="checkbox"/>	Tennis	<input type="checkbox"/>	Tennis		
<input checked="" type="checkbox"/>	Track	<input checked="" type="checkbox"/>	Track		
<input type="checkbox"/>	Wrestling	<input checked="" type="checkbox"/>	Volleyball		
<u>5</u>	<< TOTAL BOYS	<u>5</u>	<< TOTAL GIRLS	<u>4</u>	<< TOTAL COMBINED

TOTAL NO. OF ACTIVITIES (BOYS, GIRLS, & COMBINED) 14 @ \$250.00 = \$ 3,500

**Remit this amount to the MHSA office before July 15th and include an ORIGINAL SIGNED FORM**

Signed/Dated: \_\_\_\_\_ Signed/Dated: \_\_\_\_\_  
Chair / Board of Trustees Superintendent or Principal

*For MHSA Use Only:*

Date Received: \_\_\_\_\_ Amount Received: \_\_\_\_\_  
Check No. \_\_\_\_\_ Late Fee: \_\_\_\_\_  
Total Amount Received: \_\_\_\_\_

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 25

**AGENDA TITLE:** 2019-2020 MHSA Catastrophic Insurance/Concussion

**SUMMARY:** Attached please find the MHSA Application for Catastrophic and Concussion Insurance for your review and consideration.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

MONTANA HIGH SCHOOL ASSOCIATION  
1 South Dakota Avenue  
Helena, MT 59601  
(406) 442-6010

**LIABILITY CATASTROPHE PLAN REMITTANCE FORM**

We have enclosed our remittance in the amount of \$ 299 based on the HIGH SCHOOL ENROLLMENT (schedule below) to cover our school's share of the Liability Catastrophe Plan insurance premium for **2019-20**.

School Culbertson H.S.  
Date 7-16-2019  
Signed \_\_\_\_\_

.....  
**High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2018**

<u>Enrollment</u>	<u>Premium</u>
0-40	\$204.00
41-110	\$299.00
111-200	\$377.00
201-300	\$498.00
301-400	\$619.00
401-800	\$828.00
801-up	\$1,326.00

You must use your **high school enrollment** per your FALL, 2018 report to OPI or for private schools, use your enrollment as of November 1, 2018.

PLEASE RETURN THIS SIGNED FORM AND YOUR PAYMENT BY **JULY 15, 2019**

**For MHSA Use Only**

Date Received: \_\_\_\_\_

Premium: \_\_\_\_\_

Check No: \_\_\_\_\_ Late Fee \_\_\_\_\_

**MONTANA HIGH SCHOOL ASSOCIATION  
2019-20 Catastrophic Insurance Renewal  
Mutual of Omaha**

***Summary of Lifetime Benefits***

- **Accident Medical Expense Benefit:** 100% of reasonable, customary and necessary covered expenses, with an overall lifetime limit of \$1,000,000.
- **Deductible:** \$50,000 per injury.
- **Incurral Period:** Two (2) year incurral period in which to meet the deductible.
- **Extended Care Facility Maximum** \$365,000 per calendar year.
- **Combined Home Healthcare/Custodial Care Maximum:** \$100,000 per calendar year.
- **Maximum Physical Therapy Benefit:** \$50,000 per calendar year.
- **Accidental Death Benefit:** \$10,000.
- **Cash Benefit:** \$10,000 (for paralysis, including quadriplegia, paraplegia or hemiplegia).

***Expanded Benefits (Total Disability Only):***

- **Lifetime Special Expense Benefit:** \$100,000 first decade; \$50,000 each decade thereafter for home remodeling or adaptation and special vehicle purchase or adaptation.
- **Lifetime Adjustment Expense Benefit:** \$50,000 Lifetime for family counseling, training, travel and loss of earnings of parents.
- **Lifetime Education Expense:** \$50,000 for tuition, room and board and other related expenses.
- **Total Disability Benefit:** A catastrophically injured student who is totally disabled at age 18 may receive \$1,500 per month for remainder of life
- **Partial Disability Benefit:** A catastrophically injured student who is partially disabled at age 18 may receive \$1,000 per month for remainder of life.



MONTANA HIGH SCHOOL ASSOCIATION  
1 South Dakota Avenue  
Helena, MT 59601  
(406) 442-6010

**CONCUSSION INSURANCE REMITTANCE FORM**

We have enclosed our remittance in the amount of \$ 66 based on the **HIGH SCHOOL ENROLLMENT** (schedule below) to cover our school's share of **Concussion Insurance premium for 2019-20**

School Culbertson H.S.  
Date 7-16-2019  
Signed \_\_\_\_\_

**High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2018**

<u>Enrollment</u>	<u>Premium</u>
0-40	\$41.00
41-110	\$66.00
111-201	\$121.00
201-301	\$141.00
301-400	\$171.00
401-800	\$191.00
801-up	\$226.00

You must use your **high school enrollment** per your FALL, 2018 report to OPI or for private schools, use your enrollment as of November 1, 2018.

PLEASE RETURN THIS SIGNED FORM AND YOUR PAYMENT BY **JULY 15, 2019**

**For MHSA Use Only**

Date Received: \_\_\_\_\_

Premium: \_\_\_\_\_

Check No: \_\_\_\_\_ Late Fee: \_\_\_\_\_

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 7-16-2019

**AGENDA ITEM #:** 26

**AGENDA TITLE:** 2019-2020 Goal Setting

**SUMMARY:** I look forward to this discussion.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.