

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

**NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Tuesday–May 15, 2018, 6:30 PM**

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

**ROLL CALL**

01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**NEW BUSINESS**

05. Action, Validation of Election Ballots

Trustee - Three Year Term:

Mark Colvin	153
Paul Finnicum	149
Josh Kempton	115
Jessica Schmitz	128

06. Action, Swear in Elected Board Members

07. Action, Reorganization of School Board

a. Chair: \_\_\_\_\_

b. Vice-Chair: \_\_\_\_\_

08. Action, Appoint District Clerk

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

### **MINUTES OF PREVIOUS MEETINGS**

- 09. Action, approve minutes from the following meeting(s)
  - a. April 16, 2018 (Ad Hoc Committee Meeting)
  - b. April 17, 2018 (Ad Hoc Committee Meeting)
  - c. April 17, 2018 (Regular Board Meeting)

### **FINANCE REORT**

- 10. Action, pay bills, approve investments, and note extra-curricular balances

### **REPORTS**

- 11. Information, Student Representative Report
- 12. Information, Teacher Report
- 13. Information, Activities Director Report
- 14. Information, Technology Systems Administrator Report
- 15. Information, Principal Report
- 16. Information, District Clerk Report
- 17. Information, Superintendent Report

### **UNFINISHED BUSINESS**

- 18. Action, 2018 Summer Custodial Staff

### **NEW BUSINESS (continued)**

- 19. Action, Custodian Contract
- 20. Action, Family Consumer Science Program
- 21. Action, 2018-2019 Technology Budget
- 22. Action, 2018-2019 Classified Staff Contracts
- 23. Action, Budget Amendment Proclamation
- 24. Action, Driver Education Board Policy Requirement Waiver
- 25. Action, 2018-2019 Membership Renewal(s)
  - a. Roose-Valley Special Education Cooperative
  - b. Montana School Boards Association
  - c. Montana Rural Education Association
  - d. Montana Indian School Board Caucus
  - e. Montana Cooperative Services
  - f. Montana Quality Education Coalition
- 26. Action, 2018-2019 School Board Committee Assignments

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

#### **Mission**

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**PUBLIC COMMENT FOR NON-AGENDA ITEMS**

27.

**REPORTS (Continued)**

28. Information, Trustees Reports/Requests.

**DATE/TIME FOR NEXT MEETING**

29. Date: Tuesday, June 19<sup>th</sup> Time: 6:30 p.m.

Potential Conflicts: MHSA Class C Caucus @ Bozeman

Suggested Changes: Thursday, June 14<sup>th</sup> or Wednesday, June 20<sup>th</sup> or Thursday, June 21<sup>st</sup> or any other available date

**ADJOURNMENT**

30. Time of adjournment: \_\_\_\_\_

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

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# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.




SCHOOL BOARD MINUTES  
AD HOC COMMITTEE MEETING  
May 16, 2018  
Monday – 7:00 p.m.

The Ad Hoc Committee met to hear a Title IX Complaint Appeal at 7:00 p.m. Trustees present were: Luke Anderson, Cheryl Kirkaldie and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson and Lora Finnicum.

Visitors were recognized. Notice for public comment given. Gy Salvevold, Committee Chair, declared the matter at hand to be of a nature that the right of privacy outweighs the right of the public to know. Parties requested closed session. The Committee will move to Room 324 for executive session at 7:02 p.m.

Meeting was reconvened and adjourned at 8:14 p.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES  
AD HOC COMMITTEE MEETING  
May 17, 2018  
Tuesday – 5:00 p.m.

The Ad Hoc Committee met to deliberate the Title IX Complaint Appeal at 5:00 p.m. Trustees present were: Luke Anderson, Cheryl Kirkaldie and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson and Lora Finnicum.

Visitors were recognized. Notice for public comment given. Gy Salvevold, Committee Chair, declared the matter at hand to be of a nature that the right of privacy outweighs the right of the public to know. Parties requested closed session. The Committee will move to Room 309 for executive session at 5:02 p.m.

Meeting was reconvened at 5:10 p.m. Members of the committee gave their recommendation. Luke Anderson made recommendation to deny appeal. Cheryl Kirkaldie made recommendation to deny appeal. Gy Salvevold made recommendation to deny appeal. Meeting adjourned at 5:11 p.m.

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Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES  
REGULAR MEETING  
April 17, 2018  
Tuesday – 6:00 p.m.

The Board met in regular session on Tuesday, April 17, 2018, at 6:00 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Cheryl Kirkaldie, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem and Lora Finnicum. Visitors were recognized.

Cheryl Kirkaldie made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Gy Salvevold made motion to approve the minutes of March 20<sup>th</sup> (athletic committee) and March 20, 2018 (regular board) meeting(s). Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to pay the April bills, approve investments and note extra-curricular balances. Gy Salvevold seconded motion. Motion carries unanimously.

Payroll Warrants	51630 to 51676
Claims Warrants	63926 to 63990

Reports were approved as presented. Student Council will be sponsoring Grades 7-12 to the Williston ARC and team up with Wrangler Play Day for movies and games. Students competed at the EL/JH Science Fair. Trevor Green in JH placed first in Culbertson Fair and first in Regionals. He participated in the State Science Fair and placed first in special awards. He gave a demonstration in solving the Rubik's Cube. The JH Academic Olympics placed first in Oral competitions and third in written, placing in the top 8<sup>th</sup> with many individual awards. MHSA Executive Board met and the 2019-2020 Class C boys and girls tournaments will be combined.

Gy Salvevold made motion to approve Policy 1-04-113 Purchasing, as amended. Eric Bergum seconded motion. Motion carries unanimously.

The HS Music Program presented their travel request for Regina. Money was raised and will cover all travel costs. Eric Bergum made motion to approve the travel. Gy Salvevold seconded motion. Motion carries unanimously.

The Title IX Complaint was heard in Ad Hoc Committee. Gy Salvevold made motion to deny appeal based on committee recommendations. Luke Anderson seconded motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to approve the resignations of Danielle Helvie-Juarez and Hayley Oelkers. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to appoint election judge of Cheryl Arthur. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Gy Salvevold made motion to approve 2018-2019 teacher assignments of: Amanda Bushlen and Vicki Parker for Kindergarten, Wendy Nickoloff and Karen Brock for 1<sup>st</sup> Grade, Jim Harkins for

SCHOOL BOARD MINUTES

REGULAR MEETING

April 17, 2018

Tuesday – 6:00 p.m.

2<sup>nd</sup> Grade, Theresa McDonald for 3<sup>rd</sup> Grade, Amy Berwick for 4<sup>th</sup> Grade, Angi Iverson and Leslie Saunders for 5<sup>th</sup> Grade, Alyssa Seifert for K-6 Title I, Courtney Forbregd for K-12 Counselor, Chris Olson for K-12 Librarian, Lana Hekkel and Jennessy Taberna for K-12 Music, Brad Nielsen for K-12 PE, Janelle Ator for K-12 Special Education, Rhonda Seitz for JH Science & Social Studies, Ashley Copple for JH English & Math, Jens Nielsen for 7-12 Ag Ed, Dave Solem for 8-12 Social Studies, Paula Schledewitz for HS Science, Karen Toavs for HS English, Darla Pust for HS Math, and Jeri Gustafson for JH/HS Title I. Luke Anderson seconded motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to hire summer staff of: Teri George, Leslie Saunders, and Sandy Rothkamm; students of: Malachi Meza, Michael Peterson, and Hunter Lucas. Luke Anderson seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire summer computer cleaning of Wendy Nickoloff and Doreen Martin. Gy Salvevold seconded motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to hire Vania Bighorn and Taleasha DePriest Grubb as Guest Teachers, pending successful fingerprint and background check. Gy Salvevold seconded motion. Motion carries unanimously.

Notice was given for public comment for non-agenda items. The Missoula Children's Theatre will be here next week for the performance of The Snow Queen. Tessa Rumsey reported that all theatre costs were covered and they held 38 auditions. Mr. Crowder was requested to look into probably and costs for adding family consumer science class. Next regular board meeting will be scheduled for 6:30 p.m. on May 15, 2018. Chair recessed at 6:18 p.m. for clerk evaluation. Paul Finnicum left meeting at 6:18 p.m. Meeting reconvened and adjourned at 6:24 p.m.

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Chairman of the Board

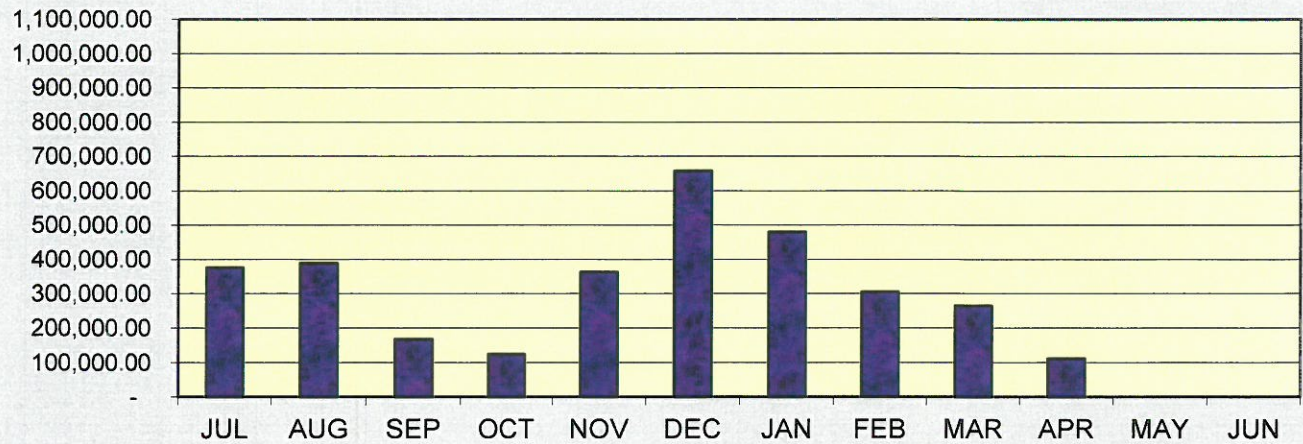
  
Clerk



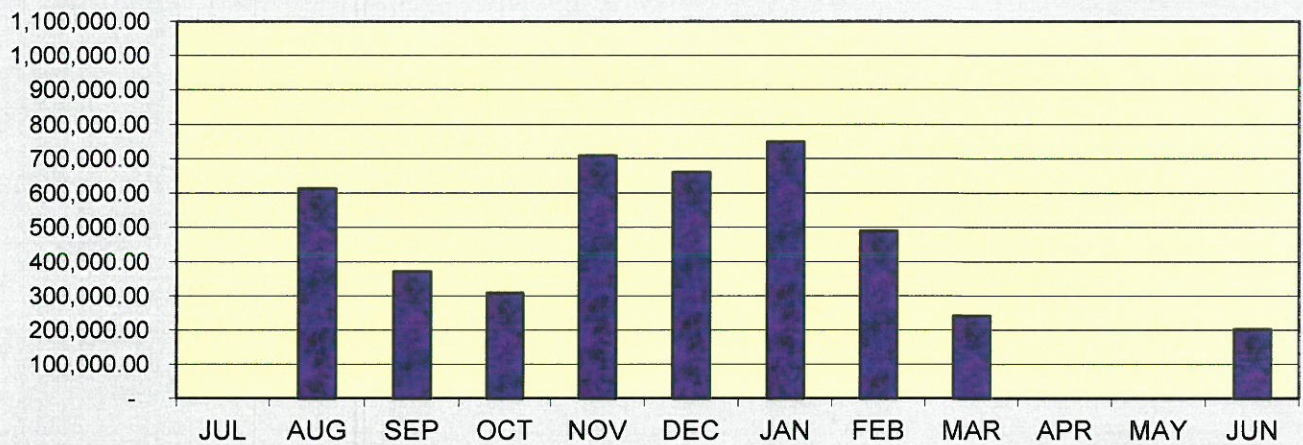
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	26,478.00	-	-	-	-	-	-
110 Transport	-	-	-	-	-	77,311.00	-	-	-	-	-	-
114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	1,705.00	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	8,615.00	-	-	-	-	-	-
121 Comp Abs	-	-	-	-	-	4,141.00	-	-	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	35.00	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-	-
201 General	-	-	-	-	-	26,351.00	-	-	-	-	-	-
210 Transport	-	-	-	-	-	71,667.00	-	-	-	-	-	-
212 Hot Lunch	-	-	-	-	-	1,854.00	-	-	-	-	-	-
214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-
218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-
221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-
226 Impact Aid	-	-	-	-	-	-	14,658.00	-	-	-	-	-
228 Technology	-	-	-	-	-	13.00	13.00	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	-	-	-	-	-
281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-	-
TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-	-
110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-	-
114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-	-
115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-	-
117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-	-
121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-	-
126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-	-
128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	-	203,313.00
201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-	-
210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-	-
212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-	-
214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-	-
215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-	-
217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-	-
218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-	-
221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-	-
226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-	-
228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-	-
229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-	-
281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-	-
TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	-	203,313.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	83,278.00	102,813.00	74,298.00	4,304.00	215,743.00	81,206.00	93.00	-	-	-	-	-
110 Transport	109,615.00	154,998.00	105,373.00	72,171.00	80,663.00	82,073.00	65,499.00	28,668.00	11,215.00	-	-	-
114 Retirement	86,451.00	82,771.00	68,786.00	71,083.00	65,757.00	140,354.00	76,518.00	47,554.00	34,048.00	-	-	-
115 Misc Fed	60,099.00	46,854.00	9,037.00	9,044.00	9,046.00	9,048.00	9,049.00	49.00	52.00	-	-	-
117 Adult Ed	24,398.00	24,453.00	24,058.00	13,121.00	14,577.00	15,176.00	15,849.00	3,052.00	2,135.00	-	-	-
121 Comp Abs	9,474.00	9,475.00	9,476.00	9,335.00	9,336.00	9,068.00	9,070.00	9,071.00	9,073.00	-	-	-
126 Impact Aid	36,093.00	2,660.00	3,553.00	1.00	4.00	4.00	74.00	10,851.00	4.00	-	-	-
128 Technology	160.00	1,532.00	417.00	17.00	848.00	848.00	848.00	8.00	48.00	-	-	-
129 Flex	39,038.00	1,712.00	1,719.00	20.00	20.00	20.00	20.00	20.00	20.00	-	-	-
182 Interlocal	121,228.00	245,032.00	189,948.00	246,273.00	201,363.00	328,419.00	283,194.00	237,877.00	237,925.00	201,419.00	-	-
201 General	136,030.00	68,101.00	37,380.00	-	15,983.00	-	-	-	-	-	-	-
210 Transport	72,050.00	100,403.00	89,565.00	25,725.00	70,046.00	52,761.00	31,172.00	30,099.00	19,031.00	797.00	-	-
212 Hot Lunch	9,326.00	9,772.00	366.00	-	6,590.00	-	51.00	83.00	2.00	-	-	-
214 Retirement	53,410.00	48,897.00	36,833.00	68,411.00	48,484.00	115,864.00	82,140.00	52,213.00	41,487.00	7,219.00	-	-
215 Misc Fed	38,954.00	38,960.00	357.00	364.00	364.00	364.00	364.00	364.00	364.00	364.00	-	-
217 Adult Ed	18,215.00	18,288.00	17,893.00	7,380.00	9,587.00	10,026.00	10,024.00	2,955.00	2,528.00	2,197.00	-	-
218 Drivers Ed	1,996.00	4,213.00	4,214.00	4,214.00	4,215.00	4,216.00	4,216.00	4,217.00	3,888.00	3,803.00	-	-
221 Comp Abs	8,585.00	8,586.00	8,587.00	8,445.00	8,447.00	8,205.00	8,206.00	7,956.00	7,957.00	7,958.00	-	-
226 Impact Aid	26,632.00	16,653.00	10,003.00	6.00	85.00	85.00	85.00	148.00	81.00	14.00	-	-
228 Technology	16.00	855.00	5.00	6.00	413.00	413.00	413.00	13.00	3.00	3.00	-	-
229 Flex	1,479.00	1,499.00	1,500.00	411.00	11.00	11.00	11.00	11.00	11.00	11.00	-	-
281 Endow	39,988.00	39,994.00	74,396.00	74,403.00	74,414.00	69,849.00	92,164.00	92,176.00	62,730.00	92,206.00	-	-
TOTAL	976,515.00	1,028,521.00	767,764.00	614,734.00	835,996.00	928,010.00	689,060.00	527,385.00	432,602.00	315,991.00	-	-



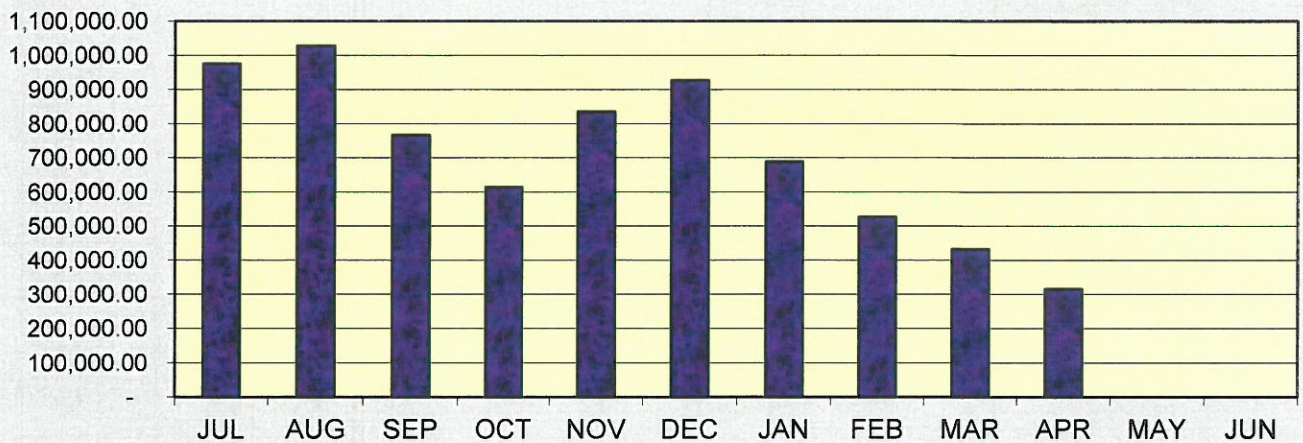
### 2017-18 INVESTMENTS



### 2016-17 INVESTMENTS



### 2015-16 INVESTMENTS





**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of APRIL 30, 2018

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(176,775.89)	109,074.69	-	-	63,457.66	(131,158.86)	(239,704.41)	108,545.55
TRANSP	53,627.11	8,624.78	-	-	78,761.48	(16,509.59)	44,002.96	(60,512.55)
RETIREM	97,058.31	18,798.83	-	-	21,061.77	94,795.37	94,795.37	-
MISC	4,655.06	2,788.00	-	-	2,204.44	5,238.62	5,238.62	0.00
Misc	1,105.97		-	-	1,100.00	5.97		
Title	0.00					0.00		
Multi Dist	-					-		
Ind Ed	(2,253.98)	2,788.00			533.15	0.87		
JMG	1,243.64				571.29	672.35		
SRS	-					-		
JOM	4,559.43					4,559.43		
AD ED	7,906.06	153.41	-	-	364.50	7,694.97	7,694.97	-
COMPAB	4,074.70		-	-	54.60	4,020.10	4,020.10	-
IMPACT	0.63	-	-	-	-	0.63	0.63	0.00
TECH	35.53	-	-	-	261.00	(225.47)	35.53	(261.00)
FLEX	(113,819.40)		-	-		(113,819.40)	(113,819.40)	-
COOP	1,072.51	62,094.68	264,823.00	112,356.00	102,288.68	113,345.51	113,345.51	-
PR	11,659.21	272,451.31	-	-	278,751.28	5,359.24	5,359.24	(0.00)
CL	43,823.65	202,840.83	-	-	222,126.29	24,538.19	24,538.19	(0.00)
ELEM	(66,682.52)	676,826.53	264,823.00	112,356.00	769,331.70	(6,720.69)	(54,492.69)	47,772.00
GENERAL	(135,430.18)	70,972.46	-	-	89,612.61	(154,070.33)	(154,703.09)	632.76
TRANSP	43,303.77	6,409.64	-	-	52,126.98	(2,413.57)	37,586.43	(40,000.00)
LUNCH	8,990.41	8,747.02	-	-	15,792.03	1,945.40	1,945.40	0.00
RETIREM	134,215.96	14,937.31	-	-	11,473.53	137,679.74	137,679.74	-
MISC	(118,667.20)	-	-	-	3,361.75	(122,028.95)	(118,748.19)	(3,280.76)
Misc	(121,432.07)		-	-	375.00	(121,807.07)		
AG	338.75				338.75	-		
Adv Ag	-					-		
BUS	-					-		
Multi Dist	-					-		
JMG	2,426.12					2,426.12		
Perkins	-				2,648.00	(2,648.00)		
Aca Ach	-					-		
AD ED	7,233.62	141.05	-	-	364.50	7,010.17	7,010.17	-
DR ED	1,077.79		-	-		1,077.79	1,077.79	-
COMPAB	4,540.09		-	-	54.60	4,485.49	4,485.49	-
IMPAC	0.69		-	-		0.69	0.69	0.00
TECH	13.75		-	-	124.00	(110.25)	13.75	(124.00)
FLEX	2.84		-	-		2.84	2.84	-
ENDOW	130,476.83		-	-		130,476.83	130,476.83	-
HS	75,758.37	101,207.48	-	-	172,910.00	4,055.85	46,827.85	(42,772.00)
TOTAL	9,075.85	778,034.01	264,823.00	112,356.00	942,241.70	(2,664.84)	(7,664.84)	5,000.00

\*coding correction with RV coop

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**CULBERTSON SCHOOL DISTRICT**  
**Cash Equivalent Accounts Summary**  
April 30, 2018

	Beginning Balance	Receipts <i>reconciled</i> <i>bank credits</i>	Expenses <i>reconciled</i> <i>bank debits</i>	Ending Balance
<b>GENERAL FUNDS ASSET 102:</b>				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 5,535.44	\$ 2,899.75	\$ 3,763.25	\$ 4,671.94
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.88	\$ -	\$ -	\$ 0.88
First Community Bank Pcard Account No. 4205644	\$ 1,649.79	\$ 24,160.10	\$ 24,599.40	\$ 1,210.49
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 11,422.37	\$ 1,133.34	\$ 644.35	\$ 11,911.36
Cash Equivalent Total	\$ 18,608.48	\$ 28,193.19	\$ 29,007.00	\$ 17,794.67
<b>General Fund Asset 102</b>	Fund 101 Balance: \$ 8,897.34		Fund 201 Balance: \$ 8,897.33	
	Asset 102 Entry: \$ (406.91)		Asset 102 Entry: \$ (406.91)	

**GENERAL FUNDS ASSET 103:**

First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ 10.82	\$ 289.18
Cash Equivalent Total	\$ 300.00	\$ -	\$ 10.82	\$ 289.18
<b>General Fund Asset 103</b>	Fund 101 Balance: \$ 144.59		Fund 201 Balance: \$ 144.59	
	Asset 103 Entry: \$ (5.41)		Asset 103 Entry: \$ (5.41)	

**ACTIVITIES FUND ASSET 102:**

First Community Bank Activities Account No. 332356	\$ 54,009.42	\$ 7,633.20	\$ 15,442.79	\$ 46,199.83
Cash Equivalent Total	\$ 54,009.42	\$ 7,633.20	\$ 15,442.79	\$ 46,199.83
<b>General Fund Asset 102</b>	Fund 284 Entry \$ (7,809.59)			



## Culbertson Public School

Totals Report for April 2018  
2017-2018

05/09/2018  
9:01:31 AM

Checking  
Savings  
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	4,859.80	210.00	29.99	0.00	5,039.81
2 - ATHLETICS	1,718.71	106.00	239.95	0.00	1,584.76
3 - SENIOR 2018	2,313.42	0.00	0.00	0.00	2,313.42
4 - JUNIORS 2019	2,042.47	0.00	1,599.07	0.00	443.40
5 - SOPHOMORE 2020	1,448.40	0.00	0.00	0.00	1,448.40
6 - FRESHMAN 2021	1,863.01	0.00	0.00	0.00	1,863.01
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	297.32	0.00	0.00	0.00	297.32
9 - FFA	7,382.74	279.87	2,955.50	0.00	4,707.11
10 - BAND/CHOR	3,209.91	0.00	235.00	0.00	2,974.91
11 - STUDENT COUNCIL	4,716.43	99.88	103.60	0.00	4,712.71
12 - SPEECH AND DRAMA	1,481.40	65.00	0.00	0.00	1,546.40
13 - VO-AG REVOLVING	2,570.12	0.00	0.00	0.00	2,570.12
16 - JMG	717.21	915.00	779.22	0.00	852.99
17 - BPA	6,541.02	4,674.05	7,111.01	0.00	4,104.06
18 - EXPLORE AMERICA	5,206.59	1,493.40	2,468.53	0.00	4,231.46
19 - MUSIC PARENTS	2,170.76	0.00	117.45	0.00	2,053.31
20 - ART	1,485.68	0.00	0.00	0.00	1,485.68
21 - LIBRARY	1,260.53	0.00	0.00	0.00	1,260.53
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
24 - Science Olympiad	1,511.96	0.00	0.00	0.00	1,511.96
27 - SENIOR 2017	0.00	0.00	0.00	0.00	0.00
	52,812.97	+ 7,843.20	- 15,639.32	+ 0.00	= 45,016.85



May, 2018

Culbertson Board of Trustees,

The spring athletic season is coming to a close. High school state golf will be held on May 15-16 in Anaconda, golfers have qualified for state. Elementary and Junior high track ended their seasons on May 11 at the district meet in Fairview. The high school track team competed at the district meet on May 8 in Lambert, boys team finished in 4<sup>th</sup> place. The divisional track meet will be held May 17 in Glasgow and state track meet will take place in Great Falls on May 25-26. The end of year academic/athletic banquet is set for May 22.

Sincerely,

David Solem

Mr. Olson

Technology Report

School Board Meeting

May 15, 2018

The technology requests for teachers and staff have been complete. I am currently getting prices for requests.

The technology budget proposal has been set back to waiting on a few prices from vendors. It will be ready for the June school board meeting. I will need to set up a date with the technology committee to review the budget.

For the upcoming school year I will begin the process of planning for a new server set up.

Mr. Olson  
Principal's Report  
School Board Meeting  
May 15, 2018

Mrs. Forbregd is completing the testing with Elementary and Junior High on the Smarter Balance.

The Culbertson School participated with town clean-up day on May 4. Grades K-12 cleaned the around the school, the whole C/C complex, and around the hospital. First Community Bank provided ice cream bars for the whole school.

The 7-12 ARC Day that was sponsored by the Student Council went well. I heard positive feedback from many students and staff.

Kindergarten celebration will be May 21 at 9:00 am in the gym

K-6 Play Day/Wrangler Play Day will also be held on May 21. Student Council will have stations and activities for grades K-6.

Student enrollment numbers as of 5-10 -18

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	28	32	14	26	29	21	22	26	28	26	22	15	15	304
Sept	27	32	13	23	28	22	19	23	27	25	22	14	14	289
Oct	25	29	14	22	27	21	21	24	27	23	23	13	15	284
Nov	24	29	14	21	27	21	21	26	24	24	23	12	15	281
Dec	24	28	13	21	27	20	21	24	21	24	23	11	16	273
Jan	24	28	13	21	27	20	21	24	21	25	22	12	17	275
Feb	25	28	14	21	27	20	21	24	22	25	21	12	13	273
March	24	28	14	21	27	20	20	24	22	24	21	12	15	272
April	24	28	14	20	27	19	20	23	22	24	21	12	15	269
May	24	27	14	19	26	19	19	22	22	24	21	12	15	264

Enrolled	9	6	2	4	2	7	6	1	2	3	3	2	3	50
Transferred	5	3	3	8	2	5	5	6	4	2	3	3	2	51
Total In/Out	14	9	5	12	4	12	11	7	6	5	6	5	5	101

Ended the 2016-2017 year with 275

# Culbertson School Board Meeting

## Superintendent's Report

### May 15, 2018

#### A. Events that I plan to attend for May and June.

May 3 <sup>rd</sup>	NEMASS Meeting @ Glasgow Culbertson Town Council Work Session Culbertson Lions Club Meeting
May 7 <sup>th</sup>	Culbertson Town Council Meeting
May 8 <sup>th</sup>	District 2C Track Meet @ Lambert Culbertson School Trustee Election Culbertson Fire Department Meeting
May 14 <sup>th</sup>	Culbertson Town Council Meeting
May 15 <sup>th</sup>	Culbertson School Board Meeting
May 16 <sup>th</sup>	Culbertson Chamber of Commerce Meeting
May 17 <sup>th</sup>	Deposition for the Roose-Valley SPED Coop @ Glasgow Eastern C Division Track Meet @ Glasgow
May 19 <sup>th</sup>	Culbertson High School Graduation 2 pm
May 22 <sup>nd</sup>	Culbertson High School Academic/Athletic Banquet
May 23 <sup>rd</sup>	Culbertson National Honor Society Induction Ceremony Culbertson Fire Department Training
May 24 <sup>th</sup>	Culbertson Lions Club Meeting
May 28 <sup>th</sup>	Culbertson Town Council Work Session
June 4 <sup>th</sup>	Culbertson Town Council Meeting
June 6 <sup>th</sup>	Roose-Valley Special Education Cooperative Meeting @ Poplar
June 12 <sup>th</sup>	Culbertson Fire Department Meeting
June 19 <sup>th</sup>	MHSA Class C Caucus @ Bozeman
June 24 <sup>th</sup>	MREA Board Meeting @ Bozeman
June 25 <sup>th</sup>	MREA Board Meeting @ Bozeman
June 26 <sup>th</sup>	Culbertson Fire Department Training

#### B. Other items for your consideration:

1. I have submitted Part II of the Title VI Indian Education Grant Application.
2. We are advertising the following positions:
  - K-12 Art (Two interviews were conducted, both took jobs elsewhere)
  - K-12 Spanish (No applicants yet)
  - 7-12 Business Education (One inquiry but the individual took a different job)
  - 6<sup>th</sup> Grade (No applicants yet)
  - 5<sup>th</sup> Grade (No applicants yet)
  - 2<sup>nd</sup> Grade (No applicants yet)

3. It's not too early to be thinking about the Montana Conference of Educational Leadership that will be held in Missoula on October 18<sup>th</sup> and 19<sup>th</sup>. If you would like to attend, please let me know so that I can make travel arrangements (hotel).
4. Here is a list of things that will need some attention.....
  - a. Review of the Science Curriculum
  - b. Bus Route Contract Renewals
  - c. Slight Change to the Adopted 2018-2019 Calendar
  - d. Disposal of Old Athletic Uniforms
  - e. Board Goals

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 5

**AGENDA TITLE:** Validation of Election Ballots

**SUMMARY:** A motion will be necessary to accept the election results.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 7

**AGENDA TITLE:** Reorganization of the Board

**SUMMARY:** A motion will be necessary to select a Chair for a one year period.  
A motion will also be necessary to select a Vice-Chair for a one year period.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 8

**AGENDA TITLE:** Appoint District Clerk

**SUMMARY:** A motion will be necessary to appoint a District Clerk for a one year period.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 18

**AGENDA TITLE:** 2018 Summer Custodial Staff

**SUMMARY:** I inadvertently omitted Dave Solem from the list of summer workers during the April Board meeting. In addition, Norine would also like to recommend hiring an additional student, Kyler Kempton, for the summer.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 19

**AGENDA TITLE:** Custodian Contract

**SUMMARY:** Norine would like to recommend hiring Patricia Miller as a full-time custodian, pending background check.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 20

**AGENDA TITLE:** Family Consumer Science Program

**SUMMARY:** I am working on putting together a program proposal for the Board. I do not have preliminary numbers at this time, but plan to have it ready at the meeting on Tuesday.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

# Family Consumer Science Program

Category	Description	Approximate Cost
Room Renovation	Update cupboards, cabinets, countertops, appliances, electrical, plumbing	\$ 30,000
Misc. Inventory	Kitchen and Sewing	\$ 10,000 to \$15,000
Staff	1.0 FTE Teacher for Grades 7-12	\$ 40,000 to \$ 50,000
FCCLA	Student Organization Stipend, Regional & State Conference Travel	\$ 10,000 to \$12,000
Curriculum & Books	Textbooks and misc. Curriculum	\$ 5,000 to \$ 10,000
Annual Consumables	Food, material, etc.	\$ 5,000 to \$ 10,000
Totals		\$ 100,000 to \$ 127,000

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 21

**AGENDA TITLE:** 2018-2019 Technology Budget

**SUMMARY:** Mike is currently working with the staff to finalize the recommendations for the technology budget for the 2018-2019 schoolyear. This Budget will not be ready for the May Board meeting, but will be first run through the technology committee of the Board prior to being placed on the June Board meeting agenda.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 22

**AGENDA TITLE:** 2018-2019 Classified Staff Contracts

**SUMMARY:** Attached please find a list of current classified employees and their current job assignments for your consideration. The Board has the right to offer contracts to anyone they wish.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

# Culbertson Public School

## Classified Staff List

### 2018-2019

Name	Possible Job Assignment for 2018-2019
Susan Benson	Cook's Helper
Darnell Craig	Cook's Helper
April Deen	Title I Aide
Paula Dehner	Aide
Teri George	Head Cook
Norine Haugland	Custodial Director
Mike Jasper	Custodian
Tori Kirkaldie	Activities Secretary
Misty Kirn	Special Education Aide
Jennifer Lambert	Title I Aide
Rhonda Larsen	School Secretary
Steve Larsen	Maintenance Director
Mary Machart	Jobs for Montana's Graduates Program Coordinator
Tiffany Marchwick	Special Education Aide
Sande Marchwick-Wix	Special Education Aide
Doreen Martin	Clerk's Assistant/Administrative Secretary
Genevieve Nordmeyer	Assistant Cook
Sandra Rothkamm	Custodian
Tessa Rumsey	JOM & Title VI Home/School Coordinator
Elbert Swearingen	Custodian
Candy Thorpe	Custodian
Camille Williams-Naylor	Custodian



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 23

**AGENDA TITLE:** Budget Amendment Proclamation

**SUMMARY:** We have received the fourth and final quarterly payment for oil and gas tax revenue. In order to spend this money a budget amendment is necessary. The budget amendment is a two-step process. The Proclamation (attached) is the first step. The proclamation approval by the Board will allow for public notification for the budget amendment process. In the month of June the Board will be able to then consider approval of the Budget Amendment Resolution, which is the second step of this process. The Board has done this procedure annually for the past several years in order to spend the oil and gas tax revenue that is received.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**BUDGET AMENDMENT PROCLAMATION  
CULBERTSON SCHOOL DISTRICT NO 17  
ROOSEVELT COUNTY**

At a regular meeting of the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, held May 15, 2018, at 6:30 p.m. in the Lunch Room, the following resolution was introduced:

WHEREAS, the Trustees of Culbertson School District No 17, Roosevelt County, Montana, have made a determination that as a result of an unforeseen need of the district that cannot be postponed without affecting the safety of students and employees or the educational functions of the district, the district's budget for the general fund does not provide sufficient financing to properly maintain and support the district for the entire current school year; and

WHEREAS, the Trustees have determined that an amendment to the elementary school budgets in the amount of **\$435,050.00** and the high school budgets in the amount of **\$76,380.00** is necessary under the provision of Section 20-9-161(6), MCA; for the purpose of building improvements and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be oil and gas revenues permitted under Section 20-9-310(7), MCA;

THEREFORE BE IT RESOLVED that the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, proclaims a need for an amendment to the elementary school budgets for fiscal year 2017-2018 in the amount of \$435,050 and the high school budgets in the amount of \$76,380 under Section 20-9-161(6), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, will meet at 6:30 p.m. in the Lunch Room on June 21, 2018, for the purpose of considering and adopting the budget amendment.

\_\_\_\_\_  
Chairperson  
Board of Trustees

\_\_\_\_\_  
District Clerk  
Board of Trustees

DATE BUDGET AMENDMENT WAS ADOPTED: \_\_\_\_\_, 20\_\_

101-100-1000-610	\$76,300.00
101-100-1000-640	\$17,000.00
101-100-2700-730	\$105,000.00
101-100-2600-412	\$10,000.00
101-100-2600-610	\$13,650.00

101-100-2740-440	\$12,100.00
101-100-5200-840	\$145,000.00
101-100-5200-850	\$16,000.00
101-910-3100-116	\$24,000.00
101-910-3100-630	\$16,000.00
201-100-1000-610	\$13,300.00
201-100-1000-640	\$12,380.00
201-100-2600-412	\$2,800.00
201-100-2600-610	\$10,600.00
201-100-5200-840	\$21,800.00
201-710-3400-582	\$15,500.00

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 24

**AGENDA TITLE:** Driver Education Board Policy Requirement Waiver

**SUMMARY:** Attached please find a copy of Board Policy 3-04-106. This policy was modified back in 2011 after the Board was able to re-establish driver education during the school year and not have it in the summer. This year we offered driver education in the fall trimester with the understanding that our driver education instructor was moving in January of 2018, which did not turn out to happen. The Board then approved offering another class of driver education this summer. At the time the Board approved this additional class offering it was not remembered that a cost would be involved for the class according to current Board policy. I would like to respectfully request that the Board waive the policy requirement of charging \$150 and charge nothing to current students for this summer only. I would also like to recommend that the Board reduce the cost from \$300 to \$150 for any other students for this summer only.

We are currently working on a plan to have a current staff member certified to teach Driver Education in the spring trimester of 2019 to further the program and not have this problem again.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**3-04-106. Driver Education.**

Driver Education will be made available for students during the summer. Classroom space may be limited and will be filled in the following order of preference:

1. Students enrolled at Culbertson Public Schools
2. All other students on a first come-first serve basis

The charge for Driver Education shall be:

\$ 0 per student	if the student takes the course as a class during the regular school year.
\$150 per student	if the student attends Culbertson Public Schools, or if the student lives within the Culbertson School District boundaries, or if the student's parents live within the Culbertson School District boundaries
\$300 per student	if the student does not meet one of the conditions listed above

The Driver Education instruction shall be paid at a rate set by the Board each year.

Adopted: August 11, 2003  
Revised: March 16, 2010  
January 19, 2011

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 25

**AGENDA TITLE:** 2018-2019 Membership Renewal(s)

**SUMMARY:** The following memberships are up for your consideration of renewal:

- a. Roose-Valley Special Education Cooperative: No Cost
- b. Montana School Board Association: \$ 4,371.50
- c. Montana Rural Education Association: \$ 2,175.00
- d. Montana Indian School Caucus \$ 2,350.00
- e. Montana Cooperative Services \$ 269.00
- f. Montana Quality Education Coalition \$ 2,000.00

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 5-15-2018

**AGENDA ITEM #:** 26

**AGENDA TITLE:** 2018-2019 School Board Committee Assignments

**SUMMARY:** Attached please find a copy of the School Board Committee Assignments for the past year. The Board will need to make committee assignments for the 2018-2019 school year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

# Culbertson School Board Committees 2017-2018

<u>Committee</u>	<u>Members</u>	<u>Chair</u>
Personnel	All Board Members	Paul Finnium
Finance	All Board Members	Paul Finnium
Curriculum	Paul Finnium Cheryl Kirkaldie Luke Anderson	Cheryl Kirkaldie
Policy	Eric Bergum Paul Finnium	Eric Bergum
Professional Development	Paul Finnium Cheryl Kirkaldie	Cheryl Kirkaldie
Facility	Gy Salvevold Paul Finnium	Paul Finnium
Technology	Cheryl Kirkaldie Eric Bergum	Cheryl Kirkaldie
Vocational	Luke Anderson Gy Salvevold	Gy Salvevold
Public Relations	Paul Finnium Gy Salvevold	Gy Salvevold
Athletics	Eric Bergum Gy Salvevold	Gy Salvevold
Negotiations	Paul Finnium Luke Anderson	Paul Finnium



# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.