

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Wednesday–September 19, 2018, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

- 01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

- 03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

- 05. Action, approve minutes from the following meeting(s)
 - a. August 20, 2018 (Regular Board Meeting)
 - b. August 24, 2018 (Special Board Meeting)
 - c. August 27, 2018 (Special Board Meeting)
 - d. September 4, 2018 (Special Board Meeting)

FINANCE REPORT

- 06. Action, pay bills, approve investments, and note extra-curricular balances

REPORTS

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

NEW BUSINESS

14. Action, 2018-2019 Guest Teacher Application(s)
15. Action, 2018-2019 Classified Staff Contract(s)
16. Action, 2018-2019 Extra-Curricular Contract(s)
17. Action, 2018-2019 Sick Leave Bank Contribution(s)
18. Action, Board Policy 1-03-103
19. Action, 2018-2019 Attendance Agreement(s) - Bainville
20. Action, Orion Wind Resources Donation
21. Action, Emergency Plan Update/Change(s)
22. Action, Void Warrants
23. Action, 2018-2019 Goal Setting

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 24.

REPORTS (Continued)

25. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

26. Date: Tuesday, October 16th Time: 6:30 p.m.
Potential Conflicts: Travel to MCEL in Missoula
Suggested Changes: Monday, October 15th or Monday, October 22nd
or Tuesday, October 23rd or another date of preference.

ADJOURNMENT

27. Time of adjournment: _____

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
August 20, 2018
Monday – 6:30 p.m.

The Board met in regular session on Monday, August 20, 2018, at 6:31 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Mark Colvin, Eric Bergum, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Luke Anderson made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Eric Bergum made motion to approve the minutes of July 17th (negotiation committee), July 17th (regular board), July 26th (special board), July 31st (special board), and August 8, 2018 (special board) meeting(s). Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to pay the August bills, approve investments, note cash and extra-curricular balances. Mark Colvin seconded motion. Motion carries unanimously.

Payroll Warrants	51881 to 51907
Claims Warrants	64177 to 64217

Reports were presented. ALICE training was conducted by the Roosevelt County Sheriff's Office with our staff. The training was very beneficial and will help in the development of our safety plans. The fall sports season is underway. The main Gaffaney's technician has left so Mr. Olson will be looking at options for network assistance. Initial work was completed for the front entrance buzz-in system. Any board member planning to attend MCEL was asked to provide their travel plans to Mr. Crowder.

Eric Bergum made motion to hire Junell Wallin-Teneyck as an evening janitor, pending successful background check. Mark Colvin seconded motion. Motion carries unanimously.

Mark Colvin made motion to hire Fabian Munoz as Assistant HS Cross Country Coach, Tiffany Nielsen as 12th Grade Advisor, Jennifer Lambert as 11th Grade Advisor, Ashley Copple as 10th Grade Advisor, Dave Solem as 8th Grade Advisor, Rhonda Seitz as 7th Grade Advisor, Christina Olson as Student Council Advisor, Ashley Copple as Annual Advisor, Jens Nielsen as FFA Advisor, Mary Machart as JMG Coordinator, Christina Olson as Title IX Coordinator, and Brad Nielsen as Drug & Alcohol Coordinator. Luke Anderson seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Sunni Hilde as Guest Teacher, pending successful background check. Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to approve the coal delivery quote from James Obergfell for \$107 per delivered ton. Eric Bergum seconded motion. Motion carries unanimously.

Mark Colvin made motion to hire Ross Stalcup for the school audit for fiscal year ending 2018 for \$10,950. Luke Anderson seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES
REGULAR MEETING
August 20, 2018
Monday – 6:30 p.m.

Eric Bergum made motion to approve the student activity account for Play. Mark Colvin seconded motion. Motion carries unanimously.

Board held hearing on school budgets. Eric Bergum made motion to approve the 2018-2019 budgets as presented. Luke Anderson seconded motion. Motion carries unanimously.

Last year's goals were presented and a lack of funding had a significant impact on fulfilling the goals. Goals will be re-addressed with some possible strategic planning sessions for the future.

Notice was given for public comment for non-agenda items. Next regular board meeting will be scheduled for 6:30 p.m. on September 18, 2018 at 6:30 p.m. Mark Colvin made motion to adjourn. Eric Bergum seconded motion. Motion carries unanimously. Meeting adjourned at 7:01 p.m.

Chairman of the Board

Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
August 24, 2018
Friday – 7:00 a.m.

The Board met in special session on Friday, August 24, 2018, at 7:00 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson and Lora Finnicum.

No visitors were present. Gy Salvevold made motion to approve the agenda. Mark Colvin seconded motion. Motion carries unanimously. Notice for public comment given.

Due to an unforeseen increase in kindergarten numbers, Mr. Crowder recommends splitting the class. Luke Anderson made motion to re-assign Brenda Harvey as Kindergarten Teacher. Eric Bergum seconded motion. Motion carries unanimously.

Luke Anderson made motion to hire Sunni Hilde as Special Education Aide, pending successful background check. Eric Bergum seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Luke Anderson made motion to adjourn. Mark Colvin seconded motion. Motion carries unanimously. Meeting adjourned at 7:03 a.m.

Chairman of the Board

Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
August 27, 2018
Monday – 7:00 a.m.

The Board met in special session on Monday, August 27, 2018, at 7:03 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder and Lora Finnicum.

No visitors were present. Luke Anderson made motion to approve the agenda. Mark Colvin seconded motion. Motion carries unanimously. Notice for public comment given.

Additional part-time, coaches for the JH Football program of Brian Manning and Mike Nickoloff were recommended due to the availability of the other assistants. Mark Colvin made motion to hire Brian Manning as JH Assistant Football Coach, part-time, prorated. Luke Anderson seconded motion. Motion carries unanimously. Gy Salvevold made motion to hire Rhonda Seitz as National Honor Society Advisor. Eric Bergum seconded motion. Motion carries unanimously. Gy Salvevold made motion to hire Hayley Oelkers as BPA Advisor. Eric Bergum seconded motion. Gy Salvevold rescinded motion. Mr. Crowder will continue to advertise for the position. Luke Anderson made motion to Dave Solem as Activities Director. Mark Colvin seconded motion. Motion carries unanimously. Mark Colvin made motion to hire Jennessy Taberna as Band Director. Luke Anderson seconded motion. Motion carries unanimously. Mark Colvin made motion to hire Lana Hekkel as Choir Director. Eric Bergum seconded motion. Motion carries unanimously.

Luke Anderson made motion to transfer the balance of Seniors 2018 of \$788.90 to the Student Council and close the account. Eric Bergum seconded motion. The money should stay in-house and benefit the student body. Motion carries unanimously.

Mark Colvin made motion to hire Cheryl Mahnke as Guest Teacher, pending successful background check. Gy Salvevold seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Comments were received about having portable bathrooms at the football field and approving all staff by the Board prior to starting any position. Meeting adjourned at 7:20 a.m.

Chairman of the Board

Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
September 4, 2018
Tuesday – 7:00 a.m.

The Board met in special session on Tuesday, September 4, 2018, at 7:01 a.m. Trustees present were: Chair Paul Finnicum, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder, Dave Solem, and Lora Finnicum.

No visitors were present. Eric Bergum made motion to approve the agenda. Gy Salvevold seconded motion. Motion carries unanimously. Notice for public comment given.

Joshua Ward was recommended for the evening custodian position by Norine Haugland. Gy Salvevold made motion to hire Joshua Ward as evening custodian. Mark Colvin seconded motion. Motion carries unanimously. Eric Bergum made motion to hire Misty Kirn and Christina Olson as bus monitors with Jennifer Lambert, Teri Sansaver, Kim Knick, and Rhonda Seitz as substitute monitors. Gy Salvevold seconded motion. Motion carries unanimously. Gy Salvevold made motion to approve Activity Bus Drivers: Dave Bengochea, Dave Solem, Leo Waldhausen, John Fordyce, Mike Machart, Ron Butikofer, and Larry Crowder. Eric Bergum seconded motion. Motion carries unanimously with Mark Colvin recusal. Gy Salvevold made motion to hire Leo Waldhausen as the Bus Maintenance Coordinator. Eric Bergum seconded motion. Motion carries unanimously with Mark Colvin recusal.

Mark Colvin made motion to hire Mitch Kaufman as Freshman Class Advisor. Eric Bergum seconded motion. Motion carries unanimously. Mark Colvin made motion to hire Valli Hauge as BPA Advisor. Gy Salvevold seconded motion. Motion carries unanimously.

Mark Colvin made motion to hire the Junior Class to do the high school gymnasium cleaning for fall activities and the Student Council for winter activities. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Sandra Rothkamm to do the Old Armory cleaning. Mark Colvin seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items.

Meeting adjourned at 7:13 a.m.

Chairman of the Board

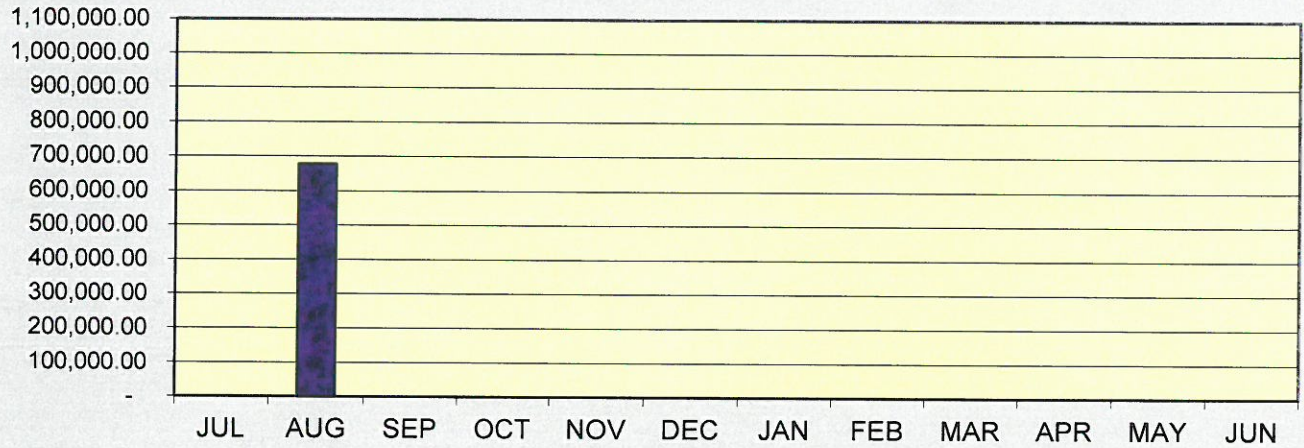
Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of **AUGUST 31, 2018**

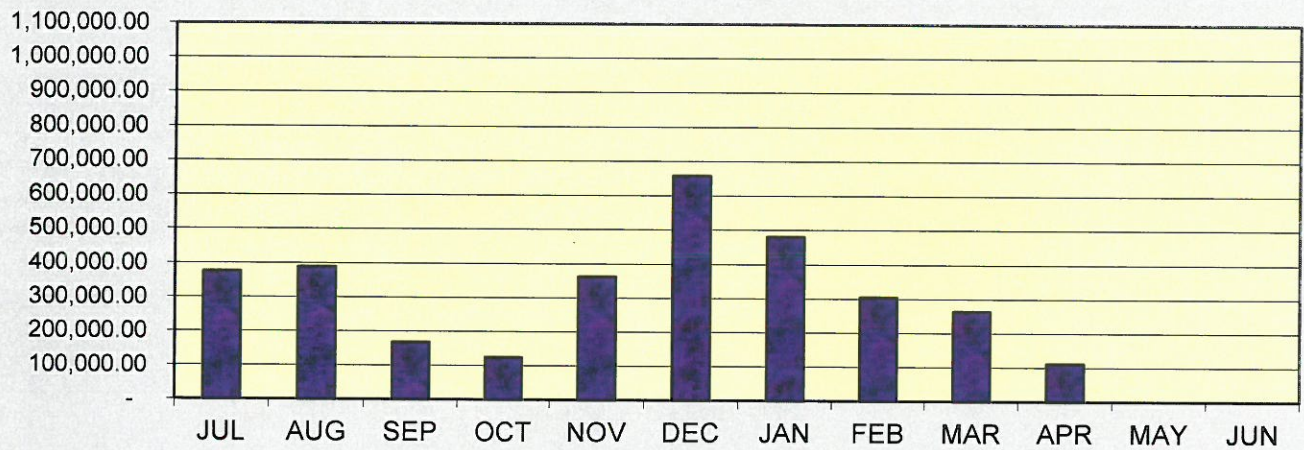
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(68,579.35)	191,397.65	-	-	195,176.04	(72,357.74)	(72,357.74)	-
TRANSP	5,059.92	21,879.64	-	-	1,812.50	25,127.06	25,127.06	-
RETIREM	89,529.42	-	-	-	4,119.53	85,409.89	85,409.89	-
MISC	(6,330.32)	3,415.60	-	-	8,873.97	(11,788.69)	(11,788.69)	-
Misc	5.97	1,915.60	-	-	-	1,921.57		
Title	-	-				-		
Ind Ed	-	-			-	-		
JMG	-	1,500.00				1,500.00		
SRS	(9,690.82)	-			8,831.00	(18,521.82)		
JOM	3,354.53				42.97	3,311.56		
AD ED	1,783.72	63.96	-	-	13.25	1,834.43	1,834.43	-
COMPAB	1.27	-	-	-	-	1.27	1.27	-
IMPACT	(100,248.37)	15,685.50	-	-	-	(84,562.87)	(84,562.87)	-
TECH	0.90		-	-	-	0.90	0.90	-
FLEX	(167,067.40)	-	-	-	-	(167,067.40)	(167,067.40)	-
COOP	301,192.29	29,650.50	-	470,668.00	71,724.50	(211,549.71)	(211,549.71)	-
PR	32,565.06	103,278.25	-	-	119,864.32	15,978.99	15,978.99	-
CL	149,862.38	325,579.66	-	-	394,057.81	81,384.23	81,384.23	-
ELEM	237,769.52	690,950.76	-	470,668.00	795,641.92	(337,589.64)	(337,589.64)	-
GENERAL	2,794.90	43,598.20	-	-	62,168.50	(15,775.40)	(15,775.40)	-
TRANSP	8,554.84	13,681.17	-	-	1,812.50	20,423.51	20,423.51	-
LUNCH	2,091.95	1,018.70	-	-	-	3,110.65	3,110.65	-
RETIREM	125,118.67	-	-	69,218.00	5,128.20	50,772.47	50,772.47	-
MISC	(121,868.87)	10,000.00	-	-	5,351.13	(117,220.00)	(117,220.00)	-
Misc	(121,868.87)	5,000.00	-	-	5,000.00	(121,868.87)		
AG	-	-			-	-		
Adv Ag	-	-			-	-		
BUS	-	-			-	-		
JMG	-	5,000.00			351.13	4,648.87		
Perkins	-	-			-	-		
AD ED	3,953.70	52.72	-	-	13.25	3,993.17	3,993.17	-
DR ED	2,433.07	0.05	-	-	292.86	2,140.26	2,140.26	-
COMPAB	2.35	-	-	-	-	2.35	2.35	-
IMPAC	(74,999.31)	63,959.51	-	-	-	(11,039.80)	(11,039.80)	-
TECH	0.16	-	-	-	-	0.16	0.16	-
FLEX	2.84	-	-	-	-	2.84	2.84	-
ENDOW	130,476.83	-	-	138,355.00	-	(7,878.17)	(7,878.17)	-
HS	78,561.13	132,310.35	-	207,573.00	74,766.44	(71,467.96)	(71,467.96)	-
TOTAL	316,330.65	823,261.11	-	678,241.00	870,408.36	(409,057.60)	(409,057.60)	-

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	-	-	-	-	-	-	-
110 Transport	-	-	-	-	-	-	-	-	-	-	-	-
114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	-	-	-	-	-	-	-
121 Comp Abs	-	-	-	-	-	-	-	-	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	470,668.00	-	-	-	-	-	-	-	-	-	-
201 General	-	-	-	-	-	-	-	-	-	-	-	-
210 Transport	-	-	-	-	-	-	-	-	-	-	-	-
212 Hot Lunch	-	-	-	-	-	-	-	-	-	-	-	-
214 Retirement	-	69,218.00	-	-	-	-	-	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	-	-	-	-	-	-	-	-
218 Drivers Ed	-	-	-	-	-	-	-	-	-	-	-	-
221 Comp Abs	-	-	-	-	-	-	-	-	-	-	-	-
226 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	-	-	-	-	-	-	-	-	-	-	-	-
281 Endow	-	138,355.00	-	-	-	-	-	-	-	-	-	-
TOTAL	-	678,241.00	-	-	-	-	-	-	-	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	26,478.00	-	-	-	-	-	-
110 Transport	-	-	-	-	-	77,311.00	-	-	-	-	-	-
114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	1,705.00	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	8,615.00	-	-	-	-	-	-
121 Comp Abs	-	-	-	-	-	4,141.00	-	-	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	35.00	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-	-
201 General	-	-	-	-	-	26,351.00	-	-	-	-	-	-
210 Transport	-	-	-	-	-	71,667.00	-	-	-	-	-	-
212 Hot Lunch	-	-	-	-	-	1,854.00	-	-	-	-	-	-
214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-
218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-
221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-
226 Impact Aid	-	-	-	-	-	-	14,658.00	-	-	-	-	-
228 Technology	-	-	-	-	-	13.00	13.00	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	-	-	-	-	-
281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-	-
TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-	-
110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-	-
114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-	-
115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-	-
117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-	-
121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-	-
126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-	-
128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	-	203,313.00
201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-	-
210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-	-
212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-	-
214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-	-
215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-	-
217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-	-
218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-	-
221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-	-
226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-	-
228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-	-
229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-	-
281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-	-
TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	-	203,313.00

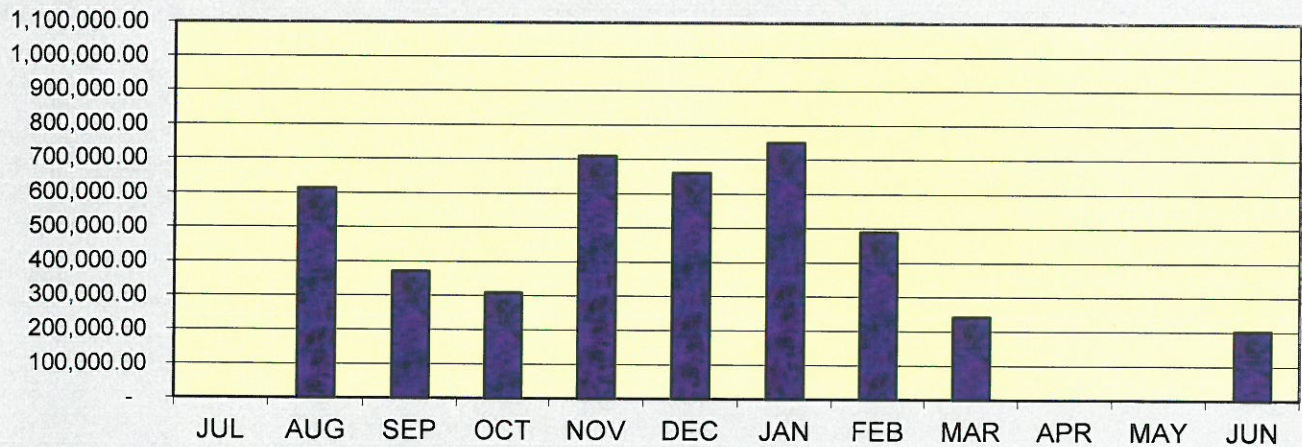
2018-19 INVESTMENTS



2017-18 INVESTMENTS



2016-17 INVESTMENTS



CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
August 31, 2018

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
GENERAL FUNDS 101 & 201 - ASSET 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 2,057.06	\$ 6,742.50	\$ 26.50	\$ 8,773.06
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 811.71	\$ 3,830.92	\$ 3,869.79	\$ 772.84
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 11,682.76	\$ 225.00	\$ 1,208.14	\$ 10,699.62
Cash Equivalent Total	\$ 14,552.42	\$ 10,798.42	\$ 5,104.43	\$ 20,246.41
	Fund 101 Balance: \$	10,123.21	Fund 201 Balance: \$	10,123.20
	102 Debit (Credit) \$	2,847.00	970 Credit (Debit) \$	2,846.99

GENERAL FUNDS 101 & 201 - ASSET 103:

First Community Bank Petty Cash Account No. 332364	\$ 310.59	\$ 4.88	\$ 46.05	\$ 269.42
Cash Equivalent Total	\$ 310.59	\$ 4.88	\$ 46.05	\$ 269.42
	Fund 101 Balance: \$	134.71	Fund 201 Balance: \$	134.71
	103 Debit (Credit) \$	(20.59)	970 Credit (Debit) \$	(20.58)

ACTIVITIES FUND 284 - ASSET 102:

First Community Bank Activities Account No. 332356	\$ 36,221.42	\$ 5,243.10	\$ 3,006.57	\$ 38,457.95
Cash Equivalent Total	\$ 36,221.42	\$ 5,243.10	\$ 3,006.57	\$ 38,457.95
	102 Debit (Credit) \$	2,236.53	970 Credit (Debit)	

Culbertson Public School

Totals Report for August 2018
2018-2019

09/10/2018
2:59:50 PM

Checking
Savings
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	5,254.84	0.00	29.99	0.00	5,224.85
2 - ATHLETICS	1,425.41	3,644.00	2,795.30	0.00	2,274.11
3 - SENIOR 2018	788.90	0.00	0.00	-788.90	0.00
4 - SENIORS 2019	2,438.68	0.00	0.00	0.00	2,438.68
5 - JUNIORS 2020	1,624.30	0.00	0.00	0.00	1,624.30
6 - SOPHOMORE 2021	1,863.01	0.00	0.00	0.00	1,863.01
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	297.32	0.00	0.00	0.00	297.32
9 - FFA	3,220.45	1,487.10	1,700.90	0.00	3,006.65
10 - BAND/CHOIR	685.36	0.00	0.00	0.00	685.36
11 - STUDENT COUNCIL	3,401.06	0.00	0.00	788.90	4,189.96
12 - SPEECH AND DRAMA	1,534.08	0.00	0.00	0.00	1,534.08
13 - VO-AG REVOLVING	2,570.12	0.00	0.00	0.00	2,570.12
14 - FRESHMAN 2022	0.00	0.00	0.00	0.00	0.00
15 - PLAY	0.00	0.00	0.00	0.00	0.00
16 - JMG	80.56	0.00	0.00	0.00	80.56
17 - BPA	1,028.14	0.00	0.00	0.00	1,028.14
18 - EXPLORE AMERICA	2,723.83	112.00	50.00	0.00	2,785.83
19 - MUSIC PARENTS	2,709.06	0.00	0.00	0.00	2,709.06
20 - ART	1,485.68	0.00	0.00	0.00	1,485.68
21 - LIBRARY	1,309.53	0.00	0.00	0.00	1,309.53
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
24 - Science Olympiad	1,804.96	0.00	0.00	0.00	1,804.96
	36,260.78	+ 5,243.10	- 4,576.19	+ 0.00	= 36,927.69



September 2018 Activities Report

Culbertson Board of Trustees,

Fall activities are nearing the half way mark for completion. Homecoming week activities will be held week of September 17-22. Participation numbers for fall activities are listed below:

HS football: 25

HS Volleyball: 12

HS Cross Country: 8

Ele/JH Volleyball: 10

Ele/JH Football: 20

Ele/JH Cross Country: 15

Sincerely,

David Solem

Mr. Olson
Technology Report
School Board Meeting
September 19, 2018

I will be working on updating computer inventory to reflect movement of computers at the beginning of the year.

The end of support on Windows 7 will be January 2020. I have begun the slow process of upgrading computers to Windows 10. At this point the process is still free

I am still in the search for a tech company to fulfil our server needs. So far I have been in communication with NorthStar Technology and Marco.

Our E-rate order is arriving. This consists of 4 new switches and Wireless Access Points. The switches will replace old ones in the elementary and the wireless access points will be distributed throughout the school where needed.

Mr. Olson
Principal Report
School Board Meeting
September 19, 2018

I have been in communication with Innova Solutions about the front door lock system. They arrived on Wednesday Sept 12 to install system. I will give an update at the board meeting.

School pictures were held on August 29th by Lifetouch Pictures.

Homecoming week is September 17-21. The theme for the students is Superheroes. Student Council has organized games and activities for the students.

I attended the regional MASSP meeting on September 12 in Wolf Point.

Native American Week is planned for Oct 1-5th.

Mrs. Copple and I have been working on the new search mode, lockdown , and ALICE procedures for the emergency manual. This will be a space line item on the agenda.

As of 9-11-18

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	21	22	26	16	24	28	18	20	29	22	23	24	15	288
Sept	20	22	26	16	23	28	18	20	28	22	22	24	14	283
Oct														0
Nov														0
Dec														0
Jan														0
Feb														0
March														0
April														0
May														0

Enrolled	7	2	1	2	5	3	1	2	8	1	2	2	3	39
Transferred	1	2	0	0	1	0	1	0	1	1	2	1	1	11
Total In/Out	8	4	1	2	6	3	2	2	9	2	4	3	4	50

Ended the 2017-2018 year with 264

Culbertson School Board Meeting

Superintendent's Report

September 19, 2018

A. Events that I plan to attend for September and October.

September 4 th	Culbertson Town Council Meeting
September 5 th	NEMASS Meeting @ Glasgow
September 6 th	Culbertson Lions Club Meeting
September 10 th	Richland County Transportation Committee Meeting @ Sidney
	Roose-Valley SPED Cooperative Meeting @ Brockton
	JV Football vs. Scobey HERE
September 11 th	JH Football vs. Poplar HERE
	Culbertson Fire Department Meeting
September 13 th	Volleyball vs. Savage HERE
September 14 th	HS Football vs. Lodge Grass HERE
September 15 th	Culbertson Cross Country Meet HERE
September 16 th	MREA Board Meeting @ Bozeman
September 17 th	Fall MASS Conference @ Bozeman
September 18 th	Fall MASS Conference @ Bozeman
	Culbertson School Board Meeting
September 20 th	Culbertson Homecoming Coronation & Pep Rally
September 21 st	Volleyball vs. Plentywood HERE
	HS Football vs. Plentywood HERE
September 22 nd	JH Football vs. Plentywood HERE
September 25 th	Volleyball vs. R&L HERE
	Culbertson Fire Department Training
September 29 th	JH Football vs. Fairview HERE
October 1 st	Culbertson Town Council Meeting
October 3 rd	NEMASS Meeting @ Sidney
	District 2C Meeting @ Sidney
October 4 th	Volleyball vs. Fairview HERE
	Culbertson Lions Club Meeting
October 9 th	Culbertson Fire Department Meeting
October 11 th	Culbertson School Parent/Teacher Conferences
October 12 th	HS Volleyball vs. Froid/Lake HERE
October 13 th	JH Football vs. Circle HERE
	HS Football vs. Circle HERE
October 17 th	MSGIA Board Meeting @ Missoula
October 18 th	MCEL Conference @ Missoula
October 19 th	MCEL Conference @ Missoula
October 23 rd	Culbertson Fire Department Training
October 25 th	District Volleyball Tournament HERE
October 26 th	District Volleyball Tournament HERE

October 27th

District Volleyball Tournament HERE
JH Basketball vs. Circle HERE

B. Other items for your consideration:

1. We continue to advertise the following position: K-12 World Language (Spanish)
2. It's not too early to be thinking about the Montana Conference of Educational Leadership that will be held in Missoula on October 18th and 19th. If you would like to attend, please let me know so that I can make travel arrangements (hotel).
3. The Federal ESEA (Title I) and IDEA (Special Education) program applications have been submitted. The Federal Carl Perkins (Career and Technical Education) application is still in the works. It should be submitted by the end of September.
4. In the area of school safety: The remaining parts of the buzz in system for the front doors are being installed this week.
5. The Legislature will be in session in January of 2019. There are discussions in the educational community about funding for the future. Health Care costs, Special Education Costs, and Teacher Recruitment are just a few of the issues that schools are struggling with at this time. Schools in the patch will also most likely be trying to hang onto the oil and gas tax monies that we already receive.
6. We will be hosting the District Volleyball Tournament in October. There is also a chance that we will be hosting a first round playoff football game on the same Saturday. The last time we hosted a playoff football game and the District Volleyball Tournament at the same time was back in October of 2010.
7. In the area of activity buses: Bus #3 (2012 International) we seem to be having some problems with a draw on the batteries and will be looking into installing a battery cutoff switch.
8. In the area of budgets: since our regular August meeting we have received some back payments in Impact Aid for the FY 2017 and FY 2018. These payments will go towards the roughly \$300,000 shortfall when we started the FY 2019 school year.
9. In the area of Community Education Forums: Mike and I are seeking ideas for the future meetings that we would like to start in October and run monthly until April or May. If you have any suggestions, please forward them to me at your earliest convenience. Thank you!

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 14

AGENDA TITLE: 2018-2019 Guest Teacher Application(s)

SUMMARY: Attached please find the two (2) applications that have been submitted since our last regular meeting. I recommend approval pending background check.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

CULBERTSON PUBLIC SCHOOLS

P.O. Box 459
423 First Avenue West
Culbertson, Montana 59218-0459
Phone: (406) 787-6241 • Fax: (406) 787-6244

GUEST TEACHER APPLICATION

Name: Teresa Ross

Address (street or P.O. Box): P.O. Box 249

City/State/Zip Code: Bainville MT 59212

Phone Number: 406-855-3157 Message/alternate phone number: _____

Please complete the following:

Do you have a high school diploma? ☒ Yes ☐ No Where from: Billings Central Catholic HS

Do you have a college degree? ☐ Yes ☒ No Where from: _____

Do you have any teaching/education experience? ☒ Yes ☐ No Please provide details below.
subbed at Moore School, Judith Gap School, Hobson School, Bainville School

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one.

<input type="checkbox"/> Kindergarten	<input type="checkbox"/> 7-12 Science	<input checked="" type="checkbox"/> K-12 Art
<input checked="" type="checkbox"/> 1 st Grade	<input checked="" type="checkbox"/> 7-12 English	<input type="checkbox"/> K-12 Music
<input checked="" type="checkbox"/> 2 nd Grade	<input checked="" type="checkbox"/> 7-12 Mathematics	<input type="checkbox"/> K-12 PE/Health
<input checked="" type="checkbox"/> 3 rd Grade	<input checked="" type="checkbox"/> 7-12 Social Studies	<input type="checkbox"/> K-12 Spanish
<input checked="" type="checkbox"/> 4 th Grade	<input type="checkbox"/> 7-12 Agriculture Education	<input checked="" type="checkbox"/> K-12 Library
<input checked="" type="checkbox"/> 5 th Grade	<input checked="" type="checkbox"/> 7-12 Business Education	<input type="checkbox"/> K-12 Title I
<input checked="" type="checkbox"/> 6 th Grade	<input type="checkbox"/> 7-12 JMG	<input checked="" type="checkbox"/> K-12 Special Ed

The Culbertson School District requires a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Do you hold a current or expired Teaching Certificate? ☐ Yes ☒ No

Teresa Ross
Signature of Applicant

September 4, 2018
Date

CULBERTSON PUBLIC SCHOOLS

P.O. Box 459
423 First Avenue West
Culbertson, Montana 59218-0459
Phone: (406) 787-6241 Fax: (406) 787-e244

GUEST TEACHER APPLICATION

Name: Jordan Farmer

Address (street or P.O. Box): 1519 6th Avenue West

City/State/Zip Code: Williston, North Dakota 58801

Phone Number: _____ Message/alternate phone number: Please complete the following:

Do you have a high school diploma? ☒ Yes

No

Where from: Williston High School

Do you have a college degree? ☒ Yes

No

Where from: Williston State College

Do you have any teaching/education experience? _____

Yes

☒ No

Please provide details below.

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a v/ next to each one.

☐ Kindergarten

☐ 1st Grade

☐ 2nd Grade

☒ 3rd Grade

☒ 4th Grade

☒ 7-12 Science

☒ 7-12 English

☐ 7-12 Mathematics

☒ 7-12 Social Studies

☒ 7-12 Agriculture Education

☒ K-12 Art

☒ K-12 Music

☒ K-12 PE/Health

☒ K-12 Spanish

☒ K-12 Library

5th Grade

7-12 Business Education

K-12 Title 1

6th Grade

7-12 JMG

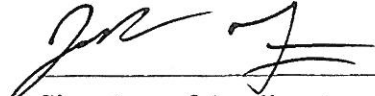
K-12 Special Ed

The Culbertson School District requires a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Do you hold a current or expired Teaching Certificate?

Yes

☒ No


Signature of Applicant

09/11/2018
Date

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 15

AGENDA TITLE: 2018-2019 Classified Staff Contract(s)

SUMMARY: At this time I do not have any recommendations for the Board to consider. However, Norine is still on the hunt for an evening custodian. It appears that the last applicant approved by the Board was a no show. If there is a recommendation I will let the Board know as soon as I know.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 16

AGENDA TITLE: 2018-2019 Extra-Curricular Contract(s)

SUMMARY: At this time there are a few contracts that need to be considered:

Junior High Boys' Basketball Coach – No applicants/recommendations
*the season begins in early October

Junior High Girls' Basketball Coach – No applicants/recommendations
*the season begins in early October

High School Speech & Drama – Jeri Gustafson would like to recommend
Angie Iverson for this position.

High School Girls' Basketball Assistant Coach – Valli Hauge would like
to recommend DJay Hauge for this position.

There may be other recommendations to fill additional extra-curricular
contracts that either were inadvertently omitted or did not have a
recommendation at the time this was sent. If there are additional
recommendations, they will be forwarded to the Board as soon as they are
available.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 17

AGENDA TITLE: 2018-2019 Sick Leave Bank Contributions

SUMMARY: Attached please find the Sick Leave Bank Contributions for the 2018-2019 school year. The Sick Leave Bank is 6.62 days shy of being full (90 days). With the recent change in the Board policy this summer allowing excess Compensated Absence days being rerouted to the Sick Leave Bank, a resolution by the Board would be in order to allow this transfer to occur.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Culbertson School District #17 J/R/C

Contribution of Sick Leave Form

1. To contribute sick leave, complete and sign Section I of this form and return it to the District Clerk. Contribution forms may be submitted for approval at the regular September School Board Meeting each year.
2. Contribution of sick leave hours to needy co-workers will depend on the approval of the Culbertson School Board of Trustees.
3. All contributions are voluntary and irrevocable.

Section I (to be completed by the employee)

I wish to contribute 6.62 day(s) of my personal sick/emergency leave to the Sick Leave Bank (maximum of five days).

Lora Finnicum
Name (please print)

[Signature]
Signature

8-27-2018
Date

Section II (to be complete by District Clerk)

_____ is eligible to contribute sick/emergency leave hours as indicated above.
If approved by the Board, the employee's personal sick/emergency leave balance will be debited _____ hours for the pay period ending October 5th.

District Clerk's Signature

Date

Section III (to be completed by the Culbertson School Board of Trustees)

_____ The Culbertson Board has approved the above request.

_____ The Culbertson Board has denied the above request.

Board Chairman's Signature

Date

Teacher Comp Time
Over & Above 16 hr Carry-Over Limit

	minutes	hrs	days
Jennesy Taberna	170	2.83	0.35
Ashley Copple	81	1.35	0.17
Rhonda Seitz	610	10.17	1.27
Brad Nielsen	1,240	20.67	2.58
Wendy Nickoloff	275	4.58	0.57
Chris Olson	305	5.08	0.64
Dave Solem	500	8.33	1.04
Totals	3,181	53.01	6.62

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 18

AGENDA TITLE: Board Policy

SUMMARY: Paul is currently working on a Board policy to address the hiring process. This draft policy will be sent out to the Board as soon as it is available. This would be the first reading for this new policy language and would require the Board to post this new language for comment prior to considering adoption of the policy at the October meeting or later.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Superintendent has the authority, per recommendations by department heads, head coaches, and principal, to place classified staff, any non-head coaching personnel, and class advisors on a probationary basis until the next special or regular board meeting where the person can be employed by an action of the board, pending successful background checks.

Department heads would consist of Principal, Head Maintenance Director, Head Custodian Director, and Special Education Teacher.

Special supervisory authority will be given to the following:

1. Transportation Director. Duties as performed by the Superintendent shall be establishment of the bus routes, schedule of any bus maintenance, and assignment of bus monitors. Director may assign a Maintenance Coordinator at \$18.00 per hour on an as needed basis. All Maintenance expenditures must have prior approval by the Superintendent.
2. Activities Director. Duties as performed by the AD shall be securing staff, either paid or volunteer, to carry out school sponsored activities, i.e. scheduling officials, arranging transportation to any and all events, securing support personnel. The Superintendent shall be notified of all appointments made by the AD for validation.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 19

AGENDA TITLE: 2018-2019 Attendance Agreement(s) - Bainville

SUMMARY: Attached please find the Attendance Agreements from Bainville School for out-of-district students that reside in the Culbertson School District but are enrolled in the Bainville School District. I recommend the Board approve a resolution acknowledging the receipt of the Student Attendance Agreement(s) only if no transportation and/or tuition is charged to the District of Residence (Culbertson).

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 20

AGENDA TITLE: Orion Wind Resources Donation

SUMMARY: The Orion Wind Resources company utilized the school lunchroom on August 9th to conduct a public meeting for a potential wind farm in the greater Bainville area. The fine folks from Orion have given a donation to the school in the form of a \$1,000 check. At the Board meeting it would be appropriate for the Board to consider a resolution to accept the donation and where to direct these funds.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 21

AGENDA TITLE: Emergency Plan Update/Change(s)

SUMMARY: During the ALICE training on August 20th it became very apparent to the staff that our Emergency plan needed to be slightly updated to reflect our new training. Attached please find a copy of the current language in the Emergency Plan and the language that the staff/administration would like to recommend as a replacement.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Emergency Manual Language

School Board Meeting

September 2018

During the spring of last year, multiple community education forums focused on the topic of school safety. Due to the interest and concern of the student safety at Culbertson schools, the administration determined A.L.I.C.E. (Alert, Locate, Inform, Counter, and Evacuate) training would be an excellent use of PIR time prior to the 2018-19 academic year. On August 20th, the Roosevelt Sherriff's office provided the staff a full day of A.L.I.C.E. training. At the completion of this training, it was concluded the language in the current emergency manual regarding active shooter/emergency situations needed to be changed to include the procedure used in this type of event. Attached are the current language and procedures used, as well as the suggested adjustment of the language and procedures.

Clear the Room

Background

WHAT: Clear the Room, issued by the teacher or supervising adult, is used to send students away from a potential threat. Successful use of Clear the Room, requires:

- That there be a designated safe area.
- That students understand they must go directly to the designated area when a Clear the Room is issued.

WHEN: Clear the Room is used when there is a dangerous situation and students are sent to a designated safe area.

EXAMPLE: A dangerous situation arises in the classroom, such as an armed dispute.

Once you've arrived at designated area, take attendance and report attendance to administrator.

Teacher or Supervising Adult

1. Tell students to go immediately, in a calm, orderly fashion, to the agreed-upon designated area.
2. Notify office immediately by phone or send a student or responsible party. Include requested response, such as call 911 and the Superintendent's Office.
3. Remain with the problem situation, working to defuse the crisis by remaining calm. Reassure everyone involved that everything possible is being done to return the situation to normal.



The designated safe area for my class is:



CLEAR THE ROOM • LOCKDOWN

Lockdown

Background

WHAT: A Lock Down protects staff and students from a threat inside the building when it may be more dangerous to leave the building by Directed Evacuation than to stay in a secured room.

WHEN: A Lock Down is used when:

- It is safer to stay in an area that can be secured than to move through the building where the potential threat may be encountered.
- There is no possibility of uncontrolled fire or explosion.

EXAMPLE: An armed intruder is in the building or vicinity.

A Lock Down is building-wide in which all rooms are secured. It is ordered by the principal or designee.

Remain in your secured room until notified the lock down has ended.

Teacher or Supervising Adult

- Lock classroom doors and windows and pull the shades immediately.
- Turn room lights off.
- Keep students away from doors and windows.

- Maintain a calm environment by remaining calm yourself and reassuring students that everything possible is being done to return the situation to normal.
- If gunshot or an explosion is heard, get everyone on the floor.
- Contact the office immediately if you have an emergency in your room.
- Remain locked down room until notified to release class.



Call Superintendent.



Take attendance.



Keep students out of sightlines of anyone outside the room.

Lockdown Signal: School Signal

Two Calls:

Start: Search Mode

End: All Clear Call

Start: Lockdown Mode

End: Superintendent or Principal unlock door

Dangerous Person on Campus

Background

WHAT: A Dangerous Person could be someone with a legitimate purpose on Campus (student, staff, faculty, authorized visitor) or an unauthorized visitor. To reduce the possibility of Dangerous Person on Campus:

- Direct all strangers or visitors who do not have the required Visitor's Pass to the office for registration.
- Notify the office immediately of a suspicious person or behavior.
- Report suspected or actual weapons or serious altercations to the principal immediately.



Make sure visitor pass is known to all staff members.

Teacher or Supervising Adult

- Report immediately to homerooms or designated safe areas.
- Notify office immediately of dangerous or suspected dangerous person.
- If the dangerous person is not in your room, follow emergency procedure instructions from the office.
- Stay with students, keeping them together.

- Account for all students and remain in the area to which you are sent or rejoin your students as soon as possible if you are issued to Clear the Room.

Administrative and Support Staff

- Issue appropriate emergency procedure.
- Call 911, inform your administrator and the Superintendent's Office.
- Send support staff to areas of the building grounds where the intercom cannot be heard to notify all students and staff of the potential danger.
- Consider locking all outside doors depending on intruder's location (in or out of building).
- Provide police with a floor plan and follow their instructions for moving students and staff.
- Refer all media inquiries to the Superintendent's Office.



If at recess or outside the building, go immediately to closest safe cover. In the event of a sniper, do not lie down in open areas. RUN to closest safe cover.



The Superintendent's Office will contact the media.

> > >

DANGEROUS PERSON ON CAMPUS • SUICIDE THREAT OR ATTEMPT

Search Mode

Background

What: Search Mode, issued by administration, is used to confine students to the classroom they are currently in.

When: A search of the premises is occurring. Continue teaching as normal. Do not allow students to leave the classroom. If a student must leave for an emergency, please call the office and someone will escort them to the restroom or office.

The **Search Mode** will end when you hear "search mode is over" via the intercom system. Normal procedures may begin.

Lockdown

Background

What: Lockdown, issued by administration, is used to confine students to the classroom they are currently in.

When: A dangerous threat (i.e. hostile person) and/or the safety of the students may be at risk.

Steps to take:

- 1) Close and lock classroom door
- 2) Close the window shades

The room is to remain locked until **Lockdown** ends. This may be when you hear "lockdown is over" via the intercom system or when administration or law enforcement unlocks the door.

In the event of an active shooter, enact **A.L.I.C.E.** ➡

SEARCH MODE

LOCKDOWN

A.L.I.C.E

A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate)

Background

What: A.L.I.C.E., issued via the intercom, is used to alert students and staff of an active shooter in the institution.

When: A severely dangerous, potentially deadly, situation is occurring, in the form of an armed and threatening person(s). Steps to take:

- 1) Close and lock classroom door
- 2) Barricade the room by any means possible
- 3) Locate and prepare to use any classroom materials/resources as a form of weapon.
- 4) Locate possible emergency exits (windows, doors to the outside) and prepare to evacuate.

5) In case of evacuation, run as fast as possible to the nearest safe space available. This may include, but is not limited to: homes surrounding the school premises, the armory, or any building away from the building in which the shooter resides.

The **A.L.I.C.E. mode** will end when law enforcement and school personnel assess each room in the facility and determine there is no longer an active threat.

SEARCH MODE

LOCKDOWN

A.L.I.C.E

SEARCH MODE	LOCKDOWN	A.L.I.C.E.
<p>5) In case of evacuation, run as fast as possible to the nearest safe space available. This may include, but is not limited to: homes surrounding the school premises, the armory, or any building away from the building in which the shooter resides.</p> <p>The A.L.I.C.E. mode will end when law enforcement and school personnel assess each room in the facility and determine there is no longer an active threat.</p>	<p>Background</p> <p>What: A.L.I.C.E., issued via the intercom, is used to alert students and staff of an active shooter in the institution.</p> <p>When: A severely dangerous, potentially deadly, situation is occurring, in the form of an armed and threatening person(s). Steps to take:</p> <ol style="list-style-type: none">1) Close and lock classroom door2) Barricade the room by any means possible3) Locate and prepare to use any classroom materials/resources as a form of weapon.4) Locate possible emergency exits (windows, doors to the outside) and prepare to evacuate.	
A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate)		

Search Mode	Lockdown
SEARCH MODE	A.L.I.C.E.
<p>← In the event of an active shooter, enact A.L.I.C.E.</p> <p>Background</p> <p>What: Lockdown, issued by administration, is used to confine students to the classroom they are currently in.</p> <p>When: A dangerous threat (i.e. hostile person) and/or the safety of the students may be at risk.</p> <p>Steps to take:</p> <ol style="list-style-type: none">1) Close and lock classroom door2) Close the window shades <p>The room is to remain locked until Lockdown ends. This may be when you hear "lockdown is over" via the intercom system or when administration or law enforcement unlocks the door.</p>	<p>Background</p> <p>What: Search Mode, issued by administration, is used to confine students to the classroom they are currently in.</p> <p>When: A search of the premises is occurring. Continue teaching as normal. Do not allow students to leave the classroom. If a student must leave for an emergency, please call the office and someone will escort them to the restroom or office.</p> <p>The Search Mode will end when you hear "search mode is over" via the intercom system. Normal procedures may begin.</p>

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 22

AGENDA TITLE: Void Warrants

SUMMARY: Lora would like to request the Board void the following warrants:

Claims warrant #63865 for \$25.00

Payroll warrant #51560 for \$530.70

These checks were either not received in the mail or lost.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 9-19-2018

AGENDA ITEM #: 23

AGENDA TITLE: 2018-2019 Goals

SUMMARY: Last year the Board identified the following goals in December:

- Finish concrete parking lot west of the new elementary addition.
- Review elementary mathematics curriculum.
- Innovative incentive program for staff.
- Develop quiet area north of high school wing.
- Farm to table program.
- Review school board policies.

I look forward to visiting with the Board about continuing to pursue these goals plus the addition of any new goals that the Board may wish to consider.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.