

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

**NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Thursday–February 24, 2022, 6:30 PM**

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

**ROLL CALL**

- 01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

- 03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

- 05. Action, approve minutes from the following meeting(s)
  - a. January 18, 2022 (Regular Board Meeting)
  - b. January 25, 2022 (Negotiation Committee)
  - c. February 8, 2022 (Negotiation Committee)
  - d. February 21, 2022 (Special Board Meeting)

**FINANCE REPORT**

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

**REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

**UNFINISHED BUSINESS**

14. Action, School Activity Bus Request

**NEW BUSINESS**

15. Action, Resignation(s)  
16. Action, 2021-2022 Classified Staff Contract(s)  
    a. Custodian  
17. Action, 2021-2022 Extra-Curricular Contract(s)  
    a. Junior High/Elementary Track Coach(es)  
    b. High School Golf Head Coach  
18. Action, 2022-2023 School Calendar  
19. Action, Summer 2022 Driver Education Program/Contract  
20. Action, Guest Teacher Application(s)  
21. Action, ACT Prep Program  
22. Action, Class of 1972 Request  
23. Action, Student Access to Weight Room/Old Armory

**PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- 24.

**REPORTS (Continued)**

25. Information, Trustees Reports/Requests.

**DATE/TIME FOR NEXT MEETING**

26. Date: Tuesday, March 15<sup>th</sup>                      Time: 6:30 p.m.  
    Potential Conflicts: 5-8 Music Concert  
    Suggested Changes: Thursday, March 17<sup>th</sup>                      or  
   Thursday, March 24<sup>th</sup>                      or                      ?????

**ADJOURNMENT**

27. Time of adjournment: \_\_\_\_\_

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

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# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
January 18, 2022  
Tuesday – 7:00 p.m.

— The Board met in regular session on Tuesday, January 18, 2022, at 7:15 p.m. Trustees present were: Paul Finnicum, Luke Anderson (via zoom), Mark Colvin, and Ian Walker. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Mark Colvin made motion to approve the agenda. Ian Walker seconded the motion. Motion carries unanimously. Notice of public comment was given.

Luke Anderson made motion to approve the minutes of December 20, 2021 (regular board) and January 12, 2022 (negotiation committee) meeting(s). Mark Colvin seconded motion. Motion carries unanimously.

Ian Walker made motion to pay the January bills, approve investments, note cash and extra-curricular balances. Luke Anderson seconded the motion. Motion carries unanimously. Payroll warrants #1150 to #1187 and claims warrants #10268 to #10331 were written.

Reports were presented. The science/social studies split in 5<sup>th</sup> grade has been going well. Speech & Drama team will be headed to divisionals in Plentywood. EL/JH science fair will be upcoming in the elementary gym. Mr. Crowder received a MHSA Service Award at the annual meeting.

— Comments were received Policy 3700. Discussion followed on what age level is appropriate for support staff. Policy will be amended to read support staff will be in the same grade level as the participants and parenthesis' language struck. Ian Walker made motion to approve the policies as amended. Mark Colvin seconded motion. Motion carries unanimously.

Board reviewed and discussed policy on district-owned vehicles regarding an activity bus request. Liability exposure was debated. Policy language would be developed with discussed parameters. Board tabled.

Mark Colvin made motion to approve the resignations of David Helmer from Assistant Maintenance and Maddison Avance from Title 1 Aide and EL Boys' Basketball Assistant Coach. Luke Anderson seconded motion. Motion carries unanimously.

Mark Colvin made motion to reassign John Wilson from Custodian to Assistant Maintenance. Ian Walker seconded motion. Motion carries unanimously.

— Mark Colvin made motion to hire Brooks Solem as part-time student custodian for the remainder of the school year and Cristina Madera as part-time Custodian. Ian Walker seconded motion. Motion carries unanimously. Ian Walker made motion to hire Onesti Lapp as Title I Aide for the remainder of the school year. Mark Colvin seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
January 18, 2022  
Tuesday – 7:00 p.m.

Mark Colvin made motion to hire April Deen as EL Boys' Basketball Assistant Coach for the remainder of the season, Mike Olson and Mark Pederson as HS Track Assistant Coach(es). Ian Walker seconded motion. Motion carries unanimously.

Ian Walker made motion to hire Dave Solem as HS Cross Country Head Coach, Brian Manning as HS Football Head Coach, and Tiffany Nielsen as HS Volleyball Head Coach for 2022-23. Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to hire Jill McIntyre as kitchen substitute. Ian Walker seconded motion. Motion carries unanimously.

Key card reinstatement request was reviewed. Comment received on student use of the weight room. Liability exposure was debated. Policy would be presented at the next regular board meeting. Mark Colvin made motion to approve key card reinstatement for Tifney Kempton. Ian Walker seconded motion. Motion carries unanimously.

Mark Colvin made motion to not approve an ATM placement request. Luke Anderson seconded motion. Motion carries unanimously.

Luke Anderson made motion to dispose of the ice machine. Ian Walker seconded motion. Replacement was ordered and is installed. Motion carries unanimously.

Notice for public comment for non-agenda items was given. Comment received on the activity cancellations for the week. MHSA proposals were discussed. Teacher negotiation meeting was held and another scheduled for the following week. The next regular board meeting is scheduled for Thursday, February 24, 2022 at 6:30 p.m. Luke Anderson made motion to close meeting. Ian Walker seconded motion. Motion carries unanimously. Meeting adjourned at 8:15 p.m.

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Chairman of the Board


Clerk

SCHOOL BOARD MINUTES  
COMMITTEE MEETING  
January 25, 2022  
Tuesday – 6:00 p.m.

The Negotiations Committee met for master agreement negotiations on January 25, 2022 at 6:02 p.m. Trustees present were: Paul Finnicum and Mark Colvin; and Lora Finnicum. Teacher representatives were: Janelle Ator, Amy Berwick, Amanda Bushlen, Tiffany Nielsen, and Chris Olson.

No other visitors were present. Notice for public comment given. Board presented counter proposal of 3-year contract, discontinuation of the 3 comparison schools with automatic bump, salary schedule raise of 2.0 percent and 4.0 percent on years of multiples of 5, \$25 per month increase in insurance each year of the contract, and an additional \$1500 longevity stipend at Year 20. Union would meet to discuss counter proposal. Additional meeting would be scheduled. Chair adjourned meeting at 6:10 p.m.

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Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES  
COMMITTEE MEETING  
February 8, 2022  
Tuesday – 6:00 p.m.

The Negotiations Committee met for master agreement negotiations on February 8, 2022 at 6:00 p.m. Trustees present were: Paul Finnicum, Mark Colvin, and Ian Walker. Teacher representatives were: Janelle Ator, Amy Berwick, Amanda Bushlen, Tiffany Nielsen, Chris Olson, Paula Schledewitz, and Rhonda Seitz.

No other visitors were present. Notice for public comment given. Union provided the CEA response to Board's counter proposal: 1) 3-year contract negotiable; 2) acceptance of discontinuation of the school comparisons; 3) Year 1 salary at 2% increments, Year 2 salary at 2.1% increments, Year 3 salary at 2.2% increments; 4) acceptance of \$25 per month per year of contract; and 5) acceptance of additional \$1,500 longevity at Year 20. Contract length would be negotiable if the salary schedule changes would not be acceptable. Union expressed appreciation for negotiations. Board would consider proposal and schedule another meeting. Chair adjourned meeting at 6:05 p.m.

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Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES  
SPECIAL MEETING  
February 21, 2022  
Monday – 7:00 a.m.

The Board met in special session on Monday, February 21, 2022, at 7:00 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin, and Ian Walker. Representatives were: Larry Crowder and Lora Finnicum.

No visitors were present. Luke Anderson made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Luke Anderson made motion to approve a polled trustee and levy election for Tuesday, May 3, 2022 from Noon until 8:00 p.m. at the Culbertson Cafeteria. Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to approve the following election judges: Kimberly Knick, Beverly Raaum, LeEtta Waldhausen and alternates Beth Hekkel, Jo Nelson. Eric Bergum seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Board discussed the status of teacher negotiations. Negotiation Committee set for Thursday, February 24<sup>th</sup> at 5:30 p.m. Meeting adjourned at 7:06 a.m.

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Chairman of the Board

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Clerk



**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of JANAURY 31, 2022

A	B	C	D	E	F	G	H	I
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	8,221.90	135,339.52	307,837.00	261,013.00	134,345.79	56,039.63	56,039.63	0.00
TRANSF	3,241.25	8,154.41	142,093.00	123,243.00	22,822.68	7,422.98	7,422.98	-
RETIRED	57,367.35	19,044.77	127,700.00	167,875.00	17,192.35	19,044.77	19,044.77	-
MISC	(82,873.08)	-	-	-	62,711.43	(145,584.51)	(145,584.51)	-
Misc	5,385.57		-			5,385.57		
Title	(9,557.16)				9,634.68	(19,191.84)		
ESSER II	(7,475.24)				5,940.91	(13,416.15)		
ESSER III	(78,722.59)				40,370.46	(119,093.05)		
Ind Ed	8.44				2,575.13	(2,566.69)		
JMG	1,139.94					1,139.94		
SRS	(1,717.58)				2,085.25	(3,802.83)		
JOM	8,065.54				2,105.00	5,960.54		
AD ED	125.89	106.29	9,581.00	9,531.00	258.58	23.60	23.60	0.00
COMPA	1.91	1.15	9,090.00	9,002.00	89.88	1.18	1.18	0.00
IMPACT	5.10	2.32	18,230.00	21,655.00	(3,420.63)	3.05	3.05	(0.00)
TECH	0.81	0.08	635.00	160.00	475.25	0.64	0.64	(0.00)
FLEX	-		-			-	-	-
PR	42,452.60	290,386.16	-		323,272.23	9,566.53	9,566.53	0.00
CL	30,020.99	122,962.58	-		148,079.91	4,903.66	4,903.66	(0.00)
ELEM	58,564.72	575,997.28	615,166.00	592,479.00	705,827.47	(48,578.47)	(48,578.47)	0.00
GENERAL	5,376.08	90,159.88	144,540.00	116,002.00	82,138.49	41,935.47	41,935.47	-
TRANSF	2,516.85	5,332.16	59,509.00	45,627.00	16,397.97	5,333.04	5,333.04	0.00
LUNCH	(19,617.94)	35,976.76	-	473.00	15,885.69	0.13	0.13	(0.00)
RETIRED	32,611.36	13,531.89	117,378.00	136,321.00	13,667.73	13,532.52	13,532.52	-
MISC	4,555.91	41.71	-	-	304.11	4,293.51	4,293.51	-
Misc	771.28	41.71	-			812.99		
ESSER	-					-		
AG	4,283.00					4,283.00		
BUS	-					-		
JMG	2,450.67				304.11	2,146.56		
Perkins	(2,949.04)					(2,949.04)		
AD ED	115.97	63.24	10,502.00	10,399.00	258.57	23.64	23.64	0.00
DR ED	0.70	0.73	5,700.00	5,700.00		1.43	1.43	(0.00)
COMPA	1.95	1.05	8,251.00	8,237.00	15.43	1.57	1.57	-
IMPAC	2.83	2.88	22,599.00	22,601.00		3.71	3.71	(0.00)
TECH	0.28	0.08	595.00	21.00	573.47	0.89	0.89	0.00
FLEX	0.84		2.00	2.00		0.84	0.84	-
ENDOW	19,638.51	28.93	227,357.00	206,995.00	20,000.00	20,029.44	20,029.44	-
HS	45,203.34	145,139.31	596,433.00	175,661.00	149,241.46	85,156.19	85,156.19	(0.00)
TOTAL	103,768.06	721,136.59	1,211,599.00	768,140.00	855,068.93	36,577.72	36,577.72	0.00

**CULBERTSON SCHOOL DISTRICT**  
**Cash Equivalent Accounts Summary**  
January 31, 2022

	Beginning Balance	Receipts <i>reconciled bank credits</i>	Expenses <i>reconciled bank debits</i>	Ending Balance
<b>General Funds 101 &amp; 201 - Asset 102:</b>				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 1,583.38	\$ 361.00	\$ 312.55	\$ 1,631.83
First Community Bank Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,223.38	\$ 12,568.98	\$ 12,568.90	\$ 1,223.46
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 12,677.93	\$ 1,850.01	\$ 932.18	\$ 13,595.76
<b>Cash Equivalent Total</b>	<b>\$ 15,485.58</b>	<b>\$ 14,779.99</b>	<b>\$ 13,813.63</b>	<b>\$ 16,451.94</b>
	Fund 101 Balance: \$	8,225.97	Fund 201 Balance: \$	8,225.97
	102 Debit (Credit) \$	483.18	970 Credit (Debit) \$	483.18

**General Funds 101 & 201 - Asset 103:**

First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
<b>Cash Equivalent Total</b>	<b>\$ 300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300.00</b>
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	-	970 Credit (Debit) \$	-

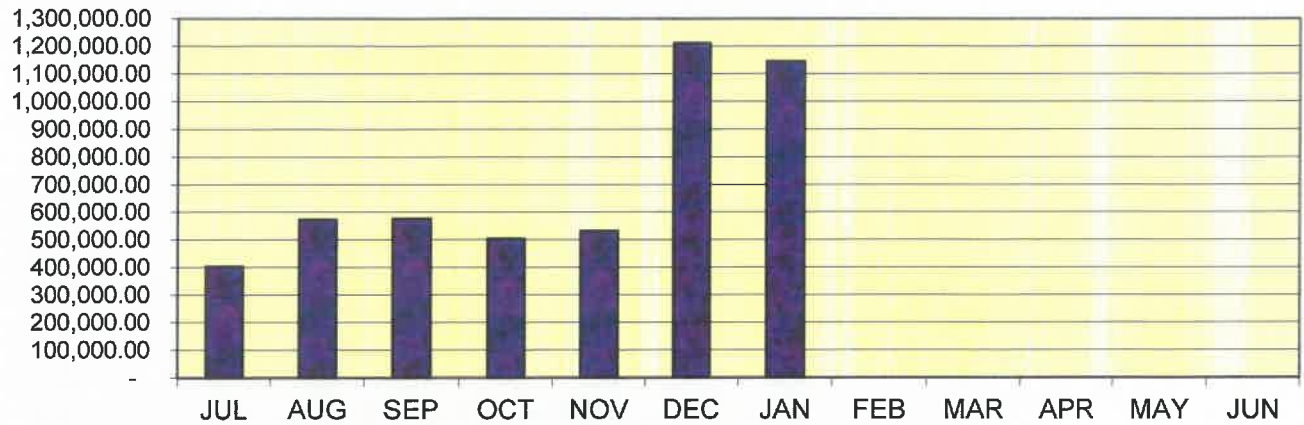
**Activities Fund 284 - Asset 102:**

First Community Bank Activities Account No. 332356	\$ 85,950.56	\$ 6,276.42	\$ 4,438.23	\$ 87,788.75
<b>Cash Equivalent Total</b>	<b>\$ 85,950.56</b>	<b>\$ 6,276.42</b>	<b>\$ 4,438.23</b>	<b>\$ 87,788.75</b>
	102 Debit (Credit) \$	1,838.19	970 Credit (Debit)	

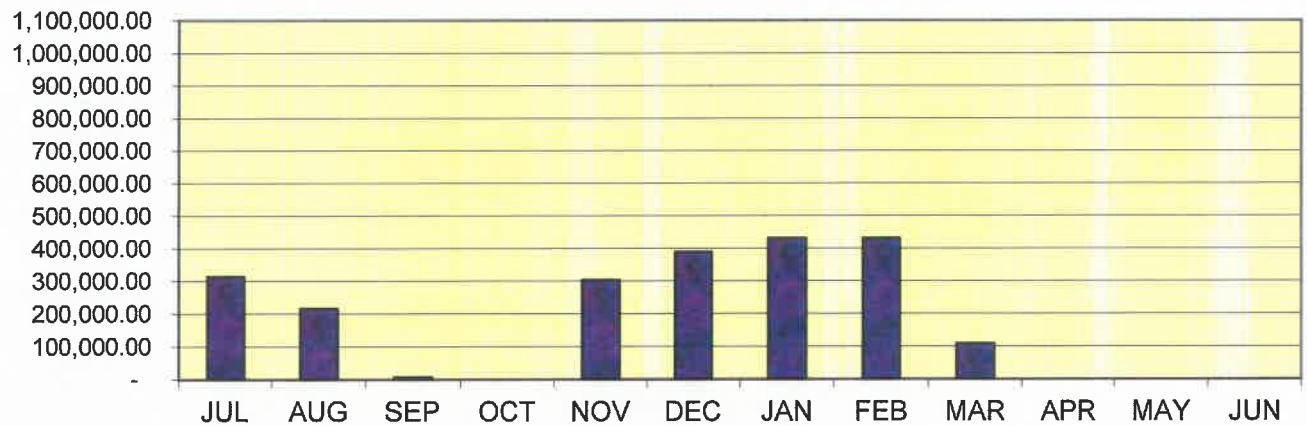
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2010												
101 General	-	27,311.00	45,893.00	-	38,712.00	307,837.00	261,013.00					
110 Transport	-	113,506.00	92,934.00	77,335.00	61,615.00	142,093.00	123,243.00					
114 Retirement	85,561.00	86,665.00	70,779.00	51,628.00	75,258.00	127,700.00	167,875.00					
115 Misc Fed	-	-	-	-	-	-	-					
117 Adult Ed	6,412.00	6,491.00	6,310.00	6,314.00	4,974.00	9,581.00	9,531.00					
121 Comp Abs	10,713.00	10,714.00	10,715.00	10,496.00	10,497.00	9,090.00	9,002.00					
126 Impact Aid	28.00	28.00	28.00	50,752.00	39,369.00	18,230.00	21,655.00					
128 Technology	2.00	972.00	972.00	780.00	742.00	635.00	160.00					
129 Flex	-	-	-	-	-	-	-					
201 General	-	-	-	-	-	144,540.00	116,002.00					
210 Transport	27,204.00	38,547.00	23,001.00	11,898.00	-	59,509.00	45,627.00					
212 Hot Lunch	1,146.00	1,146.00	-	-	-	-	473.00					
214 Retirement	50,343.00	108,341.00	96,000.00	95,293.00	94,915.00	117,378.00	136,321.00					
215 Misc Fed	-	-	-	-	-	-	-					
217 Adult Ed	8,090.00	8,181.00	8,001.00	8,005.00	6,641.00	10,502.00	10,399.00					
218 Drivers Ed	2,856.00	4,283.00	5,697.00	5,698.00	5,699.00	5,700.00	5,700.00					
221 Comp Abs	8,526.00	8,527.00	8,528.00	8,308.00	8,309.00	8,251.00	8,237.00					
226 Impact Aid	3,689.00	3,690.00	3,690.00	22,595.00	22,596.00	22,599.00	22,601.00					
228 Technology	-	629.00	628.00	595.00	595.00	595.00	21.00					
229 Flex	2.00	3.00	2.00	2.00	2.00	2.00	2.00					
281 Endow	199,758.00	154,718.00	203,348.00	154,286.00	161,461.00	227,357.00	206,995.00					
TOTAL	404,330.00	573,752.00	576,526.00	503,985.00	531,385.00	1,211,599.00	1,144,857.00					
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2010												
101 General	-	-	-	-	-	-	-	-	-	-	-	-
110 Transport	42,791.00	47,590.00	-	-	15,467.00	10,587.00	-	-	-	-	-	-
114 Retirement	10,633.00	-	-	-	27,466.00	72,524.00	90,014.00	90,014.00	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	4,713.00	-	-	-	7,464.00	8,582.00	9,067.00	9,067.00	-	-	-	-
121 Comp Abs	5,264.00	-	-	-	-	-	-	-	-	-	-	-
126 Impact Aid	18.00	-	-	-	12,545.00	-	26,153.00	26,153.00	-	-	-	-
128 Technology	1.00	-	-	-	1,061.00	789.00	738.00	738.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
201 General	-	-	-	-	-	-	-	-	-	-	-	-
210 Transport	33,623.00	20,177.00	-	-	52,274.00	60,834.00	53,547.00	53,547.00	-	-	-	-
212 Hot Lunch	1,888.00	-	-	-	-	9,888.00	12,674.00	12,674.00	-	-	-	-
214 Retirement	20,844.00	-	-	-	92,921.00	112,016.00	131,983.00	131,983.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	4,663.00	4,045.00	-	-	7,251.00	8,494.00	8,999.00	8,999.00	-	-	-	-
218 Drivers Ed	313.00	2,563.00	-	-	2,564.00	2,564.00	2,564.00	2,564.00	-	-	-	-
221 Comp Abs	3,341.00	-	-	-	-	-	-	-	-	-	-	-
226 Impact Aid	11.00	845.00	-	-	-	-	49.00	49.00	-	-	-	-
228 Technology	-	-	-	-	565.00	565.00	552.00	552.00	-	-	-	-
229 Flex	2.00	2.00	-	-	2.00	2.00	2.00	2.00	-	-	-	-
281 Endow	186,114.00	140,553.00	6,980.00	-	83,828.00	102,394.00	95,225.00	95,225.00	109,742.00	-	-	-
TOTAL	314,219.00	215,775.00	6,980.00	-	303,408.00	389,239.00	431,567.00	431,567.00	109,742.00	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2010												
101 General	-	-	-	-	88,659.00	130,578.00	2,016.00	28,859.00	-	-	-	-
110 Transport	7,813.00	-	-	-	-	9,129.00	90,599.00	76,640.00	-	-	-	-
114 Retirement	-	-	-	-	-	-	11,691.00	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	8,897.00	-	-	-	-	9,512.00	9,384.00	8,866.00	-	-	-	-
121 Comp Abs	11,920.00	-	-	-	-	-	13,908.00	13,716.00	-	-	-	-
126 Impact Aid	1,949.00	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	1.00	1.00	1.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00	206,030.00	220,521.00	239,069.00	161,265.00	-	-
201 General	-	-	-	-	-	11,703.00	-	-	-	-	-	-
210 Transport	29,704.00	-	-	-	63,156.00	133,670.00	59,499.00	51,026.00	38,981.00	-	-	-
212 Hot Lunch	4,752.00	-	-	-	-	13,051.00	10,976.00	11,378.00	10,001.00	-	-	-
214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00	107,018.00	143,079.00	131,068.00	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00	9,806.00	9,226.00	7,467.00	-	-	-
218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00	2,490.00	2,298.00	2,059.00	789.00	-	-
221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00	11,976.00	11,980.00	11,791.00	11,578.00	-	-
226 Impact Aid	40.00	-	-	-	-	-	-	-	26,060.00	4.00	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00	-	-
281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00	185,893.00	106,470.00	100,063.00	186,026.00	57,668.00	57,668.00
TOTAL	642,309.00	372,563.00	353,086.00	242,637.00	772,036.00	905,544.00	721,289.00	684,062.00	566,561.00	359,664.00	57,668.00	57,668.00



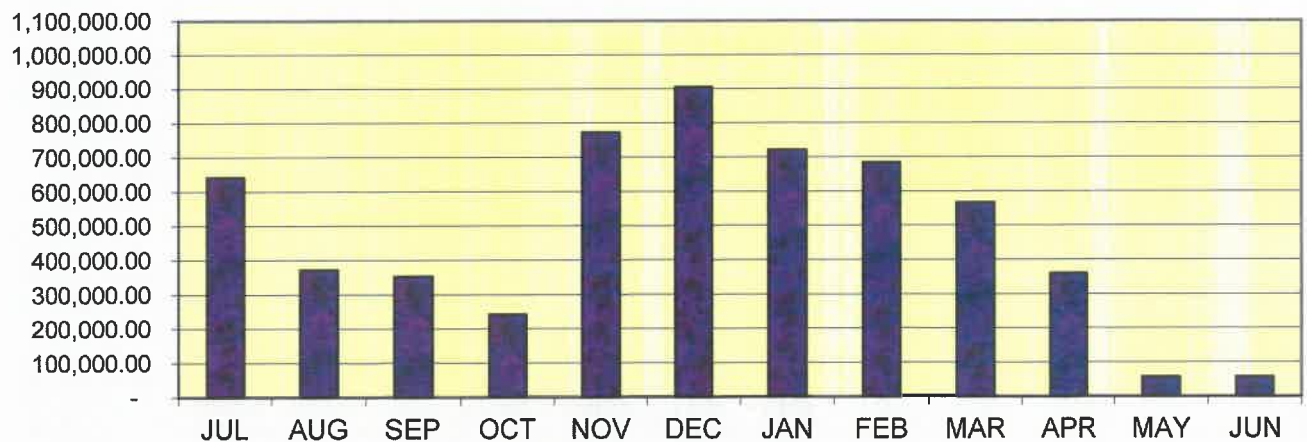
### 2021-22 INVESTMENTS



### 2020-21 INVESTMENTS



### 2019-20 INVESTMENTS



## Culbertson Public School

Totals Report for January 2022  
2021-2022

02/14/2022  
2:48:11 PM

Checking  
Savings  
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	2,384.51	161.00	0.00	0.00	2,545.51
2 - ATHLETICS	8,500.07	1,715.49	1,619.80	0.00	8,595.76
3 - JUNIOR CLASS 2023	4,998.80	200.00	69.00	0.00	5,129.80
4 - SOPHOMORE CLASS 2024	1,726.24	267.00	0.00	0.00	1,993.24
5 - FRESHMAN CLASS 2025	1,561.54	0.00	356.83	0.00	1,204.71
6 - **** SENIOR CLASS 2021	0.00	0.00	0.00	0.00	0.00
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	664.81	0.00	0.00	0.00	664.81
9 - FFA	5,352.27	2,857.93	2,196.19	0.00	6,014.01
10 - BAND/CHOIR	3,995.52	0.00	17.47	0.00	3,978.05
11 - STUDENT COUNCIL	5,279.60	625.00	245.59	0.00	5,659.01
12 - SPEECH AND DRAMA	844.28	385.00	369.25	0.00	860.03
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - SENIOR CLASS 2022	3,240.87	0.00	0.00	0.00	3,240.87
15 - PLAY	4,066.51	0.00	0.00	0.00	4,066.51
16 - JMC	6,094.01	0.00	0.00	0.00	6,094.01
17 - BPA	2,040.66	1,246.00	0.00	0.00	3,286.66
18 - EXPLORE AMERICA	22,643.52	1,326.00	71.94	0.00	23,897.58
19 - MUSIC PARENTS	2,437.75	0.00	0.00	0.00	2,437.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	1,464.42	0.00	0.00	0.00	1,464.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
23 - INDIAN CLUB	0.00	0.00	0.00	0.00	0.00
24 - SCIENCE OLYMPIAD	4,208.50	0.00	0.00	0.00	4,208.50
	84,991.54	+ 8,783.42	- 4,946.07	+ 0.00	= 88,828.89



Mr. Olson  
Technology Report  
School Board Meeting  
February 24, 2022

Northstar is still working on Wifi drop issue.

I have been working on some broken Chromebooks. Keyboard and battery issues.

I will be sending out technology requests to staff at the beginning of March.

I would like to begin meeting in March with tech committee to discuss updating the tech plan for the next 3 years.

Mr. Olson  
Principal Report  
School Board Meeting  
February 24, 2022

Parent teacher conference were held on Jan 18.

Our local Spelling Bee was held on Jan 26th. The top 5 competed in Wolf Point on Feb 15th at the County Spelling Bee.

The beginning of the 3<sup>rd</sup> trimester is on Feb 28th.

Math Contest March 1<sup>st</sup> in Sidney and HS Academic Olympics is on March 23<sup>rd</sup>

MontCAS Testing window opens on March 7<sup>th</sup>. Mrs. Forbregd will begin testing shortly after that.

As of 2-17-22

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug														0
Sept	24	15	23	23	20	24	15	20	30	19	17	25	21	276
Oct	22	16	25	21	20	25	13	20	31	18	15	25	20	271
Nov	24	17	25	23	19	25	13	20	32	18	15	25	21	277
Dec	24	17	26	24	21	24	13	20	32	18	15	25	21	280
Jan	27	17	26	26	20	24	13	20	32	18	14	26	20	283
Feb	27	17	26	26	19	24	13	20	32	18	14	25	20	281
March														0
April														0
May														0

Enrolled	8	4	6	8	5	2	4	2	4	1	1	1	2	48
Transferred	3	2	3	4	5	1	2	2	1	0	4	1	3	31
Total In/Out	11	6	9	12	10	3	6	4	5	1	5	2	5	79

Ended the 2020-2021 year with 274

# Culbertson School Board Meeting

## Superintendent's Report

### February 24, 2022

A. Events that I plan to attend for February and March.

February 2 <sup>nd</sup>	Northeast Superintendent Meeting @ Wolf Point
February 3 <sup>rd</sup>	Culbertson School Science Fair
February 4 <sup>th</sup>	HS Basketball vs. Froid/Lake HERE
February 5 <sup>th</sup>	HS Basketball vs. R&L HERE
February 7 <sup>th</sup>	MTSBA Crisis Communication Virtual Training
	Culbertson Town Council Meeting
February 8 <sup>th</sup>	MTSBA HR Symposium Virtual Training
	Culbertson Fire Department Meeting
February 12 <sup>th</sup>	HS Basketball vs. Bainville HERE
February 13 <sup>th</sup>	District 2C Meeting @ Sidney
February 14 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
February 15 <sup>th</sup>	MTSBA HR Symposium Virtual Training
	District 2C Basketball Tournament @ Sidney
February 16 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
February 17 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
	Culbertson Lions Club Meeting
February 18 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
February 19 <sup>th</sup>	District 2C Basketball Tournament @ Sidney
February 21 <sup>st</sup>	Culbertson School Board Special Meeting
	District 2C Basketball Tournament @ Culbertson
February 22 <sup>nd</sup>	MTSBA HR Symposium Virtual Training
	Culbertson Fire Department Training
February 23 <sup>rd</sup>	Culbertson Indian Education Committee Meeting
February 24 <sup>th</sup>	Culbertson School Board Meeting
February 25 <sup>th</sup>	Eastern C Division Basketball Tournament Play-In Games**
March 1 <sup>st</sup>	District 1C Volleyball Meeting @ Wolf Point
	Eastern C Division Meeting @ Wolf Point
March 2 <sup>nd</sup>	Northeast Superintendent Meeting @ Circle
	Eastern C Division Basketball Tournament @ Sidney**
March 3 <sup>rd</sup>	Eastern C Division Basketball Tournament @ Sidney**
March 4 <sup>th</sup>	Eastern C Division Basketball Tournament @ Sidney**
March 5 <sup>th</sup>	Eastern C Division Basketball Tournament @ Sidney**
March 8 <sup>th</sup>	Culbertson Fire Department Meeting
March 9 <sup>th</sup>	State C Basketball Tournament @ Great Falls**
March 10 <sup>th</sup>	State C Basketball Tournament @ Great Falls**
March 11 <sup>th</sup>	State C Basketball Tournament @ Great Falls**
March 12 <sup>th</sup>	State C Basketball Tournament @ Great Falls**
March 14 <sup>th</sup>	Culbertson Town Council Meeting

\*\* if one or both of the Culbertson Team qualifies



March 15 <sup>th</sup>	Culbertson School 5-8 Music Concert
March 17 <sup>th</sup>	Culbertson Lions Club Meeting
March 20 <sup>th</sup>	MREA Meeting @ Helena
March 21 <sup>st</sup>	Spring Superintendent's Conference @ Helena
March 22 <sup>nd</sup>	Spring Superintendent's Conference @ Helena
March 26 <sup>th</sup>	MSGIA Conference @ Sedona, AZ
March 27 <sup>th</sup>	MSGIA Conference @ Sedona, AZ
March 28 <sup>th</sup>	MSGIA Conference @ Sedona, AZ
March 29 <sup>th</sup>	MSGIA Conference @ Sedona, AZ

B. Other items for your review and consideration:

1. Mike and I would like to thank the CEA Calendar Committee members: Janelle Ator, Christina Olson, and Tiffany Nielsen. Their diligent work was evident during the development of the 2022-2023 school calendar.
2. We have experienced some technical difficulties with the federal website for the Office of Civil Rights Data Collection for the 2020-2021 school year. We have completed submitting the information and now are awaiting the certification process. We will be completing this survey prior to the due date of March 11<sup>th</sup>. I have also contacted all three members of our congressional delegation about my concerns of the time of year this report is expected to be completed, as well as severe lack of quality of website for this data collection.
3. The Federal Impact Aid application for the 2022-2023 school year was submitted on Thursday, January 27<sup>th</sup>. The application deadline was February 1<sup>st</sup>.
4. The lead testing in the faucets and drinking fountains was conducted and submitted to Energy Labs in Billings in December. The results will be shared with the Board when they are received.
5. My travels to Sedona, AZ at the end of March will be covered exclusively by MSGIA with no funds coming from the Culbertson School District.
6. I completed Part I on the EASIE Title VI federal grant application. This is an Indian Education grant that flows directly from the federal government to the school. We generally receive between \$15,000 and \$20,000 and use these funds to staff the JOM position currently held by Keri Hauenstein.
7. I am currently working on an extensive staffing plan for the school for the next two years and will be presenting to the Board at the regular March meeting. This plan will have several options for the Board to consider with additional options for what might take place beyond the next two years. This plan and options are based on current enrollment trends, class sizes, and grade level characteristics.

8. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
  - Replacement of the oldest section of Playground Equipment
  - Replacement of the Football Field Lights
  - Old Armory: Renovation or Demolition
  - Replacement of the cinder track with an all-weather track.
  - Building or purchasing teacher housing.
  - Building an auditorium for music performances and plays
  - Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).
  
9. Here are a few items that might be part of the regular March Board meeting agenda:
  - Remaining Extra-Curricular Contracts for 2021-2022
  - Upcoming Extra-Curricular Contracts for 2022-2023
  - Teacher Contracts for 2022-2023
  - Principal Contract for 2022-2023
  - Technology Systems Coordinator Contract for 2022-2023
  - Audit Report for 2020-2021
  - Elementary School District General Fund Voted Levy
  - Elementary School District Permissive Levies for Adult Ed and Transportation
  - High School District General Fund Voted Levy
  - High School District Permissive Levies for Adult Ed and Transportation
  - Roose-Valley Special Education Cooperative Interlocal Agreement
  - Master Agreement Contract Ratification

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 14

**AGENDA TITLE:** School Activity Bus Request

**SUMMARY:** The following request was initially received in December by our high school football coaches and was initially discussed at that December School Board Meeting with continued discussion at the January School Board Meeting. Attached please find the current Board policy that addresses District-owned vehicles. Below, also find the request that was submitted by the football team coaches. I have also contacted MHSA about this matter. In order to accommodate the football team under our current policy, MHSA requires that the Board modify its policy and rent school transportation to any/all public. I believe the Board has three options:

1. Not change the current policy and not rent the bus to the football team.
2. Change the current policy and rent the bus to the football team – making school district owned transportation (buses and vans) available for the public to rent.
3. Not change the policy and have the District cover all the expenses for the football team and any other team that wishes to go to a team camp.

Dear Mr. Crowder and Trustees of Culbertson Schools:

I would like to submit a request to rent a bus to transport approximately 20-23 members of our Cowboy football team to camp in Bozeman during the 2nd week of June, 2022. We are requesting the district provide a bus for our use, and we will provide a bus driver and pay for the fuel use incurred during the trip. We transported 17 young men and their equipment to camp last year, and with their gear, and ended up using four vehicles to get them to and from camp. There were concerns about that many young men traveling in separate vehicles. When we arrived, the majority of the other schools arrived in district busses, which seemed to be a better choice for getting there safely.

I realize that this request may bring up issues of Title IX with traveling to and from camps in the future. But for the safety of our student athletes, I think it would be a wise avenue to pursue and

set a precedent for the future. Thank you for any consideration that you give this request. If you have any additional questions, I will be at the December board meeting to answer any concerns.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

1 **Culbertson School District**

2  
3 **NONINSTRUCTIONAL OPERATIONS**

8121

4  
5 District-Owned Vehicles

6  
7 The District owns and maintains certain vehicles. Included among them are pickups, school  
8 buses, and vans. These are for use by properly authorized personnel of the District for District  
9 business purposes.

10  
11 Any driver who receives a citation for a driving violation while operating a District vehicle shall  
12 personally pay all fines levied. All citations received while the driver is a District employee,  
13 whether operating a District vehicle or not, must be reported and may result in disciplinary action  
14 up to and including termination.

15  
16 The Activity Buses/School Vans are contracted/purchased for the exclusive use of transporting  
17 students and staff to District-approved events, such as intra-curricular activities, extra-curricular  
18 activities, professional development workshops, and administrative meetings. Only authorized  
19 activity participants, professional staff, and chaperones assigned by the administration may ride  
20 on the buses or in the school vans. In addition, only authorized professional staff may drive the  
21 school vans.

22  
23 Bus and Vehicle Maintenance. District

24  
25 Buses used in the District's transportation program shall be in safe and legal operating condition.  
26 All buses shall be inspected by the Department of Justice, Montana Highway Patrol, before the  
27 beginning of each semester. The Superintendent will establish a specific list of tasks bus drivers  
28 will perform on a daily basis. All other District vehicles shall be maintained following  
29 established programs developed by the Superintendent.

30  
31 Liability Insurance

32  
33 The District shall maintain a comprehensive liability insurance program which shall provide  
34 adequate coverage, as determined by the Board, in the event of a loss or damage to school  
35 buildings and/or equipment, including motor vehicles.

36  
37 The comprehensive liability insurance program shall maximize the District's protection and  
38 coverage while minimizing the costs for insurance. This program may include alternatives for  
39 sharing the risk between the District and the insurance carrier, and through self-insurance plans.

40  
41  
42 Policy History:

43 Adopted on: August 11, 2020

44 Reviewed on:

45 Revised on:

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 15

**AGENDA TITLE:** Resignation(s)

**SUMMARY:** Attached please find the resignation letter from Mary Machart.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					



January 17th, 2022

Dear Culbertson School Board of Trustees;

Please accept this as my formal resignation from my position as Culbertson's Jobs for Montana's Graduates Career Specialist and STARS advisor. My last day will be May 27th, 2022. I am thankful for the opportunity to be a part of Culbertson Schools and the journey it has taken me on. From starting out with no classroom, traveling with wheeled cart to available rooms to the room I have been in for quite some time now, my life has been filled.

As I have told my students, I really wasn't sure what I wanted to do as a career until I found this one! Through it all, I have made many friends and mentors along the way. Two of the many mentors I've had include Marilyn Johnston. Marilyn not only taught me the ropes at CHS, she also mentored me as I found my way in a new community with a lot to learn. In addition to Marilyn, Jim Lambert reached out to me right away and has never left. His quick wit and enthusiasm for reaching students has motivated me throughout my fifteen years here. I want to thank you for the opportunity to work here, expand my knowledge as I worked with K-2nd graders the last few years. I would like to thank the many who have worked alongside me (some have moved on and some are still here) as without each and every one of us giving 100% we wouldn't be where we are today.

Leaving Culbertson Schools will not be easy, as I will miss working with the students more than one can imagine. I look forward to the opportunities to be a Guest Teacher as often as possible. If the board chooses to continue the JMG program I am willing to work with the new specialist to make the transition as easy as possible. In recent events, I have spent time reflecting on the reality of every day being a gift and knowing tomorrow isn't promised. With my husband's recent retirement I look forward to spending time with him and our children as much as possible!

Please let me know how I can help with the transition. I look forward to taking all that I have learned at Culbertson Schools, Jobs for America's Graduates and Empowered to build up educators as we all move forward in education.

Thank you again for the opportunity to work at Culbertson Schools!

A handwritten signature in blue ink that reads "Mary Machart". The signature is written in a cursive, flowing style.

Mary Machart  
JMG Career Specialists

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 16

**AGENDA TITLE:** 2021-2022 Classified Staff Contract(s)

**SUMMARY:** With the recent opening for a part-time Custodian unable to be filled at this time by an adult in the community, Karen Eggett would like to recommend hiring a student to fill the part-time position: Will Salvevold.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 17

**AGENDA TITLE:** 2021-2022 Extra-Curricular Contract(s)

**SUMMARY:** a. Junior High/Elementary Track Coach(es)

I am waiting to hear word from Dave Solem about recommendations. I assume that the Board will receive recommendations from Dave at the Board meeting or sooner.

b. High School Golf Head Coach

We do not have any applicants at this time. If any applicants are found, the names will be presented to the Board for consideration as soon as any are received.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 18

**AGENDA TITLE:** 2022-2023 School Calendar

**SUMMARY:** Mike and I have met with the CEA Calendar Committee to develop calendar options for the 2022-2023 school year. Attached please find the three options for the Board's consideration.

Options A & B are similar with the same start and finish dates. One has an extra snow day, one does not.

Option C has an earlier start and finish date, plus three snow days.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

# 2022-2023 CULBERTSON SCHOOL CALENDAR

A

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	PIR	PIR	SL	24	25	26
27	28	29	30	31		
						6

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	V	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						21

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	PIR	PIR	22
23	24	25	26	27	28	29
30	31					19

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	END	18
20	52	21	22	V	23	V
24	25	26				
27	28	29	30			
						19

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	V	23
24	25	V	26	V	27	V
28	29	V	30	V	31	
						16

JANUARY						
S	M	T	W	T	F	S
1	V	2	V	3	V	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						19

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	V	17
18	19	20	21	22	23	24
25	26	27	28			
						19

MARCH						
S	M	T	W	T	F	S
			1	2	END	3
5	53	6	7	8	9	10
11	12	13	14	15	V	16
17	18	19	V	20	21	22
23	24	25	26	27	28	29
30	31					
						21

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	V	6	V
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						16

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	V	29	30	31		
						22

JUNE						
S	M	T	W	T	F	S
				1	END	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						2

180 days + 0 snow days

# 2022-2023 CULBERTSON SCHOOL CALENDAR

B

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	PIR	PIR	PIR	SI	25	26
27	28	29	30	31		
						5

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	V	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						21

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	PIR	PIR	22
23	24	25	26	27	28	29
30	31					19

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	Ed	V	V	V	26
27	28	29	30			
						19

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	V	24
25	V	26	V	27	V	31
						16

JANUARY						
S	M	T	W	T	F	S
1	V	2	V	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						20

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	V	18
19	20	21	22	23	24	25
26	27	28				
						19

MARCH						
S	M	T	W	T	F	S
			1	END	V	3
5	S3	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						21

APRIL						
S	M	T	W	T	F	S
						1
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29	30					
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MAY						
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						22

JUNE						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						2

180 days + 1 snow day

# 2022-2023 CULBERTSON SCHOOL CALENDAR

C

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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31						

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14	PIR	PIR	PIR	SI	18	19
21	22	23	24	25	26	27
28	29	30	31			
						10

SEPTEMBER						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						21

OCTOBER						
S	M	T	W	T	F	S
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16	17	18	19	PIR	PIR	22
23	24	25	26	27	28	29
30	31					19

NOVEMBER						
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6	7	8	9	10	11	12
13	14	15	16	17	END	18
20	S2	21	22	V	V	25
27	28	29	30			
						19

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	V	23
25	V	26	V	27	V	30
						16

JANUARY						
S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30	31				
						20

FEBRUARY						
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12	13	14	15	16	V	17
19	20	21	22	23	END	24
26	S3	27	28			
						19

MARCH						
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26	27	28	29	30	31	
						22

APRIL						
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						17

MAY						
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21	22	23	24	25	END	26
28	29	30	31			
						20

JUNE						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

180 days + 3 snow days

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 19

**AGENDA TITLE:** Summer 2022 Driver Education Program/Contract

**SUMMARY:** I have contacted David Murray about teaching Driver Education for us again this summer. He would like to conduct the program starting in June and finishing in July to accommodate some of the camps students would like to attend. David is asking for \$ 28.00 per hour for his time. Last year the price was \$ 27.50 per hour.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 20

**AGENDA TITLE:** Guest Teacher Application(s)

**SUMMARY:** We have received a guest teacher application from Cassie Williams. I recommend approval, as Cassie has already completed the background check, as she was previously employed with our school.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 21

**AGENDA TITLE:** ACT Prep Program

**SUMMARY:** Mike and Courtney are working with Anna Allen from Method Learning on the topic of ACT Prep. Method Learning is promoting a self-paced ACT Preparation software program. We are enrolling the juniors on the free trial basis, as they will be taking the ACT in April. The company claims that it can raise ACT scores by an average of two points. Attached please find a two-year quote for this program for \$1,170.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					





# Culbertson Public Schools - Methodize Quote

Culbertson Public Schools

Mike Olson

Reference: 20220125-102551882

K-12 Principal

Quote created: January 25, 2022

olsonm@culbertson.k12.mt.us

Quote expires: April 25, 2022

406-787-6241

Quote created by: Anna Allen

anna@methodlearning.com

+1 (512) 364-9653

## Comments from Anna Allen

Please select form of payment (please check one) : ☐Purchase Order ☐ACH ☐Credit Card (\*fee) ☐Check ☐Wire Transfer

## Products & Services

Item & Description	Quantity	Unit Price	Total
2 Year Subscription to ACT/SAT Course 2-year access to ACT/SAT course on the Methodize Platform at \$24.00/year. 5% off second year. Unlimited teacher accounts, training, and PD included	25	\$46.80	\$1,170.00
2 Year Subscription to Financial Literacy 2-year access to the Financial Literacy course on the Methodize Platform at \$24.00/year. 5% off second year. Unlimited teacher accounts, training, and PD included	25	\$46.80	\$1,170.00
2 Year Subscription to Academic Success 2-year access to the Academic Success course on the Methodize Platform at \$24.00/year. 5% off second year. Unlimited teacher accounts, training, and PD included	25	\$46.80	\$1,170.00

## Subtotals

One-time subtotal	\$3,510.00
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## Other Fees

Bundle Discount	-\$351.00
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<b>Total</b>	<b>\$3,159.00</b>
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- If paying by check, please email a copy of the check or stub to [accounting@methodlearning.com](mailto:accounting@methodlearning.com) prior to mailing
- If paying by ACH (no fee) sign quote and click "Check Out" at any time to enter bank info securely
- If paying with credit card, please contact us. A 3% transaction fee will be added to the quote total and you can checkout directly through the quote after signing.
- If paying by wire transfer, please contact [accounting@methodlearning.com](mailto:accounting@methodlearning.com) for instructions.

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Mike Olson  
[olsonm@culbertson.k12.mt.us](mailto:olsonm@culbertson.k12.mt.us)

## Questions? Contact me



Anna Allen  
[anna@methodlearning.com](mailto:anna@methodlearning.com)  
+1 (512) 364-9653

Method Learning, Inc.  
15 Blacksmith Lane

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 22

**AGENDA TITLE:** Class of 1972 Request

**SUMMARY:** We have received a request from the Culbertson High School Class of 1972 to plant a tree on school grounds in memory of their classmates and teachers during their 50 year class reunion. If approved, they would like to make the dedication during Frontier Days in June.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 2-24-2022

**AGENDA ITEM #:** 23

**AGENDA TITLE:** Student Access to Weight Room/Old Armory

**SUMMARY:** At the January School Board meeting a request was made by the parents of a student to allow student access to the weight room and Old Armory without adult supervision. I contacted every school from Phillips, Valley, Roosevelt, Sheridan, Daniels, McCone, and Richland Counties about this matter. Three schools indicated that they grant access to students without adult supervision: Scobey, Bainville, and Whitewater. I may have further information about this matter prior to the February 24<sup>th</sup> meeting for the Board deliberations.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.