

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Monday–December 20, 2021, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
 - a. November 16, 2021 (Regular Board Meeting)

FINANCE REPORT

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

07. Information, Student Representative Report
08. Information, Teacher Report
09. Information, Activities Director Report
10. Information, Technology Systems Administrator Report
11. Information, Principal Report
12. Information, District Clerk Report
13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

- 14. Action, Board Policy – 2nd Reading

NEW BUSINESS

- 15. Action, Resignation(s)
- 16. Action, 2021-2022 Classified Staff Contract(s)
 - a. Part-Time Cook’s Helper(s)
- 17. Action, 2021-2022 Extra-Curricular Contract(s)
 - a. Junior High Boys’ Basketball Head Coach
 - b. Junior High Boys’ Basketball Assistant Coach
 - c. Elementary Boys’ Basketball Head Coach
 - d. Elementary Boys’ Basketball Assistant Coach
 - e. Elementary Girls’ Basketball Head Coach
 - f. Elementary Girls’ Basketball Assistant Coach
 - g. High School Golf Head Coach
- 18. Action, Sick Leave Bank Request
- 19. Action, Void Warrant
- 20. Action, Board Policy – 1st Reading
- 21. Action, School Activity Bus Request
- 22. Action, Key Card Reinstatement Request
- 23. Action, MHSA Annual Meeting Proposals
- 24. Action, Superintendent Evaluation

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 25.

REPORTS (Continued)

- 26. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

- 27. Date: Tuesday, January 18th Time: 6:30 p.m.
Potential Conflicts: None
Suggested Changes: None

ADJOURNMENT

- 28. Time of adjournment: _____

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
November 16, 2021
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, November 16, 2021, at 6:30 p.m. Trustees present were: Paul Finnicum, Eric Bergum, Mark Colvin, and Ian Walker. Representatives were: Larry Crowder, Dave Solem, and Lora Finnicum. Visitors were recognized.

Mark Colvin made motion to approve the agenda. Eric Bergum seconded the motion. Motion carries unanimously. Notice of public comment was given.

Eric Bergum made motion to approve the minutes of October 20, 2021 (regular board) meeting. Ian Walker seconded motion. Motion carries unanimously.

Ian Walker made motion to pay the November bills, approve investments, note cash and extra-curricular balances. Mark Colvin seconded the motion. Motion carries unanimously. Payroll warrants #1049 to #1103 and claims warrants #10161 to #10214 were written.

Reports were presented. Dallas Reiland will relinquish JH Boys' Basketball Head Coach position and Beau Hyatt will complete the year. Terrence Johnson will be recommended for re-assignment to the head position for approval at the next board meeting. The parent portal of Infinite Campus was tested and soon to be launched for the upcoming trimester allowing parents access to their students' grades, absences, and other relevant data. The 2021 audit field work and draft report has been completed with one finding of overspent miscellaneous fund due to timing of the Board of Investment loan proceeds. Potential moves of football teams in the south division could create a new football schedule for next year.

No comments were received on the posted policies. Eric Bergum made motion to approve the presented policies. Mark Colvin seconded motion. Motion carries unanimously.

Mark Colvin made motion to approve the resignation of Kimberly Ellis. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to re-assign Amy Jones to Custodian. Ian Walker seconded motion. Motion carries unanimously.

Mark Colvin made motion to hire Jennifer Struna as full-time Kitchen Helper and David Helmer as temporary, part-time Assistant Maintenance. Ian Walker seconded motion. Full-time maintenance position would continue to be advertised, with a starting date of March 1st. Motion carries unanimously.

Eric Bergum made motion to hire Christina Olson as HS Boys' Basketball Assistant Coach. Mark Colvin seconded motion. An estimate of 26 players would precipitate a third coach. Motion carries unanimously. No golf coach candidate at this time.

Ian Walker made motion to hire Tessa Larsen, Merissa Henry, and Donna Butikofer as Guest Teachers, pending successful background check. Mark Colvin seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES
REGULAR MEETING
November 16, 2021
Tuesday – 6:30 p.m.

Eric Bergum made motion to allow the superintendent to conduct non-school fingerprinting during normal work hours. Ian Walker seconded motion. Policy language would be developed. Motion carries unanimously.


Mark Colvin made motion to approve the Health & Safety Plan for re-opening school as presented. Eric Bergum seconded motion. Motion carries unanimously.

Mark Colvin made motion to post Policy 1135. Ian Walker seconded motion. All affiliations to NSBA have been withdrawn. Motion carries unanimously.

Ian Walker made motion to void lost payroll warrant #360 and re-issue. Eric Bergum seconded motion. Motion carries unanimously.

Notice for public comment for non-agenda items was given. Culbertson will be hosting the district music festival the next two years as well as the divisional volleyball next year. Review of the stipend policy will be scheduled as a working board meeting after the holidays. Paul Finnicum explained the break from NSBA affiliation was due to a disconnect from state goals and expectations. The next regular board meeting is scheduled for Monday, December 20, 2021 at 6:30 p.m. Eric Bergum made motion to adjourn. Mark Colvin seconded motion. Motion carries unanimously. Meeting adjourned at 7:04 p.m.

Chairman of the Board



Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of NOVEMBER 30, 2021

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	23,060.29	420,117.22	-	38,712.00	131,717.43	272,748.08	272,748.08	-
TRANSFER	6,040.69	91,181.54	77,335.00	61,615.00	22,176.44	90,765.79	90,765.79	-
RETIRE	39,594.96	56,307.97	51,628.00	75,258.00	15,964.53	56,308.40	56,308.40	-
MISC	(7,719.57)	488.00	-	-	69,990.94	(77,222.51)	(77,222.51)	-
Misc	967.12	488.00	-	-	-	1,415.12		
Title	(2,563.46)				11,968.81	(14,532.27)		
ESSER II	(1,108.76)				5,951.73	(7,060.49)		
ESSER III	(15,160.81)				48,824.66	(63,985.47)		
Ind Ed	(8.33)				-	(8.33)		
JMG	2,000.00				646.84	1,353.16		
SRS	0.22				2,598.90	(2,598.68)		
JOM	8,154.45	40.00				8,194.45		
AD ED	4.79	4,198.80	6,314.00	4,974.00	1,388.29	4,155.30	4,155.30	-
COMPA	1.58	1.29	10,496.00	10,497.00		1.87	1.87	0.00
IMPACT	0.81	6.26	50,752.00	39,369.00	11,383.46	6.61	6.61	0.00
TECH	0.53	0.10	780.00	742.00	38.34	0.29	0.29	(0.00)
FLEX	-		-			-	-	-
PR	15,267.51	281,371.21	-		292,703.49	3,935.23	3,935.23	0.00
CL	15,286.59	131,298.68	-		140,454.81	6,130.46	6,130.46	(0.00)
ELEM	91,538.18	984,971.07	197,305.00	231,167.00	685,817.73	356,829.52	356,829.52	0.00
GENERAL	(32,890.15)	241,389.02	-		80,145.38	128,353.49	128,353.49	-
TRANSFER	3,691.70	76,591.14	11,898.00	-	16,337.90	75,842.94	75,842.94	-
LUNCH	(24,523.40)	42,432.73	-	-	18,343.65	(434.32)	(434.32)	(0.00)
RETIRE	11,587.71	35,338.56	95,293.00	94,915.00	11,964.90	35,339.37	35,339.37	-
MISC	11,318.10	-	-	-	3,446.89	7,871.21	7,871.21	-
Misc	771.28		-			771.28		
ESSER	-				-	-		
AG	4,283.00				-	4,283.00		
BUS	1,690.00					1,690.00		
JMG	5,339.19				2,750.32	2,588.87		
Perkins	(765.37)				696.57	(1,461.94)		
AD ED	5.19	4,118.98	8,005.00	6,641.00	1,388.29	4,099.88	4,099.88	-
DR ED	1.30	0.70	5,698.00	5,699.00		1.00	1.00	(0.00)
COMPA	1.67	1.02	8,308.00	8,309.00		1.69	1.69	(0.00)
IMPAC	1.27	2.78	22,595.00	22,596.00		3.05	3.05	(0.00)
TECH	0.13	0.07	595.00	595.00		0.20	0.20	0.00
FLEX	0.84	-	2.00	2.00		0.84	0.84	-
ENDOW	92,670.61	19.02	154,286.00	161,461.00		85,514.63	85,514.63	-
HS	61,864.97	399,894.02	306,680.00	300,218.00	131,627.01	336,593.98	336,593.98	(0.00)
TOTAL	153,403.15	1,384,865.09	503,985.00	531,385.00	817,444.74	693,423.50	693,423.50	(0.00)

CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
November 30, 2021

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
General Funds 101 & 201 - Asset 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 1,756.90	\$ 378.25	\$ 598.25	\$ 1,536.90
First Community Bank Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,220.02	\$ 29,265.00	\$ 29,261.76	\$ 1,223.26
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 13,326.07	\$ 1,850.01	\$ 1,375.04	\$ 13,801.04
Cash Equivalent Total	\$ 16,303.88	\$ 31,493.26	\$ 31,235.05	\$ 16,562.09
	Fund 101 Balance: \$	8,281.05	Fund 201 Balance: \$	8,281.04
	102 Debit (Credit) \$	129.11	970 Credit (Debit) \$	129.10

General Funds 101 & 201 - Asset 103:

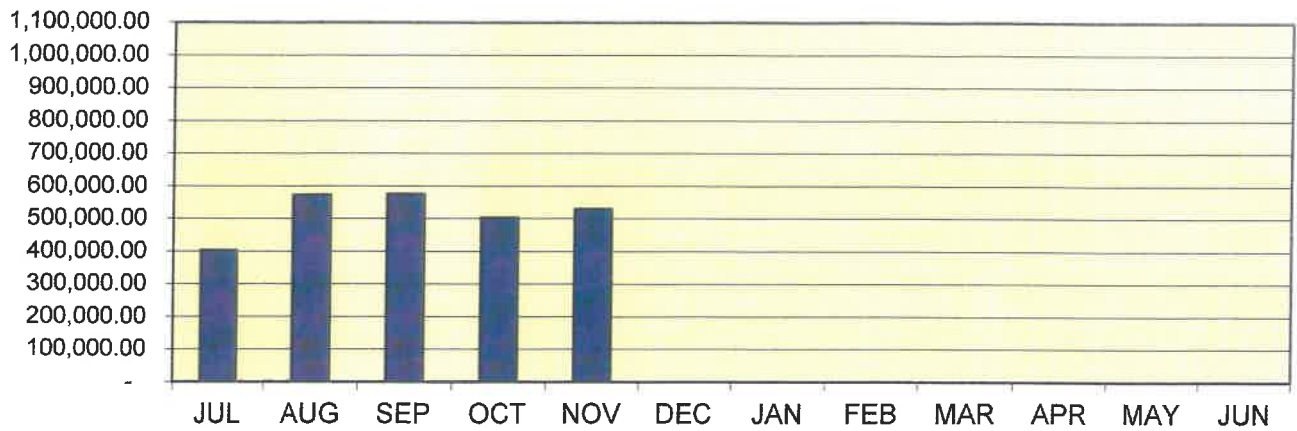
First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
Cash Equivalent Total	\$ 300.00	\$ -	\$ -	\$ 300.00
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	-	970 Credit (Debit) \$	-

Activities Fund 284 - Asset 102:

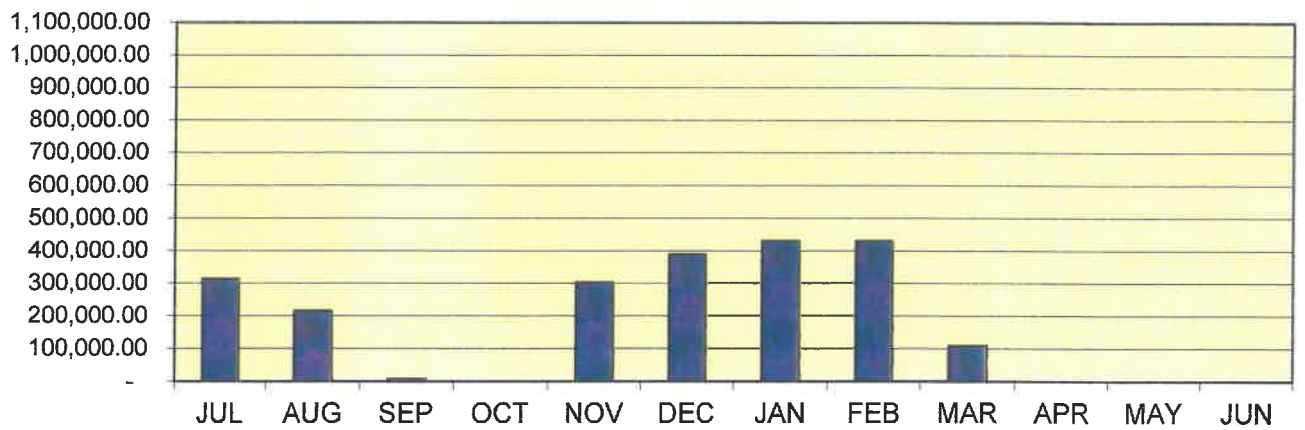
First Community Bank Activities Account No. 332356	\$ 86,776.98	\$ 20,696.80	\$ 23,638.59	\$ 83,835.19
Cash Equivalent Total	\$ 86,776.98	\$ 20,696.80	\$ 23,638.59	\$ 83,835.19
	102 Debit (Credit) \$	(2,941.79)	970 Credit (Debit)	

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
20210101 101 General	-	27,311.00	45,893.00	-	38,712.00							
110 Transport	-	113,506.00	92,934.00	77,335.00	61,615.00							
114 Retirement	85,561.00	86,665.00	70,779.00	51,628.00	75,258.00							
115 Misc Fed	-	-	-	-	-							
117 Adult Ed	6,412.00	6,491.00	6,310.00	6,314.00	4,974.00							
121 Comp Abs	10,713.00	10,714.00	10,715.00	10,496.00	10,497.00							
126 Impact Aid	28.00	28.00	28.00	50,752.00	39,369.00							
128 Technology	2.00	972.00	972.00	780.00	742.00							
129 Flex	-	-	-	-	-							
201 General	-	-	-	-	-							
210 Transport	-27,204.00	38,547.00	23,001.00	11,898.00	-							
212 Hot Lunch	1,146.00	1,146.00	-	-	-							
214 Retirement	50,343.00	108,341.00	96,000.00	95,293.00	94,915.00							
215 Misc Fed	-	-	-	-	-							
217 Adult Ed	8,090.00	8,181.00	8,001.00	8,005.00	6,641.00							
218 Drivers Ed	2,856.00	4,283.00	5,697.00	5,698.00	5,699.00							
221 Comp Abs	8,526.00	8,527.00	8,528.00	8,308.00	8,309.00							
226 Impact Aid	3,689.00	3,690.00	3,690.00	22,595.00	22,596.00							
228 Technology	-	629.00	628.00	595.00	595.00							
229 Flex	2.00	3.00	2.00	2.00	2.00							
281 Endow	199,758.00	154,718.00	203,348.00	154,286.00	161,461.00							
TOTAL	404,330.00	573,752.00	576,526.00	503,985.00	531,385.00							
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
20210101 101 General	-	-	-	-	-	-	-	-	-	-	-	-
110 Transport	42,791.00	47,590.00	-	-	15,467.00	10,587.00	-	-	-	-	-	-
114 Retirement	10,633.00	-	-	-	27,466.00	72,524.00	90,014.00	90,014.00	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	4,713.00	-	-	-	7,464.00	8,582.00	9,067.00	9,067.00	-	-	-	-
121 Comp Abs	5,264.00	-	-	-	-	-	-	-	-	-	-	-
126 Impact Aid	18.00	-	-	-	12,545.00	-	26,153.00	26,153.00	-	-	-	-
128 Technology	1.00	-	-	-	1,061.00	789.00	738.00	738.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
201 General	-	-	-	-	-	-	-	-	-	-	-	-
210 Transport	33,623.00	20,177.00	-	-	52,274.00	60,834.00	53,547.00	53,547.00	-	-	-	-
212 Hot Lunch	1,888.00	-	-	-	-	9,888.00	12,674.00	12,674.00	-	-	-	-
214 Retirement	20,844.00	-	-	-	92,921.00	112,016.00	131,983.00	131,983.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	4,663.00	4,045.00	-	-	7,251.00	8,494.00	8,999.00	8,999.00	-	-	-	-
218 Drivers Ed	313.00	2,563.00	-	-	2,564.00	2,564.00	2,564.00	2,564.00	-	-	-	-
221 Comp Abs	3,341.00	-	-	-	-	-	-	-	-	-	-	-
226 Impact Aid	11.00	845.00	-	-	-	-	49.00	49.00	-	-	-	-
228 Technology	-	-	-	-	565.00	565.00	552.00	552.00	-	-	-	-
229 Flex	2.00	2.00	-	-	2.00	2.00	2.00	2.00	-	-	-	-
281 Endow	186,114.00	140,553.00	6,980.00	-	83,828.00	102,394.00	95,225.00	95,225.00	109,742.00	-	-	-
TOTAL	314,219.00	215,775.00	6,980.00	-	303,408.00	389,239.00	431,567.00	431,567.00	109,742.00	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
20210101 101 General	-	-	-	-	88,659.00	130,578.00	2,016.00	28,859.00	-	-	-	-
110 Transport	7,813.00	-	-	-	-	9,129.00	90,599.00	76,640.00	-	-	-	-
114 Retirement	-	-	-	-	-	-	11,691.00	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	8,897.00	-	-	-	-	9,512.00	9,384.00	8,866.00	-	-	-	-
121 Comp Abs	11,920.00	-	-	-	-	-	13,908.00	13,716.00	-	-	-	-
126 Impact Aid	1,949.00	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	1.00	1.00	1.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00	206,030.00	220,521.00	239,069.00	161,265.00	-	-
201 General	-	-	-	-	-	11,703.00	-	-	-	-	-	-
210 Transport	29,704.00	-	-	-	63,156.00	133,670.00	59,499.00	51,026.00	38,981.00	-	-	-
212 Hot Lunch	4,752.00	-	-	-	-	13,051.00	10,976.00	11,378.00	10,001.00	-	-	-
214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00	107,018.00	143,079.00	131,068.00	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00	9,806.00	9,226.00	7,467.00	-	-	-
218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00	2,490.00	2,298.00	2,059.00	789.00	-	-
221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00	11,976.00	11,980.00	11,791.00	11,578.00	-	-
226 Impact Aid	40.00	-	-	-	-	-	-	-	26,060.00	4.00	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00	-	-
281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00	185,893.00	106,470.00	100,063.00	186,026.00	57,668.00	57,668.00
TOTAL	642,309.00	372,563.00	353,086.00	242,637.00	772,036.00	905,544.00	721,289.00	684,062.00	566,561.00	359,664.00	57,668.00	57,668.00

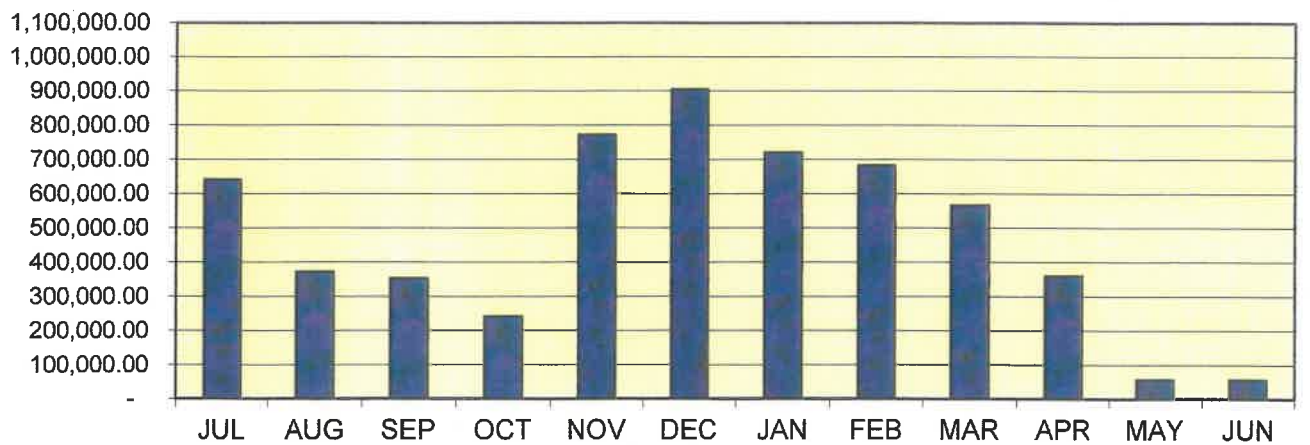
2021-22 INVESTMENTS



2020-21 INVESTMENTS



2019-20 INVESTMENTS



Culbertson Public School

Totals Report for November 2021
2021-2022

12/13/2021
11:21:24 AM

Checking
Savings
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	3,201.20	0.00	0.00	0.00	3,201.20
2 - ATHLETICS	7,960.40	1,643.00	1,778.08	0.00	7,825.32
3 - JUNIOR CLASS 2023	4,498.80	500.00	0.00	0.00	4,998.80
4 - SOPHOMORE CLASS 2024	1,726.24	0.00	0.00	0.00	1,726.24
5 - FRESHMAN CLASS 2025	1,561.54	0.00	0.00	0.00	1,561.54
6 - **** SENIOR CLASS 2021	0.00	0.00	0.00	0.00	0.00
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	664.81	0.00	0.00	0.00	664.81
9 - FFA	9,416.55	1,469.00	9,316.77	0.00	1,568.78
10 - BAND/CHOIR	4,269.52	100.00	374.00	0.00	3,995.52
11 - STUDENT COUNCIL	5,557.07	605.00	640.88	0.00	5,521.19
12 - SPEECH AND DRAMA	1,167.45	0.00	0.00	0.00	1,167.45
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - SENIOR CLASS 2022	3,426.30	0.00	50.95	0.00	3,375.35
15 - PLAY	3,653.21	237.50	0.00	0.00	3,890.71
16 - JMG	7,277.71	0.00	0.00	-1,183.70	6,094.01
17 - BPA	1,083.73	490.00	692.05	1,183.70	2,065.38
18 - EXPLORE AMERICA	15,425.09	10,953.30	4,049.24	0.00	22,329.15
19 - MUSIC PARENTS	2,601.75	0.00	164.00	0.00	2,437.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	1,464.42	0.00	0.00	0.00	1,464.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
23 - INDIAN CLUB	0.00	0.00	0.00	0.00	0.00
24 - SCIENCE OLYMPIAD	5,016.23	4,699.00	4,469.66	0.00	5,245.57
	83,459.68 +	20,696.80 -	21,535.63 +	0.00 =	82,620.85

*Actv Dept
Board Meeting*



December 2021 AD report

Culbertson Board of Trustees,

Junior high basketball will finish this weekend at the South Tournaments held in Lambert and Savage. Varsity basketball has commenced with a total of 10 girls and 28 boys participating. A total of 7 8th grade girls have indicated their intentions to participate in high school basketball when the JH season is finished. The cheer team also has 5 members out. The first day of elementary basketball practice will be on January 6.

Sincerely,

David Solem

Mr. Olson
Technology Report
School Board Meeting
December 20, 2021

I am still setting up staff with Microsoft accounts for Office 365 with download to the computers. We got the download for the stand-alone version of Office to work on the computers in the business room.

The next round of Chromebooks has come in. The oldest ones were retired and given away on Dec 15th.

Northstar is still working on Wifi drop issue.

Mr. Olson
 Principal Report
 School Board Meeting
 December 20, 2021

Interquest Canine Services came to the school on Dec 3rd.

The 6-12 Winter Concert was held on Dec 9th and K-5 Christmas concert was held on Dec 14 with the parade of lights after the concert.

The 2nd Round of retired Chromebooks was given away to students on Dec 15th.

The student/parent portal up and running for grades 7-12. So far, we have had good feedback by students and parents.

As of 12-14-21

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug														0
Sept	24	15	23	23	20	24	15	20	30	19	17	25	21	276
Oct	22	16	25	21	20	25	13	20	31	18	15	25	20	271
Nov	24	17	25	23	19	25	13	20	32	18	15	25	21	277
Dec	24	17	26	24	21	24	13	20	32	18	15	25	21	280
Jan														0
Feb														0
March														0
April														0
May														0

Enrolled	4	4	4	6	5	2	4	2	4	1	1	1	2	40
Transferred	3	2	1	4	3	1	2	2	1	0	3	1	2	25
Total In/Out	7	6	5	10	8	3	6	4	5	1	4	2	4	65

Ended the 2020-2021 year with 274

Culbertson School Board Meeting Superintendent's Report December 20, 2021

A. Events that I plan to attend for December and January.

December 1 st	Northeast Superintendent Meeting @ Wolf Point
December 2 nd	JH Basketball vs. Savage HERE
December 13 th	Culbertson Town Council Meeting Culbertson Fire Department Meeting
December 14 th	Culbertson Elementary Music Concert Culbertson Lions Club Chili Feed
December 15 th	MHSA Regionalized Basketball Scheduling Meeting - Virtual
December 16 th	OPI School Nutrition Audit - HERE Culbertson Lions Club Meeting
December 20 th	Culbertson School Board Meeting
December 28 th	Culbertson Fire Department Training
January 5 th	Northeast Superintendent Meeting @ Culbertson
January 8 th	HS Basketball vs. Plentywood HERE
January 10 th	Culbertson Town Council Meeting
January 11 th	Culbertson Fire Department Meeting
January 13 th	Culbertson Parent/Teacher Conferences
January 16 th	MHSA Annual Meeting @ Butte
January 17 th	MHSA Annual Meeting @ Butte
January 18 th	Culbertson School Board Meeting
January 20 th	C Squad Basketball vs. Scobey HERE Culbertson Lions Club Meeting
January 22 nd	HS Basketball vs. Lustre HERE
January 25 th	Culbertson Fire Department Training
January 26 th	Culbertson Indian Education Committee Meeting
January 29 th	HS Basketball vs. MonDak HERE

B. Other items for your review and consideration:

1. We are currently advertising for a High School Golf Head Coach I do not currently have any applicants for this position and will continue place the matter on the school board meeting agendas until the position is filled.
2. The Purple MCI Bus has been repaired and returned to service.
3. The new boiler system was losing glycol and now appears to have been repaired to working condition just in time for the colder weather.
4. The dishwasher appears to be back up and working well with the change out of a few parts.

5. The Nutrition Division of OPI will be in Culbertson for an audit on Thursday, December 16th. I will have a full report of the audit at our Board meeting on December 20th.
6. Mike and I have begun work with the CEA Calendar Committee on the 2022-2023 School Calendar. The recommended options for the calendar will be presented to the Board at the regular February Board meeting for adoption.
7. The Office of Civil Rights Data Collection for the 2020-2021 school year is now open. We will be completing this survey during the month of January, as it is due in February.
8. The Federal Impact Aid application for the 2022-2023 school year is due at the conclusion of January. I am working on this application and hope to have it submitted by mid-January.
9. I have an interview with the Governor in early January in regards to a seat on the State Board of Public Education. I will keep the Board notified as things develop.
10. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
 - Replacement of the oldest section of Playground Equipment
 - Replacement of the Football Field Lights
 - Old Armory: Renovation or Demolition
 - Replacement of the cinder track with an all-weather track.
 - Building or purchasing teacher housing.
 - Building an auditorium for music performances and plays
 - Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).
11. Here are a few items that might be part of the regular January Board meeting agenda:
 - Remaining Extra-Curricular Contracts for 2021-2022
 - 2022-2023 Fall Sport Seasons Head Coach Contracts
 - 2020-2021 Audit Report
 - MHSAs Annual Meeting Proposal results
 - 2022-2023 Staffing Considerations

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 14

AGENDA TITLE: Board Policy – 2nd Reading

SUMMARY: Attached please find a copy the lone policy for 2nd reading. The policy has been posted for comment and, to date, I have received none. The Board has the option to adopt the policy as posted, edit and adopt, or table the policy adoption.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

4
5 School Board Advocacy

6
7 The Board of Trustees believes it has a responsibility to the students, parents, and community to
8 advocate for student achievement and quality education. In order to meet these responsibilities, the
9 District will work vigorously for the passage of new laws designed to advance the cause of good
10 schools and for the repeal or modification of existing laws that impede this cause.

11
12 Trustees must keep themselves and community members informed of pending legislation and
13 actively communicate board positions and concerns to elected representatives at both the state and
14 national level. The Board must work with legislative representatives (both state and federal), the
15 Montana School Boards Association, national advocacy groups aligned with Montana school
16 districts' interest in advocating for excellence in public education through school board leadership,
17 ~~the National School Boards Association~~, and other concerned groups and organizations in
18 developing an annual as well as long-range legislative program.

19
20 Each Trustee is encouraged to participate in the MTSBA Delegate Assembly, the MTSBA Board
21 Legislative Contact Program and the caucuses. The District also encourages the board and each
22 trustee to be aware of the importance of building a relationship with the community and local
23 legislators, to be used to increase student success.

24
25 In doing so, the Trustees will:

- 26
- 27 a. Review MTSBA legislative correspondence;
- 28 b. Respond to MTSBA legislative calls to action;
- 29 c. Participate in Day of Advocacy during each legislative session;
- 30 d. Attend other state and regional association meetings as approved by the Board; and
- 31 e. Advise MTSBA of the Board's views regarding MTSBA's legislative positions and
- 32 activities.

33
34 2. At least once each month in accordance with Policy 1420, the Board meeting agenda will
35 include an opportunity for the trustees to discuss educational issues pending on the state and
36 federal levels.

37
38 3. Work with the MTSBA, ~~the National School Boards Association (NSBA)~~, national
39 advocacy groups aligned with Montana school districts' interest in advocating for excellence
40 in public education through school board leadership, and other concerned groups and
41 organizations on matters of mutual interest.

42
43 Policy History:

- 44 Adopted on:
- 45 Reviewed on:
- 46 Revised on:

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 15

AGENDA TITLE: Resignation(s)

SUMMARY: We have received two resignation letters.

1. A letter from Dallas Reiland declining the Junior High Basketball Head Coach Position for the Fall 2021 season.
2. A letter from Candy Thorpe resigning from the Cook's Helper position effective November 19th.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 16

AGENDA TITLE: 2021-2022 Classified Staff Contract(s)

SUMMARY: a. Part-Time Cook’s Helper(s)

Teri George would like to recommend Roxanne Nickoloff for a half-time (4 hours per day) contract. Roxanne retired from working in the school kitchen a few years ago and is interested in returning.

We are still advertising for another part-time worker for the kitchen.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 17

AGENDA TITLE: 2021-2022 Extra-Curricular Contract(s)

SUMMARY:	Position	Recommendation
	JH Boys Basketball Head Coach	Terrance Johnson
	JH Boys Basketball Assistant Coach	Beau Hyatt
	EL Boys Basketball Head Coach	Jennifer Lambert
	EL Boys Basketball Assistant Coach	Maddison Avance
	EL Girls Basketball Head Coach	David Anderson
	EL Girls Basketball Assistant Coach	Ashley Anderson
	HS Golf Head Coach	No new applicants

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 18

AGENDA TITLE: Sick Leave Bank Request

SUMMARY: Attached please find a request for the use of the Sick Leave Bank.
Attached also find the Board policy for the Sick Leave Bank.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

Culbertson School District #17 J/R/C Sick Leave Bank Request Form

To request sick leave from the Culbertson School Sick Leave Bank, this form must be filled out and returned to the Clerk's office. This request will be presented to the Culbertson School Board of Trustees for approval, or denial, at the next school board meeting.

I, Samantha Wilson request up to 45 sick leave days from the Culbertson School Sick Leave Bank for the following reasons:

Husband diagnosed with cancer, will need to take time off to care for him.

Samantha Wilson
Employee's Signature

11-15-2021
Date

To be completed after evaluation of request:

Request Approved _____

Request Denied _____

Board Chairman's Signature

Date

Board Vice-Chairman's Signature

Date

1 **Culbertson School District**

2
3 **PERSONNEL**

5330

4
5 Sick Leave Bank

6
7 Any Culbertson School District employee may donate sick leave to the bank to be used by any
8 employee in emergency situations. Each employee, upon filing a Contribution of Sick Leave
9 Form (5330F1) and approval from the Culbertson School Board of Trustees, may voluntarily
10 place a maximum of five (5) of their individual emergency/sick days per year into the Culbertson
11 School Employees' Sick Leave Bank. The application for contribution must be submitted for
12 approval at the regular September School Board Meeting each year. Upon approval by the
13 Board, all contributions are irrevocable.

14
15 Conditions and decisions for granting such use are as follows:

- 16
17 1. Any employee of the Culbertson School system may apply to the Culbertson School
18 Board for approval to use sick leave from the Bank by filing a Sick Leave Bank Request
19 Form (5330F2), if and when, they have exhausted all individual accumulated emergency,
20 sick, personal, comp., and vacation leaves.
21
22 2. Once an employee has exhausted all accumulated leave and all granted Bank leave, the
23 salary for that employee shall cease to be paid until such a time as the employee returns
24 to duty.
25
26 3. Applications for days from the Bank will be granted for medical emergencies. Maternity
27 leave will not be considered unless the extended absence is for medical complications as
28 a result of birth, or complications with the child's health after birth.
29
30 4. The maximum number of days in the Culbertson School Employees' Sick Leave Bank
31 shall not exceed ninety (90) days.
32
33 5. The maximum number of days that may be granted to any employee will be half the
34 number of days available in the Sick Leave Bank at the time of approval by the Board.
35
36 6. At the completion of the school budget year, June 30th, any unused Bank days shall be
37 carried over into the new year.
38
39
40

41 Policy History:

42 Adopted on: March 19, 2002

43 Reviewed on: August 17, 2021

44 Revised on: September 14, 2021

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 19

AGENDA TITLE: Void Warrant

SUMMARY: A warrant needs to be replaced and the process requires the Board to approve voiding the warrant and issuing an indemnity bond. The warrant in the amount of \$ 38.27 was check #10029.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 20

AGENDA TITLE: Board Policy – 1st Reading

SUMMARY: Attached please find a few more policies that should be placed under consideration for moving from the Old Policy Manual to the New Policy Manual.

With all 1st Reading of policy, I will recommend the Board post the policy for comments until the January Board meeting, where it may be considered for adoption.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

1 **Culbertson School District**

2

3 **STUDENTS**

3700

4

5

6 Extra-Curricular Team Support Staff

7

8 The Culbertson School District recognizes the role of extra-curricular team support staff, such as
9 student team managers. Due to safety and liability considerations, the Board requires the extra-
10 curricular team support staff be grade-level appropriate. (i.e. high school teams will have high
11 school student managers, junior high teams will have junior high school student managers, etc.)

12

13

14

15 Policy History:

16 Adopted on: November 19, 2013

17 Reviewed on:

18 Revised on:

19

20

1 **Culbertson School District**

2
3 **PERSONNEL**

5465

4
5
6 Staff Cell Phone Use

7
8 The Board recognizes that the use of cellular telephones and other electronic communication
9 devices may be appropriate to help ensure the safety and security of District property, students,
10 staff, and others while on District property or engaged in District-sponsored activities. To this
11 end, the Board authorizes the purchase and employee use of such devices, as deemed appropriate
12 by the Superintendent. District-owned cellular telephones and other devices will be used for
13 authorized District business purposes. Personal use of such equipment may be prohibited except
14 in emergency situations.

15
16 Use of cellular telephones and other electronic communication devices in violation of Board
17 policies, administrative regulations, and/or state/federal laws will result in discipline up to and
18 including termination of employment.

19
20 District employees are prohibited from using cell phones or other electronic communication
21 devices while driving or otherwise operating District-owned motor vehicles, or while driving or
22 otherwise operating personally-owned vehicles when transporting students on school-sponsored
23 activities.

24
25 Staff are encouraged to use any available cellular telephone in the event of an emergency that
26 threatens the safety of students, staff, or other individuals.

27
28 Employees are strongly discouraged from using their personal cell phone during the school days.
29 When necessary, employees may use their personal cell phones and similar communication
30 devices only during non-instructional time. In no event shall an employee's use of a cell phone
31 interfere with the employee's job obligations and responsibilities. If such use is determined to
32 have interfered with an employee's obligations and responsibilities, the employee may be
33 disciplined in accordance with the terms of the collective bargaining agreement and Board
34 policies.

35
36
37 Policy History:

38 Adopted on: November 19, 2013

39 Reviewed on:

40 Revised on:
41

1 **Culbertson School District**

2

3 **PERSONNEL**

5810

4

5 Staff Dress Code

6

7 Culbertson School District staff will follow the same dress code that is established for the junior
8 high and high school students each year.

9

10

11

12 Policy History:

13 Adopted on: November 19, 2013

14 Reviewed on:

15 Revised on:

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 21

AGENDA TITLE: School Activity Bus Request

SUMMARY: I received the following request from the High School Football Coaches. Attached please find the Board policy that addresses District-owned vehicles.

Dear Mr. Crowder and Trustees of Culbertson Schools:

I would like to submit a request to rent a bus to transport approximately 20-23 members of our Cowboy football team to camp in Bozeman during the 2nd week of June, 2022. We are requesting the district provide a bus for our use, and we will provide a bus driver and pay for the fuel use incurred during the trip. We transported 17 young men and their equipment to camp last year, and with their gear, and ended up using four vehicles to get them to and from camp. There were concerns about that many young men traveling in separate vehicles. When we arrived, the majority of the other schools arrived in district busses, which seemed to be a better choice for getting there safely.

I realize that this request may bring up issues of Title IX with traveling to and from camps in the future. But for the safety of our student athletes, I think it would be a wise avenue to pursue and set a precedent for the future. Thank you for any consideration that you give this request. If you have any additional questions, I will be at the December board meeting to answer any concerns.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

1 **Culbertson School District**

2
3 **NONINSTRUCTIONAL OPERATIONS**

8121

4
5 District-Owned Vehicles

6
7 The District owns and maintains certain vehicles. Included among them are pickups, school
8 buses, and vans. These are for use by properly authorized personnel of the District for District
9 business purposes.

10
11 Any driver who receives a citation for a driving violation while operating a District vehicle shall
12 personally pay all fines levied. All citations received while the driver is a District employee,
13 whether operating a District vehicle or not, must be reported and may result in disciplinary action
14 up to and including termination.

15
16 The Activity Buses/School Vans are contracted/purchased for the exclusive use of transporting
17 students and staff to District-approved events, such as intra-curricular activities, extra-curricular
18 activities, professional development workshops, and administrative meetings. Only authorized
19 activity participants, professional staff, and chaperones assigned by the administration may ride
20 on the buses or in the school vans. In addition, only authorized professional staff may drive the
21 school vans.

22
23 Bus and Vehicle Maintenance, District

24
25 Buses used in the District's transportation program shall be in safe and legal operating condition.
26 All buses shall be inspected by the Department of Justice, Montana Highway Patrol, before the
27 beginning of each semester. The Superintendent will establish a specific list of tasks bus drivers
28 will perform on a daily basis. All other District vehicles shall be maintained following
29 established programs developed by the Superintendent.

30
31 Liability Insurance

32
33 The District shall maintain a comprehensive liability insurance program which shall provide
34 adequate coverage, as determined by the Board, in the event of a loss or damage to school
35 buildings and/or equipment, including motor vehicles.

36
37 The comprehensive liability insurance program shall maximize the District's protection and
38 coverage while minimizing the costs for insurance. This program may include alternatives for
39 sharing the risk between the District and the insurance carrier, and through self-insurance plans.

40
41
42 Policy History:

43 Adopted on: August 11, 2020

44 Reviewed on:

45 Revised on:

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 22

AGENDA TITLE: Key Card Reinstatement Request

SUMMARY: A key card to the Weightroom/Old Armory was turned off, as this person's card was being utilized by a non-card holder. The person involved verbally informed me that he wishes to request reinstatement of the key card by the Board. I informed him of the date/time of the Board meeting.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 23

AGENDA TITLE: MHSA Annual Meeting Proposals

SUMMARY: Attached please find a copy of the MHSA Annual Meeting Proposals:

The MHSA Annual Meeting will be held in Butte on January 16th and 17th. I would like to take the Board's intentions with me, as these matters will be voted on by the schools in Butte in January. I look forward to receiving the Board's input on these proposals.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					



**MONTANA HIGH SCHOOL ASSOCIATION
2022 ANNUAL MEETING**

**Monday, January 17, 2022
Copper King Hotel & Convention Center
Butte, Montana**

PROPOSALS

1. Proposal to Amend Dues By-Law-----1
Presented by: Billings Central Catholic High School
2. Proposal to Amend Students Below Ninth Grade/Transfer Rule By-Law-----1
Presented by: Powder River High School
3. Proposal to Amend Students Below Ninth Grade By-Law -----3
Presented by: Lockwood, Billings Central Catholic, Lincoln County High Schools
4. Proposal to Amend Transfer Rule By-Law -----3
Presented by: Fergus High School
5. Proposal to Amend Transfer Rule By-Law -----3
Presented by: Fergus High School
6. Proposal to Amend Transfer Rule By-Law -----4
Presented by: Fergus High School
7. Proposal to Amend Recruiting Prohibited By-Law-----4
Presented by: Custer County
8. Proposal to Add a Shot Clock for Basketball-----5
Presented by: Great Falls CMR High School
9. Proposal to Add Boys' Baseball as a MHSA Sanctioned Sport-----6
Presented by: MHSA Executive Board on recommendation of the MHSA Ad-hoc Boys' Baseball Committee

1. PROPOSAL TO AMEND DUES BY-LAW

Billings Central Catholic High School proposes the following amendment to By-Law, Article I, Section (2) Dues on page 7 of the current MHSB Handbook:

2.3 Distribution of Net Profit of Athletic Playoffs:

All Other Athletic Playoffs (Except Track and Field):

District — All profits to be divided equally among those schools participating in the district tournament.

Divisional — All profits to be divided equally among those schools participating in the division

State — All profits to be divided equally among all schools in their particular class (AA, A, B, C) participating in that activity. **(except for Class A state basketball – in the event that profits are great enough that all team travel expenses are covered for the state tournament, any remaining profits will be equally divided among the 16 Class A schools whose teams qualify for the state tournament).**

Track and Field:

The MHSB office shall retain all profits from state meets.

Rationale:

To help teams attending the tournament defer costs of auxiliary groups attending the tournament (Bands and cheerleaders). The majority of the profit comes from the communities attending the tournament supporting their teams.

2. PROPOSAL TO AMEND STUDENTS BELOW NINTH GRADE/TRANSFER RULE BY-LAW

Powder River High School (Broadus) proposes the following amendments to By-Laws, Article II, Section (5) Students Below Ninth Grade on page 12 and to Section (10) Transfer Rule on page 12 of the current MHSB Handbook:

Section (5) STUDENTS BELOW NINTH GRADE

~~5.1 No student who is enrolled in a grade below the ninth shall be eligible to participate in an Association Contest, except as noted in 5.3 or eighth grade students meeting the following requirements:~~

5.1 A student who is enrolled in the 8th grade shall be eligible to participate in an Association contest, but must meet the following requirements and parameters:

~~a. Eighth grade students may play on a high school volleyball, track relay and/or basketball teams.~~

a. The eighth-grade student is participating in a contest other than football

~~b. Permission for eighth grade participation must be requested by the school and authorization granted by the Executive Director of the MHSB. Once granted approval, those eighth grade participants are eligible to participate in varsity and JV competition. (There is no restriction in place for participation of this 8th grade student at his/her middle school and/or high school of which he/she will be participating).~~

c. Any eighth-grade student allowed to participate will have eight semesters of high school eligibility remaining.

d. All eighth-grade students participating must meet the academic requirements. ~~The official MHSB waiver form must be used.~~

e. All eighth-grade students participating must meet the transfer requirements. The official MHS transfer form must be used.

f. All eighth-grade students participating in a high school contest must adhere to all other MHS rules and guidelines. Committed to a contest at the high school level, the eighth grader may not also participate in that same sport at a level under high school.

5.2 A ninth grade student may not play on a 7th and/or an 8th grade team.

5.3 Any student who is at least fifteen (15) years old on or before midnight August 31 may be declared eligible for participation in Montana High School Association contests by the Executive Director. The Montana high school for which the student will participate must file a request with the Executive Director for consideration. Any student who is declared eligible under this section must participate in athletics at the high school level (grades 9-12) only.

Section (10) TRANSFER RULE

10.1 Any student (***including eighth grade students allowed high school participation***) who transfers from one member high school, home school, or non-member school to a member school is ineligible to participate in a varsity association contest for half the number of P.I. days in the current school year of the school to which he/she transfers from the date of enrollment (first day he/she attends classes) in the school to which he/she transfers. A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 9, 10, 11 and 12, **EXCEPT** the following students may be declared eligible: ...

Rationale:

1. Now that the 8th grade rule has been in place for 15 years, schools have seen the benefits for student athletes and schools outweigh the possible issues it could cause, as a result of more participants being eligible to compete. When the 8th grade rule was first enacted in 2005-06, 17 8th graders were used. By 2020-21, 384 8th grade athletes participated. It is apparent schools see a need and benefit from 8th grade participation.

2. Equity, Fairness, and Consistency. With declining enrollments across the state, schools are having to co-op or use eighth-grade students to field teams. Presently schools can use 8th grader students for Basketball, Volleyball and Track Relay teams if they have a need to fill a J.V. or Varsity roster.

- Softball needs at least 9 kids to field a team, not to mention what it takes to build a varsity bench or field a JV team.
- Soccer needs 11 players to field a Varsity and that is with no subs available off the bench. How about a school's JV Soccer team with limited numbers?
- Cross Country needs 5 kids in Class AA, A, and B to qualify for team scoring at a state meet. Class C schools need 3 in Cross Country to score as a team at state.
- In Golf you need 4 in Class AA, A, and B to qualify a team to state. In Golf you need 3 in Class C to do the same.
- Wrestling has 13 different weights to fill. Dual Meets are often contested with at least one-third of the weights forfeited and 103 & 113 lbs. continue to have "byes" in our state brackets. Class AA allows 26 qualifiers at Divisionals, A 17, & B/C 16. These numbers are used for state scoring.

Why are we not treating ALL sports the same as filling a Basketball team, Volleyball Team, or a track relay team?

3. North Dakota, South Dakota, and Minnesota have been successfully using 8th graders for decades in all sports. They have provided a blueprint that works.

4. The use of eighth grade students may still be monitored and determined by individual District School Boards, if they choose to do so.

3. PROPOSAL TO AMEND STUDENTS BELOW NINTH GRADE BY-LAW

Lockwood High School, Billings Central Catholic High School and Lincoln County High School propose the following amendment to By-Law, Article II, Section (5) Students Below Ninth Grade on page 12 of the current MHSA Handbook:

Section (5) STUDENTS BELOW NINTH GRADE

5.1.a. Eighth grade students may play on a high school **soccer, softball**, volleyball, track relay and/or basketball teams.

Rationale:

Allowing eighth grade participation would help schools maintain programs when participation numbers are low.

Fiscal Note:

No additional costs would be incurred by anyone other than the schools choosing to allow eighth grade participation in soccer and/or softball.

4. PROPOSAL TO AMEND TRANSFER RULE BY-LAW

Fergus High School proposes the following amendment to By-Law, Article II, Section (10) Transfer Rule on page 12 of the current MHSA Handbook:

Section (10) TRANSFER RULE

To be eligible to participate in an Association Contest, a student shall meet all the following criteria: Any student who transfers from one member high school, home school or non-member school to a member high school is ineligible to participate in a varsity Association Contest for **365 calendar days from date of enrollment**. ~~half the number of PI days in the current school year of the school to which he/she transfers from the date of enrollment (first day he/she attends classes in the school to which he/she transfers.~~ A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 9,10,11,12 EXCEPT the following students may be declared eligible.

Rationale:

This will deter member schools from recruiting student-athletes. The 365 calendar days transfer rule has been successfully implemented in the state of Colorado. Student-athletes still have the exceptions in place for eligibility. Current restrictions on recruiting seem ineffective. This proposal will make recruiting much more difficult.

5. PROPOSAL TO AMEND TRANSFER RULE BY-LAW

Fergus High School proposes the following amendment to By-Law, Article II, Section (10) Transfer Rule on page 12 of the current MHSA Handbook:

Section (10) TRANSFER RULE

10.1.b Students transferring from one high school to another under any bona fide foreign exchange program will ~~be not be eligible for participation in varsity competition prior to the completion of 365 calendar days eligibility for participation in activities under the administration of any NFHS member association.~~ **after and** the principal properly certifies that they meet all eligibility requirements. **Cheerleading is not a MHSAA sanctioned activity. This by-law applies to Class AA and A only.**

Rationale:

This will deter member schools from recruiting student-athletes. The 365-day transfer rule has been successfully implemented in the state of Colorado. Student-athletes still have the exceptions in place for eligibility. It would almost be impossible to catch a representative of a member school recruiting a student-athlete. This proposal will make recruiting much more difficult.

6. PROPOSAL TO AMEND TRANSFER RULE BY-LAW

Fergus High School proposes the following amendment to By-Law, Article II, Section (10) Transfer Rule on page 12 of the current MHSAA Handbook:

Section (10) TRANSFER RULE

10.2 Transfers from one school system to another within the same city or town: In the cities or towns which have more than one high school system (e.g. both a public high school and a private high school), a student must complete **365 calendar days** ~~half the number of P.I. days in the current school year of~~ attendance before being eligible when transferring from one high school system to another within such a city or town, even though the parent or legal guardian with whom the student has been living during the period of his/her last high school enrollment moved into the immediate vicinity of the new school.

Rationale:

This will deter member schools from recruiting student-athletes. The 365-day transfer rule has been successfully implemented in the state of Colorado. Student-athletes still have the exceptions in place for eligibility. It would almost be impossible to catch a representative of a member school recruiting a student-athlete. This proposal will make recruiting much more difficult.

7. PROPOSAL TO AMEND RECRUITING PROHIBITED BY-LAW

Custer County High School proposes the following amendment to By-Law, Article II, Section (17) Recruiting Prohibited on page 15 of the current MHSAA Handbook:

Section (17) RECRUITING PROHIBITED

17.3 Violations of this rule ~~may subject~~ **will result in** the student involved to be declared ineligible ~~from the date of the infraction~~ **for 25% of their regularly scheduled competitions** and if the school is found guilty, the head coach of the sport/activity that the violation occurred shall be suspended for ~~a minimum of two (2) regularly scheduled varsity competitions~~ **25% of the regularly scheduled varsity competitions** following the Executive Board hearing along with other penalties the Board deems appropriate as set forth in Article VIII, section (2).

If the same school and head coach is found guilty a second time, 50% of the regularly scheduled varsity competitions shall be missed by the head coach of the activity, following the Executive

Board hearing along with other penalties the Board deems appropriate as set forth in Article VIII, section (2).

If the same school and head coach is found guilty a third time, 100% of the regularly scheduled varsity competitions shall be missed along with an additional one calendar year suspension of the head coach of the activity, following the Executive Board hearing along with other penalties the Board deems appropriate as set forth in Article VIII, section (2).

If the violation occurs at any point in the season where there are not enough regularly scheduled games left, the penalty shall include any post season contests, and if necessary, contests that take place in the next calendar year season.

Rationale:

The goal of this proposed change to Article II, Section 17, page number 15 is to equalize the penalty across activities for schools and programs who violate the recruiting rule. A two-game suspension on an eight-game season is much different than a two game suspension on an 18 game basketball season. Using percentages allows for equity in the penalty to be achieved. This proposal also imposes a stiffer consequence for multiple violations by the school and/or the head coach of the sport/activity.

8. PROPOSAL TO ADD SHOT CLOCK FOR BOYS' AND GIRLS' BASKETBALL

Charles M. Russel High School proposes to add a thirty-five second shot clock rule in the General Rules and Regulations for Basketball subsection (20) on page 52 of the current MHSA Handbook:

(20) By state association adoption, a 35-second shot clock will be used in all varsity and sub-varsity basketball games by all MHSA member schools.

Rationale:

To encourage standardization among states, improve the pace of play, prevent stalling, and quality of games including improved game management.

Currently, 10 states (and counting) utilize a shot clock (California, Maryland, Massachusetts, New York, North Dakota, Rhode Island, South Dakota, and Washington). With the approval of a shot clock by NFHS in 2021, it is anticipated that many more states will follow suit.

1. Benefits of a Shot Clock

There are many benefits to implementing a shot clock including:

- 1) Stops stalling in games and requires improved game management and strategizing
- 2) Improves the pace of the game encouraging player development and improvement
- 3) Improved experience for fans
- 4) Better prepare student/athletes for college basketball and the use of a shot clock.

2. Implications of a Shot Clock

Cons

Concerns based around the implementation of a shot clock at all high school levels stem from the cost to implement (installation, training and additional person needed during games to operate the clock).

- 1) Based on cost estimate information obtained from Daktronics, a shot clock package (including 2 BB-2114 PanaView Shot Clocks, 2 wireless receivers, Wireless All Sport 1600 Console and Start/Stop

Handheld Unit would be \$3,500 without installation or shipping. This cost does vary based on the age of the existing scoreboard, and whether the unit is wall-mounted or mounted to the scoreboard.

2) Installation of the shot clock is estimated between \$5,000-\$10,000

3) The cost to pay someone to operate the shot clock can range from (\$0 - \$40) per game. This cost would be absorbed by the school districts athletic departments as part of the Game Operations cost.

Fiscal Note:

Funding

While the up-front cost for purchase and installation seems expensive, representatives from all classification levels of MHSA Basketball stated that community sponsorships, booster clubs and basketball programs themselves would support the funding for equipment and installation as needed. Cost was not determined as a deterrent at any level (AA-C) and therefore the proposal was encouraged to proceed. States with similar socio-economic makeup and rural schools have been able to successfully implement shot clocks, therefore, funding should not be the deterrent.

Implementation Plan/High-Level Schedule and Timing

Upon approval, schools would begin installation of shot clocks following the 2021-2022 basketball season. This would allow for training and implementation to occur during the June-July summer basketball tournaments and games. This would enable teams to work with the shot clock, teams to grow familiar and comfortable with the concept and allow for any changes that needed to be made to happen well before the high school season begins in 2022.

9. PROPOSAL TO ADD BOYS' BASEBALL AS A MHSA SANCTIONED SPORT

The MHSA Executive Board proposes the following amendment to By-Law, Article I, Section (2) Dues on page 7 of the current MHSA Handbook:

Section (2) DUES

Add Boys' Baseball to the list of sanctioned sports offered by MHSA.

Rationale:

The MHSA membership voted last year to form a committee to study the addition of baseball as a sanctioned sport offered by the MHSA. The committee met in October and after reviewing all aspects of adding this sport, recommended that the Board submit a proposal to the membership during this Annual Meeting for a final vote on whether or not to add Boys' Baseball.

Fiscal Note:

Expenses will be similar to those for girls' softball programs.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-20-2021

AGENDA ITEM #: 24

AGENDA TITLE: Superintendent Evaluation

SUMMARY: I would like to respectfully request that my evaluation be conducted in Executive Session, as has been done in previous years.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Walker					

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.