

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Tuesday – January 19, 2016, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

- 01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

PUBLIC COMMENT FOR AGENDA ITEMS

- 03.

MINUTES OF PREVIOUS MEETINGS

- 04. Action, approve minutes from the following meeting(s)
 - a. Tuesday, December 15, 2015 (Regular Board Meeting)

FINANCE REPORT

- 05. Action, pay bills, approve investments, and note extra-curricular balances

REPORTS

- 06. Information, Student Representative Report
- 07. Information, Teacher Report
- 08. Information, Activities Director Report
- 09. Information, Technology Systems Administrator Report
- 10. Information, Principal Report
- 11. Information, District Clerk Report
- 12. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

13. Action, Classified Staff Contract(s) – Custodian(s)

NEW BUSINESS

14. Action, College Graduate Credit Request(s)
15. Action, Guest Teacher Application(s)
16. Action, Classified Staff Reassignment
17. Action, 2016-2017 High School Football Head Coach Contract
18. Action, 2015-2016 Driver Education Teacher Wage
19. Action, High School Music Trip
20. Action, Board Policy 1st Reading – Booster Club
21. Action, Millard E. Peterson Scholarship
22. Action, 2014-2015 Audit Report
23. Action, Froid School District Busing Request
24. Action, Resignation Incentive
25. Action, Student Attendance

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 26.

REPORTS (Continued)

27. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

28. Date: Tuesday, February 16th Time: 6:30 p.m.
Potential Conflicts: District 2C Basketball Tournament
Suggested Changes: Thursday, February 11th (School Science Fair) or
Tuesday, February 9th or
Tuesday, February 23rd or
?????

ADJOURNMENT

29. Time of adjournment: _____

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions at that time.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
December 15, 2015
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, December 15, 2015, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Amanda Cullinan, Cheryl Kirkaldie, Gy Salvevold, and Ron Larsen. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized. Notice for public comment given.

Amanda Cullinan made motion to approve the minutes of November 9th (special board), November 17th (athletic committee), November 17th (regular board), November 18th (negotiations committee), November 19th (negotiations committee), and December 10, 2015 (negotiations committee) meeting(s). Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Ron Larsen made motion to pay the December bills, approve investments and note extracurricular balances. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Payroll Warrants	50206 to 50253
Claims Warrants	61856 to 61948

Reports were given. Student Council presented their activities and in conjunction with the Lions Club and the stew feed would be hosting the parade of lights. CEA authorized a donation to the Student Council of jean money toward their Make a Wish project. FFA student gave a review of the National FFA Convention. JH basketball season ended. If MHSA passes for all 8th grade participation decisions to be local decisions, it could affect JV seasons.

No applicants were presented for classified contracts. Existing staff will be working additional to cover the duties.

Mr. Crowder will gather budget numbers for the board to keep in mind when deciding classroom and staff planning as well as being mindful of oil revenues and enrollments.

Gy Salvevold made motion to approve the three library media courses for Chris Olson. Amanda Cullinan seconded motion. Motion carries unanimously.

Ron Larsen made motion to hire Sean Palmer as Guest Teacher, pending successful fingerprint and background check. Gy Salvevold seconded motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to accept the letters of resignation from Justin Vazquez and Erica Counts effective immediately. Amanda Cullinan seconded motion. Motion carries unanimously.

Culbertson Booster Club requested permission for space for sponsor signs. Paul Finnicum stated that the Board currently does not have any policies in place that cover outside clubs and sponsorships. The Board would develop policy. Club requested to present sample signs.

SCHOOL BOARD MINUTES
REGULAR MEETING
December 15, 2015
Tuesday – 6:30 p.m.

Notice was given for public comment for non-agenda items. Next regular meeting scheduled for 6:30 p.m. on January 19, 2016. Chair recesses meeting at 7:08 p.m. for superintendent evaluation. Chair reconvened and adjourned at 8:06 p.m.

Chairman of the Board


Clerk

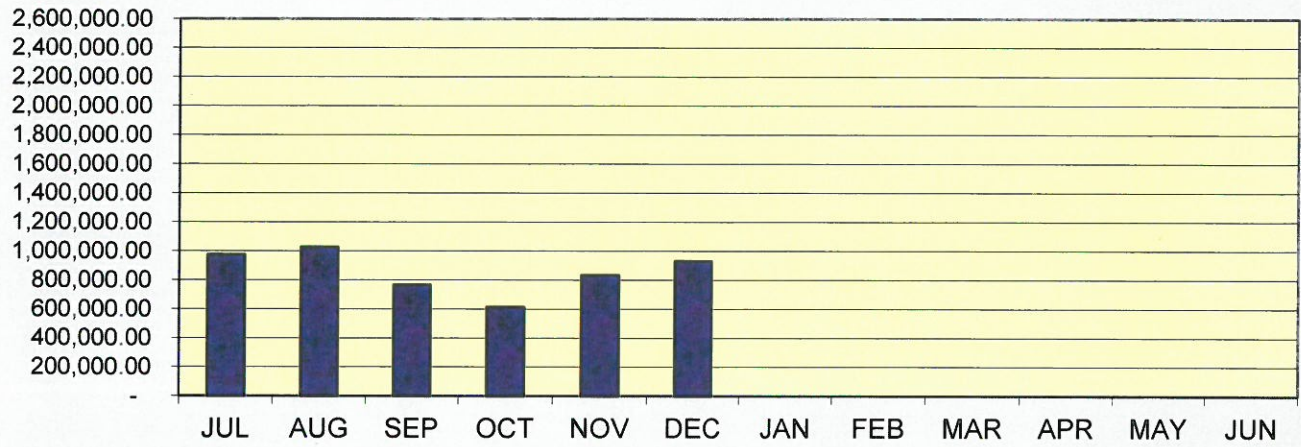
CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of DECEMBER 31, 2015

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	31,321.99	254,547.50	215,743.00	81,206.00	395,348.29	25,058.20	25,058.20	0.00
TRANSP	11,115.53	15,756.95	80,663.00	82,073.00	17,491.52	7,970.96	7,970.96	-
RETIREM	89,130.13	3,100.90	65,757.00	140,354.00	14,534.49	3,099.54	3,099.54	-
MISC	(30,250.74)	626.45	9,046.00	9,048.00	15,600.73	(45,227.02)	(45,227.02)	-
Misc	2.06	1.45	9,046.00	9,048.00		1.51		
Title	(32,229.98)				12,662.67	(44,892.65)		
Multi Dist	2,273.59					2,273.59		
Ind Ed	(4,380.13)				2,201.95	(6,582.08)		
JMG	2,746.86	625.00				3,371.86		
SRS	(3,563.66)				636.11	(4,199.77)		
JOM	4,900.52				100.00	4,800.52		
AD ED	850.52	1,176.36	14,577.00	15,176.00	850.96	576.92	576.92	(0.00)
COMPAB	2.21	1.49	9,336.00	9,068.00	269.47	2.23	2.23	0.00
IMPACT	0.29	-	4.00	4.00	-	0.29	0.29	0.00
TECH	0.52	0.14	848.00	848.00	-	0.66	0.66	0.00
FLEX	0.37	-	20.00	20.00	-	0.37	0.37	0.00
COOP	46.43	243,729.17	201,363.00	328,419.00	116,686.74	32.86	32.86	(0.00)
PR	8,997.64	234,383.11	-	-	241,106.88	2,273.87	2,273.87	(0.00)
CL	68,886.94	487,029.35	-	-	549,909.84	6,006.45	6,006.45	0.00
ELEM	180,101.83	1,240,351.42	597,357.00	666,216.00	1,351,798.92	(204.67)	(204.67)	0.00
GENERAL	24,120.68	62,540.91	15,983.00	-	98,215.39	4,429.20	4,429.20	0.00
TRANSP	8,060.03	5,568.19	70,046.00	52,761.00	11,284.41	19,628.81	19,628.81	-
LUNCH	(3,764.17)	9,293.80	6,590.00	-	7,312.61	4,807.02	4,807.02	-
RETIREM	78,661.05	3,012.42	48,484.00	115,864.00	11,280.49	3,012.98	3,012.98	(0.00)
MISC	4,244.40	1,500.06	364.00	364.00	779.44	4,965.02	4,965.02	-
Misc	0.47	0.06	364.00	364.00		0.53		
AG	1,418.63					1,418.63		
Adv Ag	-					-		
BUS	-					-		
Multi Dist	1,492.86					1,492.86		
JMG	250.44	1,500.00			779.44	971.00		
Oil Impact	-					-		
Perkins	(2,577.00)					(2,577.00)		
Aca Ach	3,659.00					3,659.00		
AD ED	944.44	671.76	9,587.00	10,026.00	544.79	632.41	632.41	(0.00)
DR ED	1.25	0.67	4,215.00	4,216.00	-	0.92	0.92	0.00
COMPAB	1.73	1.35	8,447.00	8,205.00	243.62	1.46	1.46	0.00
IMPAC	0.14	0.01	85.00	85.00	-	0.15	0.15	(0.00)
TECH	0.71	0.07	413.00	413.00	-	0.78	0.78	(0.00)
FLEX	0.49	-	11.00	11.00	-	0.49	0.49	(0.00)
ENDOW	14.58	11.89	74,414.00	69,849.00	4,578.75	12.72	12.72	0.00
HS	112,285.33	82,601.13	238,639.00	261,794.00	134,239.50	37,491.96	37,491.96	0.00
TOTAL	292,387.16	1,322,952.55	835,996.00	928,010.00	1,486,038.42	37,287.29	37,287.29	0.00

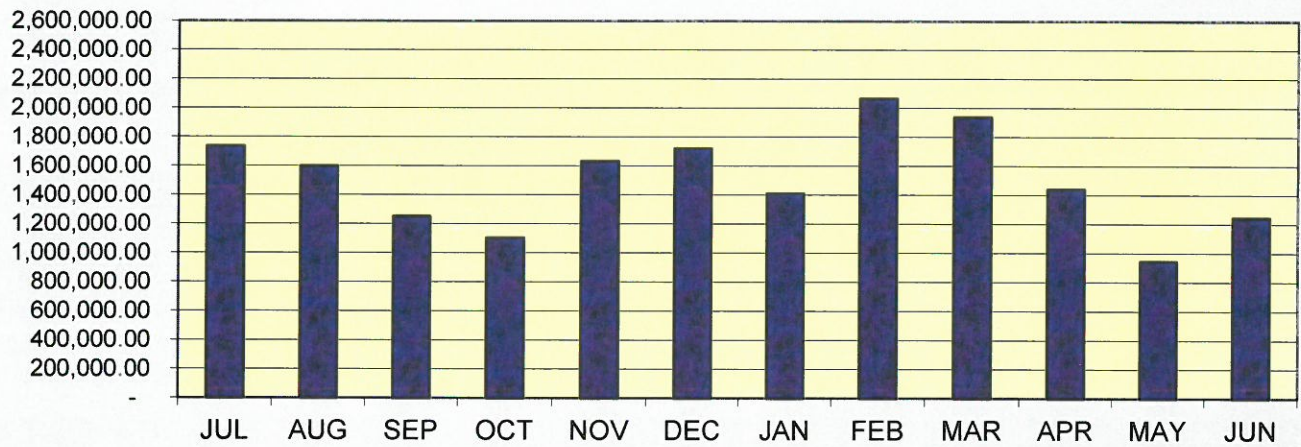
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		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2	101 General	83,278.00	102,813.00	74,298.00	4,304.00	215,743.00	81,206.00						
0	110 Transport	109,615.00	154,998.00	105,373.00	72,171.00	80,663.00	82,073.00						
1	114 Retirement	86,451.00	82,771.00	68,786.00	71,083.00	65,757.00	140,354.00						
5	115 Misc Fed	60,099.00	46,854.00	9,037.00	9,044.00	9,046.00	9,048.00						
-	117 Adult Ed	24,398.00	24,453.00	24,058.00	13,121.00	14,577.00	15,176.00						
2	121 Comp Abs	9,474.00	9,475.00	9,476.00	9,335.00	9,336.00	9,068.00						
0	126 Impact Aid	36,093.00	2,660.00	3,553.00	1.00	4.00	4.00						
1	128 Technology	160.00	1,532.00	417.00	17.00	848.00	848.00						
6	129 Flex	39,038.00	1,712.00	1,719.00	20.00	20.00	20.00						
4	182 Interlocal	121,228.00	245,032.00	189,948.00	246,273.00	201,363.00	328,419.00						
-	201 General	136,030.00	68,101.00	37,380.00	-	15,983.00	-						
2	210 Transport	72,050.00	100,403.00	89,565.00	25,725.00	70,046.00	52,761.00						
0	212 Hot Lunch	9,326.00	9,772.00	366.00	-	6,590.00	-						
1	214 Retirement	53,410.00	48,897.00	36,833.00	68,411.00	48,484.00	115,864.00						
5	215 Misc Fed	38,954.00	38,960.00	357.00	364.00	364.00	364.00						
-	217 Adult Ed	18,215.00	18,288.00	17,893.00	7,380.00	9,587.00	10,026.00						
2	218 Drivers Ed	1,996.00	4,213.00	4,214.00	4,214.00	4,215.00	4,216.00						
0	221 Comp Abs	8,585.00	8,586.00	8,587.00	8,445.00	8,447.00	8,205.00						
1	226 Impact Aid	26,632.00	16,653.00	10,003.00	6.00	85.00	85.00						
6	228 Technology	16.00	855.00	5.00	6.00	413.00	413.00						
4	229 Flex	1,479.00	1,499.00	1,500.00	411.00	11.00	11.00						
-	281 Endow	39,988.00	39,994.00	74,396.00	74,403.00	74,414.00	74,428.00						
2	TOTAL	976,515.00	1,028,521.00	767,764.00	614,734.00	835,996.00	932,589.00						
0		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
1	101 General	114,172.00	204,820.00	151,930.00	310,644.00	420,877.00	247,436.00	295,086.00	256,834.00	197,488.00	138,347.00	-	92,610.00
5	110 Transport	90,306.00	109,178.00	90,394.00	108,821.00	130,937.00	139,738.00	136,988.00	120,459.00	103,161.00	89,532.00	57,688.00	84,134.00
-	114 Retirement	55,738.00	52,360.00	36,840.00	48,658.00	68,054.00	104,045.00	100,835.00	85,893.00	109,982.00	95,168.00	41,259.00	90,772.00
2	115 Misc Fed	61,573.00	61,583.00	30,044.00	30,054.00	30,059.00	30,064.00	30,069.00	30,074.00	30,079.00	30,084.00	30,089.00	60,094.00
0	117 Adult Ed	26,607.00	26,803.00	25,792.00	25,226.00	30,574.00	30,749.00	32,155.00	31,677.00	31,181.00	30,488.00	31,460.00	24,859.00
1	121 Comp Abs	8,695.00	8,696.00	8,697.00	8,698.00	8,698.00	8,701.00	7,947.00	7,948.00	7,950.00	7,951.00	7,952.00	5,300.00
6	126 Impact Aid	240,816.00	150,559.00	40,030.00	4,683.00	230,749.00	123,347.00	34,331.00	89,228.00	70,999.00	71,013.00	71,024.00	62,660.00
4	128 Technology	45.00	1,349.00	149.00	1,200.00	149.00	29.00	29.00	29.00	29.00	29.00	385.00	160.00
-	129 Flex	519,606.00	299,508.00	222,509.00	47,857.00	86,917.00	141,254.00	59,094.00	549,300.00	531,707.00	251,833.00	201,128.00	73,910.00
2	182 Interlocal	125,584.00	138,615.00	281,267.00	239,509.00	197,998.00	305,309.00	262,609.00	217,245.00	229,650.00	169,835.00	145,024.00	84,336.00
0	201 General	132,102.00	220,029.00	180,302.00	86,096.00	159,205.00	193,377.00	170,743.00	166,907.00	97,244.00	49,512.00	-	177,776.00
1	210 Transport	61,165.00	73,115.00	60,803.00	72,848.00	99,549.00	98,117.00	90,098.00	79,374.00	68,034.00	58,678.00	45,349.00	60,012.00
5	212 Hot Lunch	7,775.00	7,776.00	2,480.00	12,919.00	9,909.00	9,858.00	9,059.00	-	3,266.00	5,470.00	12,285.00	7,423.00
-	214 Retirement	36,718.00	32,512.00	21,880.00	43,836.00	68,370.00	81,964.00	68,336.00	56,358.00	82,382.00	70,603.00	29,859.00	56,888.00
2	215 Misc Fed	40,336.00	40,342.00	39,336.00	4,084.00	4,090.00	4,091.00	3,691.00	3,692.00	3,693.00	3,693.00	3,694.00	38,953.00
0	217 Adult Ed	17,836.00	18,018.00	17,254.00	16,622.00	21,966.00	22,235.00	22,485.00	22,006.00	21,506.00	20,811.00	22,372.00	19,870.00
1	218 Drivers Ed	1,843.00	2,621.00	2,621.00	2,622.00	2,622.00	2,623.00	2,623.00	2,206.00	2,263.00	2,076.00	1,996.00	1,996.00
6	221 Comp Abs	8,281.00	8,282.00	8,283.00	8,285.00	8,286.00	8,288.00	8,289.00	8,290.00	8,292.00	8,293.00	8,294.00	5,256.00
4	226 Impact Aid	156,856.00	111,920.00	555.00	574.00	24,064.00	139,086.00	37,754.00	55,164.00	55,171.00	55,179.00	55,188.00	131,562.00
-	228 Technology	2.00	1,118.00	73.00	73.00	73.00	169.00	16.00	16.00	16.00	16.00	16.00	16.00
2	229 Flex	107.00	107.00	107.00	107.00	107.00	515.00	515.00	244,496.00	244,503.00	244,533.00	140,186.00	127,572.00
0	281 Endow	30,821.00	30,826.00	30,831.00	30,836.00	30,841.00	30,847.00	39,949.00	39,954.00	39,954.00	39,968.00	39,968.00	39,955.00
1	TOTAL	1,736,984.00	1,600,137.00	1,252,177.00	1,104,252.00	1,634,094.00	1,721,842.00	1,412,701.00	2,067,567.00	1,938,550.00	1,443,112.00	945,216.00	1,246,114.00
5		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2	101 General	82,752.00	240,075.00	418,810.00	364,027.00	423,571.00	406,983.00	365,752.00	702,942.00	625,847.00	535,931.00	97,954.00	113,518.00
0	110 Transport	147,492.00	175,746.00	156,271.00	161,132.00	166,900.00	175,163.00	156,025.00	135,975.00	127,246.00	97,249.00	88,477.00	64,695.00
1	114 Retirement	89,051.00	81,387.00	66,397.00	43,971.00	30,797.00	73,735.00	60,548.00	45,169.00	54,061.00	39,224.00	-	55,552.00
6	115 Misc Fed	34,031.00	34,031.00	60,204.00	60,210.00	60,220.00	60,230.00	60,239.00	60,250.00	60,260.00	60,270.00	60,280.00	60,289.00
4	117 Adult Ed	19,946.00	19,184.00	18,749.00	18,521.00	22,830.00	24,392.00	24,799.00	24,517.00	24,334.00	24,084.00	25,601.00	23,917.00
-	121 Comp Abs	3,866.00	9,609.00	9,610.00	9,611.00	9,613.00	9,615.00	9,616.00	9,618.00	9,619.00	9,621.00	9,423.00	5,069.00
2	126 Impact Aid	84,037.00	60,390.00	60,404.00	60,414.00	60,424.00	181,756.00	181,766.00	181,796.00	252,890.00	243,328.00	243,370.00	254,579.00
0	128 Technology	1.00	2.00	910.00	834.00	793.00	744.00	745.00	745.00	45.00	45.00	45.00	45.00
1	129 Flex	255,884.00	196,946.00	179,963.00	107,631.00	254,977.00	506,461.00	477,750.00	404,861.00	644,992.00	480,399.00	1,076,739.00	717,974.00
5	182 Interlocal	126,738.00	253,657.00	203,090.00	159,739.00	123,693.00	267,633.00	225,216.00	242,968.00	184,659.00	178,049.00	194,893.00	179,309.00
-	201 General	74,143.00	93,189.00	47,134.00	-	142,280.00	137,416.00	87,770.00	131,586.00	99,193.00	68,215.00	20,081.00	136,483.00
2	210 Transport	51,669.00	65,625.00	52,557.00	54,673.00	81,304.00	91,068.00	80,536.00	67,741.00	61,671.00	42,576.00	45,378.00	44,507.00
0	212 Hot Lunch	5,962.00	8,329.00	2,216.00	5,169.00	21,663.00	23,486.00	22,666.00	16,212.00	15,391.00	30,309.00	12,856.00	7,335.00
1	214 Retirement	81,404.00	73,202.00	63,426.00	66,767.00	55,891.00	69,338.00	58,980.00	47,326.00	55,947.00	35,508.00	8,680.00	38,331.00
6	215 Misc Fed	37,520.00	37,520.00	37,539.00	37,546.00	37,552.00	37,558.00	37,563.00	38,810.00	38,390.00	38,396.00	38,403.00	38,409.00
4	217 Adult Ed	14,753.00	13,858.00	13,424.00	13,200.00	17,604.00	18,663.00	18,817.00	15,930.00	15,757.00	15,584.00	17,251.00	15,927.00
-	218 Drivers Ed	1,237.00	2,638.00	2,638.00	2,639.00	2,639.00	2,640.00	2,640.00	2,641.00	2,641.00	2,641.00	2,642.00	2,642.00
2	221 Comp Abs	5,001.00	8,302.00	8,303.00	8,304.00	8,305.00	8,307.00	8,308.00	8,310.00	8,311.00	8,312.00	8,314.00	8,315.00
0	226 Impact Aid	178,933.00	178,992.00	179,020.00	179,052.00	179,081.00	200,601.00	142,573.00	142,606.00	155,430.00	155,453.00	155,479.00	213,560.00
1	228 Technology	1.00	1,764.00	993.00	696.00	402.00	402.00	402.00	402.00	2.00	2.00	2.00	2.00
5	229 Flex	-	-	-	-	-	75.00	75.00	75.00	75.00	75.00	107.00	107.00
2	281 Endow	26,159.00	26,169.00	26,173.00	26,178.00	26,182.00	26,187.00	30,458.00	30,462.00	30,468.00	30,805.00	30,811.00	30,815.00
0	TOTAL	1,320,580.00	1,580,615.00	1,607,831.00	1,380,314.00	1,726,721.00	2,322,453.00	2,053,244.00	2,310,942.00	2,467,229.00	2,096,076.00	2,136,786.00	2,011,380.00

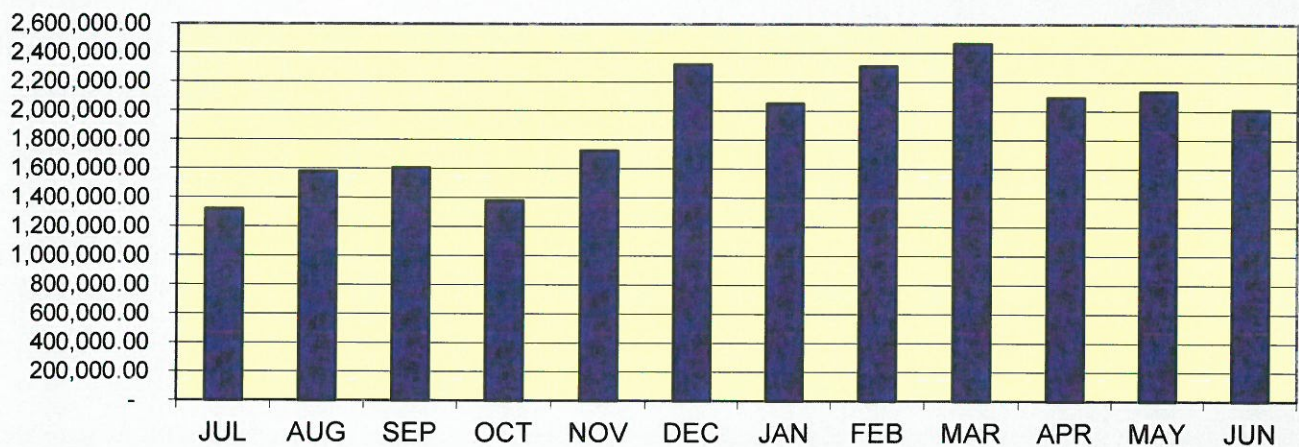
2015-16 INVESTMENTS



2014-15 INVESTMENTS



2013-14 INVESTMENTS



Culbertson Public School
Totals Report for July through June
2015-2016

01/14/2016
9:35:33 AM

Account	Beginning	Receipts	Expenditures	Transfers	Ending
-----	-----	-----	-----	-----	-----
-	0.00	0.00	0.00	0.00	0.00
1 - ANNUAL	2,072.36	5,885.70	3,797.40	0.00	4,160.66
2 - ATHLETICS	3,771.66	21,085.50	19,635.54	-291.29	4,930.33
3 - SENIOR 2016	3,546.94	0.00	69.74	0.00	3,477.20
4 - JUNIOR 2017	1,871.76	87.00	431.96	0.00	1,526.80
5 - SOPHOMORE 2018	1,436.04	611.25	988.04	-30.00	1,029.25
6 - FRESHMAN 2019	265.00	50.00	42.14	0.00	272.86
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	160.76	0.00	0.00	0.00	160.76
9 - FFA	1,190.04	17,121.03	13,722.11	276.29	4,865.25
10 - BAND/CHIOR	-311.14	1,165.00	504.38	0.00	349.48
11 - STUDENT COUNCIL	988.10	999.64	864.97	0.00	1,122.77
12 - SCHOOL PLAY	472.47	0.00	0.00	0.00	472.47
13 - VO-AG REVOLVING	2,774.54	40.14	0.00	0.00	2,814.68
16 - JMG	-18.75	2,178.94	1,930.91	274.70	503.98
17 - BPA	3,505.03	3,150.25	4,473.67	533.30	2,714.91
18 - EXPLORE AMERICA	683.06	10,665.27	8,107.73	0.00	3,240.60
19 - MUSIC PARENTS	1,507.30	0.00	0.00	0.00	1,507.30
20 - ART	2,198.24	637.00	334.73	0.00	2,500.51
21 - LIBRARY	562.31	5,477.71	5,415.96	0.00	624.06
22 - SPANISH CLUB	40.49	678.00	175.00	0.00	543.49
23 - LAST YEAR SENIOR 2014	0.00	0.00	0.00	0.00	0.00
24 - Science Olympiad	810.95	3,411.25	2,359.53	-763.00	1,099.67
25 - SENIOR 2015	-61.98	33.15	0.00	0.00	-28.83
-----	-----	-----	-----	-----	-----
	27,465.18	+ 73,276.83	- 62,853.81	+ 0.00	= 37,888.20



January 2016 AD Report

Culbertson Board of Trustees:

Elementary basketball is now in progress with 16 girls and 17 boys participating. High school basketball is in full swing. The boys team at this time has a 5-3 record for fifth in the district and the girls are 0-8. I hope to have football, volleyball, and cross country schedules finished by the end of January. The speech and drama team continues to be successful by winning the class C sweepstakes at meets or by being the only class C school to place participants into the finals at the large meets. Divisional speech and drama will be held in Roundup on January 22-24 and state will be January 29-30 in Ennis.

Sincerely,

David Solem

Mr. Olson

Technology Report

School Board Meeting

January 19, 2016

Gaffaney's has completed the streamline to our Sonic Wall and connection issues with non-domain devices.

I have been informed but our E-rate consultant that Nemont will be able to provide 1 GB (1,000mbps) upload and download for us next school year. Currently we are at 100mbps download and 15mbps upload. This will provide a noticeable increase in speed for the reading and math programs

I will be meeting with teachers to set up a Technology Committee meeting for the last week January so we can begin the review process of the Technology Plan.

The server tapes need to be replaced as they have met their 5 year life expectancy. Gaffaney's is assisting us in getting the tapes and setting them up.

Mr. Olson
Principal's Report
January School Board Meeting
Jan.19, 2016

I attended the MASSP meeting on Jan. 13 in Wolf Point. We discussed recruitment of teachers and professional development opportunities.

Parent/Teacher conferences were held on January 14.

Teacher evaluations are going well. I should be able to complete them by the February board meeting.

Mrs. Forbregd and I will begin preparing for the Smarter Balance testing for this year.

Student enrollment numbers as of 1-13-15

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	19	21	21	21	20	28	25	32	17	13	14	22	15	268
Sept	19	21	23	22	20	29	26	32	17	13	15	23	15	275
Oct	19	21	23	22	19	27	26	29	18	12	16	22	15	269
Nov	18	22	23	22	19	27	25	27	19	12	16	22	15	267
Dec	19	22	23	22	18	27	24	26	21	12	16	22	16	268
Jan	18	22	24	22	18	27	24	26	21	12	16	21	17	268
Feb														
March														
April														
May														

Enrolled	14	6	2	4	0	3	4	7	6	2	5	6	1	60
Transferred	1	2	6	2	5	4	5	5	1	4	3	5	1	44
Total	15	8	8	6	5	7	9	12	7	6	8	11	2	104

Ended the 2014-2015 year with 261

Culbertson School Board Meeting

Superintendent's Report

January 19, 2016

A. Events that I plan to attend for January and February.

Jan. 7th Northeast Superintendent's Meeting @ Sidney
Culbertson Lions Club Meeting

Jan. 8th HS Basketball vs. R&L HERE

Jan. 14th Parent/Teacher Conferences – Postponed, will be rescheduled

Jan. 17th MHSA Annual Meeting @ Billings

Jan. 18th MHSA Annual Meeting @ Billings
MREA Meeting @ Billings

Jan. 19th Culbertson School Board Meeting

Jan. 21st Culbertson Lions Club Meeting

Jan. 22nd HS Basketball vs. Plentywood

Jan. 26th Culbertson Fire Department Training

Jan. 28th Roose-Valley SPED Cooperative Meeting @ Brockton

Jan. 29th HS Basketball vs. Fairview HERE

Jan. 31st MREA Meeting @ Helena

Feb. 1st MREA Meeting @ Helena

Feb. 4th MTSBA Human Resources Symposium @ Wolf Point
Culbertson Lions Club Meeting

Feb. 6th Elementary Basketball vs. Circle & Bainville HERE
HS Basketball vs. Savage HERE

Feb. 9th Culbertson Spelling Bee
Culbertson Fire Department Meeting

Feb. 11th Culbertson Science Fair

Feb. 12th HS Basketball vs. Bainville HERE

Feb. 13th Elementary Basketball vs. Circle HERE
HS Basketball vs. Froid/Lake HERE

Feb. 14th District 2C Meeting @ Sidney

Feb. 15th District 2C Basketball Tournament @ Sidney

Feb. 16th District 2C Basketball Tournament @ Sidney

Feb. 17th District 2C Basketball Tournament @ Sidney

Feb. 18th District 2C Basketball Tournament @ Sidney
 Culbertson Lions Club Meeting

Feb. 19th District 2C Basketball Tournament @ Sidney

Feb. 20th District 2C Basketball Tournament @ Sidney

Feb. 22nd District 2C Basketball Tournament @ Culbertson

Feb. 23rd Culbertson Fire Department Training

Feb. 24th Eastern C Division Boys' Basketball Tournament @ Wolf Point*

Feb. 25th Eastern C Division Boys' Basketball Tournament @ Wolf Point*
 Eastern C Division Girls' Basketball Tournament @ Wolf Point*

Feb. 26th Eastern C Division Boys' Basketball Tournament @ Wolf Point*
 Eastern C Division Girls' Basketball Tournament @ Wolf Point*

Feb. 27th Eastern C Division Girls' Basketball Tournament @ Wolf Point*

*indicates if the Culbertson team qualifies

B. Project updates:

South Elementary Addition: The sheetrock to going up.

C. I am currently working on:

- the Impact Aid Application. It is due February 1, 2016.
- the class schedule for 2016-2017.
- the calendar for 2016-2017.

D. I will be attending MREA meetings in Billings in mid-January and in Helena at the end of January/start of February. The meetings are focused on hiring a new executive director for the organization.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at your earliest convenience. I can be reached at the school at 787-6246, my home at 787-5779, my cell at 478-3330, or by email at crowderl@nemont.net at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 13

AGENDA TITLE: Classified Staff Contract - Custodian

SUMMARY: I believe that Norine would like to recommend hiring Lindsay Herness. Norine may have additional recommendations, as well.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 14

AGENDA TITLE: College Graduate Credit Request(s)

SUMMARY: Attached please find a copy of the two requests that I have received at this time.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

Culbertson School District #17

Teacher Graduate Credit Request Form

Teacher:

Christian Olson

College Course Title:

Library Media Technological Process

Number of Graduate Credits: 1

2

3

4

5

6

7

8

Type of Graduate Credits:

semester

quarter

Name of Institution:

U of Montana

Description of college course and potential impact for Culbertson students:
(Please attach all appropriate documentation)

Finishing my Library Media Endorsement
This will be the 1 of 2 class left
before my internship. This will
begin Spring of 2016

For Culbertson School District Use Only

_____ College Course Approved by the Culbertson School Board

_____ College Course Denied by the Culbertson School Board

Culbertson School Board Meeting Date: _____

Culbertson School District #17

Teacher Graduate Credit Request Form

Teacher: Christina Olson

College Course Title: Youth Literature for Librarians

Number of Graduate Credits: 1 2 3 4 5 6 7 8

Type of Graduate Credits: semester quarter

Name of Institution: U of Montana

Description of college course and potential impact for Culbertson students:
(Please attach all appropriate documentation)

The second class to also be taken Spring of 2016 will conclude my requirements for the library media endorsement. This summer I will complete my internship through the University of Montana.

For Culbertson School District Use Only

_____ College Course Approved by the Culbertson School Board

_____ College Course Denied by the Culbertson School Board

Culbertson School Board Meeting Date: _____

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 15

AGENDA TITLE: Guest Teacher Application(s)

SUMMARY: Attached please find a copy of the only application that I have received at this time.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

CULBERTSON PUBLIC SCHOOLS

P.O. Box 459
423 First Avenue West
Culbertson, Montana 59218-0459
Phone: (406) 787-6241 • Fax: (406) 787-6244

GUEST TEACHER APPLICATION

Name: Samantha Zell

Address (street or P.O. Box): P.O. box 434

City/State/Zip Code: Culbertson, MT 59218

Phone Number: 701-320-1282 Message/alternate phone number: _____

Please complete the following:

Do you have a high school diploma? ☒ Yes ☐ No Where from: Culbertson High School

Do you have a college degree? ☐ Yes ☒ Not yet. Where from: Miles Community College

Do you have any teaching/education experience? ☒ Yes ☐ No Please provide details below.

Completed one semester of student teaching.

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one.

<input checked="" type="checkbox"/> Kindergarten	<input type="checkbox"/> 7-12 Science	<input type="checkbox"/> K-12 Art
<input checked="" type="checkbox"/> 1 st Grade	<input type="checkbox"/> 7-12 English	<input type="checkbox"/> K-12 Music
<input checked="" type="checkbox"/> 2 nd Grade	<input type="checkbox"/> 7-12 Mathematics	<input type="checkbox"/> K-12 P.E.
<input checked="" type="checkbox"/> 3 rd Grade	<input type="checkbox"/> 7-12 Social Studies	<input type="checkbox"/> 4-12 Spanish
<input checked="" type="checkbox"/> 4 th Grade	<input type="checkbox"/> 7-12 Agriculture Education	
<input checked="" type="checkbox"/> 5 th Grade	<input type="checkbox"/> 7-12 Business	
<input checked="" type="checkbox"/> 6 th Grade	<input type="checkbox"/> K-12 Special Education	

You will receive a copy of the Culbertson School District Guest Teacher Handbook and ask that you become familiar with the contents. The Culbertson School District would also like to request a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Would you like Teacher's Retirement withheld from your paycheck? ☒ Yes ☐ No

Signature of Applicant Samantha Zell

Date December 18th
2015

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 16

AGENDA TITLE: Classified Staff Reassignment

SUMMARY: Elizabeth Harkins is requesting to be reassigned from being a special education aide to being a custodian for the remainder of this school year.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 17

AGENDA TITLE: 2016-2017 High School Football Head Coach Contract

SUMMARY: I believe there will be a recommendation forthcoming from the Athletic Committee on this matter.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 18

AGENDA TITLE: 2015-2016 Driver Education Teacher Wage

SUMMARY: Halvar Olstead is requesting an increase in his driver education teacher wage from \$22 to \$25 for this year.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 19

AGENDA TITLE: High School Music Trip

SUMMARY: The high school music department would like to request permission to take a trip in May. Attached please find a copy of the request.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 20

AGENDA TITLE: Board Policy 1st Reading – Booster Club

SUMMARY: Attached please find a copy of the policy that is suggested by the Montana School Board's Association for Booster Clubs.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

1-04-157. School Support Organizations.

Persons proposing to establish a school-connected organization shall submit a request to the Board for authorization to operate at the school. The request for authorization shall contain:

1. The name and purpose of the organization.
2. The date of application.
3. Bylaws, rules, and procedures under which the organization will operate, include procedures for maintaining the organization's finances, membership qualifications, if any, and an agreement that the group will not engage in unlawful discrimination.
4. The names, addresses, and phone numbers of all officers.
5. A list of specific objectives.
6. An agreement to grant the District the right to audit the group's financial records at any time, either by District personnel or a certified public accountant.
7. The name of the bank where the organization's account will be located and the names of those authorized to withdraw funds.
8. The signature of the Superintendent of the supporting school.
9. Planned use for any money remaining at the end of the year, if the organization is not continued or authorized to continue in the future.
10. An agreement to provide evidence of liability insurance as required by law.
11. Requests for annual reauthorization shall be presented to the Board each year in June.
12. Upon authorization by the Board, school-connected organizations may use the school's name, the school's team names, or any logo attributable to the school or the District.
13. School-connected organizations are prohibited from hiring or directly paying District employees. Organizations may make donations to the District to cover costs of additional employees, but only if such positions are approved in advance by the Board. At their discretion, employees may volunteer to perform activities for school-connected organizations during non-working hours.

1-04-157. School Support Organizations. (page 2)

Adopted:

Revised:

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 21

AGENDA TITLE: Millard E. Peterson Scholarship

SUMMARY: Lora and I would like to recommend a small change to the scholarship rules. We would like to recommend a small increase in the award amount and a slight change in language to clarify the matter. Attached please find a copy of the scholarship rules with the suggested changes in ***Bold Italic Print*** on the first page.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

Millard E. Peterson Scholarship

Rules for Award

Name of Scholarship Award: The name of the annual scholarship awarded under the terms of the Last Will and Testament of Millard E. Peterson, deceased, shall be the "Millard E. Peterson Scholarship".

Amount and Number of Annual Scholarship(s): The amount of each scholarship to be awarded shall be **\$5000**. *All monies on deposit in the trust on January 1st for this scholarship will be divided by the scholarship award amount to determine the number of available scholarships for each year.* ~~determined by the following formula: all monies on deposit in the trust on January 1st shall be equally divided with a minimum of \$4000 per scholarship award.~~

Eligibility of Applicants: An applicant shall be deemed qualified to apply for the award if he/she is a needy and worthy graduating senior, who has attended Culbertson Montana High School for three consecutive years including his/her senior year.

The selection committee will weigh need and worth equally. Candidates will be rank-ordered by need and rank-ordered by worth and an aggregate score determined (for example if there are seven applicants, and one applicant is ranked most needy and the forth most worthy the applicant would have an aggregate score of ten — seven points need/three points worth). The highest aggregate scores of eligible candidates will be awarded the available scholarships and the remaining candidates will be notified as alternates. In the event of a tie, the applicant with the higher rank-order by need will prevail; and should the tie still exist the committee shall determine a winner.

Application for Scholarship Award: The selection committee named award the Millard E. Peterson Scholarship shall be; the principal of the high school, a high school teacher selected annually by the superintendent of schools, and one lay member of the community selected annually by the Mayor of the City of Culbertson. The committee shall furnish application forms to eligible applicants who request one. The application forms shall be available the first week of January. Each application shall contain a statement by the applicant agreeing to be bound by the Rules for Award of the Millard E. Peterson Scholarship and the scholarship award shall be subject to such agreement.

Award of Scholarship: The selection committee shall, each year, on or prior to May 1st select awardees and alternates of outstanding Culbertson High School graduates based upon the applications submitted, and make arrangements for presentation of the awards. At the presentation during graduation exercises, it shall be announced that the award is being made in honor of Mr. and Mrs. Lewis Peterson by their son Millard E. Peterson, who attended Culbertson High School. The application of each winner shall be maintained in a permanent file by the selection committee. Other applications shall be retained by the

selection committee until the scholarship for that term has been fully paid.

Payment of Scholarship Award: The scholarship award shall be paid by the Fund Custodian as these rules allow:

- A. The award will be paid to the student.
- B. The award will be paid in full at the end of the first grading period (quarter or semester) if the student has maintained a 2.5 grade point average. If some form of assessment is used other than a grade point average, the institution must convert their assessment system to a grade point average.
- C. The award must be paid in full at the end of the second grading period if the student has maintained a cumulative 2.5 grade point average; however if the student has not maintained a 2.5 GPA by the end of his/her second semester the award is forfeited.
- D. The awardee must be a full-time student of an institution.

Forfeiture of Scholarship: The Millard E. Peterson Scholarship shall be payable only to defray the expenses for further education of the scholarship winner.

- A. The winner must register and attend an accredited school, vocational/technical school, college, or university within twenty-four (24) months following the award or the scholarship shall be forfeited.
- B. If the scholarship winner should register and commence attending a school, vocational/technical school, college, or university, but should later cease attending without adequate reason, or should be expelled for disciplinary reasons, or be refused further attendance because of inadequate grades, the scholarship shall be forfeited.
- C. Failure to earn a 2.5 grade point average by the end of the second grading period will result in forfeiture of the scholarship.

Deferral of Scholarship: If the scholarship winner should be prevented from registering and attending, or be forced to discontinue higher education for reasons of ill health, military service, or other reason sufficient in the judgement of the selection committee to excuse attendance, the fund custodian shall maintain the original scholarship award amount and shall pay it to the winner when he/she is able to resume attendance; provided that no deferred payments shall be held longer than six years from the time of interruption. The deferred amount will not collect interest.

Award of Scholarship to Alternate Winners: In the event a scholarship award for any particular year is forfeited, the selection committee shall then select an alternative winner. The alternate winner, if eligible and qualified for the scholarship, shall then be entitled to the scholarship award payable upon proof of academic eligibility. If none of the other applicants should be eligible and qualified, the remaining balance shall be pooled with the next funds received from the Millard E. Peterson Charitable Unitrust.

Fund Custodian: The Fund Custodian shall be the Culbertson School Board. The Fund Custodian shall disburse funds to scholarship winners as directed by the Rules. The Fund Custodian shall keep a record of monies in a manner consistent with generally accepted

accounting principles. The Fund Custodian shall invest uncommitted monies at its discretion for the future benefit of awardees.

Rule Adoption and Amendment: These Rules shall become effective upon approval by the Culbertson Board of Trustees, and shall remain in effect until amended by the Board. Notice of any request for amendment of Rules must be made to the Board of Trustees, at which time a hearing date will be established for considering such amendment. The foregoing Rules for Award of the Millard E. Peterson Scholarship are approved on this 15th day of March, 1990, by official Board action. Amended February 18, 1992. Amended February 18, 2002.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 22

AGENDA TITLE: 2014-2015 Audit Report

SUMMARY: We believe that the audit report is very close to being finished and hope to present the audit findings to the Board at the meeting on Tuesday.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 23

AGENDA TITLE: Froid School District Busing Request

SUMMARY: Attached please find a request from the Froid School District.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

408 1st Street South
PO Box 218
Froid, Montana 59226
Phone: 406/766-2342
Fax: 406/766-2206

Scott Westlund,
School Board Chairman

Froid Public Schools

*(Accredited by the state of Montana)
Roosevelt County School District 65 & 65E*

*Ken Taylor,
Interim Superintendent*

*Duane Larsen,
Activities Director*

*Joyce Harvey,
Clerk*

To: Culbertson School Board of Trustees
And
Superintendent Larry Crowder

From: Ken Taylor
Superintendent Froid Public School

Subject: Entering Culbertson School District for Transportation Services

Dear Culbertson School Board and Mr. Crowder,

The Froid Public School is requesting permission to enter you school district for transportation services for Annika Wolff. She resides at 3113 BW Drive, Froid, MT 59226. This is within the Culbertson School District. If there are questions or concerns please do not hesitate to call.

Thank you and I look forward to your response.

Sincerely,



Ken Taylor

*"Through these halls, pass tomorrow's leaders. Find your potential, find your passion, and learn to do.
To be empowered and to succeed by excelling to your fullest potential are the building blocks of great leadership.
Be that Leader. Embrace the destiny we guide today."*

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 24

AGENDA TITLE: Resignation Incentive

SUMMARY: Attached please find a resignation incentive for your consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

CULBERTSON PUBLIC SCHOOLS

P.O. Box 459
423 First Avenue West
Culbertson, Montana 59218-0459
Phone: (406) 787-6241 • Fax: (406) 787-6244

Resignation Incentive

January 19, 2016

School Board Resolution 1-16

Whereas the Culbertson School District wishes to reduce its budget line item for teacher salaries; and

Whereas the Culbertson School District employs teachers with twenty or more years of experience within the District;

It is hereby resolved that the Culbertson School District will offer teachers who qualify a resignation incentive;

Towit:

1. Teachers must have at least 20 years of service on the Culbertson Salary Schedule; and
2. The Incentive shall be \$1,000 for each year of teaching experience in the Culbertson School District, inclusive of any or all District contributions as required by law; and
3. Teachers will have from the time this resolution is offered until 4:00 p.m., February 11, 2016 to accept this offer in writing to the school clerk; and
4. The District will only offer this incentive to the first two applicants who submit a letter of resignation; and
5. Salary payment(s) will be made in full on or after January 1, 2017, at the request of the teacher.

By order of the Culbertson School Board, January 19, 2016.

District Clerk

Date

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 12-15-2015

AGENDA ITEM #: 25

AGENDA TITLE: Student Attendance

SUMMARY: In accordance with the student handbook, we have requested that at least one family come to the meeting at address the attendance of their student(s) with the Board.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

Public Comment

(Non-Agenda Items)

The Culbertson School Board of Trustees would also like to invite public comment on any matter that was not on the agenda for this meeting. If any visitor would like to provide such comment, we would ask that you please raise your hand so that you can be properly recognized.

Thank you.