

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Thursday – March 22, 2018, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

- 01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

- 03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

- 05. Action, approve minutes from the following meeting(s)
 - a. February 20, 2018 (Negotiation Committee Meeting)
 - b. February 20, 2018 (Regular Board Meeting)

FINANCE REPORT

- 06. Action, pay bills/approve investments/review extra-curricular balances

REPORTS

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

14. Action, School Board Policy 2-04-102.1 (Salary Scale)

NEW BUSINESS

15. Action, 2018-2019 Teacher Contract(s)
16. Action, 2018-2019 Extra-Curricular Contract(s)
 a. High School Boys' Basketball Head Coach
 b. High School Girls' Basketball Head Coach
 c. High School Cheerleading Head Coach
 d. High School Speech & Drama Head Coach
17. Action, School Board Policy 1-04-113 (Purchasing)
18. Action, Void Warrants
19. Action, Multi-District MUST Health Insurance Pool Agreement
20. Action, 2018-2019 Elementary School District General Fund Voted Levy Amount
21. Action, 2018-2019 Elementary School District Permissive Levies
 a. Adult Education
 b. Transportation
22. Action, 2018-2019 High School District General Fund Levy Amount
23. Action, 2018-2019 High School District Permissive Levies
 a. Adult Education
 b. Transportation

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 24.

REPORTS (Continued)

25. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

26. Date: Tuesday, April 17th Time: 6:30 p.m.
Potential Conflicts: High School Music Concert
Suggested Changes: Monday, April 16th or Wednesday, April 18th or
Thursday, April 19th or Tuesday, April 24th or ???????

ADJOURNMENT

27. Time of adjournment: _____

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

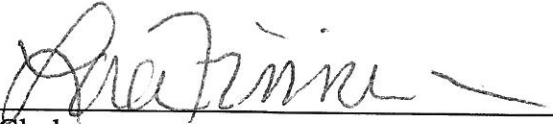
Thank you.

SCHOOL BOARD MINUTES
COMMITTEE MEETING
February 20, 2018
Tuesday – 6:00 p.m.

The Negotiations Committee met for principal negotiations at 6:00 p.m. Trustees present were: Paul Finnicum, Luke Anderson, and Eric Bergum. Representatives were: Mike Olson and Lora Finnicum.

No visitors were present. Notice for public comment given. Committee met with Mike Olson to discuss principal contract. Current contract is tied to the master agreement so upcoming wage will be \$51,136 with a \$15,000 principal stipend and is on pace with area schools. Mr. Olson would like to look at options for contract language getting closer to retirement. No change is requested to salary. Recommendation for additional language stating that retirement incentive will be offered at \$1,000 per year in the district available after 20 years on the salary scale. Technology contract was increased last year. No change is requested for 2018-2019. Committee will make recommendations at the board meeting. Meeting adjourned at 6:41 p.m.

Chairman of the Board


Clerk

SCHOOL BOARD MINUTES
REGULAR MEETING
February 20, 2018
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, February 20, 2018, at 6:31 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Cheryl Kirkaldie, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem and Lora Finnicum. Visitors were recognized.

Cheryl Kirkaldie made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Gy Salvevold made motion to approve the minutes of January 16, 2018 (regular board) meeting(s). Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Eric Bergum made motion to pay the February bills, approve investments and note extra-curricular balances. Luke Anderson seconded motion. Motion carries unanimously.

Payroll Warrants	51526 to 51578
Claims Warrants	63785 to 63865

Reports were approved as presented. The local elementary science fair was held and 22 students will be traveling to compete in Havre at the regional science fair. Spelling Bee was conducted today.

Gy Salvevold made motion to hire Rachel Pewitt for a temporary, teacher contract for Amy Berwick's maternity leave, prorated for BA1 on the salary scale. Eric Bergum seconded motion. Motion carries unanimously.

Luke Anderson made motion to hire Cresencio Solano as full-time custodian and Sandra Rothkamm as part-time custodian, pending successful fingerprint and background checks. Eric Bergum seconded motion. Motion carries unanimously.

Gy Salvevold made motion to hire Chris Olson as Head JH/EL Track Coach and Terri Sansaver as Assistant JH/EL Track Coach. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Eric Bergum made motion to accept the letter of resignation from Shawn Harkins effective at the end of the school year. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Gy Salvevold made motion to post 2-04-102.1 Salary Scale Policy. The 30 percent impact stipend that was included in classified wages is recommended for a permanent policy change. Luke Anderson seconded motion. Motion carries unanimously.

School calendars for 2018-2019 were presented. Gy Salvevold made motion to adopt Calendar 4 with beginning school on August 22, 2018 and ending on May 31, 2019. It features days off for hosting volleyball district tournament and district music festival, and providing 1 day off per month with 2 snow days. Eric Bergum seconded motion. For motion: Anderson, Bergum, Salvevold. Against: Kirkaldie. Motion carries.

SCHOOL BOARD MINUTES
REGULAR MEETING
February 20, 2018
Tuesday – 6:30 p.m.

Trustees considered a shoulder pad replacement program where we can lock our order in but pay in July. Cheryl Kirkaldie made motion to approve the purchase program and buy 14 sets. Eric Bergum seconded motion. Motion carries unanimously.

Gy Salvevold made motion to call for poll election on Tuesday, May 8, 2019 from 12pm to 8pm with polling site at the Culbertson School for the purpose of electing two trustees and, if needed, levies required for the operation and maintenance of the elementary and high school general funds for the school year 2018-2019. Luke Anderson seconded motion. Motion carries unanimously.

Eric Bergum made motion to appoint election judges Allen Peterson, Esther Peterson, and LeEtta Waldhausen as election judges. Luke Anderson seconded motion. Motion carries unanimously.

Valli Hauge, Sidney Tax Service, presented the 2017 school audit. Findings were discussed. Gy Salvevold made motion to approve the audit report as presented. Cheryl Kirkaldie seconded motion. Motion carries unanimously. Gy Salvevold made motion to establish a balance sheet asset account for Fund 101, 201 and 284 titled Cash Equivalents and have the clerk determine the OPEB liability cost, both to correct audit findings. Luke Anderson seconded motion. Motion carries unanimously.

Negotiation Committee met with Mr. Olson for his principal and technology coordinator contracts. Gy Salvevold made motion to approve the 2018-2019 principal contract with no language change to salary but add a retirement incentive for \$1,000 per year in the district available after 20 years. Luke Anderson seconded motion. Motion carries unanimously. Eric Bergum made motion to approve the 2018-2019 technology coordinator contract with no change in salary. Luke Anderson seconded motion. Language regarding set-up and restoration of computers will be removed. Motion carries unanimously.

Notice was given for public comment for non-agenda items. Concerns on safety were expressed with the recent school shooting in Florida. Board would be discussing safety measures in coming months. Trustee reports were given on impact aid timeliness and No One Eats Alone program. Next meeting will be scheduled for 6:30 p.m. on March 22, 2018. Chair recessed meeting at 7:18 p.m. to discuss student attendance and reconvened at 7:29 p.m. Meeting adjourned at 7:29 p.m.

Chairman of the Board


Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of **FEBRUARY 28, 2018**

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(34,915.53)	104,018.33	-	-	324,563.84	(255,461.04)	(245,461.11)	(9,999.93)
TRANSP	82,304.79	8,574.94	-	-	19,437.45	71,442.28	71,447.61	(5.33)
RETIREM	118,772.79	18,226.29	-	-	18,956.02	118,043.06	118,843.03	(799.97)
MISC	(30,798.53)	4,500.00	-	-	15,802.53	(42,101.06)	(47,906.29)	5,805.23
Misc	1,105.97		-	-		1,105.97		
Title	(37,018.64)				11,996.16	(49,014.80)		
Multi Dist	-					-		
Ind Ed	(2,247.63)	4,500.00			2,247.67	4.70		
JMG	1,243.64					1,243.64		
SRS	1,558.70				1,558.70	-		
JOM	4,559.43					4,559.43		
AD ED	8,508.48	153.82	-	-	629.24	8,033.06	8,033.06	-
COMPAB	4,142.69		-	-		4,142.69	4,142.69	-
IMPACT	8,388.34		-	-	8,388.00	0.34	0.34	0.00
TECH	35.53		-	-		35.53	35.53	-
FLEX	(113,819.40)		-	-		(113,819.40)	(113,819.40)	-
COOP	3,157.73	38,391.22	343,461.00	305,727.00	79,214.68	68.27	68.27	(0.00)
PR	2,440.21	290,040.21	-	-	282,410.67	10,069.75	10,069.75	-
CL	17,200.33	419,294.24	-	-	325,500.61	110,993.96	110,993.96	-
ELEM	65,417.43	883,199.05	343,461.00	305,727.00	1,074,903.04	(88,552.56)	(83,552.56)	(5,000.00)
GENERAL	(17,252.68)	64,788.05	-	-	133,257.23	(85,721.86)	(85,721.86)	-
TRANSP	61,336.18	6,009.57	-	-	12,505.52	54,840.23	54,840.23	-
LUNCH	4,821.08	22,688.01	-	-	16,016.69	11,492.40	11,492.40	-
RETIREM	123,306.89	15,381.14	20,499.00	-	13,327.60	145,859.43	145,859.43	-
MISC	(116,183.28)	384.85	-	-	1,384.53	(117,182.96)	(117,182.96)	-
Misc	(121,816.92)	384.85	-	-		(121,432.07)		
AG	1,802.27				851.42	950.85		
Adv Ag	-					-		
BUS	1,112.02				239.88	872.14		
Multi Dist	-					-		
JMG	2,719.35				293.23	2,426.12		
Perkins	-					-		
Aca Ach	-					-		
AD ED	33.18	106.71	7,819.00	-	544.25	7,414.64	7,414.64	-
DR ED	0.54	0.25	1,282.00	-		1,282.79	1,282.79	-
COMPAB	1.17	0.91	4,606.00	-		4,608.08	4,608.08	-
IMPAC	0.31	2.91	14,658.00	-	14,658.00	3.22	3.22	(0.00)
TECH	0.75		13.00	-		13.75	13.75	-
FLEX	0.84		2.00	-		2.84	2.84	-
ENDOW	23.67	17.64	88,800.00	-		88,841.31	88,841.31	-
HS	56,088.65	109,380.04	137,679.00	-	191,693.82	111,453.87	111,453.87	(0.00)
TOTAL	121,506.08	992,579.09	481,140.00	305,727.00	1,266,596.86	22,901.31	27,901.31	(5,000.00)

*County Treasurer corrections in March. Clerk corrections in March.

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CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
February 28, 2018

	Beginning Balance	Receipts <i>reconciled bank credits</i>	Expenses <i>reconciled bank debits</i>	Ending Balance
GENERAL FUNDS ASSET 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 4,538.69	\$ 3,980.50	\$ 2,561.50	\$ 5,957.69
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.88	\$ -	\$ -	\$ 0.88
First Community Bank Pcard Account No. 4205644	\$ 1,209.14	\$ 11,703.02	\$ 11,262.69	\$ 1,649.47
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 11,814.78	\$ 1,133.34	\$ 1,496.59	\$ 11,451.53
Cash Equivalent Total	\$ 17,563.49	\$ 16,816.86	\$ 15,320.78	\$ 19,059.57
General Fund Asset 102	Fund 101 Entry \$	748.04	Fund 201 Entry \$	748.04

GENERAL FUNDS ASSET 103:

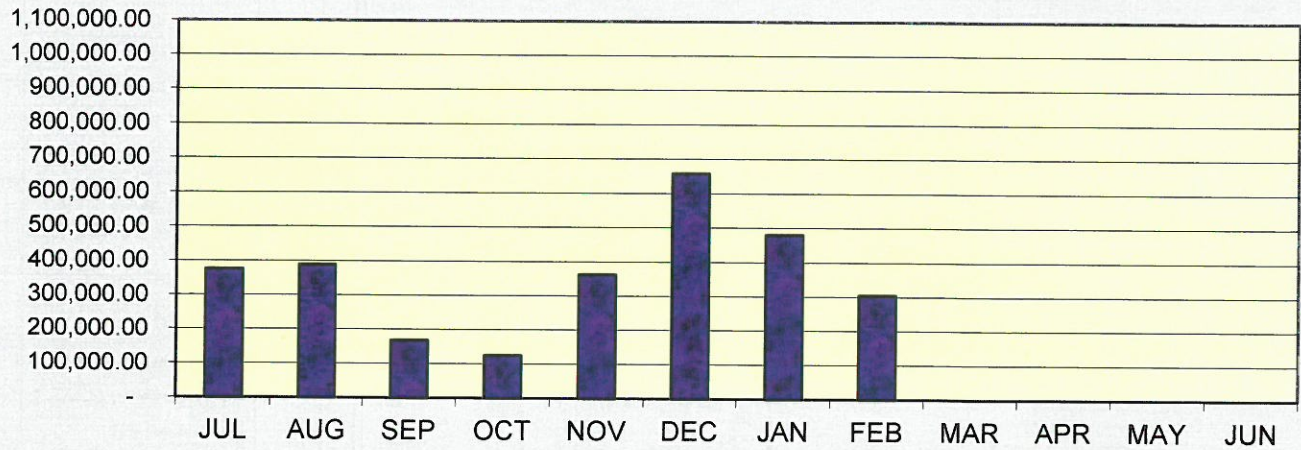
First Community Bank Petty Cash Account No. 332364	\$ 317.16	\$ 10.34	\$ 27.50	\$ 300.00
Cash Equivalent Total	\$ 317.16	\$ 10.34	\$ 27.50	\$ 300.00
General Fund Asset 103	Fund 101 Entry \$	(8.58)	Fund 201 Entry \$	(8.58)

ACTIVITIES FUND ASSET 102:

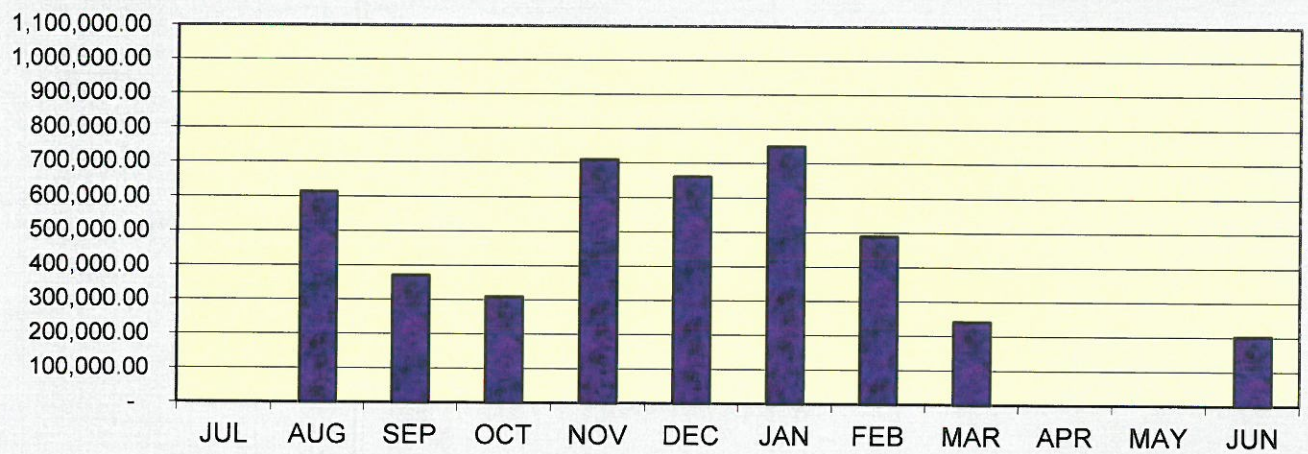
First Community Bank Activities Account No. 332356	\$ 62,517.58	\$ 19,671.05	\$ 18,242.33	\$ 63,946.30
Cash Equivalent Total	\$ 62,517.58	\$ 19,671.05	\$ 18,242.33	\$ 63,946.30
General Fund Asset 102	Fund 284 Entry \$	1,428.72		

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	-	-	-	-	-	26,478.00	-	-				
110 Transport	-	-	-	-	-	77,311.00	-	-				
114 Retirement	-	-	-	-	-	-	-	-				
115 Misc Fed	-	-	-	-	-	1,705.00	-	-				
117 Adult Ed	-	-	-	-	-	8,615.00	-	-				
121 Comp Abs	-	-	-	-	-	4,141.00	-	-				
126 Impact Aid	-	-	-	-	-	-	-	-				
128 Technology	-	-	-	-	-	35.00	-	-				
129 Flex	-	-	-	-	-	-	-	-				
182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00				
201 General	-	-	-	-	-	26,351.00	-	-				
210 Transport	-	-	-	-	-	71,667.00	-	-				
212 Hot Lunch	-	-	-	-	-	1,854.00	-	-				
214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-				
215 Misc Fed	-	-	-	-	-	-	-	-				
217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-				
218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-				
221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-				
226 Impact Aid	-	-	-	-	-	-	14,658.00	-				
228 Technology	-	-	-	-	-	13.00	13.00	-				
229 Flex	-	-	-	-	-	2.00	2.00	-				
281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-				
TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	-	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-	-
110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-	-
114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-	-
115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-	-
117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-	-
121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-	-
126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-	-
128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	-	203,313.00
201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-	-
210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-	-
212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-	-
214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-	-
215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-	-
217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-	-
218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-	-
221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-	-
226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-	-
228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-	-
229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-	-
281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-	-
TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	-	203,313.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	83,278.00	102,813.00	74,298.00	4,304.00	215,743.00	81,206.00	93.00	-	-	-	-	-
110 Transport	109,615.00	154,998.00	105,373.00	72,171.00	80,663.00	82,073.00	65,499.00	28,668.00	11,215.00	-	-	-
114 Retirement	86,451.00	82,771.00	68,786.00	71,083.00	65,757.00	140,354.00	76,518.00	47,554.00	34,048.00	-	-	-
115 Misc Fed	60,099.00	46,854.00	9,037.00	9,044.00	9,046.00	9,048.00	9,049.00	49.00	52.00	-	-	-
117 Adult Ed	24,398.00	24,453.00	24,058.00	13,121.00	14,577.00	15,176.00	15,849.00	3,052.00	2,135.00	-	-	-
121 Comp Abs	9,474.00	9,475.00	9,476.00	9,335.00	9,336.00	9,068.00	9,070.00	9,071.00	9,073.00	-	-	-
126 Impact Aid	36,093.00	2,660.00	3,553.00	1.00	4.00	4.00	74.00	10,851.00	4.00	-	-	-
128 Technology	160.00	1,532.00	417.00	17.00	848.00	848.00	848.00	8.00	48.00	-	-	-
129 Flex	39,038.00	1,712.00	1,719.00	20.00	20.00	20.00	20.00	20.00	20.00	-	-	-
182 Interlocal	121,228.00	245,032.00	189,948.00	246,273.00	201,363.00	328,419.00	283,194.00	237,877.00	237,925.00	201,419.00	-	-
201 General	136,030.00	68,101.00	37,380.00	-	15,983.00	-	-	-	-	-	-	-
210 Transport	72,050.00	100,403.00	89,565.00	25,725.00	70,046.00	52,761.00	31,172.00	30,099.00	19,031.00	797.00	-	-
212 Hot Lunch	9,326.00	9,772.00	366.00	-	6,590.00	-	51.00	83.00	2.00	-	-	-
214 Retirement	53,410.00	48,897.00	36,833.00	68,411.00	48,484.00	115,864.00	82,140.00	52,213.00	41,487.00	7,219.00	-	-
215 Misc Fed	38,954.00	38,960.00	357.00	364.00	364.00	364.00	364.00	364.00	364.00	364.00	-	-
217 Adult Ed	18,215.00	18,288.00	17,893.00	7,380.00	9,587.00	10,026.00	10,024.00	2,955.00	2,528.00	2,197.00	-	-
218 Drivers Ed	1,996.00	4,213.00	4,214.00	4,214.00	4,215.00	4,216.00	4,216.00	4,217.00	3,888.00	3,803.00	-	-
221 Comp Abs	8,585.00	8,586.00	8,587.00	8,445.00	8,447.00	8,205.00	8,206.00	7,956.00	7,957.00	7,958.00	-	-
226 Impact Aid	26,632.00	16,653.00	10,003.00	6.00	85.00	85.00	85.00	148.00	81.00	14.00	-	-
228 Technology	16.00	855.00	5.00	6.00	413.00	413.00	413.00	13.00	3.00	3.00	-	-
229 Flex	1,479.00	1,499.00	1,500.00	411.00	11.00	11.00	11.00	11.00	11.00	11.00	-	-
281 Endow	39,988.00	39,994.00	74,396.00	74,403.00	74,414.00	69,849.00	92,164.00	92,176.00	62,730.00	92,206.00	-	-
TOTAL	976,515.00	1,028,521.00	767,764.00	614,734.00	835,996.00	928,010.00	689,060.00	527,385.00	432,602.00	315,991.00	-	-

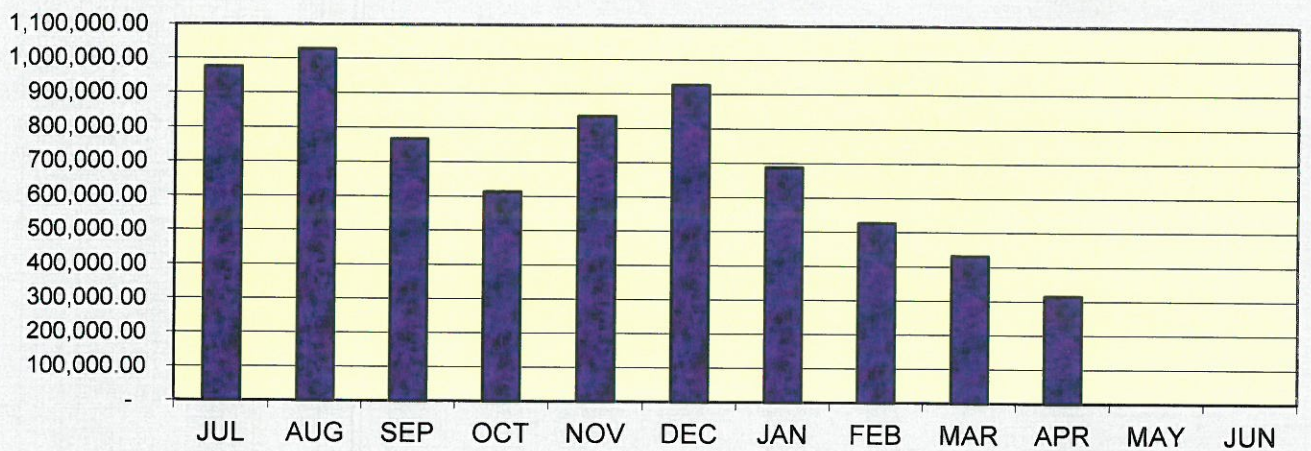
2017-18 INVESTMENTS



2016-17 INVESTMENTS



2015-16 INVESTMENTS



Culbertson Public School

Totals Report for February 2018
2017-2018

03/20/2018
9:28:55 AM

Checking
Savings
Investments

Account	Beginning	+	Receipts	-	Expenditures	+	Transfers	=	Ending
1 - ANNUAL	8,515.90		378.00		3,051.31		0.00		5,842.59
2 - ATHLETICS	39.87		4,964.12		4,659.01		-99.00		245.98
3 - SENIOR 2018	2,979.98		0.00		0.00		0.00		2,979.98
4 - JUNIORS 2019	2,695.93		0.00		0.00		0.00		2,695.93
5 - SOPHOMORE 2020	205.32		1,199.00		100.00		0.00		1,304.32
6 - FRESHMAN 2021	1,106.46		856.55		100.00		0.00		1,863.01
7 - 8TH GRADE	0.00		0.00		0.00		0.00		0.00
8 - CHEERLEADER	72.32		380.00		0.00		0.00		452.32
9 - FFA	14,860.23		5,834.80		9,159.18		99.00		11,634.85
10 - BAND/CHOR	2,588.81		0.00		2,439.90		0.00		148.91
11 - STUDENT COUNCIL	4,141.46		329.00		142.15		0.00		4,328.31
12 - SPEECH AND DRAMA	1,221.50		0.00		328.10		0.00		893.40
13 - VO-AG REVOLVING	2,570.12		0.00		0.00		0.00		2,570.12
16 - JMG	249.32		435.00		479.86		0.00		204.46
17 - BPA	5,372.96		3,828.81		2,710.63		0.00		6,491.14
18 - EXPLORE AMERICA	7,895.39		1,465.77		1,392.37		0.00		7,968.79
19 - MUSIC PARENTS	2,381.75		0.00		0.00		0.00		2,381.75
20 - ART	1,485.68		0.00		0.00		0.00		1,485.68
21 - LIBRARY	1,260.53		0.00		0.00		0.00		1,260.53
22 - SPANISH CLUB	15.49		0.00		0.00		0.00		15.49
24 - Science Olympiad	1,511.96		0.00		0.00		0.00		1,511.96
27 - SENIOR 2017	0.00		0.00		0.00		0.00		0.00
	61,170.98	+	19,671.05	-	24,562.51	+	0.00	=	56,279.52



March 2018 AD Report

Culbertson Board of Trustees,

High school track season began on March 12 with 22 participants. Golf also began on March 12 with 7 participants. Junior high/elementary track will began on March 19. The 2018 cross country, football, and volleyball schedules are complete and attached.

Sincerely,

David Solem

Culbertson School

2018-2019

Cross Country

<u>Date</u>	<u>Meet</u>	<u>Location</u>	<u>Who</u>	<u>Leave Time</u>	<u>Start Time</u>
Aug 25 (Sat)	Poplar	Medicine Bear Complex	Ele/JH/HS	7:00 am	9:00am
Aug 31 (Fri)	Wolf Point	Golf Course	Ele/JH/HS	12:00 pm	2:00 pm
Sept 13 (Thurs)	Frazer	South of Frazer	Ele/JH/HS	2:00 pm	4:30 pm
Sept 15 (Sat)	Culbertson	Fairgrounds	Ele/JH/HS		10:00am
Sept 21 (Fri)	Sidney	Sidney Country Club	Ele/JH/HS	2:00 pm	12:15 pm
Sept 29 (Sat)	Glasgow	Fort Peck: Kiwannas Camp Ground	Ele/JH/HS	7:00 am	10:00am
Sept 27 (Thurs)	Richey/Lambert Richey		Ele/JH/HS		
Oct 6 (Sat)	Miles City	Golf Course	Ele/JH/HS	TBA	TBA
Oct 13 (Sat)	Plentywood	Golf Course	Ele/JH/HS		
October 20	All Class State XC		Missoula: U-M Golf Course		

Culbertson School

2018-2019

Football

<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>	
Sat. Aug 24	St. Labre	Culbertson	7:00 pm	Varsity
Fri. Aug 31	Broadus	Broadus	7:00 pm	Varsity
Tues. Sept 4	Fairview	Fairview	4:30 pm	Junior High
Fri. Sept 7	Scobey	Scobey	7:00 pm 4:30 pm	Varsity Junior High
Mon. Sept 10	Scobey	Culbertson	4:30 pm	Junior Varsity
Tues. Sept 11	Poplar	Culbertson	4:30 pm	Junior High
Fri. Sept 14	Lodge Grass	Culbertson	7:00 pm	Varsity
Tues. Sept 18	Poplar	Poplar	4:30 pm	Junior Varsity
*Fri. Sept 21	Plentywood	Culbertson	7:00 pm	Varsity
Sat. Sept 22	Plentywood	Culbertson	10:00 am	Junior High
Fri. Sept 28	Fairview	Fairview	7:00 pm	Varsity
Sat. Sept 29	Fairview	Culbertson	10:00 am	Junior High
Sat. Oct 6	Lame Deer	Lame Deer	2:00 pm	Varsity
Sat. Oct 13	Circle	Culbertson	7:00 pm 4:30 pm	Varsity Junior High
Thurs. Oct 18	Forsyth	Forsyth	6:00 pm	Varsity

*Homecoming

Updated March 1, 2018

Culbertson School Fall Sports Schedules

2018-2019

Volleyball

<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>	<u>Teams</u>
Sat. Aug 25	Culbertson Invite	Culbertson	8 am	Varsity
Tues. Aug 28	Richey/Lambert	Lambert	4:00 pm	JH, JV, V
Thurs. Aug 30	Mondak	Culbertson	4:00 pm	JH, JV, V
Fri. Sept 7	Bainville	Culbertson	4:00 pm	JH, JV, V
Sat. Sept 8	Froid/Lake Invite	Froid/Lake	9:00 am	Varsity
Tues. Sept 11	Lustre	Lustre	6:00 pm	Varsity
Thurs. Sept 13	Savage	Culbertson	4:00 pm	+JH, JV, V
Sat .Sept 15	Plentywood	Plentywood	5:00 pm	JV, Varsity
*Fri . Sept 21	Plentywood	Culbertson	3:00 pm	JV, Varsity
Sat . Sept 22	Froid/Lake	Froid	4:00 pm	JH, JV, V
Tues. Sept 25	Richey/Lambert	Culbertson	4:00 pm	JH, JV,V
Fri. Sept. 28	Fairview	Fairview	3:00 pm	JH, JV,V
Sat. Sept 29	Richey/Lambert Invite	Lambert	TBA	Varsity
Tues. Oct 2	Mondak	Westby	4:00 pm	JH, JV, V
Thurs. Oct 4	Fairview	Culbertson	4:00 pm	JH, JV, V
Mon. Oct 8	Savage	Savage	5:30pm	JV, V
Fri. Oct 12	Froid/Lake	Culbertson	5:30 pm	JV, V
Tues. Oct 16	Bainville	Bainville	5:30 pm	+JV, Varsity
Oct. 25-27	District 1C Tournament	Culbertson		
Nov. 1-3	Eastern C Div. Tournament	Sidney		
Nov.8-10	State C Tournament	Bozeman		

*Homecoming

Updated on March 1, 2018

Mr. Olson

Technology Report

School Board Meeting

March 22, 2018

On March 6 we experienced server failure due to a power outage the day before. The power supplies and power supply backplane are the parts that failed. Parts were ordered and installed on the evening of March 8th. With Gaffaney's help by remoting in, Mr. Crowder and I got the server back up and running.

With the experience of the server failure I am currently working on solutions to the issues to mitigate the downtime in the future. Joseph from Gaffaney's is helping design a plan.

We have extended our ArcServe licenses for 4 months to get the billing period in the new budget cycle.

I am still in the process of getting all computers moved over to the new Kaspersky 10.

Our tech plan goes through the 2018-2019 school year. We will have to get the tech committee together and begin talking about server upgrade as this will be a lengthy conversation.

Mr. Olson
Principal's Report
School Board Meeting
March 22, 2018

Ms. Forbredg and I will begin putting together a Smarter Balance testing schedule. The new software is being downloaded on the computer lab computers.

MASSP meeting was held on March 14. Discussion on Ed Ready, Montana Digital Academy, School Safety and student discipline.

Students competed well at the County Spelling Bee on Feb 26th.

High School students will competed at the Academic Olympics on March 14th. Junior High students will compete on April 11th. Both competitions will be held in Glasgow.

The Spring Principal's conference will be held April 5-6 in Fairmont.

Culbertson Prom will be held on April 14th at the Old Armory.

We held our Community Education Forum on March 15. The topic was school safety. Good discussion was had and many topics were covered. Roosevelt County Sheriff Deputies were in attendance.

Student enrollment numbers as of 3-16-18

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	28	32	14	26	29	21	22	26	28	26	22	15	15	304
Sept	27	32	13	23	28	22	19	23	27	25	22	14	14	289
Oct	25	29	14	22	27	21	21	24	27	23	23	13	15	284
Nov	24	29	14	21	27	21	21	26	24	24	23	12	15	281
Dec	24	28	13	21	27	20	21	24	21	24	23	11	16	273
Jan	24	28	13	21	27	20	21	24	21	25	22	12	17	275
Feb	25	28	14	21	27	20	21	24	22	25	21	12	13	273
March	24	28	14	21	27	20	20	24	22	24	21	12	15	272
April														0
May														0

Enrolled	9	6	2	4	2	7	6	1	2	3	3	2	3	50
Transferred	5	2	3	6	1	4	3	6	3	2	3	3	2	43
Total In/Out	14	8	5	10	3	11	9	7	5	5	6	5	5	93

Ended the 2016-2017 year with 275

Culbertson School Board Meeting

Superintendent's Report

March 22, 2018

A. Events that I plan to attend for March and April.

March 1 st	Culbertson Lions Club Meeting
March 12 th	State Revenue and Transportation Interim Committee Meeting @ Helena
March 13 th	State Revenue and Transportation Interim Committee Meeting @ Helena
March 15 th	Culbertson School Community Education Forum
	Culbertson Lions Club Meeting
March 18 th	MREA Board Meeting @ Helena
March 19 th	Spring MASS Conference @ Helena
March 20 th	Spring MASS Conference @ Helena
March 22 nd	Culbertson School Board Meeting
March 25 th	Culbertson Lions Club Palm Sunday Dinner
March 27 th	Culbertson Fire Department Training
April 2 nd	Culbertson Town Council Meeting
April 4 th	MSGIA Meeting @ Helena
April 5 th	MSGIA Meeting @ Helena
April 8 th	U of M Teacher Career Fair @ Missoula
April 9 th	U of M Teacher Career Fair @ Missoula
April 10 th	Culbertson Fire Department Meeting
April 12 th	Culbertson School Parent/Teacher Conferences 4 pm – 7 pm
April 14 th	Culbertson High School Prom
April 17 th	Roose-Valley Special Education Cooperative Board Meeting @ Brockton
April 20 th	District 13 Music Festival @ Culbertson
April 21 st	District 13 Music Festival @ Culbertson
April 24 th	Culbertson Lions Club Track Meet
	Culbertson Fire Department Training
April 25 th	MSU Teacher Career Fair @ Bozeman

*indicates if the Culbertson Team is participating

B. Other items for your consideration:

1. It is almost time to turn the calendar to the second half of the school year, which means we need to begin looking at
 - a. Review of the Science Curriculum: The timeline for this would begin with the staff reviewing the current curriculum and ordering samples where replacement might be considered in January and February. The staff will review any new materials received in March. The Curriculum Committee of the Board, the staff, and the public will conduct a community meeting(s) in April. The Board will consider adoption of any Science curriculum changes in May.

2. With the addition of several new uniform sets (high school volleyball, high school girls' and boys' basketball, junior high girls' and boys' basketball, cheerleader) this year, we are needing to store more "old" sets. In the upcoming months, the Board can expect to be asked to provide some direction on if, when, and how these extra "old" uniforms will be either stored or disposed of.
3. Bus Route Contract Renewals: It is hard to believe it has been five years since our last renewal/negotiation. I would expect the Board will look at working on this matter in the upcoming months and try to have contracts approved by the Board at the April meeting or sooner.
4. We probably have a slight glitch in the 2018-2019 adopted school calendar. It has come to our attention that the State FFA Convention in April 2019 is the same time as the scheduled District 13 Music Festival. The music staff here at CHS is working to move the date of the music festival to alleviate the conflict. Once a new date for the music festival is established, the calendar change will be brought to the Board for formal revision.
5. We will continue to work diligently on the Board goals that were identified in December. With the normal end-of-the-year activities making the calendar fill up we will also be making time and availability to address the new goals. I will be keeping the Board updated as things come into view.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 14

AGENDA TITLE: Board Policy 2-04-102.1 (Salary Schedule)

SUMMARY: Attached please find a copy of the policy that has been posted with recommended changes. To date we have received no comments about the policy.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

2-04-102.1 **Salary Scale.**

All support personnel shall have their starting salaries fixed by the Board according to the following scale:

Aides, Tutors	School Maintenance Director	School Custodial Director	Custodian
\$9.00	\$12.00	\$11.25	\$10.00
<i>\$11.70</i>	<i>\$15.60</i>	<i>\$14.63</i>	<i>\$13.00</i>

Head Cook	Assistant Cook	Cook's Helper	Secretary	Activities Secretary Clerk's Assistant
\$11.25	\$9.50	\$8.75	\$9.00	\$10.00
<i>\$14.63</i>	<i>\$12.35</i>	<i>\$11.38</i>	<i>\$11.70</i>	<i>\$13.00</i>

Each employee will receive a 3% increase annually during each year of the first four years of employment. Each employee will then receive a 5% increase for the fifth year of employment. This cycle of increases will continue with a 3% increase for the sixth through ninth years and a 5% increase for the tenth year of employment. The cycle will then continue throughout the employment of classified personnel.

Classified staff members that are assigned and teach a "bonafide" class, that is listed on the class schedule and approved by the administration, will be compensated an additional \$500 per class period per semester/trimester. Such classes will require lesson plans, student performance evaluations, student performance reporting, etc. All due compensation will be paid at the completion of each semester/trimester.

Adopted: August 11, 2003
Revised: August 23, 2004
December 17, 2007
September 16, 2008
July 21, 2009
September 21, 2010
July 21, 2011

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 15

AGENDA TITLE: 2018-2019 Teacher Contract(s)

SUMMARY: Attached please find a copy of the list of teachers. Also attached please find the recommended wording for the motions that may be used by the Board for renewals or non-renewals.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

Culbertson Public School

Certified Staff

- Teachers are listed in alphabetical order.
- Extended contracts are listed in (parenthesis).

Tenured

Janelle Ator
Amy Berwick
Ashley Copple
Courtney Forbregd (10 days)
Jeri Gustafson
Lana Hekkel
Theresa McDonald
Wendy Nickoloff
Jens Nielsen (6 weeks)
Christina Olson
Paula Schledewitz
David Solem
Karen Toavs

Up for Tenure

Hayley Oelkers
Jennesy Taberna

Non-Tenured

Karen Brock
Amanda Bushlen
James Harkins
Danielle Helvie-Juarez
Angela Iverson
Brad Nielsen
Vicki Parker
Rachel Pewitt
Darla Pust
Leslie Saunders
Alyssa Seifert
Rhonda Seitz

Recommended Wording for Contract Renewal/Non-Renewal

1. Renewal of tenured staff.
 "I move to renew tenure teaching contracts for(list individuals that you would like to include or the entire list).....for the 2018-2019 school year."

2. Offering tenure contracts to those that are up for tenure.
 "I move to offer tenure teaching contracts to(list individuals that you would like to include or the entire list) for the 2018-2019 school year."

3. Renewal of non-tenure staff.
 "I move to renew non-tenure teaching contracts for (list individuals that you would like to include or the entire list) for the 2018-2019 school year."

4. Non-renewal of non-tenured staff.
 **"I move to non-renew the non-tenure teaching contracts for
(list individuals that you would like to include or the entire list)
without cause."**

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 16

AGENDA TITLE: 2018-2019 Extra-Curricular Contract(s)

SUMMARY: I believe there will be a recommendation forthcoming from the Athletic Committee to either rehire the current head coaches or advertise the positions.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 17

AGENDA TITLE: School Board Policy 1-04-113 (Purchasing)

SUMMARY: Attached please find a copy of the current policy and a copy of the policy with recommended changes. These changes are a result of some items that were recommended by Lora and the auditors.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

Current policy

1-04-113. **Purchasing.**

The superintendent shall be the purchasing agent of Culbertson Schools, and shall have the authority to purchase supplies and equipment under the regulations of the Board. The annual budget for each classroom/staff member will be set by the superintendent/Board. The procedure for ordering supplies and equipment are:

- A. All orders will be put on a purchase order by whoever is making the request. If appropriate, a vendor order form will be attached to the purchase order form to be completed by the requestor. Any non-local purchases may be made by school personnel using their procurement cards within the establish budget limits. The use of procurement cards will only be authorized after the employee completes the Procurement Card Use Agreement (Appendix Y).
- B. Any purchase order made by a person under the supervision of a building administrator will be taken to the building principal for approval and (s)he will initial the purchase order if (s)he is recommending the expenditure.
- C. The principal will forward approved purchase orders to the superintendent.
- D. Any other purchase order not included in Section B of this policy will be forwarded directly to the superintendent.
- E. If approved by the superintendent (s)he will indicate same by his/her signature.
- F. The superintendent will forward approved purchase orders to the clerk. The clerk will indicate on the form the line item number from which the account will be paid.
- G. The assistant clerk will mail or give to the vendor one copy of the purchase order and file the other.
- H. Upon delivery of the order, the assistant clerk will check off the materials with her copy of the purchase order. If materials are missing or damaged, the assistant clerk will notify the superintendent and requestor. If materials are complete and intact, (s)he will so indicate on his/her copy of the purchase order and give that copy and attached invoices to the clerk for payment and release the materials to the requestor.
- I. At no time will personal items be ordered through the school vendor accounts or charged to the school credit cards. No personal checks will be accepted for purchased items.
- J. All purchases are subject to final approval by the Board at a regular monthly board meeting.

Current
policy

1-04-113. **Purchasing.** (page 2)

Adopted:

Amended: November 1989

Revised: January 18, 2000

August 11, 2003

August 11, 2008

1-04-113. **Purchasing.**

The superintendent shall be the purchasing agent of Culbertson Schools, and shall have the authority to purchase supplies and equipment under the regulations of the Board. The annual budget for each classroom/staff member will be set by the Superintendent/Board. District employees will receive copies of their annual classroom budgets with their established budget limits. The procedure for ordering supplies and equipment are:

PURCHASE ORDERS. A purchase order may be requested from the Business Office.

- a. The District employee making the request will complete the purchase order and attach the appropriate vendor documentation.
- b. Any purchase order made by a person under the supervision of a building administrator will be taken to the building principal for approval and (s)he will initial the purchase order if (s)he is recommending the expenditure.
- c. The principal will forward approved purchase orders to the superintendent.
- d. Any other purchase order not included in Section B of this policy will be forwarded directly to the superintendent.
- e. If approved by the superintendent (s)he will indicate same by his/her signature.
- f. The superintendent will forward the approved purchase orders to the Business Office for processing.
- g. The assistant clerk will forward one copy of the purchase order to the vendor for processing the order, one copy to process the order for payment, and one copy to be held on file. The District employee may place the order upon approval and note such action to the Business Office.

PROCUREMENT CARDS. Any non-local purchases may be made by school personnel using their procurement cards within the established budget limits. The use of procurement cards will only be authorized after the employee completes the Procurement Card use Agreement (Appendix Y).

- a. Procurement (pcards) cards may only be used for legitimate District expenditures. Purchases that are unauthorized, personal in nature or violate the intent of this policy may result in procurement card revocation and discipline of the employee. The use of procurement cards is not intended to circumvent the District's policy on purchasing.
- b. Users must take proper care of District pcards and take all reasonable precautions against damage, loss, or theft. Any damage, loss, or theft must immediately be reported to the Business Office. Failure to take proper care of pcards may subject the employee to financial liability.

1-04-113. **Purchasing.** (page 2)

- c. Users must submit detailed documentation, including itemized receipts or invoices, accompanied by a completed, signed Procurement Card–Claim Form within one week of purchase to the Superintendent for approval and signatures. Users must complete a Lost Receipt Declaration Form if unable to produce a receipt or invoice. Failure to produce a receipt or invoice may result in procurement card revocation and discipline of the employee.
- d. The Superintendent will forward the claim forms to the Business Office for processing.

CLAIM FORMS. Administration and/or the Business Office may opt to use a District-approved Claim Form for services, supplies or equipment as deemed necessary.

Upon delivery of the order, the Assistant Clerk will check off the materials with his/her copy of the Purchase Order, Pcard Claim Form, or Claim Form. If materials are missing or damaged, the assistant clerk will notify the vendor immediately to remedy the items. If materials are complete and intact, (s)he will indicate on his/her copy, release the materials to the requestor, assign line item numbers from the appropriate funding source, and give all documentation to the clerk for payment.

Purchases that are personal in nature or are intended to take advantage of the District's vendor discounts are not permitted to be ordered through school vendor accounts.

All purchases are subject to final approval of the Board at a regular monthly board meeting.

Adopted:

Amended: November 1989

Revised: January 18, 2000

August 11, 2003

August 11, 2008

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 18

AGENDA TITLE: Void Warrants

SUMMARY: Lora would like to request the Board void the following warrants:

Claims warrant #63531 \$350.00 issued 10/16/17. Reissued 2/8/18 #63797

Payroll warrant #51581 \$100.00 issued 12/01/17. Reissued 2/22/18 #51581

Payroll warrant #50767 \$69.26 issued 1/04/16. Reissued 2/22/18 #51579

Payroll warrant #51353 \$34.63 issued 10/05/17. Reissued 2/22/18 #51580

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 19

AGENDA TITLE: Multi-District MUST Health Insurance Pool Agreement

SUMMARY: Lora would like to request the Board approve the following agreement. Culbertson School has been the host of this pool for several years. The attached agreement requires annual approval by each member school to participate.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this 31st day of March, 2018 by and between

Culbertson Elementary
Culbertson High School
Jordan Elementary
Garfield County High School
Medicine Lake K-12
Rau Elementary
Richey Elementary
Richey High School
Rosebud Elementary
Rosebud High School
Savage Elementary
Savage High School
Westby SD 3 K-12

(collectively, hereinafter "Districts").

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all participating districts by April 1 of the current fiscal year in which the agreement is executed and by April 1 in any subsequent year to which the agreement applies;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each participating district of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund or any other budgeted fund of the district. Transfers to the interlocal cooperative fund from each participating school district's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund. All transfers must be completed by April 1 of the current fiscal year in which the agreement is executed and by April 1 in any subsequent year to which the agreement applies;

WHEREAS, in accordance with Section 20-9-703, Culbertson Elementary School LE 0777 shall be designated the prime agency. All other participating districts shall be designated as cooperating agencies;

WHEREAS, each participating district may transfer funds into the interlocal cooperative fund from the general fund or any other budgeted fund of the respective school district. Transfers to the interlocal cooperative fund from each participating school district's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of Multi-District MUST Health Insurance Pool for the participating Districts;

2. To form a governing board which shall consist of a school administrator from each of the original participating schools (Culbertson, Jordan, Medicine Lake, Rau, Richey, Rosebud, Savage, and Westby) for the purpose of any decision making;

3. To create an interlocal cooperative fund for the purpose of transferring funds from the participating districts for the purpose(s) stated herein;

4. The Culbertson Elementary School LE 0777 is designated as the prime agency and as such shall establish a non-budgeted interlocal cooperative fund for the purpose of the financial administration of this interlocal cooperative agreement. The prime agency will submit monthly payments to MUST for premiums no later than the 20th of each month.

5. All other participating districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this agreement to the prime agency by district warrant. **Payments are due to the prime agency no later than the 10th of each month.**

6. Any and all amounts transferred into the interlocal cooperative fund by any participating district shall come from: (1) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (2) any other budgeted fund of a participating district.

7. Any and all amounts transferred into the interlocal cooperative fund by each participating district must be transferred on or before June 30, 2019.

8. Any and all amounts transferred into the interlocal cooperative fund by each participating district must be for the purpose stated herein.

9. Any and all amounts held with the prime agency will be designated and maintained by distinct participating districts within the interlocal cooperative fund.

10. Any and all amounts remaining in the interlocal cooperative fund at year end shall be carried forward into the ensuing fiscal year.

11. In the event that a participating district chooses to withdraw from the multi-district cooperative, the fiscal host will issue a warrant in the amount of their appropriate fund balance share at the month's conclusion following the date of withdrawal.

12. In the event that a new member wishes to join the multi-district cooperative, a written request must be made to the governing board by *November 1st* for the ensuing agreement year. All participating districts that have intent to join the multi-district cooperative must have all paperwork, including health statements, into the prime agency by *December 1st*. MUST will deliver the premiums quotes to the prime agency by *March* for forwarding to the participating districts. The governing board will make the final determination by majority vote for any new participating districts and deliver to MUST any revisions in the cooperative by the end of the renewal period.

13. The term of this agreement shall be from July 1, 2018 to June 30, 2019.

14. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this _31st__ day of _March_, 20_18_.

Attest:

Board Chair

District Clerk

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 20

AGENDA TITLE: 2018-2019 Elementary School District General Fund Levy Amount

SUMMARY: Based on the budget sheets Lora received from OPI, the elementary budget will increase from \$1,567,888 to \$1,597,520. This is the maximum budget allowed and will not require any voted levy.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 21

AGENDA TITLE: 2018-2019 Elementary School District Permissive Levies

SUMMARY: We are required each year to project if there will be any increases in the permissive levies in the Adult Education and Transportation funds. Attached please find the resolution that explains that the School District does not anticipate any increase in permissive levies.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

RESOLUTION of INTENT to IMPOSE an INCREASE in LEVIES
Culbertson School Election, Culbertson MT

As an essential part of its budgeting process, the Culbertson School Board of Trustees for School District No. 17J/R/C, Roosevelt and Richland Counties, State of Montana, is authorized by law to impose levies to support its budget. The Culbertson School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2018, using certified taxable valuations from the current school fiscal year as provided to the district:

Adult Education: Change in Revenue \$0.00 increase
 Change in Mills 0.00 increase
 Increase in taxes on a home with a market value of \$100,000 will be
 approximately \$0.00 and on a home with a market value of \$200,000
 will be approximately \$0.00.

Transportation: Change in Revenue \$0.00 increase
 Change in Mills 0.00 increase
 Increase in taxes on a home with a market value of \$100,000 will be
 approximately \$0.00 and on a home with a market value of \$200,000
 will be approximately \$0.00.

This estimation is based on the anticipation of fund reserves in sufficient levels to offset any increases in these permissively funded budgets for the 2018-2019 budget year.

As attested by:

Print Name of Board Chair

Signature of Board Chair

Print Name of District Clerk

Signature of District Clerk

DATED this _____ day of _____, 20__.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 22

AGENDA TITLE: 2018-2019 High School District General Fund Levy Amount

SUMMARY: Based on the budget sheets Lora received from OPI, the high school budget will increase from \$993,017 to \$1,013,853. This is the maximum budget allowed and by moving just under \$7,000 from oil and gas tax money to the over base budget this, too, will not require any voted levy.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 3-22-2018

AGENDA ITEM #: 23

AGENDA TITLE: 2018-2019 High School District Permissive Levies

SUMMARY: We are required each year to project if there will be any increases in the permissive levies in the Adult Education and Transportation funds. Attached please find the resolution that explains that the School District does not anticipate any increase in permissive levies.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

RESOLUTION of INTENT to IMPOSE an INCREASE in LEVIES
Culbertson School Election, Culbertson MT

As an essential part of its budgeting process, the Culbertson School Board of Trustees for School District No. 17J/R/C, Roosevelt and Richland Counties, State of Montana, is authorized by law to impose levies to support its budget. The Culbertson School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2018, using certified taxable valuations from the current school fiscal year as provided to the district:

Adult Education: Change in Revenue \$0.00 increase
 Change in Mills 0.00 increase
 Increase in taxes on a home with a market value of \$100,000 will be
 approximately \$0.00 and on a home with a market value of \$200,000
 will be approximately \$0.00.

Transportation: Change in Revenue \$0.00 increase
 Change in Mills 0.00 increase
 Increase in taxes on a home with a market value of \$100,000 will be
 approximately \$0.00 and on a home with a market value of \$200,000
 will be approximately \$0.00.

This estimation is based on the anticipation of fund reserves in sufficient levels to offset any increases in these permissively funded budgets for the 2018-2019 budget year.

As attested by:

Print Name of Board Chair

Signature of Board Chair

Print Name of District Clerk

Signature of District Clerk

DATED this _____ day of _____, 20____.

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.