

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Monday–March 25, 2019, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
- a. February 19, 2019 (Negotiation Committee Meeting)
 - b. February 19, 2019 (Regular Board Meeting)
 - c. March 6, 2019 (Negotiation Committee Meeting)
 - d. March 12, 2019 (Negotiation Committee Meeting)

FINANCE REPORT

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

14. Action, Montana Food Bank Network Backpack Program

NEW BUSINESS

15. Action, Classified Staff Contract(s)
 - a. Custodial Staff
16. Action, 2018-2019 High School Golf Assistant Coach - Volunteer
17. Action, 2017-2018 Audit Report
18. Action, Resignation(s)
19. Action, 2019-2020 Teacher Contract(s)
20. Action, 2019-2020 Extra-Curricular Contract(s)
 - a. High School Boys' Basketball Head Coach
 - b. High School Girls' Basketball Head Coach
 - c. High School Cheerleading Head Coach
 - d. High School Speech & Drama Head Coach
21. Action, Multi-District MUST Health Insurance Pool Agreement
22. Action, Roose-Valley Special Education Cooperative Interlocal Agreement
23. Action, Driver's Education Program – Summer 2019
24. Action, 2019-2020 Elementary School District General Fund Voted Levy
25. Action, 2019-2020 Elementary School District Permissive Levies
 - a. Adult Education
 - b. Transportation
26. Action, 2019-2020 High School District General Fund Voted Levy
27. Action, 2019-2020 High School District Permissive Levies
 - a. Adult Education
 - b. Transportation
28. Action, Purchasing Group Membership (School Foods/Custodial)
29. Action, Bank Signature Cards
30. Action, Void Claims Warrant
31. Action, Board Policy – Possession of Firearms/Weapons on School District Property
32. Action, Master Agreement Ratification
33. Action, 2019-2020 Canine Detection Contract

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 34.

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Mission

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REPORTS (Continued)

35. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

36. Date: Tuesday, April 16th Time: 6:30 p.m.
Potential Conflicts: High School Spring Music Concert
Suggested Changes: Wednesday, April 17th or Monday, April 22nd or ???

ADJOURNMENT

37. Time of adjournment: _____

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Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.


Thank you.

SCHOOL BOARD MINUTES
COMMITTEE MEETING
February 19, 2019
Tuesday – 5:30 p.m.

The Negotiations Committee met for contract negotiations at 5:30 p.m. Trustees present were: Luke Anderson and Paul Finnicum. Representatives were: Mike Olson and Lora Finnicum.

No visitors were present. Notice for public comment given. Committee met to discuss contracts with Mr. Olson. The principal contract is tied to the teacher's master agreement, so no additional salary was requested. Other items recommended are cell phone stipend of \$50 per month and consideration of changes to health insurance limits when new rates come out in March. No change to the technology contract was requested. Mr. Olson asked for consideration of carrying concealed weapon. Meeting adjourned at 5:58 p.m.

Chairman of the Board


Clerk

SCHOOL BOARD MINUTES
REGULAR MEETING
February 19, 2019
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, February 19, 2019, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Luke Anderson made motion to approve the agenda. Mark Colvin seconded motion. Motion carries unanimously. Notice for public comment given.

Eric Bergum made motion to approve the minutes of January 15th (regular board) and February 5, 2019 (special board) meeting(s). Gy Salvevold seconded motion. Motion carries unanimously.

Mark Colvin made motion to pay the February bills, approve investments, note cash and extra-curricular balances. Luke Anderson seconded motion. Motion carries unanimously.

Payroll Warrants	52146 to 52195
Claims Warrants	64549 to 64621

Reports were presented. Boys' basketball team finished districts in 4th seed and will be going to divisionals. The 5th/6th place games will be hosted by Culbertson on February 18th. Mr. Crowder gave a review of the MHSA proposals.

Mr. Olson updated the Board on the status of the backpack program. Program appears to be worthwhile and funding should not be an issue. Only concern would be if there is a definitive need. Mr. Olson will be assessing needs and update the Board.

Gy Salvevold made motion to approve the presented calendar. Eric Bergum seconded motion. Motion carries unanimously.

Mark Colvin made motion to call for poll election on Tuesday, May 7, 2019 from 12pm to 8pm with polling site at the Culbertson School for the purpose of electing one trustee and, if needed, levies required for the operation and maintenance of the elementary and high school general funds for the school year 2019-2020. Luke Anderson seconded motion. Motion carries unanimously.

Eric Bergum made motion to appoint election judges of Kim Knick, Bev Raaum, LeEtta Waldhausen. Gy Salvevold seconded motion. For motion: Anderson, Bergum, Salvevold. Recusal: Colvin. Motion carries.

No classified contract recommendations.

Mark Colvin made motion to hire Mike Olson as HS Assistant Track Coach, Chris Olson as JH/EL Head Track Coach, and Terri Sansaver as JH/EL Assistant Track Coach. Luke Anderson seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES
REGULAR MEETING
February 19, 2019
Tuesday – 6:30 p.m.


Negotiations Committee met with Mr. Olson. Luke Anderson made motion to offer Mr. Olson principal contract for 2019-2020 at MA18 plus \$15,000 principal stipend, \$50 per month cell phone reimbursement, and revisit insurance after new rates are published in March. Gy Salvevold seconded motion. Motion carries unanimously. Luke Anderson made motion to offer Technology Systems Coordinator contract for \$5,200. Eric Bergum seconded motion. Motion carries unanimously.

Luke Anderson made motion to accept the resignation of Fabian Munoz Lechuga effective January 24, 2019. Mark Colvin seconded motion. Motion carries unanimously.

Chris Olson on behalf of the Student Council presented samples of school banners for display in the gym. Eric Bergum made motion to approve banner purchase. Gy Salvevold seconded motion. Motion carries unanimously.

Notice was given for public comment for non-agenda items. Request to review policy on guns in school. Board wanted to express their appreciation to the individuals that helped with snow removal. Mr. Crowder would facilitate. Chair gave review on legislative issues. Next regular board meeting scheduled for March 25, 2019. Gy Salvevold made motion to adjourn. Eric Bergum seconded motion. Motion carries unanimously. Meeting adjourned at 7:02 p.m.

Chairman of the Board

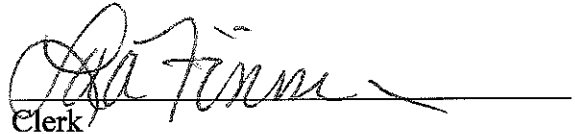

Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
March 6, 2019
Wednesday – 6:00 p.m.

The Negotiations Committee met for teacher negotiations at 6:00 p.m. Trustees present were: Luke Anderson and Paul Finnicum. Representatives were: Lora Finnicum.

Visitors were recognized. Notice for public comment given. Committee met to discuss teacher negotiations contracts on the Master Agreement. Teachers presented proposed changes to the master agreement. Board accepted proposal and agreed to another meeting for Tuesday, March 6, 2019 at 6:00 p.m. Meeting adjourned at 6:17 p.m.

Chairman of the Board



Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
March 12, 2019
Tuesday – 6:00 p.m.

The Negotiations Committee met for teacher negotiations at 6:00 p.m. Trustees present were: Luke Anderson and Paul Finnicum. Representatives were: Lora Finnicum.

Visitors were recognized. Notice for public comment given. Committee met to discuss teacher negotiations contracts on the Master Agreement. Committee presented counter proposal to the master agreement. Meeting scheduled for Wednesday, March 22, 2019 at 6:00 p.m. Meeting adjourned at 6:32 p.m.

Chairman of the Board

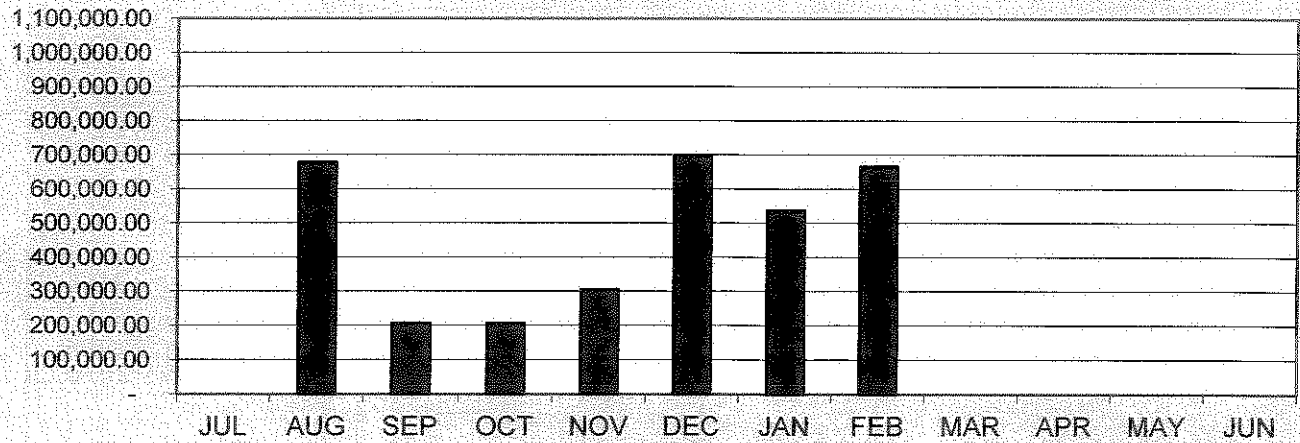

Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of FEBRUARY 28, 2019

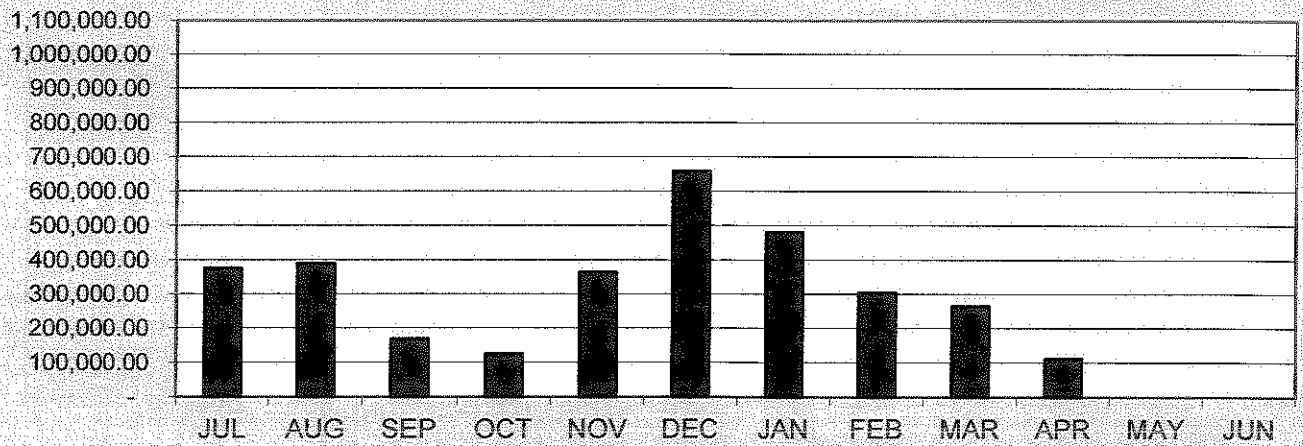
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	63,835.96	186,910.72	72,439.00	174,830.00	207,604.90	(59,249.22)	(59,249.22)	(0.00)
TRANSP	39,894.98	710.43	16,383.00	7,081.00	18,902.43	31,004.98	31,004.98	-
RETIREM	154,522.35	209.28	-	-	17,964.91	136,766.72	136,766.72	-
MISC	5,261.97	180.00	-	-	13,521.39	(8,079.42)	(8,079.42)	-
Misc	2,880.11		-	-		2,880.11		
Title	(9,664.82)				9,965.10	(19,629.92)		
Ind Ed	(2,296.91)				2,312.43	(4,609.34)		
JMG	408.87				60.23	348.64		
SRS	4,871.67				388.87	4,482.80		
JOM	9,063.05	180.00			794.76	8,448.29		
AD ED	7.32	73.17	5,477.00	5,310.00	224.67	22.82	22.82	(0.00)
COMPAB	0.27		1.00	1.00		0.27	0.27	-
IMPACT	0.92	14.15	47,315.00	10,752.00	36,563.00	15.07	15.07	(0.00)
TECH	0.90		-	-		0.90	0.90	-
FLEX	(167,067.40)		-	-		(167,067.40)	(167,067.40)	-
COOP	81.81	115,979.15	219,599.00	239,435.00	96,158.39	66.57	66.57	(0.00)
PR	9,312.59	275,239.57	-	-	270,667.39	13,884.77	13,884.77	0.00
CL	8,740.20	358,520.08	-	-	347,057.11	20,203.17	20,203.17	(0.00)
ELEM	114,591.87	937,836.55	361,214.00	437,409.00	1,008,664.19	(32,430.77)	(32,430.77)	(0.00)
GENERAL	19,117.06	44,323.90	-	7,909.00	102,384.81	(46,852.85)	(46,852.85)	(0.00)
TRANSP	5,695.76	380.06	34,574.00	27,811.00	12,457.99	380.83	380.83	0.00
LUNCH	3,274.43	0.96	3,222.00	-	18,673.25	(12,175.86)	(12,175.86)	-
RETIREM	163,580.92	134.52	-	16,884.00	12,497.97	134,333.47	134,333.47	-
MISC	(116,971.93)	-	-	-	1,400.29	(118,372.22)	(118,372.22)	-
Misc	(122,022.21)	-	-	-		(122,022.21)		
AG	1,023.09				1,023.09	-		
Adv Ag	-					-		
BUS	1,338.83				141.93	1,196.90		
JMG	2,688.36				235.27	2,453.09		
Perkins	-					-		
AD ED	2,223.46	63.12	5,034.00	7,032.00	224.66	63.92	63.92	(0.00)
DR ED	1.44	0.64	2,140.00	2,141.00		1.08	1.08	0.00
COMPAB	0.35	-	2.00	2.00	-	0.35	0.35	-
IMPAC	6.42	59,928.91	21,078.00	56,786.00	24,220.39	6.94	6.94	0.00
TECH	0.16		-	-		0.16	0.16	-
FLEX	0.84		2.00	2.00		0.84	0.84	-
ENDOW	40.43	33.04	110,505.00	110,545.00		33.47	33.47	0.00
HS	76,969.34	104,865.15	176,557.00	229,112.00	171,859.36	(42,579.87)	(42,579.87)	(0.00)
TOTAL	191,561.21	1,042,701.70	537,771.00	666,521.00	1,180,523.55	(75,010.64)	(75,010.64)	(0.00)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	-	-	-	-	-	93,446.00	72,439.00	174,830.00	-	-	-	-
110 Transport	-	-	-	-	-	44,579.00	16,383.00	7,081.00	-	-	-	-
114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	-	-	-	-
121 Comp Abs	-	-	-	-	-	-	1.00	1.00	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	-	-	-	-
128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	-	-	-	-
201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	-	-	-	-
212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	-	-	-	-
214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	-	-	-	-
218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	-	-	-	-
221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	-	-	-	-
226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	-	-	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	2.00	-	-	-	-
281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	-	-	-	-
TOTAL	-	678,241.00	207,404.00	207,015.00	305,728.00	698,598.00	537,771.00	666,521.00	-	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	-	-	-	-	-	26,478.00	-	-	-	-	-	-
110 Transport	-	-	-	-	-	77,311.00	-	-	-	-	-	-
114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	1,705.00	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	8,615.00	-	-	-	-	-	-
121 Comp Abs	-	-	-	-	-	4,141.00	-	-	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	35.00	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-	-
201 General	-	-	-	-	-	26,351.00	-	-	-	-	-	-
210 Transport	-	-	-	-	-	71,667.00	-	-	-	-	-	-
212 Hot Lunch	-	-	-	-	-	1,854.00	-	-	-	-	-	-
214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-
218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-
221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-
226 Impact Aid	-	-	-	-	-	-	14,658.00	-	-	-	-	-
228 Technology	-	-	-	-	-	13.00	13.00	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	-	-	-	-	-
281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-	-
TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-	-
110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-	-
114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-	-
115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-	-
117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-	-
121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-	-
126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-	-
128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	-	203,313.00
201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-	-
210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-	-
212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-	-
214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-	-
215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-	-
217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-	-
218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-	-
221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-	-
226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-	-
228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-	-
229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-	-
281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-	-
TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	-	203,313.00

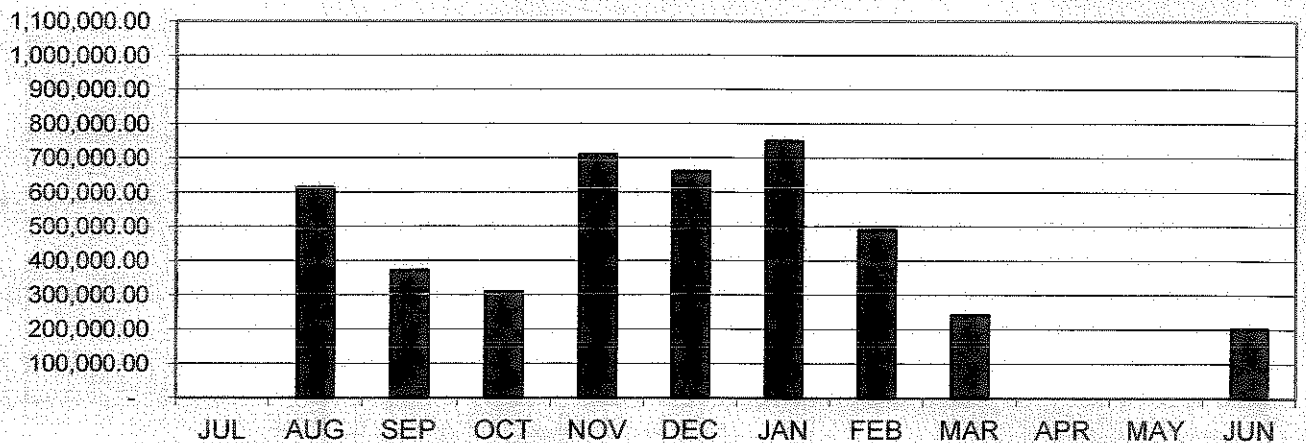
2018-19 INVESTMENTS



2017-18 INVESTMENTS



2016-17 INVESTMENTS



CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
February 28, 2019

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
GENERAL FUNDS 101 & 201 - ASSET 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 8,155.78	\$ 2,151.02	\$ 30.50	\$ 10,276.30
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,215.05	\$ 11,534.58	\$ 11,533.97	\$ 1,215.66
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 12,207.17	\$ 1,424.17	\$ 1,648.77	\$ 11,982.57
Cash Equivalent Total	\$ 21,578.89	\$ 15,109.77	\$ 13,213.24	\$ 23,475.42
	Fund 101 Balance: \$	11,737.71	Fund 201 Balance: \$	11,737.71
	102 Debit (Credit) \$	948.27	970 Credit (Debit) \$	948.26

GENERAL FUNDS 101 & 201 - ASSET 103:

First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
Cash Equivalent Total	\$ 300.00	\$ -	\$ -	\$ 300.00
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	-	970 Credit (Debit) \$	-

ACTIVITIES FUND 284 - ASSET 102:

First Community Bank Activities Account No. 332356	\$ 55,531.33	\$ 21,993.04	\$ 10,840.50	\$ 66,683.87
Cash Equivalent Total	\$ 55,531.33	\$ 21,993.04	\$ 10,840.50	\$ 66,683.87
	102 Debit (Credit) \$	11,152.54	970 Credit (Debit)	

Culbertson Public School

Totals Report for February 2019
2018-2019

03/11/2019
3:12:34 PM

Checking
Savings
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	6,460.76	40.00	29.99	0.00	6,470.77
2 - ATHLETICS	898.86	5,071.29	3,097.95	-23.50	2,848.70
3 - SENIOR 2018	0.00	0.00	0.00	0.00	0.00
4 - SENIORS 2019	2,183.32	0.00	0.00	0.00	2,183.32
5 - JUNIORS 2020	3,400.48	2,760.00	2,750.04	300.00	3,710.44
6 - SOPHOMORE 2021	2,500.35	961.00	0.00	0.00	3,461.35
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	222.32	480.00	142.40	0.00	559.92
9 - FFA	9,899.31	4,549.50	3,243.49	23.50	11,228.82
10 - BAND/CHOIR	662.96	3,850.00	2,829.64	0.00	1,683.32
11 - STUDENT COUNCIL	5,531.78	707.65	203.90	0.00	6,035.53
12 - SPEECH AND DRAMA	1,170.78	0.00	211.92	0.00	958.86
13 - VO-AG REVOLVING	2,570.12	0.00	0.00	0.00	2,570.12
14 - FRESHMAN 2022	987.92	0.00	0.00	0.00	987.92
15 - PLAY	815.00	0.00	0.00	0.00	815.00
16 - JMG	1,074.56	0.00	0.00	0.00	1,074.56
17 - BPA	3,082.55	2,631.90	582.02	-300.00	4,832.43
18 - EXPLORE AMERICA	3,751.95	941.70	0.00	0.00	4,693.65
19 - MUSIC PARENTS	2,461.70	0.00	0.00	0.00	2,461.70
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	1,210.84	0.00	0.00	0.00	1,210.84
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
24 - Science Olypiad	1,602.34	0.00	0.00	0.00	1,602.34
	52,080.07 +	21,993.04 -	13,091.35 +	0.00 =	60,981.76



March 2019 AD Report

Culbertson Board of Trustees,

High school track season began on March 11 with 20 participants. Golf also began on March 11 with 8 participants. Junior high/elementary track will begin on March 19. The 2019 football and volleyball schedules are for the most part complete and attached.

Sincerely,

David Solem

Culbertson Public Schools

Track and Field 2019

Date	Meet	Location	Grade
Sat. March 30	Glasgow	Glasgow	HS
Sat. April 6	Wibaux	Glendive	HS
Fri. April 12	Fairview	Fairview	HS
Fri. April 26	Lambert	Lambert	HS
Tues. April 30	Top 10	Glasgow	HS
Fri. May 3	Wolf Point	Wolf Point	HS
Sat. May 4	Savage Boosters	Lambert	HS
Tues. May 7	Districts	Lambert	HS
Thurs. May 16	Divisionals	Lambert	HS
May 24-25	State	Laurel	HS

Elementary/Junior High

Sat. April 6	Sidney	Lambert	6-8 th grade
Fri. April 12	Wolf Point	Wolf Point	6-8 th grade
Sat. April 13	Fairview	Fairview	7-8 th grade
Mon. April 15	Fairview	Fairview	5-6 th grade
Thurs. April 18	Glasgow	Glasgow	7-8 th grade
Tues. April 23	Culbertson Lions	Culbertson	5-8 th grade
Thurs. May 2	Lambert	Lambert	5-8 th grade
Sat. May 4	Glendive	Glendive	6-8 th grade
Fri. May 10	Districts	Fairview	5-8 th grade

Updated March 20, 2019

Culbertson School

2019-2020

Football

<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>	
Fri. Aug 30	Plentywood	Plentywood	7:00 pm 4:30 pm	Varsity JH
Fri. Sept 6	Fairview	Culbertson	7:00 pm 4:30 pm	Varsity JH
Mon. Sept 9	Fairview	Fairview	4:30 pm	Junior Varsity
Fri. Sept 13	Ekalaka	Ekalaka	7:00 pm	Varsity
Sat. Sept 14	Scobey	Scobey	10:00 am	JH
Mon. Sept 16	Scobey	Culbertson	4:30 pm	Junior Varsity
Sat. Sept 21	Poplar	Culbertson	10:00 am	JH
*Fri. Sept 27	Scobey	Culbertson	7:00 pm	Varsity
Sat. Sept 28	Scobey	Culbertson	4:30 pm	JH
Mon. Sept 30	Scobey	Scobey	4:30 pm	Junior Varsity
Tues. Oct 1	Poplar	Poplar	5:00 pm	JH
Fri. Oct 4	St. Labre	St. Labre	6:00 pm	Varsity
Fri. Oct 11	Forsyth	Culbertson	7:00 pm	Varsity
Sat. Oct 19	TBD	Inter Division Playoff		
Fri. Oct 26	TBD	Challenge games if necessary		

*Homecoming

Updated March 19, 2019

Culbertson School Fall Sports Schedules

2019-2020

Volleyball

<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>	<u>Teams</u>
Sat. Aug 31	Culbertson Invite	Culbertson	8 am	Varsity
Fri. Sept 13	Nashua	Nashua	4:30 pm	JV, V
Sat. Sept 14	Froid/Lake Invite	Froid/Lake	9:00 am	Varsity
Thurs. Sept 19	Froid/Lake	Culbertson	4:00 pm	JH, JV, V
Fri. Sept 20	Fairview	Fairview	3:00 pm	JV, V
Thurs. Sept 26	Plentywood	Plentywood	5:30 pm	JV, Varsity
Fri. Sept. 28	North Country	?	5:00 pm	JV, V
Thurs. Oct. 3	Scobey	Scobey	5:30 pm	JV, V
Fri. Oct. 4	Lustre	Lustre	6:00 pm	Varsity
Sat. Oct 5	Richey/Lambert Invite	Lambert	TBA	Varsity
Thurs. Oct. 10	Lustre	Culbertson	5:30 pm	Varsity
Thurs. Oct 17	Richey/Lambert	Richey	5:30 pm	JV, V
Thurs. Oct 24	Savage	Culbertson	5:30pm	JV, V
Oct. 31-Nov 2	District 1C Tournament	Plentywood		
Nov. 7-9	Eastern C Div. Tournament	Sidney		
Nov.14-16	State C Tournament	Bozeman		

*Homecoming

Updated March 19, 2018,

Mr. Olson
Technology Report
School Board Meeting
March 25, 2019

NorthStar held a quarterly phone conference on March 13. We went over additional plans for upgrading to a new server. I am currently looking at all programs that are on the server and which ones we use and which one we can get rid of. We also discussed windows 10 and Microsoft Office 2016 or 2019.

I have begun updating printer and computer inventory as I have had to replace printers and computers.

A email has been sent out to see which teachers would like to participate in the technology committee meeting to help update the tech plan.

I sent out technology requests for the upcoming school year. They will be due April 17.

Mr. Olson
Principal Report
School Board Meeting
March 25, 2019

The JH dance on March 1st went well. About 40 students attended including students from Bainville and Froid.

Culbertson JH/HS students competed at the MTCM math competition in Sidney on March 5th.

I attended the MASSP meeting in Wolf point on March 12th. Discussion had on JUUL, scheduling, teacher recruitment, and the Spring Conference.

Culbertson HS will compete in the Academic Olympics on March 27 in Glasgow. We will send a 5 person team.

5-8 Spring Concert was held on March 19. It was well attended and the students did an excellent job in their choir and band performances. We will be hosting an in house festival for JH on March 22nd.

Mrs. Forbredg will begin SBAC testing on March 22nd with the JH.

As of 3-20-19

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	21	22	26	16	24	28	18	20	29	22	23	24	15	288
Sept	20	22	26	16	23	28	18	20	28	22	22	24	14	283
Oct	19	22	26	15	23	27	18	21	29	22	22	23	14	281
Nov	19	22	26	15	23	26	18	21	29	22	23	21	13	278
Dec	20	22	25	16	22	27	18	21	29	23	22	21	13	279
Jan	21	22	25	16	22	27	18	20	29	22	20	21	13	276
Feb	21	21	25	17	20	27	16	20	25	21	19	21	13	266
March	21	21	25	17	20	27	16	19	24	20	19	21	12	262
April														0
May														0

Enrolled	9	2	1	4	5	5	2	3	10	3	3	2	4	53
Transferred	3	3	0	1	3	3	2	1	7	5	5	4	3	40
Total In/Out	12	5	1	5	8	8	4	4	17	8	8	6	7	93

Ended the 2017-2018 year with 264

Culbertson School Board Meeting

Superintendent's Report

March 25, 2019

A. Events that I plan to attend for March and April.

March 6 th	NEMASS Meeting @ Poplar
March 11 th	Culbertson Town Council Meeting
March 12 th	Culbertson Fire Department Meeting
March 17 th	MREA Meeting @ Helena
March 18 th	MTSBA Day of Advocacy @ Helena
March 19 th	Spring Superintendent's Conference @ Helena
	Culbertson Music Concert for Grades 5-8
March 20 th	Culbertson Chamber of Commerce Meeting
March 21 st	Culbertson Lions Club Meeting
	Culbertson JOM Parent Advisory Committee Meeting
March 25 th	Culbertson School Board Meeting
March 26 th	Culbertson Fire Department Training
March 30 th	Culbertson High School Prom
April 3 rd	NEMASS Meeting @ Culbertson
April 4 th	MSGIA Board Meeting @ Helena
April 8 th	Culbertson Town Council Meeting
April 9 th	Culbertson Fire Department Meeting
April 12 th	District 13 Music Festival @ Culbertson
April 13 th	District 13 Music Festival @ Culbertson
April 14 th	Culbertson Lions Club Palm Sunday Dinner
April 15 th	Culbertson JOM Parent Advisory Committee Meeting
April 16 th	Culbertson High School Music Concert
April 18 th	Culbertson Lions Club Meeting
April 23 rd	Culbertson Fire Department Training
April 24 th	Roose-Valley SPED Coop Board Meeting @ Brockton

B. Other items for your consideration:

1. The Montana Legislature has begun the second half of the session. Attached please find a copy of the bills that MTSBA is following.
2. The Eastern C Division Football Schedule for the 2019 season has been completed.
3. The Civil Rights Data Collection has been completed for the 2017-2018 school year.
4. The Title VI (Indian Education) Grant has three parts. Part 1 of the grant was due by March 7th. We utilize these funds to pay for the position that Tessa Rumsey currently holds. I submitted Part 1 of the grant application on February 13th.

5. We have received a quote from Sheridan Sheet Metal for the first of a three phase project. The goal at the end of the entire project is to replace the coal boiler and replace the steam lines with hot water lines. The boiler inspector believes that we have about three years or less remaining on our boiler before the rivets begin to give out and the inspector will not allow us to use the boiler. Additionally, the walls of the coal hopper are rusting and getting thin in places.

The first phase of the project is to place a mini propane boiler in the mechanical room by the gym. This will heat the entire north wing of the school, plus the special education/JMG/choir classrooms. Most of this is already hot water with the exception of the steam lines in the special education/JMG/choir classrooms. We should be able to start this phase in July with the new budget year and complete this phase prior to the start of school in August.

Phase II of the project will be in July of 2020, which would place a mini propane boiler to heat the new elementary addition, which is already hot water.

Phase III will be planned for the Summer of 2021 and will be the biggest of the project, as it will require the replacement of the steam lines and registers with hot water in the high school wing and the old elementary classrooms, plus the removal of the Coal Boiler and the current undersized/inefficient backup propane boiler.

6. We have begun advertising for positions that we could not fill last year (Spanish, Art, and Special Education).
7. I observed a webinar to assist with the completing the Small Rural School Achievement Grant. This is a federal grant that helps us to purchase technology in the form of I pads, chrome books, etc. The grant deadline is April 26th. I hope to have the grant submitted before the first week of April.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowden@cliberton.k12.mt.us at any time.

Introduced Bills Matching the Search Criteria

Preference List Name - MTSBA 2019 Session Priority Bills

* after status indicates the bill is *probably* dead

Total number of Introduced Bills - 103

Total number of Introduced and Unintroduced Bills - 233

Bill Type - Number	LC Number	Primary Sponsor	Status	Status Date	Short Title	Note
HB 2	LC0212	Nancy Ballance (R) HD 87	(S) Hearing -- (S) Finance and Claims	03/28/2019; 8:00 AM, Rm 317	General Appropriations Act	
HB 3	LC0213	Kenneth L. Holmlund (R) HD 38	(S) Committee Report--Bill Concluded as Amended -- (S) Finance and Claims	03/21/2019	Supplemental Appropriations Bill	
HB 18	LC0314	Sharon Stewart Peregoy (D) HD 42	(H) Tabled in Committee* -- (H) Education	02/08/2019	Providing funding for school district programs serving English Learners	MTSBA Resolution - Special Education Inflation and Coops
HB 27	LC0474	Moffie Funk (D) (D) HD 32	(H) Tabled in Committee* -- (H) Appropriations	02/14/2019	Generally revise special education funding	MTSBA Resolution - Special Education Inflation and Coops
HB 41	LC0318	Jonathan Windy Boy (D) HD 32	(S) Hearing -- (S) Education and Cultural Resources	03/20/2019; 3:00 PM, Rm 422	Extend the Cultural Integrity and Commitment Act (language immersion programs)	MTSBA Supports
HB 61	LC0227	David Bedey (R) (R) HD 70	Chapter Number Assigned	02/19/2019	Revise school data privacy laws	MTSBA Supports
HB 118	LC0439	Julie Dooling (R) HD 70	(H) Tabled in Committee* -- (H) Natural Resources	02/27/2019	Create grant program to remove lead from school water supplies	
HB 127	LC2931	Geraldine Custer (R) HD 39	Chapter Number Assigned	03/19/2019	Generally revise laws related to state payments to schools	
HB 129	LC1383	Ross H Fitzgerald (R) HD 17	(S) Tabled in Committee -- (S) State Administration	03/13/2019	Generally revising local government laws regarding elections	

HB 153	LC1756	Kathy Kelker (D) HD 47	(H) Signed by Governor	03/21/2019	Generally revise education laws related to gifted and talented programs	
HB 159	LC0371	Bruce Grubbs (R) HD 68	Chapter Number Assigned	02/27/2019	Generally revise education funding laws	MTSBA Supports - Governor Bullock signing February 27
HB 171	LC2063	David Bedey (R) HD 86 (H) Education	(H) Tabled in Committee* --	02/22/2019	Create career and technical education and workforce development commission	
HB 173	LC1495	Shane A Morigeau (D) HD 95	(S) Hearing -- (S) Judiciary	03/12/2019; 9:00 AM, Rm 303	Revise consent laws for elementary or high school students in a school setting	
HB 177	LC2966	Fred Anderson (R) HD 20	(S) Tabled in Committee -- (S) Education and Cultural Resources	03/15/2019	Allow school districts to use equalization aid for preschool programs	MTSBA Supports - removes 1 of 2 restrictions on preschool funding in law.
HB 186	LC0389	Mary Ann Dunwell (D) HD 84	(H) Tabled in Committee* -- (H) Appropriations	02/11/2019	Revise laws related to depression screening in public schools	
HB 187	LC0176	Mary Ann Dunwell (D) HD 84	(H) Tabled in Committee* -- (H) Human Services	01/24/2019	Revise laws related to youth suicide prevention	
HB 190	LC1596	Bruce Grubbs (R) HD 68	(S) Committee Report--Bill Concurred -- (S) Highways and Transportation	03/20/2019	Revise local government authority to set school zone speed limits	
HB 191	LC1301	Bruce Grubbs (R) HD 68	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Provide for K-12 synchronous distance learning payment	MTSBA Drafted - K-12 Synchronous Learning
HB 199	LC1181	Barry Usher (R) HD 40 (H) Judiciary	(H) Tabled in Committee* --	01/31/2019	Generally revise laws related to bullying	
HB 204	LC1184	Marilyn Ryan (D) HD 99	(S) Hearing -- (S) State Administration	03/13/2019; 3:00 PM, Rm 335	Generally revise teachers' retirement system laws	
HB 211	LC0341	Llew Jones (R) HD 18	(S) Hearing -- (S) Education and Cultural Resources	03/08/2019; 3:00 PM, Rm 422	Address recruitment and retention of K-12 quality educators	MTSBA Drafted - Funds educator loan repayment for critical shortages
HB 212	LC1258	Llew Jones (R) HD 18	(S) Hearing -- (S) Finance and Claims	03/22/2019; 9:00 AM, Rm 317	Revise funding for community colleges	

HB 216	LC1196	Kimberly Dudik (D) HD 94	(H) Tabled in Committee* -- (H) Taxation	02/01/2019	Revise tax laws related to student loan reimbursements by employers	
HB 218	LC1297	Sue Vinton (R) HD 56	(S) Hearing -- (S) Education and Cultural Resources	03/22/2019; 3:00 PM, Rm 422	Generally revise laws related to career and technical education	MTSBA Drafted Resolution Bill - CTE
HB 219	LC1499	Shane A Morigeau (D) HD 95	(S) Hearing -- (S) State Administration	03/13/2019; 3:00 PM, Rm 335	Establish Indigenous Peoples Day in Montana	
HB 225	LC0949	Casey Schreiner (D) HD 26	(H) Hearing -- (H) Education	02/04/2019; 3:00 PM, Rm 137	Revise school laws related to inflation, preschool, and special education	MTSBA Drafted. Collaboration with Governor and MT-PEC.
HB 235	LC1143	Dave Fern (D) HD 5	(H) Tabled in Committee* -- (H) Human Services	02/01/2019	Provide options, conditions for financing school health group plans	MTSBA Drafted. SAM, MFPE, MUST. Incentives for School Health Insurance Trust
HB 247	LC1592	Bruce Grubbs (R) HD 68	(H) Signed by Governor	03/21/2019	Provide greater flexibility for school districts in financing major maintenance	MTSBA Drafted - Working with SAM - School Borrowing Authority
HB 263	LC2768	Jonathan Windy Boy (D) HD 32	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Revise laws related to Indian language immersion programs in schools	
HB 282	LC2664	Denley M Loge (R) HD 14	(S) Committee Report--Bill Concurred -- (S) Judiciary	03/21/2019	Protect vulnerable persons from sexual misconduct	
HB 295	LC1296	Fred Anderson (R) HD 20	(S) Hearing -- (S) Education and Cultural Resources	03/22/2019; 3:00 PM, Rm 422	Create grant program to encourage work-based learning	
HB 298	LC0571	Christopher Pope (D) HD 65	(S) Hearing -- (S) Education and Cultural Resources	03/18/2019; 3:00 PM, Rm 303	Revise funding for students with disabilities	
HB 303	LC1630	Greg DeVries (R) HD 75	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Eliminate compulsory education requirements	MTSBA Opposes
HB 325	LC2922	Matt Regier (R) HD 4	(S) Committee Report--Bill Concurred -- (S) Judiciary	03/21/2019	Generally revise firearm laws	MTSBA Opposes. Overrides local control on weapons in schools
HB 326	LC1394			03/22/2019		

		Alan Redfield (R) HD 59	(H) Scheduled for 3rd Reading		Allow person to serve on more than one special district board in rural area	
HB 351	LC0595	Wendy McManey (R) HD 19	(S) Rereferred to Committee -- (S) Finance and Claims	03/21/2019	Encourage transformational learning	MTSBA Drafted - Transitional Funding for Transformational Learning
HB 354	LC1309	Rodney Garcia (R) HD 52	(H) Tabled in Committee* (H) Education	-- 02/08/2019	Restrict sexually explicit materials and sexually oriented businesses	
HB 357	LC2997	Matt Regier (R) HD 4	(S) Committee Report--Bill Concurred -- (S) Judiciary	03/21/2019	Revise concealed carry laws	MTSBA Opposes. Overrides local control on weapons in schools
HB 371	LC1507	Jonathan Windy Boy (D) HD 32	(H) Hearing -- (H) Education (D) HD 32	02/11/2019; 3:00 PM, Rm 137	Provide ongoing funding to the Montana Indian Language Preservation Program	
HB 387	LC0226	Llew Jones (R) HD 18	(S) Rereferred to Committee -- (S) Finance and Claims	03/21/2019	Create advanced opportunity act for Montana students	MTSBA Drafted Resolution Bill - Advanced Opportunity CTE
HB 388	LC0578	Mary Caferro (D) HD 81	(S) Scheduled for 3rd Reading	03/22/2019	Generally revise education laws related to students with exceptional needs	
HB 396	LC1642	Matt Regier (R) HD 4	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Prohibit public employees from using position to support/oppose campaign	
HB 398	LC1355	Gordon Pierson (D) HD 78	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Require mental health and suicide prevention training in teacher preparation	
HB 413	LC0918	Fred Anderson (R) HD 20	(S) Hearing -- (S) Judiciary	03/21/2019; 9:00 AM, Rm 303	Address vaping in schools	
HB 414	LC2671	Jessica Karjala (D) HD 48	(H) Transmitted to Senate	02/27/2019	Generally revise laws related to school meals	MTSBA Supports with amendments MTSBA drafted and offered in committee
HB 420	LC1265	Tyson T Runningwolf (D) HD 16	(H) Hearing -- (H) Appropriations			MTSBA Supports

				03/15/2019; 3:00 PM, Rm 102	Encourage grow your own programs to address teacher shortage	
HB 455	LC3210	Jonathan Windy Boy (D) HD 32	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Provide unemployment for certain teachers and adjunct school personnel	MTSBA Opposes - Could triple (or more) current taxes for UI
HB 459	LC1340	Becky Beard (R) HD 80	(H) Hearing -- (H) Appropriations	03/15/2019; 3:00 PM, Rm 102	Provide support for rural school recruitment and retention	Supports recruitment and retention using excess oil and gas \$\$
HB 466	LC2400	Jade Bahr (D) HD 50	(H) Tabled in Committee* -- (H) Education	02/22/2019	Fund an Indian language and culture course through MT Digital Academy	
HB 468	LC2401	Jade Bahr (D) HD 50	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Involve certain state agencies in disability integrated employment programs	
HB 477	LC0599	Moffie Funk (D) HD 82	(H) Hearing -- (H) Judiciary	03/12/2019; 8:00 AM, Rm 137	Enact child access prevention and education laws	
HB 492	LC1298	Sue Vinton (R) HD 56	(H) Hearing -- (H) Judiciary	03/11/2019; 8:00 AM, Rm 137	Generally revise laws related to school bus safety	
HB 495	LC2361	Robert Farris-Olsen (D) HD 79	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Expand exemptions from collections to include student loans	
HB 508	LC2049	Jacob Bachmeier (D) HD 28	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Allow individual at least 16 years old to preregister to vote	
HB 564	LC2981	David Dunn (R) HD 9	(H) Missed Deadline for General Bill Transmittal*	03/02/2019	Revise medical exemption laws on immunizations	
HB 567	LC1875	Derek Skees (R) HD 11	(S) Hearing -- (S) Judiciary	03/28/2019; 9:00 AM, Rm 303	Establish Montana school marshal program	MTSBA opposed as introduced but now supports with MTSBA amendments
HB 576	LC1481	David Bedey (R) HD 86	(S) Hearing -- (S) Education and Cultural Resources	03/20/2019; 3:00 PM, Rm 422	Revise school finance laws related to gifts and endowments	MTSBA Drafted with amendments - Provides flexibility for use of donated funds

HB 601	LC1339	John Fuller (R) HD 8	(S) Committee Report--Bill Concluded as Amended -- (S) Education and Cultural Resources	03/21/2019	Transfer funds within OPI for school safety professional development grants	
HB 619	LC0559	Daniel Zolnikov (R) HD 45	(S) Scheduled for 3rd Reading	03/22/2019	Revise student data privacy laws	MTSBA Supports
HB 635	LC3110	Wendy McKamey (R) HD 19	(H) Bill Withdrawn per House Rule H30-50(3)(b)*	03/12/2019	Establish a DUI reduction grant program	
HB 636	LC3115	Llew Jones (R) HD 18	(H) Hearing -- (H) Taxation	03/22/2019; 9:00 AM, Rm 152	Revise laws related to protested taxes	MTSBA Supports - Helps districts affected by tax protests of centrally assessed
HB 638	LC3270	David Bedey (R) HD 86	(S) Hearing -- (S) Finance and Claims	03/22/2019; 9:00 AM, Rm 317	Increasing K-12 special ed allowable cost payment	
HB 640	LC3264	Shane A Morigeau (D) HD 95	(H) Hearing -- (H) Judiciary	03/13/2019; 8:00 AM, Rm 137	Generally revise laws related to childhood sexual abuse	
HB 643	LC2163	Rhonda Knudsen (R) HD 34	(H) Hearing -- (H) Education	03/20/2019; 3:00 PM, Rm 137	Extend state lands reimbursement block grant for schools	MTSBA Supports
HB 648	LC3205	Robert Farris-Olsen (D) HD 79	(H) Hearing -- (H) Education	03/18/2019; 3:00 PM, Rm 137	Create state program to incentivize school breakfast program	
HB 657	LC3269	David Bedey (R) HD 86	(H) Committee Report--Bill Passed -- (H) Appropriations	03/21/2019	Study community college funding formula and CTE funding	
HB 667	LC3204	Jacob Bachmeier (D) HD 28	(H) Hearing -- (H) Education	03/22/2019; 3:00 PM, Rm 137	Create farm to school grant program	
HB 692	LC1631	Greg DeVries (R) HD 75	(H) Introduced	03/16/2019	Provide tax exemption for property taxes if no child enrolled in public schools	
HB 704	LC2999	Bruce Grubbs (R) HD 68	(H) Hearing -- (H) Energy, Technology and Federal Relations	03/27/2019; 3:00 PM, Rm 472	Establish a Montana solar schools grant program	
HB 706	LC2811		(H) Hearing -- (H) Taxation			

		Thomas Winter (D) HD 96		03/27/2019; 9:00 AM, Rm 152	Revise individual income tax credits	
HB 721	LC2181	Willis Curdy (D) HD 98	(H) Judiciary -- (H) Judiciary	03/28/2019; 8:00 AM, Rm 137	Revise fair notice of campaign material and misrepresentation of voting records	
HJ 20	LC3094	Jonathan Windy Boy (D) HD 32	(S) Hearing -- (S) State Administration	03/22/2019; 3:00 PM, Rm 335	Resolution supporting U.N. International Year of Indigenous Languages	
SB 6	LC0480	Edith (Eddie) McClafferty (D) SD 38	(S) Missed Deadline for General Bill Transmittal*	03/02/2019	Revise school funding related to school safety	
SB 8	LC0175	Keith Regier (R) SD 3	(H) Rereferred to Committee -- (H) Appropriations	03/21/2019	Generally revise laws related to participation in extracurricular activities	MTSBA Supports with MTSBA amendments
SB 9	LC0479	Daniel R Salomon (R) SD 47	(H) Scheduled for 3rd Reading	03/22/2019	Revise school funding related to overestimated ANB increases	MTSBA collaboration clean up draft
SB 10	LC0475	Daniel R Salomon (R) SD 47	Chapter Number Assigned	02/19/2019	Revise school funding related to major maintenance aid	MTSBA drafted - collaboration clean up draft
SB 11	LC0478	Daniel R Salomon (R) SD 47	Chapter Number Assigned	02/22/2019	Clarify age requirements related to the definition of pupil	MTSBA drafted - collaboration clean up draft
SB 12	LC0476	Daniel R Salomon (R) SD 47	(H) Scheduled for 3rd Reading	03/22/2019	Revise school funding related to oil and gas production taxes	
SB 16	LC0477	Daniel R Salomon (R) SD 47	Chapter Number Assigned	02/19/2019	Revise school funding related to special education joint boards	
SB 35	LC0030	Fred Thomas (R) SD 44	(H) Hearing -- (H) Education	03/11/2019; 3:00 PM, Rm 137	Generally revise school safety laws	MTSBA Drafted - School Safety Child Safety Teams
SB 40	LC0319	Frank Smith (D) SD 16	(H) Hearing -- (H) Judiciary	04/02/2019; 8:00 AM, Rm 137	Require OPI to create and maintain electronic directory photograph repository	

SB 50	LC0482	Edith (Edie) McClafferty (D) SD 38	(H) Tabled in Committee -- (H) Education	03/13/2019	Revise administration of Quality Educator Loan Assistance Program	
SB 92	LC0027	Daniel R Salomon (R) SD 47	(H) Hearing -- (H) Education	02/11/2019; 3:00 PM, Rm 137	Generally revise laws related to school safety	MTSBA Drafted - School Safety Voted and Nonvoted Levy Authority
SB 99	LC1494	Cary Smith (R) SD 27	(S) Missed Deadline for General Bill Transmittal*	03/02/2019	Revise laws related to informing on legal opt out options for vaccines	
SB 110	LC0800	Edith (Edie) McClafferty (D) SD 38	(S) Missed Deadline for General Bill Transmittal*	03/02/2019	Increase the age limit in the definition of pupil	MTSBA Drafted - Raise ANB Age Limit from 19 to 20
SB 118	LC2927	Keith Regier (R) SD 3	(S) Missed Deadline for General Bill Transmittal*	03/02/2019	Revise laws related to online learning opportunities	
SB 130	LC2071	Daniel R Salomon (R) SD 47	(H) Hearing -- (H) State Administration	03/20/2019; 8:00 AM, Rm 455	Revise school election law	
SB 132	LC0563	Keith Regier (R) SD 3	(H) Hearing -- (H) Judiciary	03/25/2019; 8:00 AM, Rm 137	Creating a student safety accountability act	MTSBA Opposed as introduced. Amended to address our concerns, now monitoring
SB 135	LC1221	Tom Jacobson (D) SD 11	(S) Bill Not Heard at Sponsor's Request -- (S) Taxation	01/22/2019	Remove school levies from calculation of tax increment after 15th year	
SB 139	LC0184	Mike Lang (R) SD 17	(H) Hearing -- (H) Education	03/15/2019; 3:00 PM, Rm 137	Revise retiree return to work provisions in teachers' retirement system	
SB 140	LC1078	Cary Smith (R) SD 27	(H) Hearing -- (H) Education	03/20/2019; 3:00 PM, Rm 137	Establish the Montana dyslexia screening and intervention act	
SB 146	LC1572	Daniel R Salomon (R) SD 47	(S) Missed Deadline for General Bill Transmittal*	03/02/2019	Revise laws related to an inflationary adjustment for education	
SB 164	LC1472	Fred Thomas (R) SD 44	(H) Hearing -- (H) Education	03/11/2019; 3:00 PM, Rm 137	Generally revise school safety laws	MTSBA Drafted - Allows locked door in emerg. response to violence threat

SB 193	LC1149	Jill Cohenour (D)	SD 42 (S)	Missed Deadline for General Bill Transmittal*	03/02/2019	Generally revise school bus safety laws	
SB 197	LC1582	Jeffrey W Welborn (R)	SD 36	(H) Hearing -- (H) Education	03/20/2019; 3:00 PM, Rm 137	Generally revise education laws related to Montana youth challenge academy	MTSBA Supports - Discretion to grant diploma with local board
SB 208	LC1216	Tom Jacobson (D)	SD 11	(S) Tabled in Committee* -- (S) Taxation	02/15/2019	Provide tax credit for student loan payments	
SB 212	LC1256	Susan Webber (D)	SD 8 (H)	Hearing -- (H) Education	03/13/2019; 3:00 PM, Rm 137	Revise resident nonbeneficiary student laws	
SB 229	LC3150	Brian Hoven (R)	SD 13 (H)	Referred to Committee -- (H) Judiciary	02/22/2019	Limit liability of private educational programs in admitting certain criminals	
SB 292	LC2461	Roger Webb (R)	SD 23 (H)	Scheduled for 3rd Reading	03/22/2019	Revise laws related to financial administration of school districts	MTSBA Supports - Establishes greater financial independence for schools
SB 297	LC3100	Dee Brown (R)	SD 2 (S)	Missed Deadline for General Bill Transmittal*	03/02/2019	Generally revise laws related to school elections involving property taxes	MTSBA Opposes - 50% turnout requirement to validate election results
SB 298	LC3101	Dee Brown (R)	SD 2 (S)	Tabled in Committee* -- (S) Education and Cultural Resources	02/25/2019	Referendum to revise laws related to school elections involving property taxes	MTSBA Opposes - 50% turnout requirement to validate election results
SB 350	LC1156	Jill Cohenour (D)	SD 42 (S)	Introduced	03/21/2019	Encourage lap-shoulder belts on school buses	
SR 19	LC3159	Daniel R Salomon (R)	SD 47 (S)	Sent to Enrolling	03/21/2019	Confirm Governor's appointees to board of public education	

Unintroduced Bills Matching the Search Criteria

* after status indicates the bill is *probably* dead
Total number of Unintroduced Bills - 130

Bill Draft No. (LC No.)	Request	Requestor	Status	Short Title	Note
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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 14

AGENDA TITLE: Montana Food Bank Network BackPack Program

SUMMARY: One of the recommended components for the identification of students for this program is their eating pattern at breakfast on the first day of the school week.

Kaylynn has put together the following information about eating patterns of students over the past few months. The attached spreadsheet shows the percentage of eligible free and reduced meals students that eat breakfast and lunch on Mondays, Tuesdays, and Wednesdays of each week.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

new computer software eff 10/15/19

[illegible]

November 2018

[illegible]

December 2018

Eligibility		Free		Reduced															
K-6 students		59		10															
7th - 8 th Students		27		2															
9th - 12th Students		32		0															
			F		F		F		F		F		F		F		F		
			%		%		%		%		%		%		%		%		
K-6 Breakfast	Mon 12/3	22 F / 2 R	38%	Tues 12/4	27 F / 2 R	46%	Wed 12/5	25 F / 2 R	43%	K-6 Lunch	Mon 12/3	46 F / 8 R	78%	Tues 12/4	50 F / 10 R	85%	Wed 12/5	47 F / 10 R	80%
7th - 8th Breakfast	15 F / 1 R	56%	16 F / 2 R	60%	15 F / 1 R	56%	15 F / 1 R	56%	7th - 8th Lunch	25 F / 0 R	93%	21 F / 1 R	79%	22 F / 2 R	82%	17 Free	54%		
9th - 12th Breakfast	15 Free	57%	18 Free	57%	17 Free	54%			9th - 12th Lunch	17 Free	54%	15 Free	57%						
K-6 Breakfast	Mon 12/10	26 F / 2 R	45%	Tue 12/11	25 F / 1 R	43%	Wed 12/12	21 F / 2 R	36%	K-6 Lunch	Mon 12/10	52 F / 8 R	89%	Tues 12/11	45 F / 9 R	77%	Wed 12/12	46 F / 9 R	78%
7th - 8th Breakfast	15 F / 1 R	56%	15 F / 1 R	56%	16 F / 1 R	60%	16 F / 1 R	60%	7th - 8th Lunch	23 F / 1 R	86%	20 F / 0 R	75%	19 F / 1 R	71%	17 Free	54%		
9th - 12th Breakfast	17 Free	54%	15 Free	47%	17 Free	54%			9th - 12th Lunch	22 Free	69%	17 Free	54%						
K-6 Breakfast	Mon 12/17	24 F / 2 R	41%	Tues 12/18	31 F / 2 R	53%	Wed 12/19	28 F / 2 R	48%	K-6 Lunch	Mon 12/17	50 F / 10 R	85%	Tues 12/18	52 F / 10 R	89%	Wed 12/19	53 F / 9 R	90%
7th - 8th Breakfast	15 F / 1 R	56%	15 F / 1 R	56%	16 F / 1 R	60%	16 F / 1 R	60%	7th - 8th Lunch	18 F / 1 R	67%	21 F / 2R	79%	23 F / 2 R	86%	21 Free	66%		
9th - 12th Breakfast	13 Free	41%	16 Free	50%	16 Free	50%			9th - 12th Lunch	17 Free	54%	19 Free	60%						
K-6 Breakfast	Mon			Tue			Wed			K-6 Lunch	Mon			Tue			Wed		
7th - 8th Breakfast	Christmas			Vacation			No School			7th - 8th Lunch	Christmas			Vacation			No School		
9th - 12th Breakfast										9th - 12th Lunch									

January 2019

[illegible]

February 2019

Eligibility		Free		Reduced														
K-6 students		60		10														
7th - 8 th Students		26		2														
9th - 12th Students		30		0														
		F		F		F		F		F		F		F		F		
		%		%		%		%		%		%		%		%		
K-6 Breakfast	Mon 2/4	13 F / 4 R	22%	Tues 2/5	22 F / 4 R	37%	Wed 2/6	19 F / 3 R	32%	K-6 Lunch	34 F / 8 R	57%	Tues 2/5	48 F / 9 R	80%	Wed 2/6	45 F / 7 R	75%
7th - 8th Breakfast		6 F / 1 R	24%		13 F / 1 R	50%		10 F / 1 R	39%	7th - 8th Lunch	13 F / 0 R	50%		19 F / 1 R	74%		16 F / 0 R	62%
9th - 12th Breakfast		8 Free	27%		13 Free	44%		12 Free	40%	9th - 12th Lunch	11 Free	37%		14 Free	47%		17 Free	57%
K-6 Breakfast	Mon 2/11	25 F / 4 R	42%	Tues 2/12	28 F / 4 R	47%	Wed 2/13	19 F / 2 R	32%	K-6 Lunch	47 F / 7 R	79%	Tue 2/12	52 F / 7 R	87%	Wed 2/13	49 F / 8 R	82%
7th - 8th Breakfast		16 F / 1 R	62%		12 F / 1 R	47%		9 F / 0 R	35%	7th - 8th Lunch	24 F / 1 R	93%		17 F / 1 R	66%		23 F / 1 R	89%
9th - 12th Breakfast		12 Free	40%		11 Free	37%		12 Free	40%	9th - 12th Lunch	15 Free	50%		15 Free	50%		20 Free	67%
K-6 Breakfast	Mon 2/18	21 F / 2 R	35%	Tues 2/19	25 F / 3 R	42%	Wed 2/20	25 F / 2 R	42%	K-6 Lunch	35 F / 7 R	59%	Tues 2/19	47 R / 6 R	79%	Wed 2/20	48 R / 9 R	80%
7th - 8th Breakfast		11 F / 0 R	43%		14 F / 0 R	54%		16 F / 0 R	62%	7th - 8th Lunch	16 F / 1 R	62%		23 F / 1 R	89%		19 F / 0 R	74%
9th - 12th Breakfast		11 Free	37%		15 Free	50%		14 Free	47%	9th - 12th Lunch	14 Free	47%		20 Free	67%		16 Free	54%
K-6 Breakfast	Mon 2/25	31 F / 2 R	52%	Tues 2/26	27 F / 4 R	45%	Wed 2/27	23 F / 4 R	39%	K-6 Lunch	49 F / 9 R	82%	Tue 2/26	52 F / 8 R	87%	Wed 2/27	43 F / 8 R	43%
7th - 8th Breakfast		12 F / 0 R	47%		12 F / 1 R	47%		14 F / 0 R	54%	7th - 8th Lunch	20 F / 1 R	78%		21 F / 1 R	81%		20 F / 1 R	78%
9th - 12th Breakfast		14 Free	47%		12 Free	40%		14 Free	47%	9th - 12th Lunch	22 Free	74%		19 Free	64%		20 Free	67%

March 2019

[illegible]

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 15

AGENDA TITLE: Classified Staff Contract(s)

SUMMARY: At this time Norine does not have any recommendations for this position. We will keep this item on the agenda just in case there is a recommendation available at the time of the meeting.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 16

AGENDA TITLE: 2018-2019 High School Golf Assistant Coach - Volunteer

SUMMARY: DJay Hauge would like to request a High School Golf Volunteer Assistant Coach for the 2018-2019 season. DJay is talking to several candidates for this volunteer, unpaid position and will be making a recommendation at the meeting on the 25th.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 17

AGENDA TITLE: 2017-2018 Audit Report

SUMMARY: The Audit Report has been sent to the Board electronically. A hard copy of the Audit report will be available at the Board meeting for the Trustees. Access to the Audit Report will also be available to anyone in the public that would like to request an electronic copy. The next step is for the Board to either accept or reject the Audit Report.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 18

AGENDA TITLE: Resignation(s)

SUMMARY: Attached please find a copy of the resignation letters that were received from the two individuals that accepted Emergency Authorization Teaching positions from the District for the 2018-2019 school year. MTSBA recommends the Board either accept their resignation from the position or terminate their employment at the conclusion of the school year in order begin the advertising process for filling the positions for the 2019-2020 school year. The third resignation is from Mitch Kaufman.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

March 12, 2019


Dear Culbertson School Board of Trustees,

In the spring/summer of 2018 the K-12 Art teaching position was advertised with no certified applicants accepting your contract offer. I was then asked to fill the position of Art teacher on behalf of the Culbertson School District under an Emergency Authorization Certification Program through the Montana Office of Public Instruction. I accepted the position and understood at that time that this was a 'one year only' position and that the position would need to be re-advertised in the spring of 2019 in the effort to find a fully certified teacher. In order to assist in facilitating this process for the District, I would like to submit my resignation from this position effective at the conclusion of the 2018-2019 school year.

I have appreciated the professional support that I have received during this school year and would like the opportunity to apply for any future teaching positions that this district might need. I am currently in my final stages of completing my teaching certification with Western Governor's University and will notify you as soon as I receive my diploma and teaching credential.

Thank you very much for your time and consideration.

Yours in Education,


Jennifer Lambert

March 12, 2019

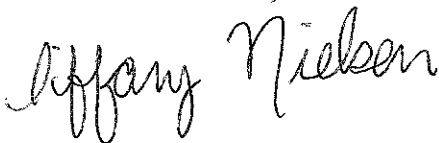
Dear Culbertson School Board of Trustees,

In the spring/summer of 2018 the 5th grade teaching position was advertised with no certified applicants accepting your contract offer. I was then asked to fill the position of 5th grade teacher on behalf of the Culbertson School District under an Emergency Authorization Certification Program through the Montana Office of Public Instruction. I accepted the position and understood at that time that this was a 'one year only' position and that the position would need to be re-advertised in the spring of 2019 in the effort to find a fully certified teacher. In order to assist in facilitating this process for the District, I would like to submit my resignation from this position effective at the conclusion of the 2018-2019 school year.

I have appreciated the professional support that I have received during this school year and would like the opportunity to apply for any future teaching positions that this district might need. I am currently in my final stages of completing my teaching certification with Western Governor's University and will notify you as soon as I receive my diploma and teaching credential.

Thank you very much for your time and consideration.

Yours in Education,

A handwritten signature in cursive script that reads "Tiffany Nielsen". The signature is written in dark ink and is positioned above the printed name.

Tiffany Nielsen

Mitchel Kaufman

March 22, 2019

Dear Culbertson School Board,

I am writing this letter to announce my resignation as the Junior High/High School Title I Aid, effective April 26th, 2019.

I want to thank everyone for the opportunities and experiences given to me to come out here to teach and coach. I have enjoyed my time here with such a wonderful staff and amazing students. I am beyond grateful and more than impressed by the willingness of the staff to help and care for the students as well as each other. I plan on returning to Billings and coaching the baseball team that I coached last year through the spring, then I am going to continue on in school to earn my Bachelors Degree in Business at MSUB. Thanks again for all you did.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitchel Kaufman", written in a cursive style.

Mitchel Kaufman

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 19

AGENDA TITLE: 2019-2020 Teacher Contracts

SUMMARY: The School Board of Trustees has the legal authority to renew or non-renew teachers each year. Montana Law requires that the School Board of Trustees notify teachers each year of their renewal or non-renewal by June 1st. Attached please find a copy of the list of teachers that Mr. Olson would like to recommend for renewal at this time. Also attached please find the wording for the motions that would be appropriate for either renewing or non-renewing teacher contracts.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Culbertson Public School

Certified Staff

- Teachers are listed in alphabetical order.
- Extended contracts are listed in (parenthesis).

Tenured

Janelle Ator
Amy Berwick
Ashley Copple
Courtney Forbregd (10 days)
Jeri Gustafson
Lana Hekkel
Theresa McDonald
Wendy Nickoloff
Jens Nielsen (6 weeks)
Christina Olson
Paula Schledewitz
David Solem
Jennesy Taberna

Up for Tenure

Angela Iverson
Brad Nielsen
Darla Pust
Alyssa Seifert

Non-Tenured

Karen Brock
Amanda Bushlen
Brenda Harvey
Joseph Kerney
Kelsey Kerney
Phyllis Owan
Vicki Parker

Recommended Wording for Contract Renewal/Non-Renewal

1. Renewal of tenured staff.
 “I move to renew tenure teaching contracts for(list individuals that you would like to include or the entire list).....for the 2019-2020 school year.”

2. Offering tenure contracts to those that are up for tenure.
 “I move to offer tenure teaching contracts to(list individuals that you would like to include or the entire list) for the 2019-2020 school year.”

3. Renewal of non-tenure staff.
 “I move to renew non-tenure teaching contracts for (list individuals that you would like to include or the entire list) for the 2019-2020 school year.”

4. Non-renewal of non-tenured staff.
 **“I move to non-renew the non-tenure teaching contracts for
(list individuals that you would like to include or the entire list)
without cause.”**

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 20

AGENDA TITLE: 2019-2020 Extra-Curricular Contract(s)

SUMMARY: There will be an Athletic Committee meeting on Monday, March 25th at 5:30 pm. I assume a recommendation will be forthcoming from the Committee to either renew or advertise the following contracts:

- a. High School Boys' Basketball Head Coach
- b. High School Girls' Basketball Head Coach
- c. High School Cheerleading Head Coach
- d. High School Speech & Drama Head Coach

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 21

AGENDA TITLE: Multi-District MUST Health Insurance Pool Agreement

SUMMARY: This is an annual renewal of our District's membership in the Multi-District MUST Health Insurance Pool Agreement. The Agreement is attached for your review and consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this 29th day of March, 2019 by and between

Culbertson Elementary
Culbertson High School
Jordan Elementary
Garfield County High School
Medicine Lake K-12
Rau Elementary
Richey Elementary
Richey High School
Rosebud K-12
Savage Elementary
Savage High School
Westby SD 3 K-12

(collectively, hereinafter "Districts").

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all participating districts by April 1 of the current fiscal year in which the agreement is executed and by April 1 in any subsequent year to which the agreement applies;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each participating district of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund or any other budgeted fund of the district. Transfers to the interlocal cooperative fund from each participating school district's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund. All transfers must be completed by April 1 of the current fiscal year in which the agreement is executed and by April 1 in any subsequent year to which the agreement applies;

WHEREAS, in accordance with Section 20-9-703, Culbertson Elementary School LE 0777 shall be designated the prime agency. All other participating districts shall be designated as cooperating agencies;

WHEREAS, each participating district may transfer funds into the interlocal cooperative fund from the general fund or any other budgeted fund of the respective school district. Transfers to the interlocal cooperative fund from each participating school district's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of Multi-District MUST Health Insurance Pool for the participating Districts;

2. To form a governing board which shall consist of a school administrator from each of the original participating schools (Culbertson, Jordan, Medicine Lake, Rau, Richey, Rosebud, Savage, and Westby) for the purpose of any decision making;

3. To create an interlocal cooperative fund for the purpose of transferring funds from the participating districts for the purpose(s) stated herein;

4. The Culbertson Elementary School LE 0777 is designated as the prime agency and as such shall establish a non-budgeted interlocal cooperative fund for the purpose of the financial administration of this interlocal cooperative agreement. The prime agency will submit monthly payments to MUST for premiums no later than the 20th of each month.

5. All other participating districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this agreement to the prime agency by district warrant. **Payments are due to the prime agency no later than the 10th of each month.**

6. Any and all amounts transferred into the interlocal cooperative fund by any participating district shall come from: (1) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (2) any other budgeted fund of a participating district.

7. Any and all amounts transferred into the interlocal cooperative fund by each participating district must be transferred on or before June 30, 2020.

8. Any and all amounts transferred into the interlocal cooperative fund by each participating district must be for the purpose stated herein.

9. Any and all amounts held with the prime agency will be designated and maintained by distinct participating districts within the interlocal cooperative fund.

10. Any and all amounts remaining in the interlocal cooperative fund at year end shall be carried forward into the ensuing fiscal year.

11. In the event that a participating district chooses to withdraw from the multi-district cooperative, the fiscal host will issue a warrant in the amount of their appropriate fund balance share at the month's conclusion following the date of withdrawal.

12. In the event that a new member wishes to join the multi-district cooperative, a written request must be made to the governing board by *November 1st* for the ensuing agreement year. All participating districts that have intent to join the multi-district cooperative must have all paperwork, including health statements, into the prime agency by *December 1st*. MUST will deliver the premiums quotes to the prime agency by *March* for forwarding to the participating districts. The governing board will make the final determination by majority vote for any new participating districts and deliver to MUST any revisions in the cooperative by the end of the renewal period.

13. The term of this agreement shall be from July 1, 2019 to June 30, 2020.

14. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this 29th day of March, 2019.

Attest:

Board Chair

District Clerk

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 22

AGENDA TITLE: Roose-Valley Special Education Cooperative Interlocal Agreement

SUMMARY: This is an annual renewal of our District's membership in the Roose-Valley Special Education Cooperative. The Agreement is attached for your review and consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

ROOSE-VALLEY SPECIAL SERVICES COOPERATIVE

INTERLOCAL AGREEMENT FOR THE ESTABLISHMENT OF A SPECIAL EDUCATION COOPERATIVE

THIS AGREEMENT, Made and entered into this fifth day of December, 2018 between and among the following School Districts: Bainville School District #64; Brockton School District #55; Culbertson School District #17, hereinafter referred to as the "Fiscal Host School," Frazer School District #2; Froid School District #65; Frontier School District #3; Lustre School District #23; and Opheim School District #9.

WHEREAS: The participating Districts desire to offer full services to persons requiring Special Education, said persons defined in (Section 20-7-401-MCA) and to all children with disabilities residing within said Districts, and

WHEREAS: The participating District desire to provide these Special Education services in compliance with all applicable State and Federal laws and regulations.

WHEREAS: Sections 20-7-451 through 20-7-456, MCA, provide that School Districts may contract with one another to establish a Cooperative to perform all Special Education administrative services, activities and undertaking that the School District entering into this Agreement is authorized by law to perform.

NOW THEREFORE: The parties hereto, hereby establish a Special Education Cooperative, pursuant to the following mutual covenants and promises.

COOPERATIVE'S POWERS, DUTIES, AND RESPONSIBILITIES

- I. The Cooperative shall provide assistance in the development and maintenance of Special Education Programs in all School Districts who are party to this Agreement.
- II. The Cooperative shall provide a comprehensive evaluation for each child referred to it by any District that is a party to this Agreement, when such an evaluation is not available in said District.
- III. The Cooperative shall assist in the development of an individualized education program, for each child requiring the services of this Cooperative.
- IV. The Cooperative shall provide all the instructional and support services required by the individualized educational program, when such services are not available in said District, developed under the requirements of sub-paragraph III.
- V. The Cooperative shall provide the above-mentioned services to all persons between the ages of six years and eighteen years, inclusive, who reside within the School

Districts that are parties to this Agreement, and when such services are not available in said District. Further, the Cooperative, after evaluation of persons between three years of age to five years of age, may offer services to those persons who would benefit from those programs established for persons between six years of age and eighteen years of age.

COOPERATIVE ORGANIZATION

- I. Cooperative's name: the name of this Special Education Cooperative shall be: ***ROOSE-VALLEY SPECIAL EDUCATION COOPERATIVE.***
- II. Duration of Cooperative's existence: the duration of this Cooperative is perpetual.
- III. The Cooperative shall have the following powers:
 - A. To sue, and be sued, complain and defend, in its Cooperative name.
 - B. To purchase, take, receive, lease, take by gift, devise or bequest, or otherwise acquire, hold, own, improve, use, and otherwise deal in and with real or personal property, or any interest therein, whatever situated.
 - C. To sell, convey, pledge, lease, exchange, transfer or otherwise dispose of all or any part of its property and assets.
 - D. To make contracts and incur liabilities, through the purchasing of goods and materials.
 - E. To conduct its affairs, carry on its operations, and have office within the boundaries of the Cooperative.
 - F. To make and alter, by resolution of the Management Board, by-laws governing the calling and conducting of meetings, election of a Management Board and the internal operating procedures of the Board.
 - G. To employ professional and other skilled or unskilled personnel as and when the need arises, either on the basis of permanent employment through contractual agreements, or in a temporary or consultative capacity, but only to the extent that funds have been available to it for the purpose.
 - H. To organize and to establish such education programs for the residents of the Cooperative as shall be approved by the member.
 - I. To make joint application for Federal and State funds, on behalf of its member School Districts.
 - J. To do what is reasonable, necessary to achieve the purpose of this Agreement to the extent that such action is within the intent and purpose of this Agreement, existing law, and regulations.
- IV. MANAGEMENT BOARD: All determinations of employment of Cooperative Staff, expenditures of Cooperative funds, provisions of Special Education Services, and

implementation of Cooperative's policy shall be done by the Cooperative's Management Board.

V. MANAGEMENT BOARD ORGANIZATIONS:

- A. The Management Board shall consist of a representative of each School District; namely the Superintendent or Designee. The composition of the cooperative management board shall be an elected member from each participating districts' board of trustees or an administrator assigned by the district board of trustees to represent the participating district on the cooperative management board.
- B. The Management Board shall recruit and employ a Director. The Management Board may delegate by resolution any or all of the powers granted it in subparagraph III herein, and allowed by law, to the Director.
- C. The Management Board shall employ significant qualified staff to provide services contemplated by this Agreement.
- D. Set policy to be implemented by the Director.
- E. Comprehensively review at least annually all aspects of the Cooperative including:
 - 1. Policies and Procedures
 - 2. Records and Accounting
 - 3. Recruitment of Staff
 - 4. In-Service Training
 - 5. Employee Supervision and Evaluation
 - 6. Compliance with State and Federal Special Education Guidelines
- F. Review the financial management of the Cooperative monthly.
- G. Set and approve the fiscal budget of the Cooperative.
- H. Meet quarterly.
- I. To exercise the executive management and administrative control of the Cooperative and its properties, facilities, programs and the contracted activities and performance of its employees.
- J. The Management Board shall have the power to make contracts for the Cooperative. No such contract entered by the Cooperative shall bind the Cooperative for a term in excess of one year.
- K. The Management Board shall employ only those persons whose qualifications equal or exceed the qualification required by Part V of the Montana Special Education Reference Manual (NSERM).
- L. Provide for a yearly audit.

FINANCIAL ADMINISTRATION

- I. Culbertson School District #17 shall be designated as the Fiscal Host for this Cooperative, pursuant to section 20-9-701 et seq., MCA.
- II. Said Fiscal Host shall establish a non-budgeted Interlocal Cooperative Fund for the purpose of the financial administration of the Interlocal Cooperative Agreement. All revenues received including Federal, State or other type of grant payments in direct support of the Agreement and the financial support provided by Cooperative Agencies, shall be deposited in such fund. All financial support of the Agreement contributed by a member District may be transferred to the interlocal Cooperative fund from any fund maintained by such District by resolution of the trustees and District warrant. Any such transfer to the Interlocal Cooperative fund shall be used to finance those expenditures under the Agreement which is comparable to those that are permitted by law to be made out of the fund from which the transfer was made and are within the final budget for the fund which the transfer was made. No transfer shall be made from the miscellaneous Federal Program Fund without the express approval of the Superintendent of Public Instruction.
- III. All expenditures in support of the Interlocal Cooperative Agreement shall be made from the Interlocal Cooperative fund established by the Fiscal Host.
- IV. The Management Board shall have the sole power to expend funds from the Interlocal Cooperative Fund.
- V. In the event that funds are received directly from the Office of Public Instruction, then the member Districts will not have to transfer said sum.
- VI. Each District shall be responsible to provide, at a minimum, the matching dollars that are necessary for the related services block grant.
- VII. The federal application for Part B and Preschool funds will be made by the Cooperative on behalf of its member school districts.
- VIII. A financial audit by an independent auditor shall be ordered each year to assure proper expenditure procedures.

TERMINATION OF MEMBERSHIP IN COOPERATIVE

Each District agreeing to the terms of this Agreement shall remain a member of the Cooperative for a minimum of three years. Unless membership is requested to be dropped by October 1st of the current school fiscal year, the District's commitment will automatically extend for three fiscal years. Each District's commitment to membership in the Cooperative is effective with the signature on this Interlocal Agreement. A District intending to withdraw must provide notification of intent to withdraw three fiscal years in advance of the withdrawal date.

Any property in the possession of the Cooperative and owned by the terminated District shall be returned to the terminated District as soon as reasonably possible. Total amount of the contract is due upon termination and any monies paid to the Cooperative by the District shall be retained by the Cooperative as payment for services already rendered and in full satisfaction of any damages caused to the Cooperative by said termination.

ADDITION OF A DISTRICT TO COOPERATIVE

Any non-participating school district within the geographic boundary of the Cooperative will be notified annually no later than October 1st of an opportunity to join the Roose-Valley Special Education cooperative for the ensuing three (3) state fiscal years. Non-participating districts who wish to join must respond within 60 days of the date of mailing of the opportunity to join. The Cooperative shall allow the addition of a district within the geographic boundaries of the Cooperative in accordance with state statute. Such addition shall only be allowed at the December meeting of the Board. Notice of application to add a district shall be given to all Management Board members at least ten (10) days prior to the winter meeting of the MANAGEMENT BOARD OF THE COOPERATIVE.

APPLICATION TO JOIN COOPERATIVE SHALL CONTAIN:

1. The District's name.
2. Anticipated required services.
3. District's proposed budget for contracted Special Education Services.
4. Application must be signed by the Chairman of the Board of Trustees of the applying District.

The Cooperative may contract with any District during the Fiscal Year to provide Special Education Services, if available, to a non-member District. Any such Contract entered into shall comply with the terms and conditions stated herein and shall be for compensation deemed reasonable by the Cooperative.

TERMINATION OF COOPERATIVE

The Cooperative may be terminated by majority vote of all the representatives of the Management Board. Such vote shall only be held at the spring meeting of said Management Board. Any member of the Board may propose termination. Notice of intention to propose termination shall be sent to each member of the Management Board proposing termination at least thirty (30) days prior to the March meeting of the Board.

If the Management Board should terminate the Cooperative, the termination shall be effective at the end of the fiscal year in which termination occurs. During the period from the

termination of the Cooperative until the end of the fiscal year, the Cooperative shall undertake closure procedures. All property in the possession of the Cooperative and owned by any member District shall be returned as soon as possible, but no later than June 30, to the Owner-District. Any property owned by the Cooperative shall be liquidated. All monies in the possession of the Cooperative, including any monies generated from the Cooperative-owned property liquidation, shall be distributed to the members District by the following formula:

Contribution of Member District
/ (divided by) Contribution of all Districts
X (times) all remaining Cooperative monies.

REVIEW BY THE ATTORNEY GENERAL

THIS AGREEMENT shall be submitted to the office of the Attorney General of the State of Montana for review and approval, in accordance with Section 20-7-453, MCA, and this Agreement shall not be effective until such approval is obtained, and the Agreement is recorded with the Montana Secretary of State and Clerk and Recorder of each County within which a participating District lies.

Signature of a member of the Board of Trustees indicates acceptance of the Roose-Valley
Special Education Interlocal Agreement on behalf of the Culbertson School District

CULBERTSON DISTRICT #17

DATE

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 23

AGENDA TITLE: Driver's Education Program – Summer 2019

SUMMARY: We have between 25 and 30 students in 8th grade and 9th grade that are eligible for Driver's Education. I am working on securing a teacher from a neighboring community. I hope to have more information and possibly a recommendation for the Board at the meeting on March 25th.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 24

AGENDA TITLE: 2019-2020 Elementary School District General Fund Levy

SUMMARY: Lora has received the preliminary budget estimations for the Elementary District for the 2019-2020 school year. The Elementary District budget will increase from \$1,597,520 to \$1,602,914 if the Board is willing to place a \$25,000 mill levy on the May 7th ballot. The small increase in budget with a \$25,000 mill levy is a direct result of a slight decline in ANB (student enrollment). Without the mill levy, the budget will decrease accordingly.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 25

AGENDA TITLE: 2019-2020 Elementary School District Permissive Levies

SUMMARY: We are required each year to project if there will be any increases in the permissive levies in the Adult Education and Transportation funds. Attached please find the resolution that explains that the School District does not anticipate any increase in permissive levies.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**RESOLUTION of INTENT to IMPOSE an INCREASE in LEVIES
Culbertson School Election, Culbertson MT**

As an essential part of its budgeting process, the Culbertson School Board of Trustees for School District No. 17J/R/C, Roosevelt and Richland Counties, State of Montana, is authorized by law to impose levies to support its budget. The Culbertson School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2019, using certified taxable valuations from the current school fiscal year as provided to the district:

Elementary and	Change in Revenue <u>\$0.00</u> increase
High School	Change in Mills <u>0.00</u> increase
Adult Education:	Increase in taxes on a home with a market value of \$100,000 will be approximately \$0.00 and on a home with a market value of \$200,000 will be approximately \$0.00.

Elementary and	Change in Revenue <u>\$0.00</u> increase
High School	Change in Mills <u>0.00</u> increase
Transportation:	Increase in taxes on a home with a market value of \$100,000 will be approximately \$0.00 and on a home with a market value of \$200,000 will be approximately \$0.00.

This estimation is based on the anticipation of fund reserves in sufficient levels to offset any increases in these permissively funded budgets for the 2019-2020 budget year.

As attested by:

Paul S. Finnicum
Print Name of Board Chair

Signature of Board Chair

Lora Finnicum
Print Name of District Clerk

Signature of District Clerk

DATED this _____ day of _____, 20____.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 26

AGENDA TITLE: 2019-2020 High School District General Fund Levy

SUMMARY: Lora has received the preliminary budget estimations for the High School District for the 2019-2020 school year. The High School District budget will increase from \$1,013,853 to \$1,039,170 but will require no mill levy on the May 7th ballot. This budget increase with no levy required is a direct result of a small increase in ANB (students).

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 27

AGENDA TITLE: 2019-2020 High School District Permissive Levies

SUMMARY: We are required each year to project if there will be any increases in the permissive levies in the Adult Education and Transportation funds. Attached please find the resolution that explains that the School District does not anticipate any increase in permissive levies.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**RESOLUTION of INTENT to IMPOSE an INCREASE in LEVIES
Culbertson School Election, Culbertson MT**

As an essential part of its budgeting process, the Culbertson School Board of Trustees for School District No. 17J/R/C, Roosevelt and Richland Counties, State of Montana, is authorized by law to impose levies to support its budget. The Culbertson School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2019, using certified taxable valuations from the current school fiscal year as provided to the district:

Elementary and	Change in Revenue <u>\$0.00</u> increase
High School	Change in Mills <u>0.00</u> increase
Adult Education:	Increase in taxes on a home with a market value of \$100,000 will be approximately \$0.00 and on a home with a market value of \$200,000 will be approximately \$0.00.

Elementary and	Change in Revenue <u>\$0.00</u> increase
High School	Change in Mills <u>0.00</u> increase
Transportation:	Increase in taxes on a home with a market value of \$100,000 will be approximately \$0.00 and on a home with a market value of \$200,000 will be approximately \$0.00.

This estimation is based on the anticipation of fund reserves in sufficient levels to offset any increases in these permissively funded budgets for the 2019-2020 budget year.

As attested by:

Paul S. Finnicum
Print Name of Board Chair

Signature of Board Chair

Lora Finnicum
Print Name of District Clerk

Signature of District Clerk

DATED this _____ day of _____, 20__.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 28

AGENDA TITLE: Purchasing Cooperative Membership (School Foods/Custodial)

SUMMARY: Teri George and Norine Haugland would like to recommend the District join the Avera Purchasing Cooperative. Attached is some of the information about the Cooperative and the five areas that we are already using services and could potentially save money in the future. The best news of all is the cost of membership: FREE.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

OUR PURCHASING POWER

SAVES YOU MONEY



Avera 
PACE

Avera PACE, a division of Avera Health, is a regional group-purchasing organization with a strong presence in the upper Midwest states.

Avera PACE (Presentation Affiliates Cooperative Effort) was founded more than 70 years ago as a means for early health care and food service locations to save money on purchases. Today, the Avera PACE program provides over 1,525 members the resources and contracts needed to maximize their day-to-day buying power. With affiliate members in more than 30 states, the Avera PACE program has a national reach grounded by the Avera Health mission and Midwest values.

GROUP PURCHASING

Leveraging local and national contracts, Avera PACE brings the cost-saving benefits of group purchasing to its affiliate members. Added benefits include bottom-line savings, brand-name manufacturers, contract pricing, quality products and services.

Avera PACE is a sponsor for Premier, Inc., one of the largest group-purchasing organizations in the United States. With approximately 2,800 contracts (and growing), Avera PACE and Premier can provide most everything your facility may need.

Avera PACE works closely with our affiliate members to review their facility spend, and identify savings opportunities within their business. Avera PACE remains in constant communication with our affiliate members through business reviews, newsletters, email communication, and our yearly Avera PACE conference and expo. Your company can rest easy knowing that Avera PACE and our more than 1,500 affiliate members are working together to help you save money on every purchase!

Contracted prices available to Avera PACE members cover categories, including:

- Capital equipment
- Medical/surgical equipment and supplies
- Radiology equipment and supplies
- Laboratory equipment and supplies
- Pharmacy equipment and supplies
- Dietary products
- Office supplies and furniture
- Housekeeping supplies and cleaning products
- Cellular voice and data services
- Networking/PC hardware/software, phone systems and services
- Food service distribution

MEMBERS

Avera PACE member facilities are diverse:

- Hospitals
- Surgery centers
- Clinics
- Long-term care facilities
- Assisted living facilities
- Behavioral health facilities
- Home medical equipment facilities
- Education (child care through college)
- Camps
- Hospitality (hotels and recreation)
- Fitness centers
- Religious institutions
- Business and industry

"We manage three hotels that save 8 to 12 percent each month on food costs as well as paper and janitorial supplies because of the group purchasing efforts of Avera PACE. I strongly encourage an Avera PACE membership due to the many opportunities it provides to help you save. The representatives take care of nearly all of the setup paperwork and you start to see savings almost immediately. The best part of the program is that most of the vendors already deliver to your properties and drop off the same product, now at a discounted rate."

**Mike Brown, Regional Manager of RT Innes Companies,
Grand Forks, N.D.**

"We were able to save significant dollars by belonging to Avera PACE's dietary program. As well, the additional dollars that come back as cash rebates and/or credit memos for meeting various criteria allow us to be cost effective. Since Avera PACE is a shareholder of Premier, Inc., we were able to participate in the US Foods Direct Parent Participation and Utilization Incentive which allows for an additional 1 percent rebate (resulting in annual savings of approximately \$16,000 for SMP-LTC)."

Gary L. Bakke, Vice President of Finance
Sisters of Mary of the Presentation Health System,
Fargo, N.D.

"Spencer Hospital has partnered with Avera PACE for many years and has realized savings with aggregate volume purchases in the areas of medical supplies, implants and capital equipment. For example, we saved \$40,000, which represents an additional 16 percent savings, on a capital equipment group buy incentive agreement. Partnering with Avera PACE provides a valuable extension to our purchasing team's efforts."

Karen Brandt, CMRP, Director of Materials Management,
Spencer Hospital, Spencer, Iowa

LOCUM TENENS

Temporary health care providers are available during staff shortages. The providers in this program undergo an extensive credentialing process to ensure quality service and care. Interim placements offer:

- A regional alternative to national locum tenens firms
- Professionals who contribute the highest quality of medical care
- An alternative to provider burnout
- Opportunities for permanent recruitment

CAPITAL MANAGEMENT SERVICES

When member facilities need new, state-of-the-art equipment, it often comes with a high price. Avera PACE will work to negotiate a better price, often saving significant capital dollars.

ANESTHESIA LABELS

The innovative anesthesia drug label system allows for quick and precise syringe identification during procedures. Labels meet ASTM International color standards, contain no natural rubber latex, are super-adhesive and can be sterilized. For order information and pricing, visit aneslabels.com or call 800-657-8095.

EXPANDED AVERA SERVICES

- Avera@Home
- Avera eCARE™
- Avera Education & Staffing Solutions
- Avera Health Plans
- Avera Laboratory Network
- Avera Long-Term Care Pharmacy
- Avera Medical Group Occupational Medicine
- Biomedical Equipment Support Services
- Dakota Care
- Employee Assistance Program
- Occupational Medicine
- Corporate Medicine

MISSION

Avera PACE combines the benefits of regionalized service and national contracts to provide members access to high quality products at the lowest possible cost. Our objective is to collaborate with our members and personalize our services to ensure your company is better equipped to achieve business goals, cost-effective contracts and quality products.

Contract Opportunity Checklist for School Members

Date _____ Member _____

CURRENTLY UTILIZING	ACTIVATE / CONVERT NOW	DISCUSS IN FUTURE	CATEGORY / VENDOR
			Air Filtration <input type="checkbox"/> Koch Filter
			Arts and Educational Accessories <input type="checkbox"/> Fundanoodle
			Background Checks <input type="checkbox"/> Pre-Employ.com Private Eyes
			Cell Phone <input type="checkbox"/> Sprint (C&U, daycare/preschool, K-12 public & private) <input type="checkbox"/> Verizon (private C&U, daycare/preschool, private K-12)
			Credit Card Processing <input type="checkbox"/> Paymentus <input type="checkbox"/> US Pay
			Document Shredding <input type="checkbox"/> Dakota Data Shred (limited service area)
X			Elevator Maintenance <input type="checkbox"/> Kone <input checked="" type="checkbox"/> Otis <input type="checkbox"/> Thyssenkrupp
			Fire, Life, Safety, Security Systems and Services <input type="checkbox"/> Cintas <input type="checkbox"/> Siemens Industry
X			Food Service Distribution <input checked="" type="checkbox"/> US Foods/Premier <input type="checkbox"/> US Foods/PACE <input type="checkbox"/> A&B Gourmet Coffee and Water
			Food Service Equipment/Ice Machines <input type="checkbox"/> IS Restaurant Design Equipment & Supply <input type="checkbox"/> US Foods/Premier <input type="checkbox"/> Culinox
			HVAC Equipment/Controls <input type="checkbox"/> Trane
			Jan/San Distribution <input type="checkbox"/> Network Services <input type="checkbox"/> 3M <input type="checkbox"/> Georgia Pacific <input type="checkbox"/> Gojo <input type="checkbox"/> Heritage Bags <input type="checkbox"/> Kimberly-Clark
X			Maintenance/Repair/Operations (MRO) <input checked="" type="checkbox"/> Grainger <input type="checkbox"/> Graybar
			Office Supplies <input type="checkbox"/> Interstate Office Products (IOP) <input type="checkbox"/> One Office Solution <input type="checkbox"/> Western Stationers
X			Networking Hardware, Phone Systems, PC Hardware/Software, and Services <input type="checkbox"/> Xigent <input type="checkbox"/> Telephone Sales and Service <input checked="" type="checkbox"/> CDW
X			Pest Elimination <input checked="" type="checkbox"/> Ecolab
			Promotional Ad Specialty <input type="checkbox"/> HALO Branded Solutions <input type="checkbox"/> Monarch Sales
			Reusable Textiles <input type="checkbox"/> Encompass <input type="checkbox"/> Phoenix Textiles <input type="checkbox"/> Standard Textile
			Warewashing <input type="checkbox"/> Ecolab

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 29

AGENDA TITLE: Bank Signature Cards

SUMMARY: Lora would like to recommend the removal of Doreen Martin from the signature cards at the bank for the school accounts and add Larry Crowder.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 30

AGENDA TITLE: Void Claims Warrant

SUMMARY: Lora would like to recommend voiding the attached claims warrant.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

AGREEMENT TO INDEMNIFY AND HOLD HARMLESS

WHEREAS, THE CULBERTSON SCHOOL DISTRICT NO. 17, ROOSEVELT COUNTY, MONTANA Through its regularly authorized officers, did on the 19th day of September 2018, issue to MITCH KAUFMAN, certain CLAIMS warrant(s) as follows:

No. 64256 \$134.25 9/19/2018

from the school funds, drawn upon the Culbertson School District No. 17, Roosevelt County, Montana, and WHEREAS, said warrant(s) has(have) been lost or destroyed, it is hereby requested that the Clerk of the School issue a duplicate warrant in lieu of said warrant so lost or destroyed, and WHEREAS, as a condition precedent to the authority of the Clerk of the School to issue said duplicate warrant, the person entitled to receive the same is required to file an Agreement of Indemnity in conformity with 17-8-306, MCA;

NOW, THEREFORE, upon the issuance of said duplicate warrant, I shall at all times indemnify and hold harmless the Culbertson School District No. 17 or its officers and employees from any loss resulting from the issuance of said duplicate warrant.

I have hereunto set my hand this 13 day of March, 2019.

Mitch Kaufman Title I Aid
Signature of Payee Title

Mitch Kaufman
Printed Name
3441 Pebblebrook Dr.
Address
Billings, MT 59101
City, State and Zip Code

State of Montana (optional)
County of Yellowstone
Signed and acknowledgement before me on _____ by _____

(seal)

(signature of notary)

(printed name of notary)

Notary public for the state of _____

Residing at _____

My commission expires: _____

Replacement Warrant Information:

Warrant 64640

Amount 134.25

Payee Mitch Kaufman

Date 3-25-2019

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 31

AGENDA TITLE: Board Policy – Possession of Firearms/Weapons on School District Property

SUMMARY: At the February Board meeting is item was request to be placed on the agenda for consideration. Attached please find a copy of the MTSBA model policy for this matter. This is the first reading of a policy. If approved at this meeting, the policy will posted for public comment and may be considered for adoption at the April Board meeting. There is also a form that is recommended by MTSBA. I will have a copy of the recommended form at the April meeting, if the policy is posted.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

1-04-160. Possession of Firearms/Weapons on School District Property.

The Gun-Free School Zone Act of 1995 prohibits any individual from knowingly possessing a firearm at a place that the individual knows, or has reasonable cause to believe, is a “school zone”. The term “school zone” means (a) in, or on the grounds of, a public, parochial or private school; or (b) within a distance of 1,000 feet from the grounds of a public, parochial or private school.

Also, for the purposes of this policy, the term “firearm” means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device pursuant to 18 U.S.C. 921 (4). Such term does not include an antique firearm pursuant to 18 U.S.C. 921 (16).

Montana Code Annotated 45-8-361 (3) (b) states: “the trustees of a district may grant persons and entities advance permission to possess, carry, or store a weapon in a school building.” A “weapon” as defined in 45-8-361 (5) (b), MCA means any type of firearm.

The District Administrator will contact the local city or county governmental agency to see if there are any prohibitions allowing any individual or entities the right to possess/carry or store a weapon in a public building.

The Culbertson School District Board of Trustees, through this policy, may grant persons and entities advanced permission to possess/carry, or store a weapon in a school building for purposes of:

- education
- hunter safety
- school safety

The Culbertson School District prohibits individuals from possessing or carrying firearms on school district property. This prohibition is adopted in accordance with the Gun-Free School Zone Act and Montana Code Section 45-8-361.

An individual or entity wishing to possess/carry or store a weapon in any school building must complete and submit the Culbertson School District Weapon Application form and attach all required documentation. Required documentation will include, but is not limited to, documentation of successful completion of weapon training, satisfactory fingerprint and name-based criminal background check results, and currently held concealed weapon permit that is accepted in accordance with Montana law and regulation. A completed application will serve as the written request to be placed on a school board meeting agenda in accordance with board policy 1420.

The application and all supporting documents are considered public records. The Board will comply with the Montana Open Meeting Laws when considering the application.

1-04-160. Possession of Firearms/Weapons on School District Property. (page 2)

The length of the permission granted will be set by the Board of Trustees and will only be renewed by the vote of the Board of Trustees. There is no on-going expectation for renewal of permission. The permission granted may be revoked by the Board of Trustees at any time.

Adopted:

Revised:

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 32

AGENDA TITLE: Master Agreement Ratification

SUMMARY: The Negotiation Committee has come to a preliminary agreement of terms for a three year renewal of the Master Agreement with the CEA. Attached please find a copy of the agreement with the highlighted changes for your review and consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

2019-2022 CULBERTSON MASTER AGREEMENT

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**CULBERTSON PUBLIC SCHOOLS
PROFESSIONAL NEGOTIATIONS AGREEMENT**

PREAMBLE

This agreement is entered into this 25th day of March, 2019 between the Board of Trustees of School Districts 17J/C/R, Counties of Richland and Roosevelt, State of Montana, acting in the name of said districts hereinafter referred to as the "Board," and the Culbertson Education Association hereinafter referred to as the "Association."

Now therefore, in consideration of the covenants hereinafter mentioned to be kept and performed, by the respective parties hereto, IT IS HEREBY AGREED AS FOLLOWS:

ARTICLE I

Association Recognition

- A. The Board recognizes the Association as the exclusive representative of the teachers employed by the Board on matters of salary, hours, fringe benefits, and other terms of employment, or in regard to any grievance as mentioned in the negotiation agreement hereof, for a period of time from July 1, 2019 to June 30, 2022 inclusive and thereafter until a subsequent representative of such teachers is selected pursuant to 20-4-106, M.C.A.
- B. The Association shall represent members of the appropriate unit which shall consist of all teachers in the school who are certified in Class 1, 2, 4, 5 and ***Emergency Authorization to Work*** as provided in 20-4-106, M.C.A., and whose positions call for or require such certification, but shall exclude the following:
 - 1. Certified individuals who are not currently under contract to perform classroom teaching,
 - 2. The superintendent and principals,
 - 3. Supervisors as defined by the act, and
 - 4. Casual or temporary employees (less than 15 hours per week).

ARTICLE II

Agreement All-Inclusive

This agreement may be altered, changed, added to or deleted only by the mutual consent of the parties concerned. This agreement shall not be interpreted or applied to deprive teachers of professional advantages heretofore enjoyed unless expressly stated herein.

ARTICLE III

Savings Clause

If any provision of this agreement or any application thereof to any teacher is finally held to be contrary to law, then such provisions or application of the agreement shall be deemed invalid, to the extent required by such decision, but all other provisions or applications of the agreement shall continue in full force and effect. At the request of the teachers, negotiations shall immediately commence in order to alter said section(s) providing the benefit(s) according to the intent of the parties. The Association and Board shall both retain the same negotiating team for the duration of the contract, if both teams are still in-district and performing in a comparable capacity.

ARTICLE IV

Duration of Agreement

- A. This agreement shall be in effect as of July 1, 2019, and shall continue in force until June 30, 2022.
- B. Said agreement will be renewed automatically and will continue in force and effect for additional periods of one year unless the Association gives notice to the Board no later than the regular February Board meeting of its desire to renegotiate portions of this agreement.
- C. In the event aforementioned negotiations are not concluded before the expiration date of this agreement, all provisions of said agreement shall remain in force until a new agreement is mutually approved.

ARTICLE V

Changes in Agreement

For the term of this agreement no change shall be made in any provision of this agreement or in any other working condition that is a mandatory subject of bargaining, unless by mutual consent of the parties hereto.

ARTICLE VI

Teacher Rights

- A. Nothing contained herein shall be construed to deny or to restrict any teacher of such rights as they have under the laws of Montana and the United States or other applicable laws, decisions, and regulations. The rights granted to teachers herein shall be deemed to be in addition to those provided elsewhere.
- B. When interpretations or additions to Board Policy are proposed and/or adopted and affect teachers, the Association shall be notified by the Board via posting such interpretation and/or addition for four (4) weeks in the staff work room.
- C. Incidents or situations which could have an adverse effect on the teacher's employment will be discussed between the teacher, the administrator, and the complainant within ten days of the report.

ARTICLE VII

Work Year

- A. The work year consists of a maximum of one hundred eighty-seven (187) days, including PIR days, and will be a mutually satisfactory calendar that meets all requirements.
 - 1. The Superintendent and representatives of the Association will jointly develop calendar options for the following year starting no later than January of the current school year. At the regularly scheduled February Board meeting, the Board will begin review of calendar options and approve a calendar in a timely fashion.

ARTICLE VIII

Work Day

- A. Arrival and Departure. Teachers shall report to school at eight o'clock in the morning, and before the lunch hour ends for students under their charge. Teachers shall remain on duty for thirty (30) minutes after the last class of the day, except on the last regularly scheduled day of the week.
- B. Meetings. Teachers shall attend all meetings called by the building principal or superintendent of schools. These meetings shall be scheduled during the school hours described in Item A of this article.
- C. Duties. Teachers shall, at no additional compensation, be expected to perform a reasonable amount of in-school duties during the normal school day as assigned by the building principal or superintendent.
- D. Extracurricular duties (performed outside the formal school day) shall be voluntary, and will be compensated.

ARTICLE IX

Prep Period and Duty-Free Lunch Period

- A. All teachers shall receive a daily duty-free, uninterrupted lunch period of thirty (30) minutes or the student lunch period, whichever is greater. An eating area, separate from that of the students, will be provided.
- B. Each teacher shall have, during the student school day, at least one class period or one forty-five (45) minute duty-free period daily, in addition to his or her lunch period, for planning and preparation.

ARTICLE X

Professional and Personal Leave

- A. Professional Leaves. Days necessary as determined by the Board or superintendent. There are two categories of professional leave.
 - 1. Professional Assistance Days-chaperoning students by assignment or in conjunction with extra-curricular activities.
 - 2. Professional Development Days-workshops, classes or activities which take the employee out of the school district or away from regular district duties.
- B. Personal. A teacher shall be granted no more than three (3) personal leave days per year, non-accumulative. Requests for personal leave shall be made to the teacher's immediate supervisor with sufficient time to allow the supervisor to arrange for a guest teacher. Unused personal leave shall be added to accumulated emergency leave at the end of the school year.

- C. Emergency. Each teacher shall have twelve (12) days per year granted at the start of the school year, with unused emergency leave accumulative to ninety (90) days. Unused emergency leave may not exceed 90 days at the conclusion of the school year. Emergency leave may be used for absences under the following:
1. illness of the employee, including maternity
 2. death or illness of family, relative, or friends
 3. natural disaster such as storms, or floods which are severe enough to jeopardize the health and safety of the employee traveling to school.
- D. Civil. Temporary leave at full salary will be provided for each teacher for jury duty and court appearances as a witness. The length of leave will vary with the amount of time required.
- E. Maternity. The Board shall provide for the leave of absence from duty for any teacher who is required to be absent from duties because of pregnancy, miscarriage, childbirth, and recovery therefrom.
- F. Association. One association delegate shall have two days per year for association business. The days taken ~~may be subtracted from the delegate's personal~~ **will be designated as professional** leave, ~~or may be voluntarily donated from the personal leave of other association members.~~ Association leave shall be approved by the superintendent prior to taking the leave.
- G. Extended. Extended leaves of absence without salary will be provided with the approval of the Board. The duration of the leave shall be no more than (1) year in length. Teachers on said leave shall be entitled to return the same position which they held immediately before commencement of leave or to a position of comparable responsibility and remuneration. Reasons for said leave may include, but are not limited to: extended personal or family illness, child care or adoption, and exchange teaching.
- H. Sabbatical. Sabbatical leave of one year shall be available to teachers of the Culbertson Schools after five (5) years of service with the District.
1. The procedure for requesting a sabbatical is:
 - a. file an application with the Professional Growth Committee by March 1st,
 - b. receive a recommendation from the Professional Growth Committee, and
 - c. receive a final approval from the Board. The Board has final approval to grant one sabbatical for any calendar school year.
 2. During said sabbatical, the teacher shall:
 - a. be considered to be an employee of the District,
 - b. receive the District's health insurance benefit,
 - c. be paid one-half (½) of their salary (based on the teacher's salary the year the leave was requested) in monthly installment over the duration of their next annual contract with the Culbertson School District in addition to his/her regular salary for the contracted year.
- I. Beginning with the 1998-99 school year, requested emergency and personal leave will be calculated on fifteen (15) minute increments.

ARTICLE XI
Professional Compensation

- A. The salaries of teachers covered by this agreement are set forth in Appendix "A."

It is the goal of this district to stay competitive with area schools of similar size and stability. This salary schedule will remain in place until the average starting salary for Fairview, Scobey, and Plentywood meets or exceeds the Culbertson starting salary. When this condition is met, the Culbertson salary schedule will move to begin at the first level of pay that is above the average of the three other schools. The District will check the averages each year in June prior to the beginning of the new fiscal year.

Further, if at any time, one of the other schools listed above increases their starting pay to a level that is 15% greater than Culbertson's, the Culbertson District will have two (2) years to meet or exceed that salary within the scale.

- B. All incoming teachers, beginning with the 2014-2015 ~~2019-2020~~ school year will be given full credit up to ~~twelve~~ **fifteen** years maximum credit on the salary schedule set forth in Appendix "A" for full years of outside teaching experience in any school district accredited by a state accrediting agency.
- C. All teachers working half-time will be promoted on the salary schedule at one step increments for years of experience.
1. Seniority for teachers working half time shall be obtained at the rate of one year for each year of employment.
- D. Those teachers who accept an extra-duty activity which pays a salary will be issued a contract for such activity. This contract will be separate from the teacher's regular teaching contract, and payment for said activities shall be made at the completion of the activity with a separate check. All withholdings and/or benefits will be in force. Extracurricular salaries will be set by the Board.

- ~~E. A salary will be adjusted upon completion of an additional ten (10) semester credits or fifteen (15) quarter credits. Beginning with the 2000-2001 school year, these credits will be graduate level. These credits are to be approved by the Board.~~

~~Beginning with the 2008-2009 school year, the Notice of Intent of Advancement Form (Appendix E) will be issued along with teacher contracts each year and will be due when the contracts are returned. Beginning with the 2008-2009 school year, certified teachers who complete a masters degree program shall move to the MA ED column in their next contract. Beginning with the 2008-2009 school year, any tenured teacher in the MA ED column will be eligible to receive tuition reimbursement for additional college credits taken after a Masters Degree attainment and for the purpose of certification renewal upon successful course completion and with prior Board approval.~~

~~Beginning with the 2012-2013 school year, any teacher that has earned a move into the BA15, BA30, or MA lanes may also advance any/all additional vertical steps and be placed into their appropriate years of service in the Culbertson District.~~

- ~~F. E.~~ Teachers may elect to receive their contract salary in ten (10) or twelve (12) payments. Payroll checks will be issued on the 5th of each month. If the 5th is not a pupil instruction day, payroll will be disbursed on the last pupil instruction day prior to the 5th.
- ~~G. F.~~ Beginning with the 2010-2011 school year, the Board shall pay 100% of the local CEA (\$25), state ~~MEA~~ **MFPE**, and national NEA Association dues. Beginning with the 2012-2013 school year, any teacher may choose to receive a \$375 professional dues stipend in lieu of Board payment of their state ~~MEA~~ **MFPE** and national NEA Association dues. Once a teacher selects the \$375 professional dues stipend option offered by the district, the individual teacher shall be responsible for his/her state ~~MEA~~ **MFPE** or national NEA Association dues.
- ~~H. G.~~ Any teacher who terminates his/her employment with the Culbertson School District is entitled to a lump-sum payment equal to one-fourth ($\frac{1}{4}$) of the pay attributed to his/her accumulated emergency leave. The pay attributed to his/her accumulated emergency leave shall be computed on the basis of the employee's final salary or wage. The lump-sum payments for unused emergency leave shall begin with the 1984-85 school year. Emergency leave accrued before 1984-85 shall still be available to teachers as accumulated, but shall not be computed in any lump-sum payment.
- ~~I. H.~~ Beginning with the 2008-2009 school year, any teacher that has accrued at least 75 emergency days at the conclusion of the school year may elect to receive cash payment for any unused personal days at his/her current salary or wage. Teachers that meet this qualification will be asked to complete the Unused Personal Leave Buyout Form (Appendix F) at the conclusion of the school year. Payment will be received on or before June 30th of that year.
- ~~J. I.~~ All curriculum work, to be accomplished beyond the normal work day and mandated by the school district, shall be contracted to the teachers voluntarily and paid back at the rate of \$20.00 per hour.
- ~~K. J.~~ Beginning with the 2016-2017 school year, any teacher that has earned a master's degree will receive a bonus of \$2,000.00 to be paid annually.
- ~~L. K.~~ Beginning with the 2016-2017 school year, any teacher with 10 years or more of experience in the Culbertson School District will receive a longevity bonus of \$1,500.00 to be paid annually.

ARTICLE XII

Insurance

- A. Beginning with the ~~2016-2017~~ **2019-2020** school year, a sum of ~~five~~ **six** hundred twenty-five dollars (~~\$525.00~~ **625.00**) a month will be allotted to each full-time teacher with no restrictions. Beginning with the ~~2018-2019~~ **2021-2022** school year, a sum of ~~five~~ **seven** hundred ~~fifty~~ dollars (~~\$550.00~~ **700.00**) a month will be allotted to each full-time teacher with no restrictions. These contributions are to be paid in twelve (12) monthly installments. Such payments shall be considered a substitute for employee health insurance until such a time that a group plan is agreed upon by both parties or mandated by state law.

- B. The Board shall pay 100% of the premium of a mutually selected disability insurance policy.
- C. The District shall maintain a benefit plan based on Section 125 of the IRS Code to pay eligible non-reimbursable health and dependent care costs. The plan will be administered by a mutually agreed upon third party and the District will pay start-up costs and the monthly administration fee. Participation will be voluntary and will include provision for employee orientation and education regarding plan use.

ARTICLE XIII

Evaluations

- A. Teacher evaluations will be conducted in compliance with evaluation instruments as adopted in school board policy. Said instrument shall be mutually developed, amended, and adopted by the administration and representatives from the Association. For the tenured, who are currently evaluated every other year, an instrument shall be mutually developed, amended, and adopted by the administration and representatives from the association for evaluation in the "off" year.
- B. Prerequisites to the consideration of termination in accordance with M.C.A. sections 20-4-204 and 20-4-206, the teacher must have been observed and written evaluation report(s) must have been made in accordance with this Master Agreement.

ARTICLE XIV

Reduction in Force

- A. The district will resort to a reduction in force if a fiscal exigency is deemed to exist in the district or a drop in enrollment warrants such a reduction. No employee will be laid off during a reduction in force for reasons that are discriminatory or retaliatory in nature, or otherwise prohibited by law. When the district determines the necessity to resort to a reduction-in-force, the following criteria will apply:
 - 1. Certified teachers shall be placed in a reduction-in-force position in an inverse order of seniority with the Culbertson School District. Full-time and part-time teachers will be treated equally. By September 30, the superintendent will provide the Association with a list showing the seniority of each teacher employed by the district, their areas of certification and courses taught. The superintendent shall promptly notify the Association of any changes in the list.
 - 2. Second preference will be given to teachers in the system with seniority in terms of the total number of years in the teaching profession.
 - 3. Contracts signed in the same year shall be treated equally.
 - 4. The sole possessor of an endorsement will be categorically excluded from the reduction in force.
- B. Teachers to be laid off because of a reduction-in-force will be given the following notification considerations:
 - 1. A written notice of the reduction-in-force.
 - 2. Teachers will not be laid off during the school year in which they are employed.
 - 3. A thirty (30) calendar day period before the lay-off takes effect.
- C. Tenured teachers who have been laid off because of a reduction-in-force will be given the following considerations for thirty-six (36) months.

1. Teachers who are certified to perform the work will be called back in order of seniority with the district.
2. Notice of recall will be given by certified, return receipt mail to the last address provided by the teacher. A copy of the recall will be given to the Association.
3. Teachers called in this manner will have ten calendar days after receipt of said letter to reply in writing to the district.

ARTICLE XV

Grievance Procedure

- A. Definition. Grievance is defined as a claim based upon an event or condition which effects the conditions or circumstances under which a teacher works which may be caused by violations, misinterpretations, or inequitable applications of board policies, statutes, or terms of their agreement.
- B. Procedure.
 1. Any grievance, controversy, or dispute shall first be taken up by the grievant and the Association with the immediate supervisor within fifteen (15) days of the alleged grievance. The immediate supervisor shall respond in writing within five (5) days.
 2. If such controversy or dispute cannot be resolved in this manner, it shall be presented to the superintendent or his designee in writing within five (5) days to the response of step 1. The superintendent or his designee shall meet with the grievants and the Association representative prior to attempting settlement. The superintendent or his designee shall respond in writing within ten (10) days from the time the grievance was presented to the superintendent.
 3. If no settlement can be reached in step 2, the controversy shall be presented in writing to the school board or its designee within five (5) working days of receipt of response to step 2, and an attempt at a settlement shall be made. The Board or its designee will respond in writing within ten (10) days from the time the grievance was presented to the Board.
 4. Should the Association consider the decision of the Board or its designee to be unsatisfactory, the grievant shall, within ten (10) days of receipt of such decision, notify the Board or its designee in writing of its intention to have such grievance referred to arbitration. Within five (5) days after such notice of intention is delivered to the Board, the Association shall call on the Board of Personnel Appeals to provide a list of five persons from which to choose the arbitrator. Each party shall be entitled to strike two names from the list in alternate order and the name remaining shall be the arbitrator. Each party shall share equally the cost of the impartial arbitrator. In the event one of the parties wants transcripts from the proceedings of the arbitration, the party requesting the transcript will pay all costs of the transcript. If both parties request transcripts, they shall share equally the cost of the transcription.
 5. The arbitrator selected will confer with the representative of the Board and the Association and hold hearings promptly and will issue his decisions no later than twenty (20) days from the date of the close of the hearing, or, if oral hearings have been waived, from the submission date of the final statements. The arbitrator's decision will be in writing and will set forth findings of facts, reasonings, and conclusions on the issues submitted.

- C. The form for filing the grievance is listed as Appendix "B".

ARTICLE XVI
Individual Teacher Contract

The Board and Association have agreed to the contract as set forth in Appendix "C".

ARTICLE XVII
Job Sharing

- A. Definition. Job sharing shall refer to two (2) teachers sharing one (1) full-time position, each sharing 50% of the assignments.
- B. Application. A job share application should be submitted each year. A detailed application submitted by job sharers should include the following:
1. Scheduling.
 2. Division of teaching responsibilities.
 3. Handling of other responsibilities of the position-meetings, parent conferences, in-service training, etc.
 4. Means of planning and communication between sharers to ensure continuity of instruction and consistency in the classroom.
 5. Means of communicating with parents, principals and other staff throughout the year.
 6. Any substituting arrangements to which the job sharers agree; to include a statement to substitute for each other except when both are excused for bonafide sick leave.
 7. Plan to present the arrangement to the students.
- C. Compensation. Unit members working in a job share position shall receive a prorated amount of leave benefits as per ARTICLE X.
- D. Return to full-time status. If the job sharer chooses to return to full-time status, said request to return shall be filed by March 1st of the previous school year, and shall be dependent upon whether there is a position available for which the job sharer is certified and capable.
- E. Salary Schedule. Job sharers shall be placed appropriately on the teachers current salary schedule, receive one step increment for each year of service and be given appropriate added increments for advanced degrees, tenure or longevity, and will maintain their positions of seniority.
- F. Seniority. Seniority shall be obtained at the rate of one year for each year of job sharing.
- G. Substituting. Job sharers shall substitute for each other when necessary and possible. They shall work out the arrangements between themselves with the concurrence of the principal. The sharers shall keep track of "pay back" days or days that the partner "owes" them. When they substitute for each other in this way, they do not lose any sick leave.
- H. Contingency. If the job sharer team loses one of its members during the year due to serious illness, an accident, or spouse's transfer which may cause a teacher to resign or be absent for an extended period of time, the District may ask the remaining sharer to work full-time.

If the sharer does not choose to, then the District shall hire a compatible substitute or replacement when available.

- I. Number of job share positions. No more than two job share teams shall be approved for any one school year.
- J. Evaluation. Evaluation of job share participants may be done as a pair, individually, or a combination of both as determined by the building principal.
- K. Teacher reduced assignment contract. The reduced assignment contract for teachers is set forth in Appendix "D".

ARTICLE XVIII

District Rights

Section 1. Expressed Managerial Rights. The Association recognizes that the District is not required to and is not permitted to meet and negotiate on matters of expressed managerial prerogatives. The District shall retain all powers, rights, authorities, duties, and responsibilities conferred upon and vested in it by law to establish school policy of operation including but not limited to, the right to:

- A. Direct employees;
- B. Hire, promote, transfer, assign, and retain employees;
- C. Relieve employees from duties because of lack of work or funds or under conditions where continuation of such work is inefficient and nonproductive;
- D. Maintain the efficiency of school operations;
- E. Determine the methods, means, job classifications, and personnel by which school operations are to be conducted;
- F. Take whatever actions may be necessary to carry out the goals of the District in situations of emergency; and
- G. Establish the methods and processes by which work is performed.

Section 2. Effect of Laws, Rules and Regulations: The Association shall recognize any agent of the District selected to represent it in any manner covered by the Master Agreement, evidenced by a letter of appointment executed by the Board Chairman or Clerk of the District. The parties recognize that the teachers covered by this Master Agreement shall perform the teaching and teaching-related services prescribed by the District. The parties also recognize the rights, obligations, and duties of the Board Trustees and orders as empowered in M.C.A. 20-3-324 so far as they are not inconsistent with the terms of this Master Agreement. The parties further recognize that the District, all teachers covered by this Master Agreement and all provisions of this Master Agreement are subject to the laws of the State of Montana, Federal laws, and valid rules, regulations, and orders of state and federal governmental agencies. Any provision of this Master Agreement found to be in violation of any such laws, rules, regulations, directives, and order shall be null and void and without force and effect.

ATTEST:

Clerk
Date

CULBERTSON EDUCATION ASSOCIATION

Secretary _____ Date _____

President _____ Date _____

APPENDIX "A"

Culbertson Salary Schedule

Yrs	BA	
1	\$ 33,685	
2	\$ 34,342	
3	\$ 35,012	
4	\$ 35,694	
5	\$ 37,086	
6	\$ 37,810	
7	\$ 38,547	
8	\$ 39,298	
9	\$ 40,065	
10	\$ 41,627	
11	\$ 42,439	BA + 15 (quarter credits)
12	\$ 43,267	
13	\$ 44,110	
14	\$ 44,970	
15	\$ 46,724	
16	\$ 47,635	
17	\$ 48,564	
18	\$ 49,511	
19	\$ 50,477	
20	\$ 52,445	
21	\$ 53,468	BA + 30 (quarter credits)
22	\$ 54,511	
23	\$ 55,574	
24	\$ 56,657	
25	\$ 58,867	

~~A. Advancement on the salary schedule is recognized only for quarter credits accrued after a teacher obtains a teaching certificate.~~

APPENDIX "B"

GRIEVANCE REPORT FORM

Aggrieved Person _____ Date _____

School _____ Subject area or grade _____

Date grievance occurred: _____

Statement of grievance: _____

Remedy requested: _____

Signature of Aggrieved: _____ Date: _____

STEP 1

Decision of Immediate Supervisor: _____

Signature of Supervisor: _____ Date: _____

Aggrieved response: _____

Signature of Aggrieved: _____ Date: _____

STEP 2

Date received by Superintendent:

Decision of Superintendent:

Signature: _____ Date:

Aggrieved response:

Signature of Aggrieved: _____ Date:

STEP 3

Date received by School Board:

Decision of School Board:

Signature of Board Chair: _____ Date:

STEP 4

Date submitted to Arbitrator:

Signature of Arbitrator: _____ Date:

STEP 5

Arbitrator's decision:

Arbitrator's Signature: _____ Date:

APPENDIX "C"
CULBERTSON TEACHER CONTRACT

THIS CONTRACT, made and entered into the ____ day of _____, __ (year) between School District 17 J/C/R of Roosevelt and Richland Counties, Montana hereinafter referred to as the District, and hereinafter referred to as the Teacher, WITNESSETH:

1. That said District hereby agrees to employ the said Teacher to teach within his/her areas of certificated endorsement, to teach _____ for the school year 20__-20__, for a period of 187 days of service.
2. That the District shall pay to the above named teacher the sum of \$_____ payable in (10 or 12) installments to be paid on such days of each month as are designated in Article XI. The Teacher's salary will be paid at the rate stated above per annum, less deductions required under federal and state laws, and such other deductions as shall be mutually agreed to. The terms of this contract shall be prorated if the assignment to cover a period of less than a school year or less than full time.
3. When a contract has been terminated by mutual agreement or in accordance with state law, the District shall be obligated to pay that portion of the contracted salary that has been earned up to and including the 1st day of service.
4. It is understood that the teacher holds a valid certificate, or will have met the requirements for such by the opening of school.
5. Both parties shall comply with the provisions of the applicable state laws terms and conditions of the collective bargaining agreement, and with adopted policies of the District (that have been received by the Teacher) which are made a part of this CONTRACT by reference.
6. The individual CONTRACT is subject to the terms and conditions of the collective bargaining agreement between the Association and District, and to the extent that the provisions of this CONTRACT and said agreement may be inconsistent, the provisions of the agreement shall be controlling.
7. In the absence of a previous notice of election or reelection this CONTRACT shall operate as notice of election of the Teacher for the school year designated herein and, unless the Teacher shall accept, sign and return this CONTRACT to the District Clerk within twenty (20) days from the receipt date, said CONTRACT shall be without legal effect.

IN WITNESS WHEREOF, this CONTRACT is duly signed.

Teacher_____ Date_____ District

Clerk_____ Date Offered_____ Experience/education level

APPENDIX "D"

TEACHER REDUCED ASSIGNMENT CONTRACT

TO: Culbertson Schools
Districts 17J/C/R
Culbertson, Montana

FR:

RE: Reduction in contract agreement

I agree that the change in my status from a full-time (100%) teacher to a part-time (____%) teacher is the result of a voluntary request by me for the _____ school year. I understand that I remain at the reduced assignment agreed to below unless a mutual agreement between myself and the District is made.

Other conditions:

Signature of Teacher _____

Date _____

For the District _____

Date _____

APPENDIX "E" **Notice of Intent of Advancement Form**

Teacher Name: _____

Current School Year: _____

Current Level of Education: _____ BA ED _____ BA ED +15 _____ BA ED +30

Intended Year of Advancement: _____

Intended Level of Education: _____ BA ED +15 _____ BA ED +30 _____ MA ED

Credits Acquired: Please attach transcripts or report cards if available.

Year	College/University	Course Number/Name	Quarter Credits	Semester Credits

Signature of Teacher: _____ Date: _____

For District Use Only

Date Received: _____

Advancement Attained: _____ Yes _____ No

District Clerk Signature: _____ Date: _____

APPENDIX ~~"F"~~ "E"

Unused Personal Leave Buyout Form

Teacher Name: _____

Current School Year: _____

Number of Accrued Emergency Leave Days: _____

Number of Unused Personal Leave Days: _____

_____ I elect to have the entire balance of my unused personal leave days be paid by June 30th at my current salary or wage.

_____ I elect to have the entire balance of my unused personal leave days be added to my accumulated emergency leave.

Signature of Teacher: _____

Date: _____

For District Use Only

Date Received: _____

Number of Personal Leave Days Paid: _____ Amount Paid: \$ _____

Number of Personal Leave Days added to Accumulated Emergency Leave: _____

Adjusted Accumulated Emergency Leave Day Total: _____

District Clerk Signature: _____

Date: _____

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-25-2019

AGENDA ITEM #: 33

AGENDA TITLE: 2019-2020 Canine Detection Contract

SUMMARY: Attached please find a copy of the contract for the Interquest Detection Canines for the 2019-2020 school year. This is renewal of our current contract with the same conditions and prices for three inspections. No changes. No increases.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

National Headquarters
Houston Texas 77070
1-800-481-7768
21900 Tomball Parkway

Montana Interquest Detection Canines
Keith Chambers
P.O. box 296
Stevensville MT 59870

INTERQUEST DETECTION CANINES

CULBERTSON PUBLIC SCHOOLS

This shall serve as an agreement by and between INTERQUEST DETECTION CANINES and the DISTRICT for substance awareness and detection services for the period of August 2019 through **July 2020**.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students/ employees and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety education. It is also recommended that the DISTRICT publicly state that it has a service agreement with Interquest Detection Canines to provide random contraband inspections on its campus.

INTERQUEST shall provide contraband inspection service utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT conducting such inspections. Communal areas, lockers, gym areas, class rooms, parking lots (vehicles), grounds and other selected areas as directed by the DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide presumptive identification of the drug.

INTERQUEST agrees to provide # 3 half-days /full-days visits during the contract period. The service rate is \$375.00 per half-day (2.5 hrs + paper work time) – or \$675.00 per full-day (5 hrs + paper work time) inspection during the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. Multiple canine teams will be charged on a per team basis.

INTERQUEST will invoice for service to the DISTRICT'S business office during or end of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The DISTRICT will provide a school calendar indicating dates that are inappropriate for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and regional regulatory agencies as required.

MONTANA INTERQUEST
DETECTION CANINES

Keith Chambers
Franchise owner
(406) 544-1767

FOR THE SCHOOL:

(Administrator Signature)

Date _____

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.