

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

**NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Monday–August 20, 2018, 6:30 PM**

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

**ROLL CALL**

01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

05. Action, approve minutes from the following meeting(s)
- a. July 17, 2018 (Negotiation Committee Meeting)
  - b. July 17, 2018 (Regular Board Meeting)
  - c. July 26, 2018 (Special Board Meeting)
  - d. July 31, 2018 (Special Board Meeting)
  - e. August 8, 2018 (Special Board Meeting)

**FINANCE REPORT**

06. Action, pay bills, approve investments, and note extra-curricular balances

**REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

14. Action, 2018-2019 Teacher Contract(s)/Assignment(s)
15. Action, 2018-2019 Classified Staff Contract(s)
16. Action, 2018-2019 Extra-Curricular Contract(s)
17. Action, 2018-2019 Guest Teacher Application(s)
18. Action, 2018-2019 Coal Delivery Contract
19. Action, Audit Contract (FY 2018)
20. Action, Student Activity Account: Play
21. Action, 2018-2019 Budgets
22. Action, 2018-2019 Goal Setting

**PUBLIC COMMENT FOR NON-AGENDA ITEMS**

23.

**REPORTS (Continued)**

24. Information, Trustees Reports/Requests.

**DATE/TIME FOR NEXT MEETING**

25. Date: Tuesday, September 18<sup>th</sup>                      Time: 6:30 p.m.  
Potential Conflicts: none  
Suggested Changes: none

**ADJOURNMENT**

26. Time of adjournment: \_\_\_\_\_

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

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# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES  
COMMITTEE MEETING  
July 17, 2018  
Tuesday – 6:00 p.m.

The Negotiations Committee met for bus contract negotiations at 6:00 p.m. Trustees present were: Luke Anderson, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder and Lora Finnicum.

Visitors were recognized. Notice for public comment given. Committee met to hear comments from the bus contractors before finalizing the contracts at the next regular board meeting. Birch Route #3 and Finnicum Route #5 currently run to the same place. Recommendation was to give three stops to Route #5 with no additional miles, and eliminate 24 miles from Route #3. Larry Birch stated that he would be unable to lose that amount of money from his route and still function. He requested his route price be adjusted to compensate for the loss of miles and keep about the same dollar figure. Arne Iverson stated he would like to continue with the 2 percent increases to the price per mile. Committee would review the options and meet next week to finalize bus contracts. Meeting adjourned at 6:13 p.m.

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Chairman of the Board

  
Clerk



SCHOOL BOARD MINUTES  
REGULAR MEETING  
July 17, 2018  
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, July 17, 2018, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder and Lora Finnicum. Visitors were recognized.

Gy Salvevold made motion to approve the agenda. Luke Anderson seconded motion. Motion carries unanimously. Notice for public comment given.

Luke Anderson made motion to approve the minutes of June 15<sup>th</sup> (special board), June 15<sup>th</sup> (athletic committee), and June 21, 2018 (regular board) meeting(s). Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to pay the July bills, approve investments, note cash and extra-curricular balances. Mark Colvin seconded motion. Motion carries unanimously.

Payroll Warrants	51854 to 51880
Claims Warrants	64114 to 64176

Reports were approved as presented with teacher candidates would be discussed in upcoming agenda items.

Mark Colvin made motion to approve Policy 2-03-131 Certified Staff Compensated Absence Leave Extra-Curricular Stipends. Luke Anderson seconded motion. No comments were received. Motion carries unanimously. Gy Salvevold made motion to approve Policies 1-04-131 Tobacco Free, 1-04-140 Drug, Alcohol, and Tobacco Use, and 2-03-119 Tobacco Free Environment. No comments were received. Luke Anderson seconded motion. Motion carries unanimously.

Larry Crowder conducted interviews with two teacher candidates and recommends contracts. Luke Anderson made motion to hire Joseph Kerney for 6<sup>th</sup> Grade Teacher and Kelsey Kerney for 2<sup>nd</sup> Grade Teacher, pending successful background checks. Mark Colvin seconded motion. Motion carries unanimously. Gy Salvevold made motion to hire Jennifer Lambert as K-12 Art Teacher. Mark Colvin seconded motion. Mr. Crowder would apply for the necessary certifications and continue to search for Spanish options. Motion carries unanimously.

No classified contracts to recommend at this time and will continue to advertise.

Gy Salvevold made motion to hire Rhonda Seitz as HS Assistant Volleyball Coach, Karli Larsen as JH Volleyball Coach, Dave Helmer as JH Head Football Coach, and Ron Shanks as JH Assistant Football Coach. Mark Colvin seconded motion. Motion carries unanimously.

Negotiation Committee met with bus contractors and will be scheduling an additional meeting next week to finalize the bus contracts.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
July 17, 2018  
Tuesday – 6:30 p.m.

Luke Anderson made motion to approve a travel reimbursement of \$200 for teacher candidates who travel more than 200 miles to come for interviews. Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to freeze breakfast and lunch prices for 2018-2019 school year at breakfast reduced \$.30, K-12 \$1.00, adult \$1.75 and lunch reduced \$.40, K-6 \$1.25, 7-12 \$1.50, adult \$2.00. Gy Salvevold seconded motion. Motion carries unanimously.

Luke Anderson made motion to approve the recommended handbook changes for 2018-2019 regarding absence from school the day of an activity or event and service animals. Mark Colvin seconded motion. The service animal portion was derived from MtSBA recommended policy language. Motion carries unanimously.

Luke Anderson made motion to approve the 2019 graduation date for Saturday, May 18, 2019. Mark Colvin seconded motion. Motion carries unanimously.

Mark Colvin made motion to approve the professional growth allocation of \$5,000 for the 2018-2019 school year. Luke Anderson seconded motion. Motion carries unanimously.

Luke Anderson made motion to accept the Culbertson Booster Club donation of \$5,000 towards athletic equipment. The Club has donated \$14,900 over the past several years. Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to close the Seniors 2017 student activity account. Account had a \$0 balance. Mark Colvin seconded motion. Motion carries unanimously.

Bus routes will be tabled until next week when maps and routes are finalized.

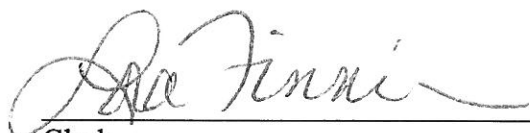
Mark Colvin made motion to approve the Froid School request to enter into the Culbertson district to pick up Salvevold, Martin, and Olson students. Luke Anderson seconded motion. For motion: Anderson, Colvin. Against: Salvevold. Motion carries.

A report on past due breakfast and lunch accounts was presented. Bills will be sent and accounts will be monitored with no other action taken at this time.

Notice was given for public comment for non-agenda items. Comments received regarding Indian Education Committee, student snacks, and backpack programs. IEC meeting scheduled for July 23<sup>rd</sup>. Next regular board meeting will be scheduled for 6:30 p.m. on August 21, 2018. Gy Salvevold made motion to adjourn. Mark Colvin seconded motion. Motion carries unanimously. Meeting adjourned at 7:01 p.m.

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Chairman of the Board



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Clerk

SCHOOL BOARD MINUTES  
SPECIAL MEETING  
July 26, 2018  
Thursday – 6:30 p.m.

The Board met in special session on Thursday, July 26, 2018, at 6:31 p.m. Trustees present were: Luke Anderson, Eric Bergum, and Mark Colvin. Representatives were: Larry Crowder, and Lora Finnicum.

Visitors were recognized. Mark Colvin made motion to approve the agenda. Luke Anderson seconded motion. Motion carries unanimously. Notice for public comment given.

Luke Anderson made motion to approve the 2018-2019 bus routes as presented with Kirn and Bighorn stops on Finnicum Route #5 and Birch Route #3 at 56.4 miles/day. Mark Colvin seconded motion. Motion carries unanimously.

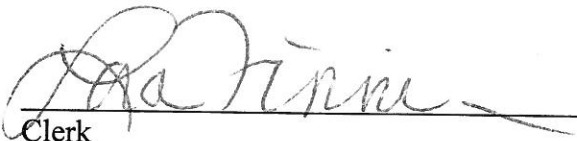
Luke Anderson made motion to renew bus contracts for 2018-2023 School Years with Iverson Route #1, L.Hekkel Route #2, Birch Route #3, Finnicum Route #4 and #5, and C.Hekkel Route #6 with 3 percent increases annually. Mark Colvin seconded motion. Motion carries unanimously.

Mark Colvin made motion to hire Tiffany Nielsen for Grade 5 Teacher, pending emergency certification. Luke Anderson seconded motion. Motion carries unanimously. Positions still need to be filled in title, special ed, custodial and the kitchen and will continue to be advertised. Extra-curricular positions will be advertised.

Mark Colvin made motion to hire Amy Jones as Guest Teacher pending successful background check. Luke Anderson seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Luke Anderson made motion to adjourn. Mark Colvin seconded motion. Motion carries unanimously. Meeting adjourned at 6:46 p.m.

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Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES

SPECIAL MEETING

July 31, 2018

Tuesday – 7:00 a.m.

The Board met in special session on Tuesday, July 31, 2018, at 7:00 a.m. Trustees present were: Chair Paul Finnicum, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder, and Lora Finnicum.

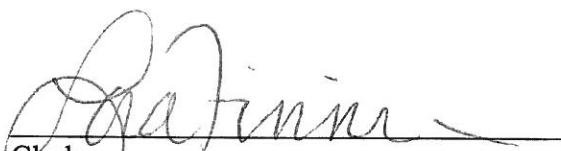
No visitors were present. Mark Colvin made motion to approve the agenda. Gy Salvevold seconded motion. Motion carries unanimously. Notice for public comment given.

Gy Salvevold made motion to hire Brenda Harvey as Special Ed Teacher. Eric Bergum seconded motion. Her certificate has lapsed but she will be applying for renewal. Motion carries unanimously.

Eric Bergum made motion to hire Mark Drake as Title I Aide, Mitch Kaufman as HS Title I Aide, and Onesti Lapp as Cook's Helper, pending successful background checks. Mark Colvin seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Regular meeting moved to August 14, 2018. Mark Colvin made motion to adjourn. Eric Bergum seconded motion. Motion carries unanimously. Meeting adjourned at 7:08 a.m.

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Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES  
SPECIAL MEETING  
August 8, 2018  
Wednesday – 7:00 a.m.

The Board met in special session on Wednesday, August 8, 2018, at 7:00 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, and Mark Colvin. Representatives were: Larry Crowder, and Lora Finnicum.

Visitors were recognized. Luke Anderson made motion to approve the agenda. Mark Colvin seconded motion. Motion carries unanimously. Notice for public comment given.

No certified staff to recommend at this time. Mark Colvin made motion to hire Fabian Munoz as Special Ed Aide, pending successful background check. Luke Anderson seconded motion. Motion carries unanimously. No extra-curricular staff to recommend at this time.

Misty Kirn will be returning as bus monitor on Birch Route #3. Mr. Crowder presented several options for Route #3. Luke Anderson made motion to restore the Bender stops to Birch Route #3 which will increase his route slightly with no change in miles to Finnicum Route #5. Eric Bergum seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Question was raised on the status of securing the front doors and local law enforcement would be contacted to see if they can make a regular presence in the school. School safety will be added to the upcoming agenda. ALICE training will be held during PIR on August 20<sup>th</sup>. Eric Bergum made motion to adjourn. Luke Anderson seconded motion. Motion carries unanimously. Meeting adjourned at 7:16 p.m.

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Chairman of the Board

  
Clerk



**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of JULY 31, 2018

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	13,883.87	20,828.96	-	-	103,292.18	(68,579.35)	(101,894.35)	33,315.00
TRANSP	5,640.64	1,456.78	-	-	2,037.50	5,059.92	5,059.92	-
RETIREM	94,607.52	-	-	-	5,078.10	89,529.42	89,529.42	-
MISC	3,360.50	-	-	-	9,690.82	(6,330.32)	(6,330.32)	-
Misc	5.97	-	-	-	-	5.97		
Title	-	-			-	-		
Multi Dist	-	-			-	-		
Ind Ed	-	-			-	-		
JMG	-	-			-	-		
SRS	-	-			9,690.82	(9,690.82)		
JOM	3,354.53				-	3,354.53		
AD ED	1,692.05	166.67	-	-	75.00	1,783.72	1,783.72	-
COMPAB	1.27	-	-	-	-	1.27	1.27	-
IMPACT	(100,248.37)	-	-	-	-	(100,248.37)	(51,933.37)	(48,315.00)
TECH	0.90	-	-	-	-	0.90	0.90	-
FLEX	(167,067.40)	-	-	-	-	(167,067.40)	(113,819.40)	(53,248.00)
COOP	228,837.85	211,550.00	-	-	139,195.56	301,192.29	301,130.49	61.80
PR	25,052.10	93,776.94	-	-	86,263.98	32,565.06	32,565.06	-
CL	22,201.91	260,429.42	-	-	132,768.95	149,862.38	149,862.38	-
ELEM	127,962.84	588,208.77	-	-	478,402.09	237,769.52	305,955.72	(68,186.20)
GENERAL	53,880.33	18,880.70	-	-	69,966.13	2,794.90	(140,511.33)	143,306.23
TRANSP	9,226.45	1,140.89	-	-	1,812.50	8,554.84	8,554.84	-
LUNCH	2,091.95	-	-	-	-	2,091.95	2,091.95	-
RETIREM	129,650.54	-	-	-	4,531.87	125,118.67	125,118.67	-
MISC	(121,868.87)	-	-	-	-	(121,868.87)	(121,748.84)	(120.03)
Misc	(121,868.87)	-	-	-	-	(121,868.87)		
AG	-	-			-	-		
Adv Ag	-	-			-	-		
BUS	-	-			-	-		
Multi Dist	-	-			-	-		
JMG	-	-			-	-		
Perkins	-	-			-	-		
Aca Ach	-	-			-	-		
AD ED	3,885.68	143.02	-	-	75.00	3,953.70	3,953.70	-
DR ED	2,433.07	-	-	-	-	2,433.07	331.10	2,101.97
COMPAB	2.35	-	-	-	-	2.35	2.35	-
IMPAC	(74,999.31)	-	-	-	-	(74,999.31)	0.69	(75,000.00)
TECH	0.16	-	-	-	-	0.16	0.16	-
FLEX	2.84	-	-	-	-	2.84	2.84	-
ENDOW	130,476.83	-	-	-	-	130,476.83	130,476.83	-
HS	134,782.02	20,164.61	-	-	76,385.50	78,561.13	8,272.96	70,288.17
TOTAL	262,744.86	608,373.38	-	-	554,787.59	316,330.65	314,228.68	2,101.97

\*treasurer entries to correct in August, dr ed payment in August.

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**CULBERTSON SCHOOL DISTRICT**  
**Cash Equivalent Accounts Summary**  
July 31, 2018

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
<b>GENERAL FUNDS 101 &amp; 201 - ASSET 102:</b>				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 1,469.06	\$ 588.00	\$ -	\$ 2,057.06
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,348.09	\$ 1,625.82	\$ 2,162.20	\$ 811.71
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 11,843.82	\$ 225.00	\$ 386.06	\$ 11,682.76
<b>Cash Equivalent Total</b>	<b>\$ 14,661.86</b>	<b>\$ 2,438.82</b>	<b>\$ 2,548.26</b>	<b>\$ 14,552.42</b>
	Fund 101 Balance: \$	7,276.21	Fund 201 Balance: \$	7,276.21
	102 Debit (Credit) \$	(54.72)	970 Credit (Debit) \$	(54.72)

**GENERAL FUNDS 101 & 201 - ASSET 103:**

First Community Bank Petty Cash Account No. 332364	\$ 237.97	\$ 146.20	\$ 73.58	\$ 310.59
<b>Cash Equivalent Total</b>	<b>\$ 237.97</b>	<b>\$ 146.20</b>	<b>\$ 73.58</b>	<b>\$ 310.59</b>
	Fund 101 Balance: \$	155.30	Fund 201 Balance: \$	155.29
	103 Debit (Credit) \$	36.31	970 Credit (Debit) \$	36.31

**ACTIVITIES FUND 284 - ASSET 102:**

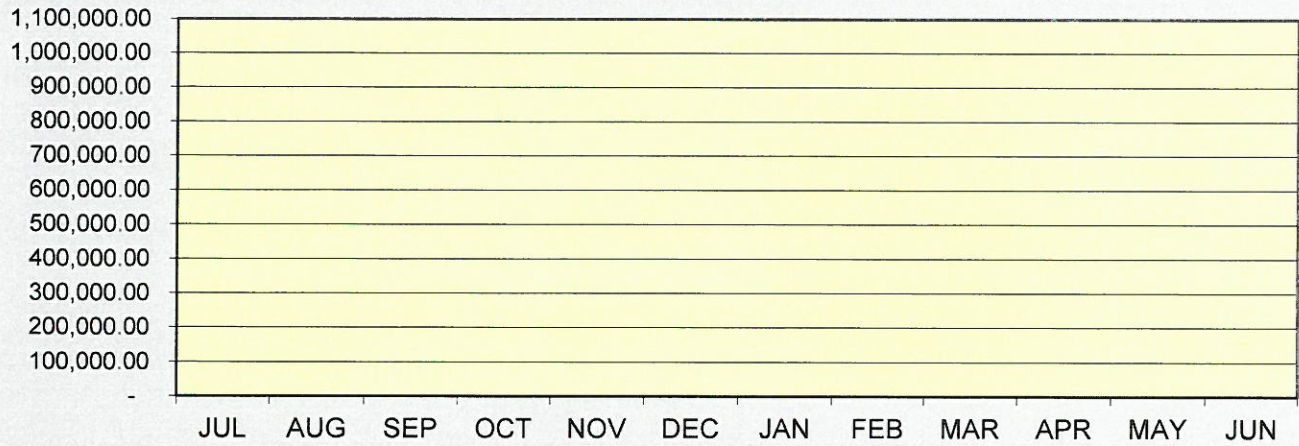
First Community Bank Activities Account No. 332356	\$ 35,751.28	\$ 1,519.62	\$ 1,049.48	\$ 36,221.42
<b>Cash Equivalent Total</b>	<b>\$ 35,751.28</b>	<b>\$ 1,519.62</b>	<b>\$ 1,049.48</b>	<b>\$ 36,221.42</b>
	102 Debit (Credit) \$	470.14	970 Credit (Debit)	



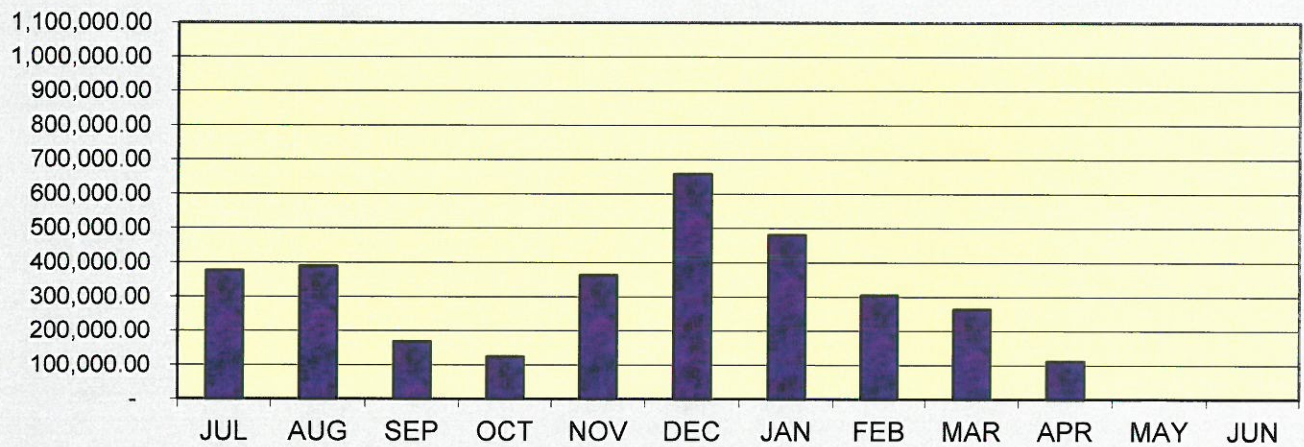
2018-2019	101 General	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
	110 Transport	-	-	-	-	-	-	-	-	-	-	-	-
	114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
	115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	117 Adult Ed	-	-	-	-	-	-	-	-	-	-	-	-
	121 Comp Abs	-	-	-	-	-	-	-	-	-	-	-	-
	126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
	128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
	182 Interlocal	-	-	-	-	-	-	-	-	-	-	-	-
	201 General	-	-	-	-	-	-	-	-	-	-	-	-
	210 Transport	-	-	-	-	-	-	-	-	-	-	-	-
	212 Hot Lunch	-	-	-	-	-	-	-	-	-	-	-	-
	214 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
	215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
2017-2018	217 Adult Ed	-	-	-	-	-	-	-	-	-	-	-	-
	218 Drivers Ed	-	-	-	-	-	-	-	-	-	-	-	-
	221 Comp Abs	-	-	-	-	-	-	-	-	-	-	-	-
	226 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
	228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
	229 Flex	-	-	-	-	-	-	-	-	-	-	-	-
	281 Endow	-	-	-	-	-	-	-	-	-	-	-	-
	TOTAL	-	-	-	-	-	-	-	-	-	-	-	-
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
	101 General	-	-	-	-	-	26,478.00	-	-	-	-	-	-
	110 Transport	-	-	-	-	-	77,311.00	-	-	-	-	-	-
	114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
	115 Misc Fed	-	-	-	-	-	1,705.00	-	-	-	-	-	-
	117 Adult Ed	-	-	-	-	-	8,615.00	-	-	-	-	-	-
	121 Comp Abs	-	-	-	-	-	4,141.00	-	-	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-	
128 Technology	-	-	-	-	-	35.00	-	-	-	-	-	-	
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-	
182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-	-	
201 General	-	-	-	-	-	26,351.00	-	-	-	-	-	-	
210 Transport	-	-	-	-	-	71,667.00	-	-	-	-	-	-	
212 Hot Lunch	-	-	-	-	-	1,854.00	-	-	-	-	-	-	
214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-	
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-	
217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-	
218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-	
221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-	
226 Impact Aid	-	-	-	-	-	-	14,658.00	-	-	-	-	-	
228 Technology	-	-	-	-	-	13.00	13.00	-	-	-	-	-	
229 Flex	-	-	-	-	-	2.00	2.00	-	-	-	-	-	
281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-	-	
TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-	
2016-2017		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
	101 General	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-	-
	110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-	-
	114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-	-
	115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-	-
	117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-	-
	121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-	-
	126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-	-
	128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
	182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	-	203,313.00
	201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-	-
	210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-	-
	212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-	-
	214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-	-
215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-	-	
217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-	-	
218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-	-	
221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-	-	
226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-	-	
228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-	-	
229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-	-	
281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-	-	
TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	-	203,313.00	



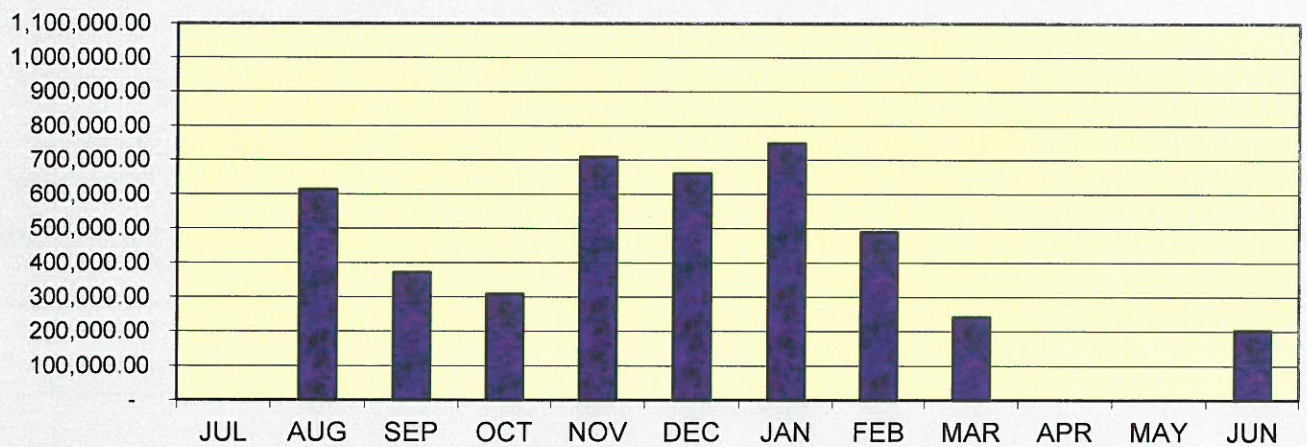
### 2018-19 INVESTMENTS



### 2017-18 INVESTMENTS



### 2016-17 INVESTMENTS



## Culbertson Public School

Totals Report for July 2018  
2018-2019

08/07/2018  
12:51:17 PM

Checking  
Savings  
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	5,284.83	0.00	0.00	-29.99	5,254.84
2 - ATHLETICS	1,178.91	546.50	300.00	0.00	1,425.41
3 - SENIOR 2018	788.90	0.00	0.00	0.00	788.90
4 - JUNIORS 2019	2,340.57	68.12	0.00	29.99	2,438.68
5 - SOPHOMORE 2020	1,624.30	0.00	0.00	0.00	1,624.30
6 - FRESHMAN 2021	1,863.01	0.00	0.00	0.00	1,863.01
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	297.32	0.00	0.00	0.00	297.32
9 - FFA	3,268.45	452.00	500.00	0.00	3,220.45
10 - BAND/CHOIR	685.36	0.00	0.00	0.00	685.36
11 - STUDENT COUNCIL	3,401.06	0.00	0.00	0.00	3,401.06
12 - SPEECH AND DRAMA	1,534.08	0.00	0.00	0.00	1,534.08
13 - VO-AG REVOLVING	2,570.12	0.00	0.00	0.00	2,570.12
16 - JMG	-487.90	568.46	0.00	0.00	80.56
17 - BPA	1,028.14	0.00	0.00	0.00	1,028.14
18 - EXPLORE AMERICA	2,423.83	300.00	0.00	0.00	2,723.83
19 - MUSIC PARENTS	2,604.06	105.00	0.00	0.00	2,709.06
20 - ART	1,485.68	0.00	0.00	0.00	1,485.68
21 - LIBRARY	1,309.53	0.00	0.00	0.00	1,309.53
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
24 - Science Olympiad	1,804.96	0.00	0.00	0.00	1,804.96
	35,020.70	+ 2,040.08	- 800.00	+ 0.00	= 36,260.78



Mr. Olson  
Principal Report  
School Board Meeting  
August 20, 2018

We will be hosting ALICE training on August 20 from 9-4. The Roosevelt County Sheriff Department will be conducting the training. I will be able to give you an update the night of the meeting.

The cable for the front door system has been pulled and in place for Innova and AAA Glass to install our buzz in system. Mike, Steve, Dave, Larry, and myself pulled the wire the save cost and speed up the process.

Student enrollment is looking good for this year. I will have solid numbers for the board at the September meeting.

We have implemented Facebook and Twitter for the school. So far we have received positive feedback.

Mr. Olson  
Technology Report  
School Board Meeting  
August 20, 2018

I have been setting up computers for staff and working through any problems that may arise on start up.

For the upcoming school year I will begin the process of planning for a new server set up.

Nova Desks were here on August 9-10. They fixed and did maintenance on all the computer lab desks.

# Culbertson School Board Meeting

## Superintendent's Report

### August 20, 2018

A. Events that I plan to attend for August and September.

August 6 <sup>th</sup>	Culbertson Town Council Meeting
August 7 <sup>th</sup>	Roosevelt County Transportation Committee Meeting @ Wolf Point
August 8 <sup>th</sup>	Culbertson School Board Meeting
August 9 <sup>th</sup>	FFA Alumni Steak Feed at the Roosevelt County Fair
August 10 <sup>th</sup>	Roosevelt County Fair Chamber of Commerce Meal
August 14 <sup>th</sup>	Culbertson School PAC Committee Meeting
	Culbertson Fire Department Meeting
August 20 <sup>th</sup>	Culbertson School Board Meeting
August 24 <sup>th</sup>	Culbertson HS FB vs. St. Labre HERE
August 25 <sup>th</sup>	Culbertson HS VB Tournament HERE
August 28 <sup>th</sup>	Culbertson Fire Department Training
August 30 <sup>th</sup>	Culbertson HS VB vs. MonDak HERE
September 4 <sup>th</sup>	Culbertson Town Council Meeting
September 5 <sup>th</sup>	NEMASS Meeting @ Glasgow
September 6 <sup>th</sup>	Culbertson Lions Club Meeting
September 10 <sup>th</sup>	Richland County Transportation Committee Meeting @ Sidney
	Roose-Valley SPED Cooperative Meeting @ Brockton
	JV Football vs. Scobey HERE
September 11 <sup>th</sup>	JH Football vs. Poplar HERE
	Culbertson Fire Department Meeting
September 13 <sup>th</sup>	Volleyball vs. Savage HERE
September 14 <sup>th</sup>	HS Football vs. Lodge Grass HERE
September 15 <sup>th</sup>	Culbertson Cross Country Meet HERE
September 16 <sup>th</sup>	MREA Board Meeting @ Bozeman
September 17 <sup>th</sup>	Fall MASS Conference @ Bozeman
September 18 <sup>th</sup>	Fall MASS Conference @ Bozeman
	Culbertson School Board Meeting
September 20 <sup>th</sup>	Culbertson Homecoming Coronation & Pep Rally
September 21 <sup>st</sup>	Volleyball vs. Plentywood HERE
	HS Football vs. Plentywood HERE
September 22 <sup>nd</sup>	JH Football vs. Plentywood HERE
September 25 <sup>th</sup>	Volleyball vs. R&L HERE
	Culbertson Fire Department Training
September 26 <sup>th</sup>	Montana League of Cities & Towns Conference @ Butte
September 27 <sup>th</sup>	Montana League of Cities & Towns Conference @ Butte
September 28 <sup>th</sup>	Montana League of Cities & Towns Conference @ Butte
September 29 <sup>th</sup>	JH Football vs. Fairview HERE



B. Other items for your consideration:

1. We continue to advertise the following position: K-12 World Language (Spanish)
2. It's not too early to be thinking about the Montana Conference of Educational Leadership that will be held in Missoula on October 18<sup>th</sup> and 19<sup>th</sup>. If you would like to attend, please let me know so that I can make travel arrangements (hotel).
3. The Federal ESEA (Title I) and IDEA (Special Education) program applications have been submitted. The Federal Carl Perkins (Career and Technical Education) application is still in the works. It should be submitted soon.
4. Some progress in the school safety are:
  - The Staff will engage in ALICE training on Monday, August 20<sup>th</sup> as part of their inservice training time.
  - The buzz in system for the front doors is partially installed and will be completed as soon as the remaining hardware arrives.
  - The Roosevelt County Sheriff's Department will place a Deputy at the school in the morning when students arrive and in the afternoon when students are dismissed.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 14

**AGENDA TITLE:** 2018-2019 Teacher Contract(s)/Assignment(s)

**SUMMARY:** We continue to advertise for a K-12 Spanish teacher. To date, we have received no applications. I will leave this matter on the agenda just in case we receive an applicant.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 15

**AGENDA TITLE:** 2018-2019 Classified Staff Contract(s)

**SUMMARY:** Norine Haugland would like to recommend the Board offer an evening custodian contract to Junell Wallin-TenEyck pending background check.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 16

**AGENDA TITLE:** 2018-2019 Extra-Curricular Contract(s)

**SUMMARY:** Junior High Football: There has been a slight development. Dave Helmer would like to step down from the Head Coach position and assume a part-time assistant coach position. Based on this information, Dave Solem would like to recommend the Board offer the Junior High Football Head Coach contract to Mitch Kaufman and offer a part-time Junior High Football Assistant Coach contract to Dave Helmer. Ronnie Shanks will remain as another part-time Junior High Football Assistant Coach.

Other Advisor Positions have the following recommendations from Mike and Larry go as follows:

12 <sup>th</sup> Grade	Tiffany Nielsen
11 <sup>th</sup> Grade	Jennifer Lambert
10 <sup>th</sup> Grade	Ashley Copple
9 <sup>th</sup> Grade	**TBA
8 <sup>th</sup> Grade	Dave Solem
7 <sup>th</sup> Grade	Rhonda Seitz
Student Council	Christina Olson
Annual	Ashley Copple
FFA	Jens Nielsen
BPA	**TBA
JMG	Mary Machart
National Honor Society	**TBA
Title IX Coordinator	Christina Olson
Drug & Alcohol Coordinator	Brad Nielsen



### BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 17

**AGENDA TITLE:** 2018-2019 Guest Teacher Application(s)

**SUMMARY:** Attached please find one (1) application that has submitted. I recommend approving the application pending background check.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

# CULBERTSON PUBLIC SCHOOLS

P.O. Box 459  
423 First Avenue West  
Culbertson, Montana 59218-0459  
Phone: (406) 787-6241 • Fax: (406) 787-6244

## GUEST TEACHER APPLICATION

Name:

Sunnitilde

Address (street or P.O. Box):

P.O. Box 461

City/State/Zip Code:

Culbertson MT 59218

Phone Number:

406.942.2468

Message/alternate phone number: \_\_\_\_\_

Please complete the following:

Do you have a high school diploma?

Hi-Sch (GED)

X Yes

\_\_\_\_ No

Where from: \_\_\_\_\_

Do you have a college degree?

\_\_\_\_ Yes

X No

Where from: \_\_\_\_\_

Do you have any teaching/education experience?

X Yes

\_\_\_\_ No

Please provide details below.

In 2014 when working at Brockton Schools I have experience in both  
Subing & helping educate the kids. AS well as being the ISS teacher.  
B.M.T. Teacher & Librarian aide.

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one.

\_\_\_\_ Kindergarten

✓ 1<sup>st</sup> Grade

✓ 2<sup>nd</sup> Grade

✓ 3<sup>rd</sup> Grade

✓ 4<sup>th</sup> Grade

✓ 5<sup>th</sup> Grade

✓ 6<sup>th</sup> Grade

✓ 7-12 Science

✓ 7-12 English

✓ 7-12 Mathematics

✓ 7-12 Social Studies

✓ 7-12 Agriculture Education

✓ 7-12 Business Education

✓ 7-12 JMG

✓ K-12 Art

✓ K-12 Music

✓ K-12 PE/Health

✓ K-12 Spanish

✓ K-12 Library

✓ K-12 Title I

✓ K-12 Special Ed

The Culbertson School District requires a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Do you hold a current or expired Teaching Certificate?

\_\_\_\_ Yes

X No

Signature of Applicant

Date

8.6.18

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 18

**AGENDA TITLE:** 2018-2019 Coal Delivery Contract

**SUMMARY:** James Obergfell would like to offer the Board a contract to deliver coal at \$107 per ton flat rate. This is an increase of \$2 per ton from last year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 19

**AGENDA TITLE:** Audit Contract (FY 2018)

**SUMMARY:** Sidney Tax Service has informed the District that they will no longer be providing audit services. Attached please find a quote from Ross Stalcup. Ross currently provides audit services for the Bainville School. The price offered is slightly lower than last year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

School District No. 17  
Culbertson, Montana

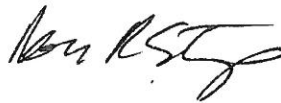
Proposed Audit Fee

Audit for the year ended June 30, 2018

We propose to perform the audit in accordance with the professional standards discussed in this proposal and in the Montana Standard Audit Contract.

Audit year ended June 30, 2018	\$10,950
--------------------------------	----------

This proposal is open until August 15, 2018 unless extended by both parties.



Ross R. Stalcup  
Certified Public Accountant

A detailed workplan is available. Please review this entire document and if there are any questions or comments please contact us.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 20

**AGENDA TITLE:** Student Activity Account: Play

**SUMMARY:** With the recent resurgence of the school play in the form of the Missoula Children's Theatre and their fund raising component, I would like to recommend the Board open a student activity account to hold their funds.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 21

**AGENDA TITLE:** 2018-2019 Budgets

**SUMMARY:** Attached please find a copy of the three year comparison that Lora has prepared for the Board. You will notice that there is an overall decrease in mills from last year, going from 155.25 total mills to 152.11 total mills.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					



# 2018-2019

ELEM	Levy	Budgeted	Non-Budgeted
		Fund	Fund
101 General	68.60	1,597,520.00	
110 Transportation	16.17	280,000.00	
114 Retirement		270,000.00	
115 Misc			-
117 Adult Ed	0.80	8,000.00	
121 Comp Ab			-
126 Impact Aid			-
128 Technology		-	
129 Flex		-	

# HS

201 General	53.24	1,013,853.00	
210 Transportation	12.47	180,000.00	
212 Hot Lunch			110,000.00
214 Retirement		225,000.00	
215 Misc			-
217 Adult Ed	0.83	8,000.00	
218 Traffic Ed			2,400.00
221 Comp Ab			-
226 Impact Aid			-
228 Technology		-	
229 Flex		-	
281 Scholarship			30,000.00

# 2017-2018

	Levy	Budgeted	Non-Budgeted
		Fund	Fund
	68.07	1,567,888.00	
	12.31	280,000.00	
		270,000.00	
			-
	1.41	15,000.00	
			5,000.00
			-
		1,187.94	
		-	

	62.61	993,017.00	
	9.64	180,000.00	
			110,000.00
		225,000.00	
			-
	1.21	10,000.00	
			3,000.00
			5,000.00
			-
		582.79	
		2.84	
			30,000.00

# 2016-2017

	Levy	Budgeted	Non-Budgeted
		Fund	Fund
	59.52	1,534,785.00	
	19.05	280,000.00	
		270,000.00	
			675.06
	1.55	15,000.00	
			10,680.36
			0.53
		1,355.80	
		1,187.66	

	51.72	990,853.00	
	15.23	180,000.00	
			110,000.00
		225,000.00	
			0.83
	1.29	10,000.00	
			3,200.00
			9,447.34
			0.91
		791.56	
		582.82	
			25,000.00

152.11 3,582,373.00 142,400.00

155.25 3,542,678.57 153,000.00

148.36 3,509,555.84 159,005.03

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 8-20-2018

**AGENDA ITEM #:** 22

**AGENDA TITLE:** 2018-2019 Goals

**SUMMARY:** Last year the Board identified the following goals in December:

- Finish concrete parking lot west of the new elementary addition.
- Review elementary mathematics curriculum.
- Innovative incentive program for staff.
- Develop quiet area north of high school wing.
- Farm to table program.
- Review school board policies.

I look forward to visiting with the Board about continuing to pursue these goals plus the addition of any new goals that the Board may wish to consider.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.