

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

**NOTICE OF REGULAR SCHOOL BOARD MEETING**  
**Wednesday–September 20, 2017, 6:30 PM**

PREVIEW BILLS.....6:15 PM  
CALL TO ORDER.....6:30 PM

**ROLL CALL**

01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

05. Action, approve minutes from the following meeting(s)  
a. August 15, 2017 (Regular Board Meeting)  
b. August 29, 2017 (Special Board Meeting)

**FINANCE REPORT**

06. Action, pay bills, approve investments, and note extra-curricular balances

**REPORTS**

07. Information, Student Representative Report  
08. Information, Teacher Report  
09. Information, Activities Director Report  
10. Information, Technology Systems Administrator Report  
11. Information, Principal Report  
12. Information, District Clerk Report  
13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- 14. Action, College Graduate Credit Request(s)
- 15. Action, Guest Teacher Application(s)
- 16. Action, Resignation
- 17. Action, 2017-2018 Special Education Aide Contract
- 18. Action, 2017-2018 Custodian Contract
- 19. Action, 2017-2018 High School Speech & Drama Assistant Coach Contract
- 20. Action, Weight Room Key Card Reactivation Request
- 21. Action, Sick Leave Bank Contributions
- 22. Action, School Facebook Account/Page
- 23. Action, Closure of Activity Account – Class of 2017

**PUBLIC COMMENT FOR NON-AGENDA ITEMS**

24.

**REPORTS (Continued)**

- 25. Information, Trustees Reports/Requests.

**DATE/TIME FOR NEXT MEETING**

- 26. Date: Tuesday, October 17<sup>th</sup> Time: 6:30 p.m.  
Potential Conflicts: HS Volleyball vs. Bainville HERE  
Suggested Changes: Monday, October 16<sup>th</sup> or  
Monday, October 23<sup>rd</sup> or  
Tuesday, October 24<sup>th</sup> or .....

**ADJOURNMENT**

- 27. Time of adjournment: \_\_\_\_\_

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

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# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions at that time.

Thank you.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
August 15, 2017  
Tuesday – 7:00 a.m.

The Board met in regular session on Tuesday, August 15, 2017, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, and Cheryl Kirkaldie. Representatives were: Larry Crowder, Mike Olson, and Lora Finnicum. Visitors were recognized.

Luke Anderson made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Eric Bergum made motion to approve the minutes of July 18<sup>th</sup> (athletic committee), July 18<sup>th</sup> (regular board), and August 4, 2017 (special board) meeting(s). Luke Anderson seconded motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to pay the August bills, approve investments and note extra-curricular balances. Luke Anderson seconded motion. Motion carries unanimously.

Payroll Warrants	51254 to 51279
Claims Warrants	63348 to 63404

Reports were approved as presented. New clock system is in place and the intercom components arrived. More capabilities will be available with separate clock and bells/intercom systems. Field work will begin in September for the 2016-2017 school year audit.

Teacher handbook changes were presented. All student communication will be conducted through the google email system. Eric Bergum made motion to approve the 2017-2018 Teacher Handbook as presented. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Recommendation given for 3<sup>rd</sup> grade teacher will be Karen Brock. No candidate is available for the 6<sup>th</sup> grade position, so an alternate proposal was presented. The 6<sup>th</sup> grade will have a home room in the elementary wing for three periods and have two periods for JH classes. The current JH classes are large and no additional lockers would be available for the 6<sup>th</sup> graders in the JH wing. Mr. Crowder will continue to advertise, but will recommend hiring a non-certified for the position. Leslie Saunders will be recommended for the 6<sup>th</sup> grade position. Luke Anderson made motion to hire Karen Brock as 3<sup>rd</sup> Grade Teacher and Leslie Saunders as 6<sup>th</sup> Grade Teacher, pending successful fingerprint and background checks. Mr. Crowder will apply for an emergency certificate. Eric Bergum seconded motion. Motion carries unanimously.

No recommendations are available for classified staff at this time. Advisor contracts will be postponed until all positions can be filled.

Luke Anderson made motion to re-assign Jennifer Lambert from Title 1 Aide to Elementary Art for 2 specialist periods for the fall trimester. Eric Bergum seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
August 15, 2017  
Tuesday – 7:00 a.m.

Eric Bergum made motion to keep the gate prices the same: gate for adults \$5, students \$3, senior citizens \$2; and season tickets for adults \$50, students \$25, family \$125; and local senior citizens are free. Luke Anderson seconded motion. Motion carries unanimously.

Homecoming is scheduled for Sept. 5-9<sup>th</sup>. Board approved a 2 p.m. dismissal to prepare for a home volleyball game.

Luke Anderson made motion to renew the Interlocal Agreement with Roose-Valley Special Education Cooperative for 2017-2018. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to approve the coal delivery contract with James Obergfell for 2017-2018 for \$105 per delivered ton. No change in price from previous year. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Beth Hekkel as bus monitor on Route #2 on an as-needed basis for \$20 per trip. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

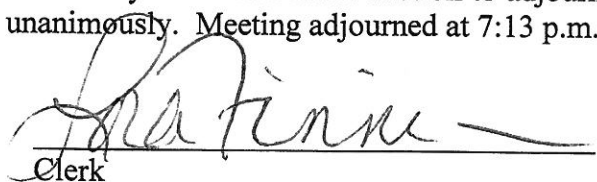
Mr. Crowder would like direction on student requests to purchase used athletic equipment. Item will be referred to committee for review.

The 2017-2018 budgets were presented. Eric Bergum made motion to approve the budgets as presented. Cheryl Kirkaldie seconded motion. Board training on school budgets will be conducted prior to the next regular meeting. Motion carries unanimously.

Trustees asked to present their goals by the December board meeting. Notice was given for public comment for non-agenda items. Board approved the establishment of an official school Facebook page for activities and notices. It was requested to be a read-only site. Next meeting was scheduled for 6:30 p.m. on September 20, 2017. Cheryl Kirkaldie made motion to adjourn. Luke Anderson seconded motion. Motion carries unanimously. Meeting adjourned at 7:13 p.m.

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Chairman of the Board



Clerk

SCHOOL BOARD MINUTES  
SPECIAL MEETING  
August 29, 2017  
Tuesday – 7:00 a.m.

The Board met in special session on Tuesday, August 29, 2017, at 7:00 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Cheryl Kirkaldie, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, and Lora Finnicum.

Visitors were recognized. Cheryl Kirkaldie made motion to approve the agenda. Luke Anderson seconded motion. Motion carries unanimously. Notice for public comment given.

Gy Salvevold made motion to hire extra-curricular contracts for: Karen Toavs as Senior Class Advisor, Tiffany Marchwick as Junior Class Advisor, Brad Nielsen as Sophomore Class Advisor, Ashley Copple as Freshman Class Advisor, Leslie Saunders as JH Boys' Basketball Coach and EL Boys' Basketball Coach, Austin Oelkers as JH Football Assistant Coach, and Nick Oelkers as HS BPA Assistant Advisor. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Luke Anderson made motion to hire Steve Gray for Custodian, pending successful fingerprint and background check. Eric Bergum seconded motion. Motion carries unanimously.

Board considered bus route request. The change has no net mile difference. Luke Anderson made motion to approve the request for Route #5. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

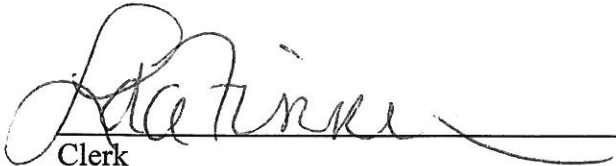
Gy Salvevold made motion to approve Jessica Schmitz as HS Football Medical Trainer Volunteer. Eric Bergum seconded motion. She would be covered under our liability coverage as volunteer. Motion carries unanimously.

Eric Bergum made motion to hire Lori Fryhling as Guest Teacher, pending successful fingerprint and background check. Luke Anderson seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Concern expressed on the individual recommended for the Assistant BPA Advisor position. Chair inquired if any trustees would like to move for reconsideration of the extra-curricular contracts. No motion was offered. Customarily head positions recommend their assistants. Cheryl Kirkaldie made motion to adjourn. Eric Bergum seconded motion. Motion carries unanimously. Meeting adjourned at 7:07 a.m.

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Chairman of the Board



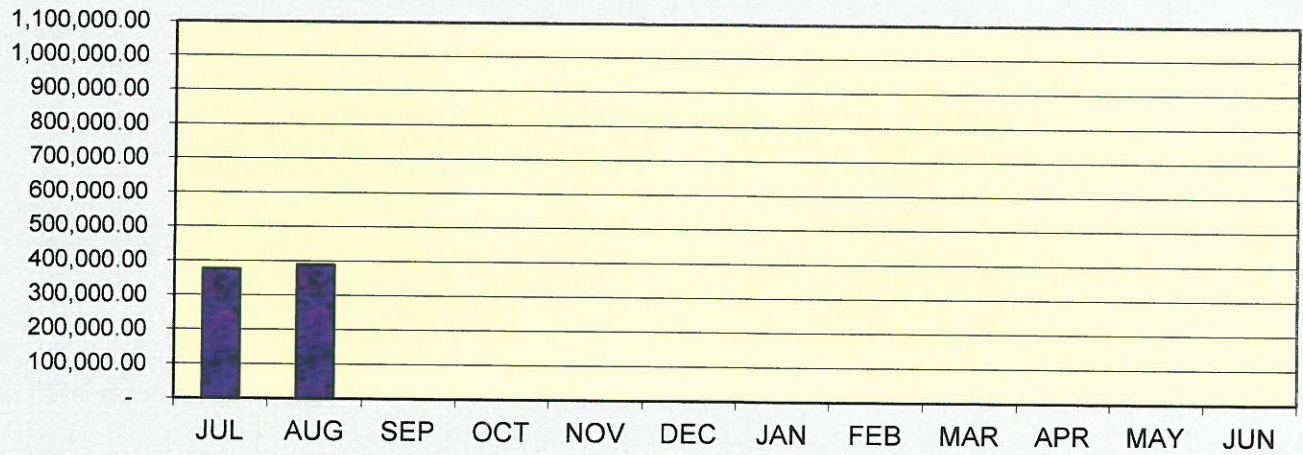
Clerk

**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of **AUGUST 31, 2017**

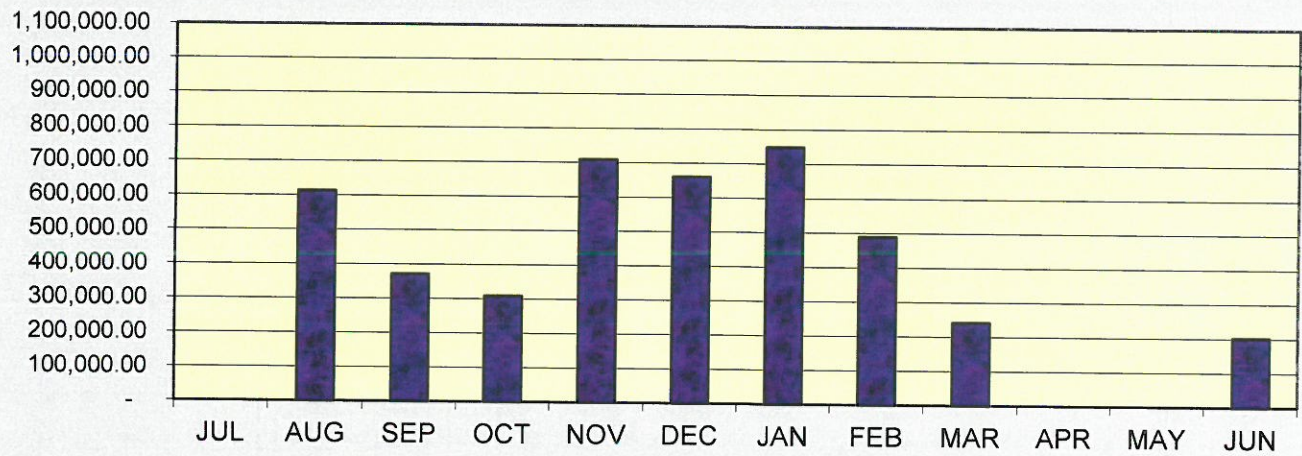
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(65,485.43)	189,169.25	-	-	68,787.18	54,896.64	54,896.64	-
TRANSP	46,592.16	21,772.27	-	-	1,808.75	66,555.68	66,555.68	-
RETIREM	62,358.40	-	-	-	3,429.04	58,929.36	58,929.36	-
MISC	6,475.14	3,705.61	-	-	13,935.10	(3,754.35)	(3,754.35)	-
Misc	3,000.00	1,705.61	-	-	3,000.00	1,705.61		
Title	-	-				-		
Multi Dist	-	-				-		
Ind Ed	-	-			-	-		
JMG	1,118.59	2,000.00				3,118.59		
SRS	(276.78)	-			10,935.10	(11,211.88)		
JOM	2,633.33				-	2,633.33		
AD ED	3,129.90	41.65	-	-	-	3,171.55	3,171.55	-
COMPAB	4,980.61	-	-	-	-	4,980.61	4,980.61	-
IMPACT	-	22,067.25	-	-	22,030.29	36.96	36.96	(0.00)
TECH	0.66		-	-	-	0.66	0.66	-
FLEX	(113,819.40)	-	-	-	-	(113,819.40)	(113,819.40)	-
COOP	34.09	112,620.54	326,956.00	281,373.00	158,182.68	54.95	54.95	(0.00)
PR	18,641.35	95,826.67	-	-	110,060.41	4,407.61	4,407.61	-
CL	44,540.85	289,649.04	-	-	303,287.24	30,902.65	30,902.65	(0.00)
ELEM	7,448.33	734,852.28	326,956.00	281,373.00	681,520.69	106,362.92	106,362.92	(0.00)
GENERAL	(113,059.56)	41,744.95	-	-	(65,379.16)	(5,935.45)	(5,935.45)	0.00
TRANSP	35,943.40	13,459.42	-	-	1,808.75	47,594.07	47,594.07	-
LUNCH	2,338.21	892.30	-	-	-	3,230.51	3,230.51	-
RETIREM	110,453.19	-	-	-	4,693.99	105,759.20	105,759.20	-
MISC	6,838.35	5,000.00	-	-	125,636.24	(113,797.89)	(113,880.39)	82.50
Misc	6,400.00	-	-	-	125,270.66	(118,870.66)		
AG	-	-			-	-		
Adv Ag	-	-			-	-		
BUS	-	-			-	-		
Multi Dist	-	-			-	-		
JMG	438.35	5,000.00			365.58	5,072.77		
Perkins	-	-			-	-		
Aca Ach	-	-			-	-		
AD ED	4,551.23	24.28	-	-	-	4,575.51	4,575.51	-
DR ED	3,779.02	-	-	-	-	3,779.02	3,779.02	-
COMPAB	5,086.02	-	-	-	-	5,086.02	5,086.02	-
IMPAC	-	19,282.14	-	-	19,000.00	282.14	282.14	(0.00)
TECH	0.46	-	-	-	-	0.46	0.46	-
FLEX	2.84	-	-	-	-	2.84	2.84	-
ENDOW	58,758.03	8.49	50,000.00	108,043.00	-	723.52	723.52	(0.00)
HS	114,691.19	80,411.58	50,000.00	108,043.00	85,759.82	51,299.95	51,217.45	82.50
TOTAL	122,139.52	815,263.86	376,956.00	389,416.00	767,280.51	157,662.87	157,580.37	82.50

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017-2018												
101 General	-											
110 Transport	-											
114 Retirement	-											
115 Misc Fed	-											
117 Adult Ed	-											
121 Comp Abs	-											
126 Impact Aid	-											
128 Technology	-											
129 Flex	-											
182 Interlocal	326,956.00	281,373.00										
201 General	-											
210 Transport	-											
212 Hot Lunch	-											
214 Retirement	-											
215 Misc Fed	-											
217 Adult Ed	-											
218 Drivers Ed	-											
221 Comp Abs	-											
226 Impact Aid	-											
228 Technology	-											
229 Flex	-											
281 Endow	50,000.00	108,043.00										
TOTAL	376,956.00	389,416.00	-	-	-	-	-	-	-	-	-	-
2019-2020												
101 General	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-	-
110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-	-
114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-	-
115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-	-
117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-	-
121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-	-
126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-	-
128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	-	203,313.00
201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-	-
210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-	-
212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-	-
214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-	-
215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-	-
217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-	-
218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-	-
221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-	-
226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-	-
228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-	-
229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-	-
281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-	-
TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	-	203,313.00
2021-2022												
101 General	83,278.00	102,813.00	74,298.00	4,304.00	215,743.00	81,206.00	93.00	-	-	-	-	-
110 Transport	109,615.00	154,998.00	105,373.00	72,171.00	80,663.00	82,073.00	65,499.00	28,668.00	11,215.00	-	-	-
114 Retirement	86,451.00	82,771.00	68,786.00	71,083.00	65,757.00	140,354.00	76,518.00	47,554.00	34,048.00	-	-	-
115 Misc Fed	60,099.00	46,854.00	9,037.00	9,044.00	9,046.00	9,048.00	9,049.00	49.00	52.00	-	-	-
117 Adult Ed	24,398.00	24,453.00	24,058.00	13,121.00	14,577.00	15,176.00	15,849.00	3,052.00	2,135.00	-	-	-
121 Comp Abs	9,474.00	9,475.00	9,476.00	9,335.00	9,336.00	9,068.00	9,070.00	9,071.00	9,073.00	-	-	-
126 Impact Aid	36,093.00	2,660.00	3,553.00	1.00	4.00	4.00	74.00	10,851.00	4.00	-	-	-
128 Technology	160.00	1,532.00	417.00	17.00	848.00	848.00	848.00	8.00	48.00	-	-	-
129 Flex	39,038.00	1,712.00	1,719.00	20.00	20.00	20.00	20.00	20.00	20.00	-	-	-
182 Interlocal	121,228.00	245,032.00	189,948.00	246,273.00	201,363.00	328,419.00	283,194.00	237,877.00	237,925.00	201,419.00	-	-
201 General	136,030.00	68,101.00	37,380.00	-	15,983.00	-	-	-	-	-	-	-
210 Transport	72,050.00	100,403.00	89,565.00	25,725.00	70,046.00	52,761.00	31,172.00	30,099.00	19,031.00	797.00	-	-
212 Hot Lunch	9,326.00	9,772.00	366.00	-	6,590.00	-	51.00	83.00	2.00	-	-	-
214 Retirement	53,410.00	48,897.00	36,833.00	68,411.00	48,484.00	115,864.00	82,140.00	52,213.00	41,487.00	7,219.00	-	-
215 Misc Fed	38,954.00	38,960.00	357.00	364.00	364.00	364.00	364.00	364.00	364.00	364.00	-	-
217 Adult Ed	18,215.00	18,288.00	17,893.00	7,380.00	9,587.00	10,026.00	10,024.00	2,955.00	2,528.00	2,197.00	-	-
218 Drivers Ed	1,996.00	4,213.00	4,214.00	4,214.00	4,215.00	4,216.00	4,216.00	4,217.00	3,888.00	3,803.00	-	-
221 Comp Abs	8,585.00	8,586.00	8,587.00	8,445.00	8,447.00	8,205.00	8,206.00	7,956.00	7,957.00	7,958.00	-	-
226 Impact Aid	26,632.00	16,653.00	10,003.00	6.00	85.00	85.00	85.00	148.00	81.00	14.00	-	-
228 Technology	16.00	855.00	5.00	6.00	413.00	413.00	413.00	13.00	3.00	3.00	-	-
229 Flex	1,479.00	1,499.00	1,500.00	411.00	11.00	11.00	11.00	11.00	11.00	11.00	-	-
281 Endow	39,988.00	39,994.00	74,396.00	74,403.00	74,414.00	69,849.00	92,164.00	92,176.00	62,730.00	92,206.00	-	-
TOTAL	976,515.00	1,028,521.00	767,764.00	614,734.00	835,996.00	928,010.00	689,060.00	527,385.00	432,602.00	315,991.00	-	-

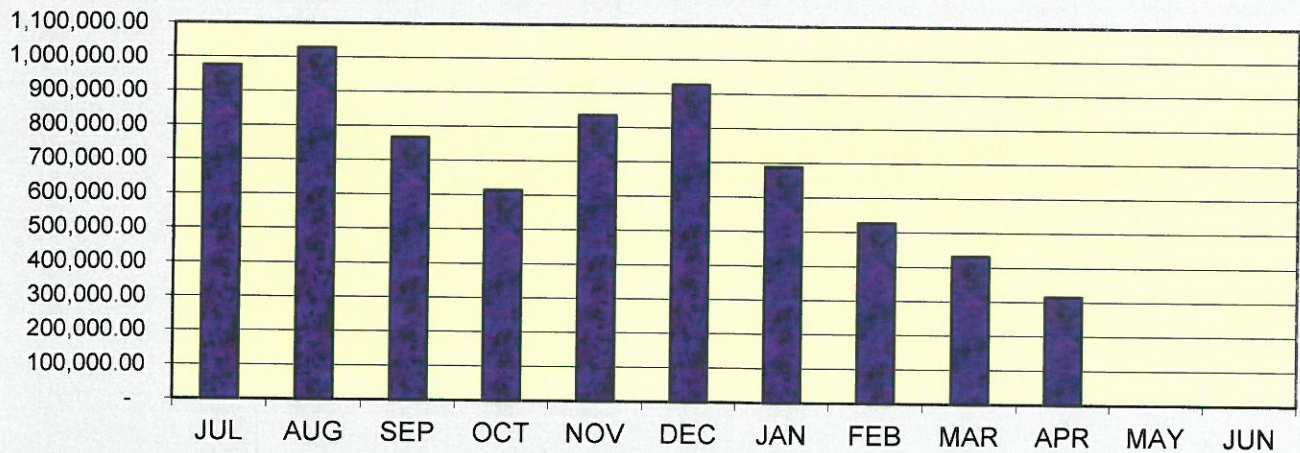
### 2017-18 INVESTMENTS



### 2016-17 INVESTMENTS



### 2015-16 INVESTMENTS



## Culbertson Public School

Totals Report for Fiscal Year 17-18  
2017-2018

09/13/2017  
12:00:42 PM

Checking  
Savings  
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	4,177.99	711.40	180.91	40.00	4,748.48
2 - ATHLETICS	4,729.87	7,356.55	8,559.72	-16.00	3,510.70
3 - SENIOR 2018	2,826.76	0.00	0.00	-40.00	2,786.76
4 - JUNIORS 2019	2,509.87	0.00	150.00	0.00	2,359.87
5 - SOPHOMORE 2020	269.49	234.00	239.80	0.00	263.69
6 - FRESHMAN 2021	0.00	0.00	11.58	0.00	-11.58
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	129.76	0.00	0.00	0.00	129.76
9 - FFA	7,836.40	3,098.30	4,418.69	16.00	6,532.01
10 - BAND/CHIOR	460.13	0.00	0.00	0.00	460.13
11 - STUDENT COUNCIL	3,063.61	279.25	702.38	0.00	2,640.48
12 - SPEECH AND DRAMA	1,478.08	0.00	0.00	0.00	1,478.08
13 - VO-AG REVOLVING	2,570.12	0.00	0.00	0.00	2,570.12
16 - JMG	528.65	316.46	101.41	0.00	743.70
17 - BPA	704.47	0.00	1,104.58	0.00	-400.11
18 - EXPLORE AMERICA	2,410.84	50.00	0.00	0.00	2,460.84
19 - MUSIC PARENTS	2,915.70	0.00	0.00	0.00	2,915.70
20 - ART	1,371.64	0.00	0.00	0.00	1,371.64
21 - LIBRARY	1,200.73	49.80	0.00	0.00	1,250.53
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
23 - LAST YEAR SENIOR 2014	0.00	0.00	0.00	0.00	0.00
24 - Science Olympiad	965.98	0.00	0.00	0.00	965.98
25 - SENIOR 2015	0.00	0.00	0.00	0.00	0.00
26 - SENIOR 2016	0.00	0.00	0.00	0.00	0.00
27 - SENIOR 2017	266.17	0.00	0.00	0.00	266.17
	40,431.75 +	12,095.76 -	15,469.07 +	0.00 =	37,058.44



September 2017 Activities Report

Culbertson Board of Trustees,

Fall activities have all commenced. Homecoming week was held between September 4-9. Participation numbers for fall activities are listed below:

HS football: 21

HS Volleyball: 12

HS Cross Country: 5

Ele/JH Volleyball: 12

Ele/JH Football: 24

Ele/JH Cross Country: 12

Sincerely,

David Solem

Mr. Olson

Technology Report

School Board Meeting

September 20, 2017

Gaffaney's was in the building to work on a few computer lab computers and a couple of server issues.

We were awarded our 2017-2018 E-rate requests for 8 wireless access points and 2 battery backups for the elementary addition. The Wireless Access Points will replace 5 older units and fill in gaps through the school for coverage.

The Google for Education has been working well. Teachers have begun using the Google classroom.

I have currently been updating all devices with our renewed Kaspersky Anti-Virus software.

The Valcom Bell/Intercom system is working well. We are still fixing some small bugs and speaker issues.

Mr. Olson  
Principal's Report  
School Board Meeting  
September 20, 2017

School Pictures were on Aug. 29<sup>th</sup>. Life touch did a good job. Retakes will be on Oct. 2. We have a contract with them through this year.

Student council did an excellent job with Homecoming this year. We went with a Harry Potter Theme this year to focus floats and decorating. The floats also had a theme and were challenged to use specific items in the construction. The Pep assembly was held on Friday during school. The home sides of the bleachers were full and all students got to participate in the event.

I attended the MASSP Region IV meeting on Sept 6th. I will be the president for one more year. We will be working on membership and have set up the dates for Academic Olympics.

We held our Community Education Forum on September 13<sup>th</sup>. The topic of discussion was Bullying. I discussed our definition and process for addressing the issue.

JOM, JMG and Mrs. Forbredg have coordinated and organized to bring Tuff Harris to the school for an assembly. This will be on Sept 20<sup>th</sup>.

Mrs. Rumsey has coordinated our Native American Week assembly which will be held on Sept 27<sup>th</sup>. The presenter will be Jackie Bird

We will be hold Parent teacher conferences on Sept 28 4-7pm

Student enrollment numbers as of 9-18-17

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	28	32	14	26	29	21	22	26	28	26	22	15	15	304
Sept	27	32	13	23	28	22	19	23	27	25	22	14	14	289
Oct														0
Nov														0
Dec														0
Jan														0
Feb														0
March														0
April														0
May														0

Enrolled														0
Transferred														0
Total In/Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Ended the 2016-2017 year with 275

# Culbertson School Board Meeting

## Superintendent's Report

### September 20, 2017

#### A. Events that I plan to attend for September and October.

Sept. 2 <sup>nd</sup>	HS Volleyball vs. Froid/Lake HERE
Sept. 5 <sup>th</sup>	FFA District Leadership Workshop HERE
Sept. 6 <sup>th</sup>	District 2C Meeting @ Wolf Point
Sept. 7 <sup>th</sup>	Northeast Supt. Meeting @ Glasgow
Sept. 8 <sup>th</sup>	HS Volleyball vs. Lustre HERE
	HS Football vs. Broadus HERE
Sept. 9 <sup>th</sup>	JH Football Jamboree HERE
Sept. 11 <sup>th</sup>	Richland County Transportation Committee Meeting @ Sidney
	District 13 Music Meeting @ Plentywood
Sept. 12 <sup>th</sup>	Culbertson Fire Department Meeting
Sept. 13 <sup>th</sup>	Culbertson Community Education Forum
Sept. 17 <sup>th</sup>	MREA Board Meeting @ Bozeman
Sept. 18 <sup>th</sup>	Fall Supt. Conference @ Bozeman
Sept. 19 <sup>th</sup>	Fall Supt. Conference @ Bozeman
Sept. 20 <sup>th</sup>	Culbertson School Board Meeting
Sept. 22 <sup>nd</sup>	JH & HS Football vs. Scobey HERE
Sept. 26 <sup>th</sup>	Culbertson Fire Department Training
Sept. 28 <sup>th</sup>	Culbertson School Parent/Teacher Conferences
Sept. 29 <sup>th</sup>	HS Volleyball vs. Fairview HERE
	HS Football vs. Fairview HERE
Oct. 1 <sup>st</sup>	Northern Plains Conference on Students with Disabilities @ Billings
Oct. 2 <sup>nd</sup>	Northern Plains Conference on Students with Disabilities @ Billings
Oct. 3 <sup>rd</sup>	Northern Plains Conference on Students with Disabilities @ Billings
Oct. 4 <sup>th</sup>	Northern Plains Conference on Students with Disabilities @ Billings
Oct. 5 <sup>th</sup>	Northeast Supt. Meeting @ Sidney
	HS Volleyball vs. Savage HERE
	Culbertson Lions Club Meeting
Oct. 7 <sup>th</sup>	HS Volleyball vs. R&L HERE
Oct. 10 <sup>th</sup>	Culbertson JH/HS Music Concert
	Culbertson Fire Department Meeting
Oct. 17 <sup>th</sup>	HS Volleyball vs. Bainville HERE
Oct. 18 <sup>th</sup>	MSGIA Meeting @ Billings
Oct. 19 <sup>th</sup>	MCEL Conference @ Billings
Oct. 20 <sup>th</sup>	MCEL Conference @ Billings
Oct. 24 <sup>th</sup>	Culbertson Fire Department Training
Oct. 26 <sup>th</sup>	District Volleyball Tournament
Oct. 27 <sup>th</sup>	District Volleyball Tournament
	JH Basketball vs. MonDak HERE
Oct. 28 <sup>th</sup>	District Volleyball Tournament

B. Other items for your consideration:

1. Old Armory Strategic Plan - Needing to work with the facility committee on this.
2. We have begun completing the applications for Federal Title Programs and Federal Carl Perkins Funds. The applications are due October 31<sup>st</sup>.
3. I will be attending the Northern Plains Conference on Students with Disabilities in Billings in early October as part of Roose-Valley Special Education Cooperative. All expenses for this travel will be covered by the Cooperative.
4. The Montana Council of Educational Leadership (MCEL) Conference will be held in Billings this year on October 19<sup>th</sup> and 20<sup>th</sup>. If you are able to attend this state-wide conference, please let me know so that I can get you registered.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 14

**AGENDA TITLE:** College Graduate Credit Request(s)

**SUMMARY:** I have received no requests at this time.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 15

**AGENDA TITLE:** Guest Teacher Application(s)

**SUMMARY:** Attached please find the guest teacher applications that have been received since the last Board meeting.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

# CULBERTSON PUBLIC SCHOOLS

P.O. Box 459  
423 First Avenue West  
Culbertson, Montana 59218-0459  
Phone: (406) 787-6241 • Fax: (406) 787-6244

## GUEST TEACHER APPLICATION

Name: Bailey Mae Salsburg

Address (street or P.O. Box): 2061 Road 2059

City/State/Zip Code: Culbertson, MT. 59218

Phone Number: 406-599-4231 Message/alternate phone number: —

Please complete the following:

Do you have a high school diploma? ☒ Yes ☐ No Where from: Belgrade, MT

Do you have a college degree? ☐ Yes ☒ No Where from: Some college from Montana State University, Bozeman, MT

Do you have any teaching/education experience? ☒ Yes ☐ No Please provide details below.

Took some education courses at MSU, and taught preschool/daycare age in Bozeman, MT.

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ☒ next to each one. I would rather get put with younger kids, but I will do

<input checked="" type="checkbox"/> Kindergarten	<input checked="" type="checkbox"/> 7-12 Science	<input checked="" type="checkbox"/> K-12 Art <u>7-12 if needed.</u>
<input checked="" type="checkbox"/> 1 <sup>st</sup> Grade	<input checked="" type="checkbox"/> 7-12 English	<input checked="" type="checkbox"/> K-12 Music
<input checked="" type="checkbox"/> 2 <sup>nd</sup> Grade	<input checked="" type="checkbox"/> 7-12 Mathematics	<input checked="" type="checkbox"/> K-12 PE/Health
<input checked="" type="checkbox"/> 3 <sup>rd</sup> Grade	<input checked="" type="checkbox"/> 7-12 Social Studies	<input type="checkbox"/> K-12 Spanish
<input checked="" type="checkbox"/> 4 <sup>th</sup> Grade	<u>NO</u> <input checked="" type="checkbox"/> 7-12 Agriculture Education	<input checked="" type="checkbox"/> K-12 Library
<input checked="" type="checkbox"/> 5 <sup>th</sup> Grade	<u>NO</u> <input checked="" type="checkbox"/> 7-12 Business Education	<input checked="" type="checkbox"/> K-12 Title I
<input checked="" type="checkbox"/> 6 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 JMG	<input checked="" type="checkbox"/> K-12 Special Ed

The Culbertson School District requires a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Do you hold a current or expired Teaching Certificate? ☐ Yes ☒ No

Bailey Salsburg  
Signature of Applicant

09/07/17  
Date

# CULBERTSON PUBLIC SCHOOLS

P.O. Box 459  
423 First Avenue West  
Culbertson, Montana 59218-0459  
Phone: (406) 787-6241 • Fax: (406) 787-6244

## GUEST TEACHER APPLICATION

Name: Ian Walker

Address (street or P.O. Box): P.O. Box 805

City/State/Zip Code: Culbertson, MT 59218

Phone Number: 815-685-7105 Message/alternate phone number: \_\_\_\_\_

Please complete the following:

Do you have a high school diploma? ☒ Yes \_\_\_\_\_ No Where from: Illinois Math & Science Acad.

Do you have a college degree? ☒ Yes \_\_\_\_\_ No Where from: Concordia University, Montreal

Do you have any teaching/education experience? ☒ Yes \_\_\_\_\_ No Please provide details below.

1 year of AmeriCorps Service with Boys & Girls Club of Richland County

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one.

<input type="checkbox"/> Kindergarten	<input checked="" type="checkbox"/> 7-12 Science	<input type="checkbox"/> K-12 Art
<input type="checkbox"/> 1 <sup>st</sup> Grade	<input checked="" type="checkbox"/> 7-12 English	<input type="checkbox"/> K-12 Music
<input type="checkbox"/> 2 <sup>nd</sup> Grade	<input checked="" type="checkbox"/> 7-12 Mathematics	<input type="checkbox"/> K-12 PE/Health
<input type="checkbox"/> 3 <sup>rd</sup> Grade	<input checked="" type="checkbox"/> 7-12 Social Studies	<input checked="" type="checkbox"/> K-12 Spanish
<input type="checkbox"/> 4 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 Agriculture Education	<input type="checkbox"/> K-12 Library
<input type="checkbox"/> 5 <sup>th</sup> Grade	<input checked="" type="checkbox"/> 7-12 Business Education	<input type="checkbox"/> K-12 Title I
<input type="checkbox"/> 6 <sup>th</sup> Grade	<input checked="" type="checkbox"/> 7-12 JMG	<input type="checkbox"/> K-12 Special Ed

The Culbertson School District requires a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Do you hold a current or expired Teaching Certificate? \_\_\_\_\_ Yes ☒ No

Ian Walker  
Signature of Applicant

09/08/2017  
Date

# CULBERTSON PUBLIC SCHOOLS

P.O. Box 459  
423 First Avenue West  
Culbertson, Montana 59218-0459  
Phone: (406) 787-6241 • Fax: (406) 787-6244

## GUEST TEACHER APPLICATION

Name: Debbie L. Curtis

Address (street or P.O. Box): 106 1st Street West

City/State/Zip Code: Culbertson, MT 59218 (MT)

Phone Number: 772-577-0027 Message/alternate phone number: \_\_\_\_\_

Please complete the following:

Do you have a high school diploma? ☒ Yes ☐ No Where from: GED Lake County, FL

Do you have a college degree? ☐ Yes ☒ No Where from: \_\_\_\_\_

Do you have any teaching/education experience? ☒ Yes ☐ No Please provide details below.  
7 yrs as a teacher assistant in ESE classrooms in Lake Co, FL

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one.

<input checked="" type="checkbox"/> Kindergarten	<input type="checkbox"/> 7-12 Science	<input type="checkbox"/> K-12 Art
<input checked="" type="checkbox"/> 1 <sup>st</sup> Grade	<input type="checkbox"/> 7-12 English	<input type="checkbox"/> K-12 Music
<input checked="" type="checkbox"/> 2 <sup>nd</sup> Grade	<input type="checkbox"/> 7-12 Mathematics	<input type="checkbox"/> K-12 PE/Health
<input checked="" type="checkbox"/> 3 <sup>rd</sup> Grade	<input type="checkbox"/> 7-12 Social Studies	<input type="checkbox"/> K-12 Spanish
<input checked="" type="checkbox"/> 4 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 Agriculture Education	<input type="checkbox"/> K-12 Library
<input checked="" type="checkbox"/> 5 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 Business Education	<input type="checkbox"/> K-12 Title I
<input checked="" type="checkbox"/> 6 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 JMG	<input type="checkbox"/> K-12 Special Ed

The Culbertson School District requires a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Do you hold a current or expired Teaching Certificate? ☐ Yes ☒ No

Debbie L. Curtis  
Signature of Applicant

Sept 12, 2017  
Date

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 16

**AGENDA TITLE:** Resignation

**SUMMARY:** Attached please find the letter from Krysia Traffie.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

Kryisia Traffie  
Po box 634  
Culbertson, Mt 59218  
(406)-505-0048  
[traffiekryisia@gmail.com](mailto:traffiekryisia@gmail.com)  
September 11, 21017

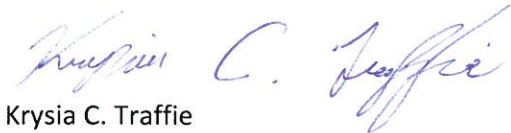
Larry Crowder  
Superintendent  
Culbertson School  
421 1<sup>st</sup> Ave West  
Culbertson, Mt 59218

Dear Mr. Crowder,

With deep regret I submit my letter of resignation from Culbertson School. Please accept this letter as formal notification that my last day will be September 15, 2017. Due to my moving to a new area, it is with sadness I leave this position as paraprofessional. Please inform me of anything I can do to further assist with transitioning in any way.

I sincerely thank you for the opportunity to work in Culbertson school these past few years. I have immensely enjoyed and been blessed working with Mrs. Ator and greatly appreciate her expertise and all she has taught me. I will genuinely and deeply miss working with Mrs. Ator, other teachers, and our students. Again I thank you for the opportunity.

Sincerely,



Kryisia C. Traffie

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 17

**AGENDA TITLE:** 2017-2018 Special Education Aide Contract

**SUMMARY:** This item is placed on the agenda in the event that a recommendation for replacing Krysia Traffie is available by the September 20<sup>th</sup> meeting.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 18

**AGENDA TITLE:** 2017-2018 Custodian Contract

**SUMMARY:** Norine would like to recommend hiring Shann Krahn as a full-time custodian.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 19

**AGENDA TITLE:** 2017-2018 High School Speech & Drama Assistant Coach  
Contract

**SUMMARY:** Jeri Gustafson would like to recommend hiring Angie Iverson for  
this position.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 20

**AGENDA TITLE:** Weight Room Key Card Reactivation Request

**SUMMARY:** Mike Spacht indicated he would like his key card reactivated.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 21

**AGENDA TITLE:** Sick Leave Bank Contributions

**SUMMARY:** Attached please find a copy of the Board Policy that outlines the Sick Leave Bank and how contributions are made. Lora has been collecting contribution forms from interested staff and they will be presented at the meeting for the Board's consideration.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

#### 1-04-112. **Sick Leave Bank.**

Any Culbertson School District employee may donate sick leave to the bank to be used by any employee in emergency situations. Each employee, upon filing a Contribution of Sick Leave Form (Appendix V) and approval from the Culbertson School Board of Trustees, may voluntarily place a maximum of five (5) of their individual emergency/sick days per year into the Culbertson School Employees' Sick Leave Bank. The application for contribution must be submitted for approval at the regular September School Board Meeting each year. Upon approval by the Board, all contributions are irrevocable.

Conditions and decisions for granting such use are as follows:

1. Any employee of the Culbertson School system may apply to the Culbertson School Board for approval to use sick leave from the Bank by filing a Sick Leave Bank Request Form (Appendix W), if and when, they have exhausted all individual accumulated emergency, sick, personal, comp., and vacation leaves.
2. Once an employee has exhausted all accumulated leave and all granted Bank leave, the salary for that employee shall cease to be paid until such a time as the employee returns to duty.
3. Applications for days from the Bank will be granted for medical emergencies. Maternity leave will not be considered unless the extended absence is for medical complications as a result of birth, or complications with the child's health after birth.
4. The maximum number of days in the Culbertson School Employees' Sick Leave Bank shall not exceed ninety (90) days.
5. The maximum number of days that may be granted to any employee will be half the number of days available in the Sick Leave Bank at the time of approval by the Board.
6. At the completion of the school budget year, June 30<sup>th</sup>, any unused Bank days shall be carried over into the new year.

Adopted: March 19, 2002

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 22

**AGENDA TITLE:** School Facebook Account/Page

**SUMMARY:** Tori Kirkaldie would like to request the school have its own Facebook Account/Page for the purpose of disseminating information about activities/events at the school.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 9-20-2017

**AGENDA ITEM #:** 23

**AGENDA TITLE:** Closure of Activity Account – Class of 2017

**SUMMARY:** Tori Kirkaldie would like to request the Board approve the closure of the Activity Account for the Class of 2017. Further, there is the small balance of \$266.17 that the Board will need to approve moving to another account.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Kirkaldie					
Anderson					
Bergum					

# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.