

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Tuesday—January 18, 2022, 7:00 PM

PREVIEW BILLS.....6:45 PM

CALL TO ORDER.....7:00 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
 - a. December 20, 2021 (Regular Board Meeting)
 - b. January 12, 2022 (Negotiation Committee)

FINANCE REPORT

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

07. Information, Student Representative Report
08. Information, Teacher Report
09. Information, Activities Director Report
10. Information, Technology Systems Administrator Report
11. Information, Principal Report
12. Information, District Clerk Report
13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

- 14. Action, Board Policy – 2nd Reading
- 15. Action, School Activity Bus Request

NEW BUSINESS

- 16. Action, Resignation(s)
- 17. Action, 2021-2022 Classified Staff Contract Reassignment
- 18. Action, 2021-2022 Classified Staff Contract(s)
 - a. Custodian(s)
 - b. Title I Aide
- 19. Action, 2021-2022 Extra-Curricular Contract(s)
 - a. Elementary Boys' Basketball Assistant Coach
 - b. High School Track Assistant Coach(es)
 - c. High School Golf Head Coach
- 20. Action, 2022-2023 Extra-Curricular Contract(s)
 - a. High School Cross Country Head Coach
 - b. High School Football Head Coach
 - c. High School Volleyball Head Coach
- 21. Action, Kitchen Substitute Roster
- 22. Action, Key Card Reinstatement Request
- 23. Action, ATM Placement Request
- 24. Action, Disposal of Property

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 25.

REPORTS (Continued)

- 26. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

- 27. Date: Tuesday, February 15th Time: 6:30 p.m.
Potential Conflicts: District 2C Basketball Tournament
Suggested Changes: Thursday, February 10th or
Tuesday, February 22nd or
Thursday, February 24th or ?????

ADJOURNMENT

- 28. Time of adjournment: _____

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
December 20, 2021
Monday – 6:30 p.m.

The Board met in regular session on Monday, December 20, 2021, at 6:30 p.m. Trustees present were: Paul Finnicum, Luke Anderson (via phone), Eric Bergum, and Ian Walker. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Eric Bergum made motion to approve the agenda. Ian Walker seconded the motion. Motion carries unanimously. Notice of public comment was given.

Ian Walker made motion to approve the minutes of November 16, 2021 (regular board) meeting. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to pay the December bills, approve investments, note cash and extra-curricular balances. Ian Walker seconded the motion. Motion carries unanimously. Payroll warrants #1105 to #1149 and claims warrants #10215 to #10267 were written.

Reports were presented. JH Boys' Basketball team made final four. Lora Finnicum stated that the 2021 audit report went to peer review according to new accounting guidelines and could potentially be received next month.

No comments were received on the posted policies. Eric Bergum made motion to approve the policies as presented. Ian Walker seconded motion. Motion carries unanimously.

Eric Bergum made motion to approve the resignation of Dallas Reiland from JH BBB Coach and Candy Thorpe from Cook's Helper. Ian Walker seconded motion. Motion carries unanimously.

Ian Walker made motion to hire Roxanne Nickoloff as Cook's Helper for 4 hours/day and Christian Damm as Cook's Helper for 7 hours/day and Janitor for 1 hour/day, pending background checks. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Terrence Johnson as JH Boys' Basketball Head Coach, Beau Hyatt as JH Boys' Basketball Assistant Coach, Jennifer Lambert as EL Boys' Basketball Head Coach, Maddison Avance as EL Boys' Basketball Assistant Coach, David Anderson as EL Girls' Basketball Head Coach, and Ashley Anderson as EL Girls' Basketball Assistant Coach. Ian Walker seconded motion. For motion: Bergum, Walker. Recusal: Anderson. Motion carries.

Ian Walker made motion to approve the sick leave bank request from Samantha Wilson for up to 45 days. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to approve the Indemnity Bond for voided claims warrant #10029 to John Wilson for \$38.27. Ian Walker seconded motion. Check will be re-issued. Motion carries unanimously.

Eric Bergum made motion to post policies as presented. Ian Walker seconded motion. Motion carries unanimously.

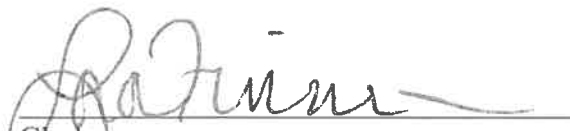
SCHOOL BOARD MINUTES
REGULAR MEETING
December 20, 2021
Monday – 6:30 p.m.

Board received a request for use of an activity bus to attend a football camp. Mr. Crowder would check into the legalities. Eric Bergum made motion to table for further information. Ian Walker seconded motion. Motion carries unanimously.

No written request was received for key card re-instatement, and no one has appeared in person. No action taken.

Board reviewed the MHSA annual meeting proposals. Notice for public comment for non-agenda items was given. The next regular board meeting is scheduled for Tuesday, January 18, 2022 at 6:30 p.m. Chair closed meeting at 6:59 p.m. to executive session for superintendent evaluation. Chair reconvened and adjourned meeting at 7:28 p.m.

Chairman of the Board

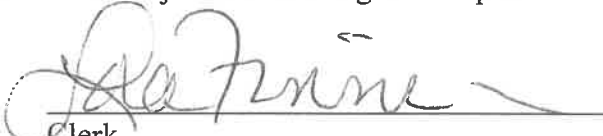

Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
January 12, 2022
Wednesday – 6:00 p.m.

The Negotiations Committee met for master agreement negotiations on January 12, 2022 at 6:00 p.m. Trustees present were: Paul Finnicum, Luke Anderson, and Mark Colvin. Teacher representatives were: Janelle Ator, Amanda Bushlen, Chris Olson, Paula Schledewitz, and Rhonda Seitz.

No other visitors were present. Notice for public comment given. Union presented negotiations proposal of retaining Articles I-IX, cleaning up language in Article X, and adjusting attainment levels in Article XI, Appendix “A” – Culbertson Salary Schedule to 2.4 percent and 4.8 percent on years of multiples of 5. Union explained rationale for their proposal. Committee scheduled next meeting for Tuesday, January 25th at 6:00 p.m. Chair adjourned meeting at 6:07 p.m.

Chairman of the Board



Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of **DECEMBER 31, 2021**

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	272,748.08	138,038.12	38,712.00	307,837.00	133,439.30	8,221.90	8,221.90	0.00
TRANSFER	90,765.79	14,997.87	61,615.00	142,093.00	22,044.41	3,241.25	3,241.25	-
RETIREMENT	56,308.40	70,038.00	75,258.00	127,700.00	16,537.05	57,367.35	57,367.35	-
MISC	(77,321.24)	64,582.00	-	-	70,133.84	(82,873.08)	(82,873.08)	-
Misc	1,316.39		-			1,316.39		
Title	(14,532.27)	14,532.00			9,556.89	(9,557.16)		
ESSER II	(7,060.49)	5,727.00			6,141.75	(7,475.24)		
ESSER III	(63,985.47)	39,148.00			49,815.94	(74,653.41)		
Ind Ed	(8.33)	2,575.00			2,558.23	8.44		
JMG	1,353.16				213.22	1,139.94		
SRS	(2,598.68)	2,600.00			1,718.90	(1,717.58)		
JOM	8,194.45				128.91	8,065.54		
AD ED	4,155.30	815.84	4,974.00	9,581.00	238.25	125.89	125.89	(0.00)
COMPACT	1.87	1.29	10,497.00	9,090.00	1,408.25	1.91	1.91	0.00
IMPACT	6.61	4.85	39,369.00	18,230.00	21,145.36	5.10	5.10	(0.00)
TECH	0.29	0.08	742.00	635.00	106.56	0.81	0.81	0.00
FLEX	-		-			-	-	-
PR	3,960.39	285,578.59	-		247,086.38	42,452.60	42,452.60	-
CL	6,130.46	141,473.93	-		117,583.40	30,020.99	30,020.99	(0.00)
ELEM	356,755.95	715,530.57	231,167.00	615,166.00	629,722.80	58,564.72	58,564.72	(0.00)
GENERAL	128,341.44	102,525.29	-	144,540.00	80,950.65	5,376.08	5,376.08	(0.00)
TRANSFER	75,842.94	2,516.80	-	59,509.00	16,333.89	2,516.85	2,516.85	0.00
LUNCH	(434.32)	426.10	-	-	19,609.72	(19,617.94)	(19,617.94)	-
RETIREMENT	35,326.26	31,754.12	94,915.00	117,378.00	12,006.02	32,611.36	32,611.36	-
MISC	7,871.21	-	-	-	3,315.30	4,555.91	4,555.91	-
Misc	771.28		-			771.28		
ESSER	-	-			-	-		
AG	4,283.00					4,283.00		
BUS	1,690.00				1,690.00	-		
JMG	2,588.87				138.20	2,450.67		
Perkins	(1,461.94)				1,487.10	(2,949.04)		
AD ED	4,099.88	115.34	6,641.00	10,502.00	238.25	115.97	115.97	0.00
DR ED	1.00	0.70	5,699.00	5,700.00		0.70	0.70	(0.00)
COMPACT	1.69	1.02	8,309.00	8,251.00	58.76	1.95	1.95	(0.00)
IMPACT	3.05	2.78	22,596.00	22,599.00	-	2.83	2.83	(0.00)
TECH	0.20	0.08	595.00	595.00		0.28	0.28	0.00
FLEX	0.84		2.00	2.00		0.84	0.84	-
ENDOW	85,514.63	19.88	161,461.00	227,357.00		19,638.51	19,638.51	-
HS	336,568.82	137,362.11	300,218.00	596,433.00	132,512.59	45,203.34	45,203.34	(0.00)
TOTAL	693,324.77	852,892.68	531,385.00	1,211,599.00	762,235.39	103,768.06	103,768.06	(0.00)

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CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
December 31, 2021

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
General Funds 101 & 201 - Asset 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 1,536.90	\$ 472.58	\$ 426.10	\$ 1,583.38
First Community Bank Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,223.26	\$ 14,432.31	\$ 14,432.19	\$ 1,223.38
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 13,801.04	\$ 1,850.01	\$ 2,973.12	\$ 12,677.93
Cash Equivalent Total	\$ 16,562.09	\$ 16,754.90	\$ 17,831.41	\$ 15,485.58
	Fund 101 Balance: \$	7,742.79	Fund 201 Balance: \$	7,742.79
	102 Debit (Credit) \$	(538.26)	970 Credit (Debit) \$	(538.25)

General Funds 101 & 201 - Asset 103:

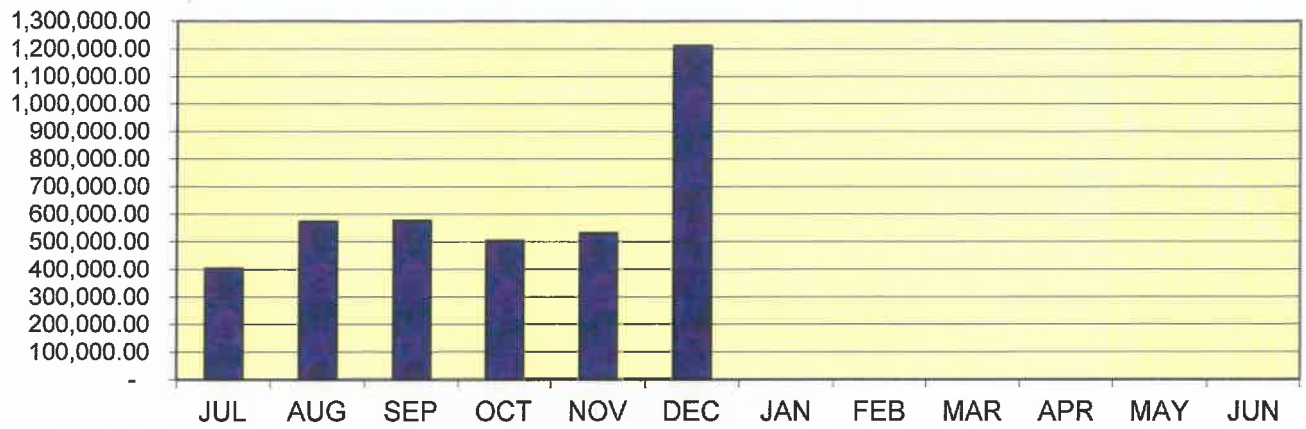
First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
Cash Equivalent Total	\$ 300.00	\$ -	\$ -	\$ 300.00
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	-	970 Credit (Debit) \$	-

Activities Fund 284 - Asset 102:

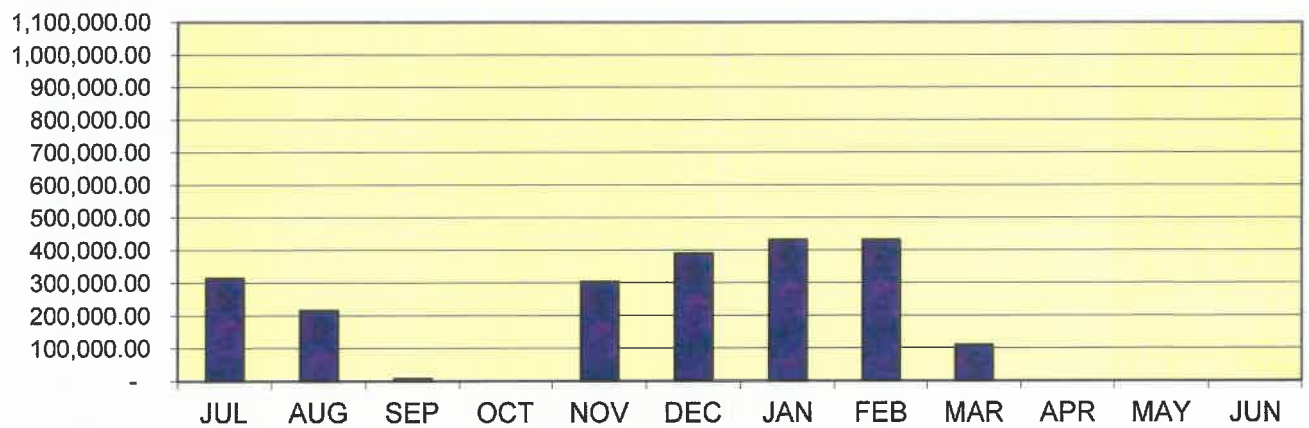
First Community Bank Activities Account No. 332356	\$ 83,835.19	\$ 11,595.60	\$ 9,480.23	\$ 85,950.56
Cash Equivalent Total	\$ 83,835.19	\$ 11,595.60	\$ 9,480.23	\$ 85,950.56
	102 Debit (Credit) \$	2,115.37	970 Credit (Debit)	

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
20110101 101 General	-	27,311.00	45,893.00	-	38,712.00	307,837.00						
110 Transport	-	113,506.00	92,934.00	77,335.00	61,615.00	142,093.00						
114 Retirement	85,561.00	86,665.00	70,779.00	51,628.00	75,258.00	127,700.00						
115 Misc Fed	-	-	-	-	-	-						
117 Adult Ed	6,412.00	6,491.00	6,310.00	6,314.00	4,974.00	9,581.00						
121 Comp Abs	10,713.00	10,714.00	10,715.00	10,496.00	10,497.00	9,090.00						
126 Impact Aid	28.00	28.00	28.00	50,752.00	39,369.00	18,230.00						
128 Technology	2.00	972.00	972.00	780.00	742.00	635.00						
129 Flex	-	-	-	-	-	-						
201 General	-	-	-	-	-	144,540.00						
210 Transport	27,204.00	38,547.00	23,001.00	11,898.00	-	59,509.00						
212 Hot Lunch	1,146.00	1,146.00	-	-	-	-						
214 Retirement	50,343.00	108,341.00	96,000.00	95,293.00	94,915.00	117,378.00						
215 Misc Fed	-	-	-	-	-	-						
217 Adult Ed	8,090.00	8,181.00	8,001.00	8,005.00	6,641.00	10,502.00						
218 Drivers Ed	2,856.00	4,283.00	5,697.00	5,698.00	5,699.00	5,700.00						
221 Comp Abs	8,526.00	8,527.00	8,528.00	8,308.00	8,309.00	8,251.00						
226 Impact Aid	3,689.00	3,690.00	3,690.00	22,595.00	22,596.00	22,599.00						
228 Technology	-	629.00	628.00	595.00	595.00	595.00						
229 Flex	2.00	3.00	2.00	2.00	2.00	2.00						
281 Endow	199,758.00	154,718.00	203,348.00	154,286.00	161,461.00	227,357.00						
TOTAL	404,330.00	573,752.00	576,526.00	503,985.00	531,385.00	1,211,599.00						
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
20110101 101 General	-	-	-	-	-	-	-	-	-	-	-	-
110 Transport	42,791.00	47,590.00	-	-	15,467.00	10,587.00	-	-	-	-	-	-
114 Retirement	10,633.00	-	-	-	27,466.00	72,524.00	90,014.00	90,014.00	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	4,713.00	-	-	-	7,464.00	8,582.00	9,067.00	9,067.00	-	-	-	-
121 Comp Abs	5,264.00	-	-	-	-	-	-	-	-	-	-	-
126 Impact Aid	18.00	-	-	-	12,545.00	-	26,153.00	26,153.00	-	-	-	-
128 Technology	1.00	-	-	-	1,061.00	789.00	738.00	738.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
201 General	-	-	-	-	-	-	-	-	-	-	-	-
210 Transport	33,623.00	20,177.00	-	-	52,274.00	60,834.00	53,547.00	53,547.00	-	-	-	-
212 Hot Lunch	1,888.00	-	-	-	-	9,888.00	12,674.00	12,674.00	-	-	-	-
214 Retirement	20,844.00	-	-	-	92,921.00	112,016.00	131,983.00	131,983.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	4,663.00	4,045.00	-	-	7,251.00	8,494.00	8,999.00	8,999.00	-	-	-	-
218 Drivers Ed	313.00	2,563.00	-	-	2,564.00	2,564.00	2,564.00	2,564.00	-	-	-	-
221 Comp Abs	3,341.00	-	-	-	-	-	-	-	-	-	-	-
226 Impact Aid	11.00	845.00	-	-	-	-	49.00	49.00	-	-	-	-
228 Technology	-	-	-	-	565.00	565.00	552.00	552.00	-	-	-	-
229 Flex	2.00	2.00	-	-	2.00	2.00	2.00	2.00	-	-	-	-
281 Endow	186,114.00	140,553.00	6,980.00	-	83,828.00	102,394.00	95,225.00	95,225.00	109,742.00	-	-	-
TOTAL	314,219.00	215,775.00	6,980.00		303,408.00	389,239.00	431,567.00	431,567.00	109,742.00			
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
20110101 101 General	-	-	-	-	88,659.00	130,578.00	2,016.00	28,859.00	-	-	-	-
110 Transport	7,813.00	-	-	-	-	9,129.00	90,599.00	76,640.00	-	-	-	-
114 Retirement	-	-	-	-	-	-	11,691.00	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	8,897.00	-	-	-	-	9,512.00	9,384.00	8,866.00	-	-	-	-
121 Comp Abs	11,920.00	-	-	-	-	-	13,908.00	13,716.00	-	-	-	-
126 Impact Aid	1,949.00	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	1.00	1.00	1.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00	206,030.00	220,521.00	239,069.00	161,265.00	-	-
201 General	-	-	-	-	-	11,703.00	-	-	-	-	-	-
210 Transport	29,704.00	-	-	-	63,156.00	133,670.00	59,499.00	51,026.00	38,981.00	-	-	-
212 Hot Lunch	4,752.00	-	-	-	-	13,051.00	10,976.00	11,378.00	10,001.00	-	-	-
214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00	107,018.00	143,079.00	131,068.00	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00	9,806.00	9,226.00	7,467.00	-	-	-
218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00	2,490.00	2,298.00	2,059.00	789.00	-	-
221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00	11,976.00	11,980.00	11,791.00	11,578.00	-	-
226 Impact Aid	40.00	-	-	-	-	-	-	-	26,060.00	4.00	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00	-	-
281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00	185,893.00	106,470.00	100,063.00	186,026.00	57,668.00	57,668.00
TOTAL	642,309.00	372,563.00	353,086.00	242,637.00	772,036.00	905,544.00	721,289.00	684,062.00	566,561.00	359,664.00	57,668.00	57,668.00

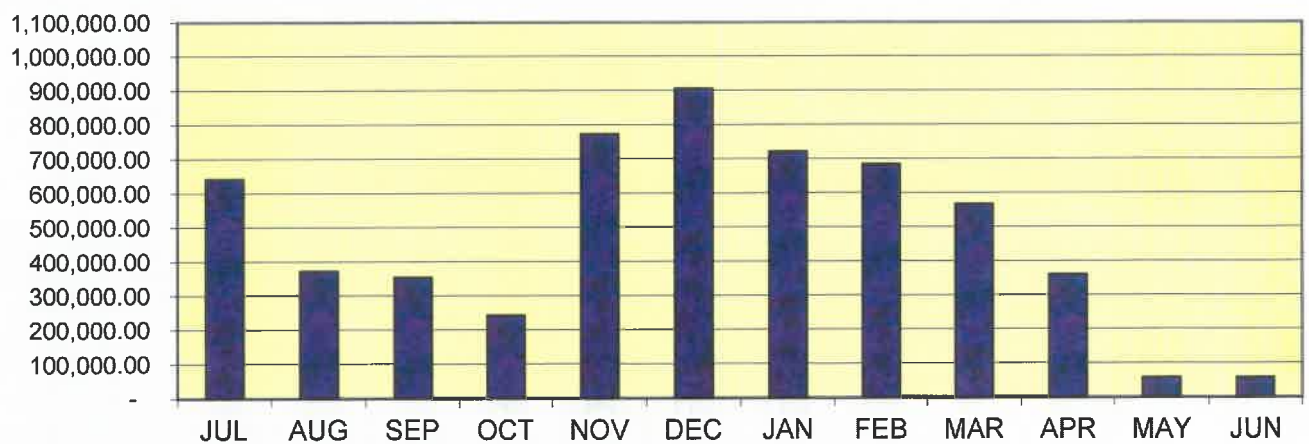
2021-22 INVESTMENTS



2020-21 INVESTMENTS



2019-20 INVESTMENTS



Culbertson Public School

Totals Report for December 2021
2021-2022

01/10/2022
2:11:15 PM

Checking
Savings
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	3,201.20	68.00	884.69	0.00	2,384.51
2 - ATHLETICS	7,825.32	3,327.55	2,633.30	-19.50	8,500.07
3 - JUNIOR CLASS 2023	4,998.80	0.00	0.00	0.00	4,998.80
4 - SOPHOMORE CLASS 2024	1,726.24	0.00	0.00	0.00	1,726.24
5 - FRESHMAN CLASS 2025	1,561.54	0.00	0.00	0.00	1,561.54
6 - **** SENIOR CLASS 2021	0.00	0.00	0.00	0.00	0.00
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	664.81	0.00	0.00	0.00	664.81
9 - FFA	1,568.78	4,171.25	407.26	19.50	5,352.27
10 - BAND/CHOIR	3,995.52	0.00	0.00	0.00	3,995.52
11 - STUDENT COUNCIL	5,521.19	0.00	241.59	0.00	5,279.60
12 - SPEECH AND DRAMA	1,167.45	135.00	458.17	0.00	844.28
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - SENIOR CLASS 2022	3,375.35	0.00	134.48	0.00	3,240.87
15 - PLAY	3,890.71	175.80	0.00	0.00	4,066.51
16 - JMG	6,094.01	0.00	0.00	0.00	6,094.01
17 - BPA	2,065.38	0.00	24.72	0.00	2,040.66
18 - EXPLORE AMERICA	22,329.15	3,718.00	3,403.63	0.00	22,643.52
19 - MUSIC PARENTS	2,437.75	0.00	0.00	0.00	2,437.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	1,464.42	0.00	0.00	0.00	1,464.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
23 - INDIAN CLUB	0.00	0.00	0.00	0.00	0.00
24 - SCIENCE OLYMPIAD	5,245.57	0.00	1,037.07	0.00	4,208.50
	82,620.85 +	11,595.60 -	9,224.91 +	0.00 =	84,991.54



January 2022 AD Report

Culbertson Board of Trustees:

Elementary basketball is now in progress with 15 girls and 12 boys participating. Started working on track and field and golf schedules also at this time.

David Solem

Mr. Olson
Technology Report
School Board Meeting
January 18, 2022

Northstar is still working on Wifi drop issue.

Working on getting Room 208 printer to show up for students.

Over Christmas break I installed 3 more Wireless Access Points in the school. I have four more to install.

I have been working on some broken Chromebooks. Keyboard and battery issues.

Mr. Olson
 Principal Report
 School Board Meeting
 January 18, 2022

Parent teacher conference were moved from Jan 13 to Jan 18.

Divisional Speech and Drama will be held in Plentywood on Jan 22

Science Fair Will be held on Feb 3rd.

As of 1-11-22

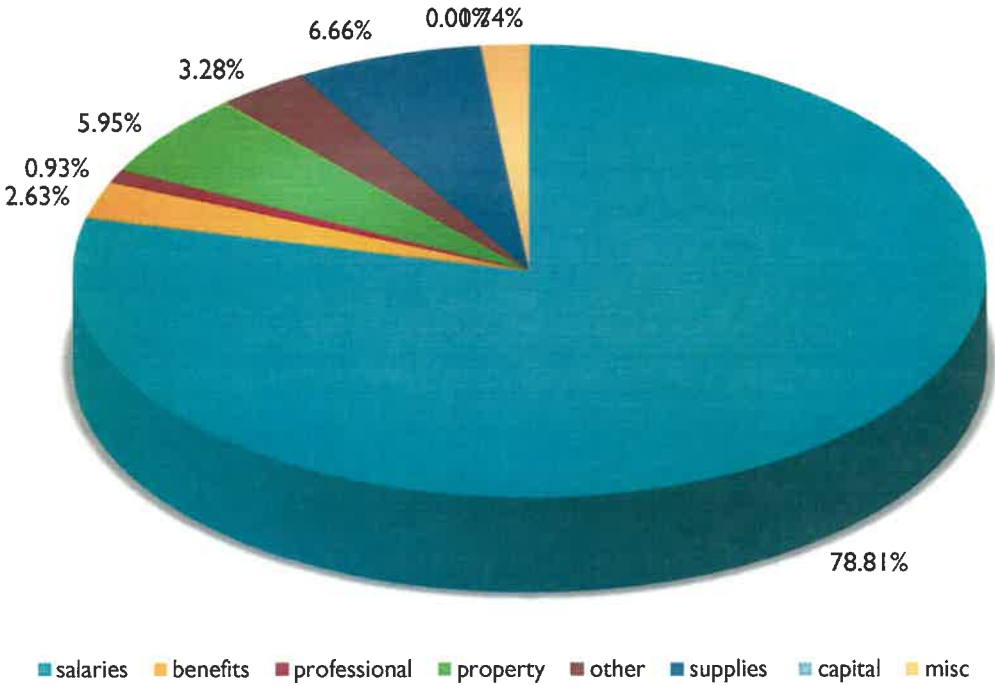
Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug														0
Sept	24	15	23	23	20	24	15	20	30	19	17	25	21	276
Oct	22	16	25	21	20	25	13	20	31	18	15	25	20	271
Nov	24	17	25	23	19	25	13	20	32	18	15	25	21	277
Dec	24	17	26	24	21	24	13	20	32	18	15	25	21	280
Jan	27	17	26	26	20	24	13	20	32	18	14	26	20	283
Feb														0
March														0
April														0
May														0

Enrolled	7	4	6	8	5	2	4	2	4	1	1	1	2	47
Transferred	3	2	3	4	4	1	2	2	1	0	4	1	3	30
Total In/Out	10	6	9	12	9	3	6	4	5	1	5	2	5	77

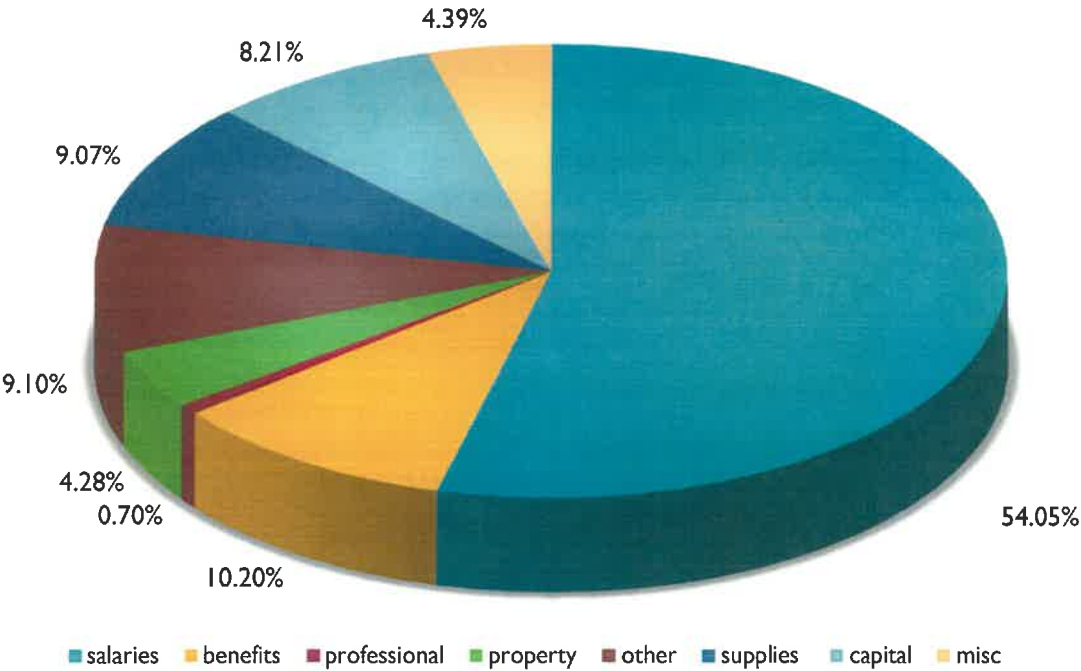
Ended the 2020-2021 year with 274

FISCAL YEAR Expenditures 2020-2021

General Fund Breakdown



All Funds Breakdown



Fiscal Year Expenditures 2020-2021

salaries	EL Gener	1,465,458.00	other	EL Gener	16,445.67
1XX	EL Others	232,349.12	service	EL Others	213,169.81
	HS Gener	821,357.68	5XX	HS Gener	78,585.42
	HS Other	163,586.12		HS Other	143,306.49
		<u>2,682,750.92</u>			<u>451,507.39</u>
benefits	EL Gener	37,437.12	supplies	EL Gener	117,779.12
2XX	EL Others	272,987.43	6XX	EL Others	105,518.65
	HS Gener	38,890.76		HS Gener	75,595.64
	HS Other	156,766.64		HS Other	151,222.42
		<u>506,081.95</u>			<u>450,115.83</u>
professional	EL Gener	17,212.60	capital	EL Gener	-
service	EL Others	8,000.00	7XX	EL Others	407,686.70
3XX	HS Gener	9,681.92		HS Gener	-
	HS Other	-		HS Other	-
		<u>34,894.52</u>			<u>407,686.70</u>
property	EL Gener	91,432.30	Other	EL Gener	36,309.81
service	EL Others	11,310.80	8XX	EL Others	102,565.78
4XX	HS Gener	81,221.42		HS Gener	14,219.61
	HS Other	28,379.26		HS Other	64,936.77
		<u>212,343.78</u>			<u>218,031.97</u>
Transfers	EL Gener	14,081.34	Grand Total		\$4,963,413.06
9XX	HS Gener	10,003.55	(9XX not incl)		
		<u>24,084.89</u>			

General		
Fund		
1XX salaries	2,286,815.68	78.81%
2XX benefits	76,327.88	2.63%
3XX professional	26,894.52	0.93%
4XX property	172,653.72	5.95%
5XX other	95,031.09	3.28%
6XX supplies	193,374.76	6.66%
7XX capital	-	0.00%
8XX misc	50,529.42	1.74%
	<u>\$ 2,901,627.07</u>	100.00%

All		
Funds		
1XX salaries	2,682,750.92	54.05%
2XX benefits	506,081.95	10.20%
3XX professional	34,894.52	0.70%
4XX property	212,343.78	4.28%
5XX other	451,507.39	9.10%
6XX supplies	450,115.83	9.07%
7XX capital	407,686.70	8.21%
8XX misc	218,031.97	4.39%
	<u>\$ 4,963,413.06</u>	100.00%

EL GF Budget	1,606,481.00
EL GF B.A.	190,097.00
HS GF Budget	1,067,145.00
HS GF B.A.	62,411.00
	<u>\$ 2,926,134.00</u>

Culbertson School Board Meeting Superintendent's Report January 18, 2022

A. Events that I plan to attend for January and February.

January 4 th	Board of Public Education Interview
January 5 th	Northeast Superintendent Meeting @ Culbertson
January 8 th	HS Basketball vs. Plentywood HERE
January 10 th	Culbertson Town Council Meeting
January 11 th	Culbertson Fire Department Meeting
January 16 th	MHSA Annual Meeting @ Butte
January 17 th	MHSA Annual Meeting @ Butte
January 18 th	Culbertson Parent/Teacher Conferences Culbertson School Board Meeting
January 20 th	HS Basketball vs. Lustre HERE Culbertson Lions Club Meeting
January 24 th	C Squad Boys' Basketball vs. Scobey HERE
January 25 th	Culbertson Fire Department Training
January 26 th	Culbertson Indian Education Committee Meeting
January 29 th	HS Basketball vs. MonDak HERE
February 2 nd	Northeast Superintendent Meeting @ Wolf Point Roose-Valley Special Education Cooperative Meeting @ Wolf Point
February 4 th	HS Basketball vs. Froid/Lake HERE
February 5 th	HS Basketball vs. R&L HERE
February 7 th	Culbertson Town Council Meeting
February 8 th	Culbertson Fire Department Meeting
February 12 th	HS Basketball vs. Bainville HERE
February 13 th	District 2C Meeting @ Sidney
February 14 th	District 2C Basketball Tournament @ Sidney Culbertson Town Council Meeting
February 15 th	District 2C Basketball Tournament @ Sidney
February 16 th	District 2C Basketball Tournament @ Sidney
February 17 th	District 2C Basketball Tournament @ Sidney Culbertson Lions Club Meeting
February 18 th	District 2C Basketball Tournament @ Sidney
February 19 th	District 2C Basketball Tournament @ Sidney
February 21 st	District 2C Basketball Tournament @ Culbertson
February 22 nd	Culbertson Fire Department Training
February 23 rd	Culbertson Indian Education Committee Meeting
February 25 th	Eastern C Division Basketball Tournament Play-In Games**

** if the Culbertson Team qualifies

B. Other items for your review and consideration:

1. We are currently advertising for a High School Golf Head Coach I do not currently have any applicants for this position and will continue place the matter on the school board meeting agendas until the position is filled.
2. The new boiler system was working at full capacity now that a faulty pump has been preplaced in one of the mini-boilers located in the old boiler room.
3. Mike and I are working with the CEA Calendar Committee on the 2022-2023 School Calendar. The recommended options for the calendar will be presented to the Board at the regular February Board meeting for adoption.
4. The Office of Civil Rights Data Collection for the 2020-2021 school year is now open. We will be completing this survey during the month of January, as it is due in February.
5. The Federal Impact Aid application for the 2022-2023 school year is due at the conclusion of January. I am working on this application and hope to have it submitted by mid-January.
6. The lead testing in the faucets and drinking fountains was conducted and submitted to Energy Labs in Billings in December. The results will be shared with the Board when they are received.
7. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
 - o Replacement of the oldest section of Playground Equipment
 - o Replacement of the Football Field Lights
 - o Old Armory: Renovation or Demolition
 - o Replacement of the cinder track with an all-weather track.
 - o Building or purchasing teacher housing.
 - o Building an auditorium for music performances and plays
 - o Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).
8. Here are a few items that might be part of the regular February Board meeting agenda:
 - o Remaining Extra-Curricular Contracts for 2021-2022
 - o 2020-2021 Audit Report
 - o Summer Driver Education Program Approval
 - o 2022-2023 Principal/Tech Coordinator Contracts
 - o 2022-2023 Teacher Contracts
 - o 2022-2023 School Calendar
 - o Spring 2022 School Election Declaration/Election Judge Appointments

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 14

AGENDA TITLE: Board Policy – 2nd Reading

SUMMARY: Attached please find a copy the three policies for 2nd reading. The policies have been posted for comment and I have received no written public comment, but I have received some verbal comments.

The Board has the option to adopt the policy as posted, edit and adopt, or table the policy adoption.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

1 **Culbertson School District**

2
3 **STUDENTS**

3700

4
5
6 Extra-Curricular Team Support Staff

7
8 The Culbertson School District recognizes the role of extra-curricular team support staff, such as
9 student team managers. Due to safety and liability considerations, the Board requires the extra-
10 curricular team support staff be grade-level appropriate. (i.e. high school teams will have high
11 school student managers, junior high teams will have junior high school student managers, etc.)
12
13
14

15 Policy History:

16 Adopted on: November 19, 2013

17 Reviewed on:

18 Revised on:
19
20

1 **Culbertson School District**

2
3 **PERSONNEL**

5465

4
5
6 Staff Cell Phone Use

7
8 The Board recognizes that the use of cellular telephones and other electronic communication
9 devices may be appropriate to help ensure the safety and security of District property, students,
10 staff, and others while on District property or engaged in District-sponsored activities. To this
11 end, the Board authorizes the purchase and employee use of such devices, as deemed appropriate
12 by the Superintendent. District-owned cellular telephones and other devices will be used for
13 authorized District business purposes. Personal use of such equipment may be prohibited except
14 in emergency situations.

15
16 Use of cellular telephones and other electronic communication devices in violation of Board
17 policies, administrative regulations, and/or state/federal laws will result in discipline up to and
18 including termination of employment.

19
20 District employees are prohibited from using cell phones or other electronic communication
21 devices while driving or otherwise operating District-owned motor vehicles, or while driving or
22 otherwise operating personally-owned vehicles when transporting students on school-sponsored
23 activities.

24
25 Staff are encouraged to use any available cellular telephone in the event of an emergency that
26 threatens the safety of students, staff, or other individuals.

27
28 Employees are strongly discouraged from using their personal cell phone during the school days.
29 When necessary, employees may use their personal cell phones and similar communication
30 devices only during non-instructional time. In no event shall an employee's use of a cell phone
31 interfere with the employee's job obligations and responsibilities. If such use is determined to
32 have interfered with an employee's obligations and responsibilities, the employee may be
33 disciplined in accordance with the terms of the collective bargaining agreement and Board
34 policies.

35
36
37
38 Policy History:

39 Adopted on: November 19, 2013

40 Reviewed on:

41 Revised on:

1 **Culbertson School District**

2

3 **PERSONNEL**

5810

4

5 Staff Dress Code

6

7 Culbertson School District staff will follow the same dress code that is established for the junior
8 high and high school students each year.

9

10

11

12 Policy History:

13 Adopted on: November 19, 2013

14 Reviewed on:

15 Revised on:

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 15

AGENDA TITLE: School Activity Bus Request

SUMMARY: The following request was initially received in December by our high school football coaches and was initially discussed at that December School Board Meeting. Attached please find the current Board policy that addresses District-owned vehicles. I have also contacted MHSA about this matter. In order to accommodate the football team under our current policy, MHSA requires that the Board modify its policy and rent school transportation to any/all public. I believe the Board has three options:

1. Not change the current policy and not rent the bus to the football team.
2. Change the current policy and rent the bus to the football team – making school district owned transportation (buses and vans) available for the public to rent.
3. Not change the policy and have the District cover all the expenses for the football team and any other team that wishes to go to a team camp.

Dear Mr. Crowder and Trustees of Culbertson Schools:

I would like to submit a request to rent a bus to transport approximately 20-23 members of our Cowboy football team to camp in Bozeman during the 2nd week of June, 2022. We are requesting the district provide a bus for our use, and we will provide a bus driver and pay for the fuel use incurred during the trip. We transported 17 young men and their equipment to camp last year, and with their gear, and ended up using four vehicles to get them to and from camp. There were concerns about that many young men traveling in separate vehicles. When we arrived, the majority of the other schools arrived in district busses, which seemed to be a better choice for getting there safely.

I realize that this request may bring up issues of Title IX with traveling to and from camps in the future. But for the safety of our student athletes, I think it would be a wise avenue to pursue and set a precedent for the future. Thank you for any consideration that you give this request. If you have any additional questions, I will be at the December board meeting to answer any concerns.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

1 **Culbertson School District**

2
3 **NONINSTRUCTIONAL OPERATIONS**

8121

4
5 District-Owned Vehicles

6
7 The District owns and maintains certain vehicles. Included among them are pickups, school
8 buses, and vans. These are for use by properly authorized personnel of the District for District
9 business purposes.

10
11 Any driver who receives a citation for a driving violation while operating a District vehicle shall
12 personally pay all fines levied. All citations received while the driver is a District employee,
13 whether operating a District vehicle or not, must be reported and may result in disciplinary action
14 up to and including termination.

15
16 The Activity Buses/School Vans are contracted/purchased for the exclusive use of transporting
17 students and staff to District-approved events, such as intra-curricular activities, extra-curricular
18 activities, professional development workshops, and administrative meetings. Only authorized
19 activity participants, professional staff, and chaperones assigned by the administration may ride
20 on the buses or in the school vans. In addition, only authorized professional staff may drive the
21 school vans.

22
23 Bus and Vehicle Maintenance, District

24
25 Buses used in the District's transportation program shall be in safe and legal operating condition.
26 All buses shall be inspected by the Department of Justice, Montana Highway Patrol, before the
27 beginning of each semester. The Superintendent will establish a specific list of tasks bus drivers
28 will perform on a daily basis. All other District vehicles shall be maintained following
29 established programs developed by the Superintendent.

30
31 Liability Insurance

32
33 The District shall maintain a comprehensive liability insurance program which shall provide
34 adequate coverage, as determined by the Board, in the event of a loss or damage to school
35 buildings and/or equipment, including motor vehicles.

36
37 The comprehensive liability insurance program shall maximize the District's protection and
38 coverage while minimizing the costs for insurance. This program may include alternatives for
39 sharing the risk between the District and the insurance carrier, and through self-insurance plans.

40
41
42 Policy History:

43 Adopted on: August 11, 2020

44 Reviewed on:

45 Revised on:

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 16

AGENDA TITLE: Resignations

SUMMARY: I have received two resignations:

1. David Helmer has respectfully declined his contract as maintenance personnel due to unexpected changes at the ranch.
2. Maddison Avance is resigning as a Title I Aide and Elementary Boys' Basketball Assistant Coach effective January 25th, as a result of a career change opportunity.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 17

AGENDA TITLE: 2021-2022 Classified Staff Contract Reassignment

SUMMARY: John Wilson would like to respectfully request to be reassigned from Custodian to Maintenance. Austin Oelkers would like to recommend John for this change of assignment.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 18

AGENDA TITLE: 2021-2022 Classified Staff Contract(s)

SUMMARY:

- a. Custodian(s) - Karen Eggett would like to recommend hiring Brooks Solem (student) as a part-time custodian for the remainder of the school year. Karen may have a recommendation for a full-time custodian soon (hopefully at the Board meeting on Tuesday).
- b. Title I Aide – We are currently advertising this position and hope to have a recommendation at the Board meeting on Tuesday.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 19

AGENDA TITLE: 2021-2022 Extra-Curricular Contract(s)

SUMMARY:

- a. Elementary Boys’ Basketball Assistant Coach – Jennifer Lambert (Head Coach) would like to recommend April Deen to replace Maddison Avance for the remainder of the season.
- b. High School Track Assistant Coach(es) – Dave Solem (Head Coach) would like to recommend Mike Olson and Mark Pederson for these positions.
- c. High School Golf Head Coach – We have no new applicants at this time.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 20

AGENDA TITLE: 2022-2023 Extra-Curricular Contract(s)

SUMMARY:

- a. High School Cross Country Head Coach – I would like to recommend Dave Solem for this position.
- b. High School Football Head Coach – I would like to recommend Brian Manning for this position.
- c. High School Volleyball Head Coach – I would like to recommend Tiffany Nielsen for this position.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 21

AGENDA TITLE: Kitchen Substitute Roster

SUMMARY: I would like to recommend adding Jill McIntyre to the kitchen substitute roster pending background check.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 22

AGENDA TITLE: Key Card Reinstatement Request

SUMMARY: A key card to the Weightroom/Old Armory was turned off, as this person's card was being utilized by a non-card holder. The person involved verbally informed me that they would like to request reinstatement of the key card by the Board. I informed them of the date/time of the Board meeting.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 23

AGENDA TITLE: ATM Placement Request

SUMMARY: Attached please find a copy of a written request to place an ATM at our school.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

12/30/2021

Culbertson School District #17
Attn: Culbertson School Board of Trustees
423 1st Ave W.
Culbertson, MT 59218

To Whom it May Concern:

I would like to propose the addition of an ATM within the school, upon your discussion and approval. I own and operate a local business under the name of Hourglass Holdings, LLC, and my sole operation is installing and maintaining ATMs in local schools and businesses. I grew up in the Sioux Pass community and graduated from Fairview High School in 2001, MSU-Bozeman in 2005, and have lived and worked in Billings since 2006. I can provide more personal background if needed.

I would be happy to shed some light on the need to provide your students, parents, and guests with the option of having a machine in your building. Because of the activities that happen on property (including basketball, volleyball, concerts, etc), there is an ever-present need to have cash available. I assume like most schools you take money for entry into the sporting contests, cash for concessions, and you perhaps even have 50-50 at various events. Having an ATM on site would ensure that even if a patron walks in the door without cash, they wouldn't need to leave to go elsewhere to find that money and miss portions of the contest they came to enjoy!

Here are some additional details for you to consider for the approval of this ATM:

- **No cost to the school:** Installation and set-up would be handled by me, with the support of your IT staff.
- **Very minimal internet & power usage:** Besides plugging the machine in, it will run most smoothly on your internet using a Cat5 cable, but the bandwidth used would be equivalent to one teacher showing one movie (an example used by IT in Fairview).
- **Parents and Fans staying at the school when money is needed:** In the event someone would need to leave to go to the closest location to get cash (i.e. Val-Am) it's also a high likelihood they would just purchase their snacks there and that is lost revenue for the concessions that are in your building. Same would go for students or faculty that may need access during the school day.
- **No contracts needed:** I won't require the school to sign a contract for a certain amount of time, but instead appreciate the handshake agreement that also gives you the power to request the removal of the machine if you find that it's not working out for any reason.
- **Security based on history:** I am connected to Big Sky ATM based in Billings, who operates over 350 machines around the state, and process payments through PAI who maintain the largest ATM network in the country. That history ensures that the monitoring and customer service is above and beyond what you'd expect from other start-up ATM businesses.
- **Machines are brand new:** I utilize GenMega machines which are brand new and have additional safety features, such as build-in cameras that upload data on the back-end.

WIIFM (What's in it for Me):

- **I make money on the surcharge on the machine.** In the general ATM world, a \$3 surcharge is added to each transaction. I share that with the processor (Payment Alliance International in Billings, MT) and the remainder is my profit. That surcharge helps pay for me to handle the upkeep and the filling of the ATM when needed, and includes my monitoring and any additional services that come with the ownership of the machine.
- **Guilty by Association:** I am building my business from the ground up and the opportunity to gain placement in your school along with the current locations I already have allows me to grow on reputation and ideally find new locations to add machines. I began this venture in November of 2021. In that short amount of time, I currently have ATMs in the following locations and you are welcome to inquire with their leadership/ownership about how it's going:
 - Super Valu (Fairview, MT)
 - Powder Keg (Fairview, MT)
 - Fairview High School
 - OK Lanes (Sidney, MT)

Thank you for the opportunity to provide insight and information on the placement of an ATM in your school. Should you have any questions or concerns for me, I plan to make myself available during your next board meeting or anytime you'd like to contact me prior to that evening. I can be reached by call or text at (406)-281-2925 or email at trudellcorey@gmail.com. I appreciate your consideration and time!

Kind regards,

Corey Trudell

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 1-18-2022

AGENDA ITEM #: 24

AGENDA TITLE: Disposal of Property

SUMMARY: We need to dispose of the 20 year old ice machine, as the new ice machine has arrived.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.