

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

NOTICE OF REGULAR SCHOOL BOARD MEETING

**Thursday–November 20, 2014, 6:30 PM**

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

**ROLL CALL**

- 01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

- 03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

- 05. Action, approve minutes from the following meeting(s)
  - a. October 13, 2014 (Special Board Meeting)
  - b. October 21, 2014 (Regular Board Meeting)

**FINANCE REPORT**

- 06. Action, pay bills, approve investments, and note extra-curricular balances

**REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

**UNFINISHED BUSINESS**

14. Action, Elementary and High School District Boundary Revision
15. Action, Weight Room/Old Armory Facility Rental Agreement

**NEW BUSINESS**

16. Action, College Graduate Credit Request(s)
17. Action, Guest Teacher Application(s)
18. Action, Class of 2015 Request – Graduation Time
19. Action, Graduate Credit Reimbursement Request
20. Action, 2014-2015 Extra-Curricular Contract(s)
  - a. High School Speech & Drama Assistant Coach
  - b. Junior High Track Coach(es)
  - c. Elementary Boys' Basketball Coach
  - d. Elementary Girls' Basketball Coach
  - e. National Honor Society Advisor
21. Action, 2015-2016 Extra-Curricular Contract(s)
  - a. High School Cross Country Head Coach
  - b. High School Football Head Coach
  - c. High School Volleyball Head Coach
22. Participation in OCHE Data Literacy Grant

**PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- 23.

**REPORTS (Continued)**

24. Information, Trustees Reports/Requests.

**DATE/TIME FOR NEXT MEETING**

25. Date: Tuesday, December 16<sup>th</sup>      Time: 6:30 p.m.  
Potential Conflicts: none  
Suggested Changes: none

**ADJOURNMENT**

26. Time of adjournment: \_\_\_\_\_

**Mission**

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# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions at that time.

Thank you.

SCHOOL BOARD MINUTES  
SPECIAL MEETING  
October 13, 2014  
Monday – 7:00 a.m.

The Board met in special session on Monday, October 13, 2014, at 7:00 a.m. Trustees present were: Chair Paul Finnicum, Amanda Cullinan, and Cheryl Kirkaldie. Representatives were: Larry Crowder, Mike Olson, and Lora Finnicum.

Visitors were recognized. Amanda Cullinan made motion to approve the agenda. Cheryl Kirkaldie seconded motion. Motion carries unanimously. Notice for public comment given.

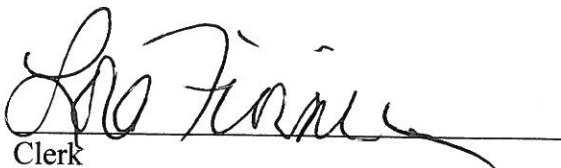
Cheryl Kirkaldie made motion to approve the Athletic Handbook changes as presented. Amanda Cullinan seconded motion. Motion carries unanimously.

Chris Olson and the HS Student Council members were present. Cheryl Kirkaldie made motion to approve the travel request to cover the registration, motel, meals, and travel to the State Student Council Convention in Laurel for October 19<sup>th</sup> through 21<sup>st</sup>. Amanda Cullinan seconded motion. Ron Larsen entered meeting at 7:01 a.m. Motion carries unanimously.

Notice for public comment on non-agenda items given. Cheryl Kirkaldie made motion to adjourn. Amanda Cullinan seconded motion. Meeting adjourned at 7:01 a.m.

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Chairman of the Board



Clerk



SCHOOL BOARD MINUTES  
REGULAR MEETING  
October 21, 2014  
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, October 21, 2014, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Amanda Cullinan, Cheryl Kirkaldie, Ron Larsen and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum.

Visitors were recognized. Gy Salvevold made motion to approve agenda. Amanda Cullinan seconded motion. Motion carries unanimously. Notice for public comment given.

Amanda Cullinan made motion to approve the minutes of September 23, 2014 (regular board) meeting(s). Ron Larsen seconded motion. Motion carries unanimously.

Ron Larsen made motion to pay the October bills, approve investments and note extracurricular balances. Amanda Cullinan seconded motion. Motion carries unanimously.

Payroll Warrants	49405 to 49451
Claims Warrants	60570 to 60667

Reports were given. Students enjoyed the science assembly at the Armory. The location of the playoff football game will be decided this coming weekend. The computer lab is functional but the network switches still need to be hooked up. Mr. Crowder updated the Board on the facility projects. We have run into some under-estimated costs due to architects and engineers estimates in electrical, mechanical, and location of services. The additional costs might push projects back due to funding concerns. The rubber has been installed on the high jump and long jump areas.

Ron Larsen made motion to approve Policy 3-04-107 Dual Enrollment. Gy Salvevold seconded motion. The handbook addresses credits and GPA. Motion carries unanimously.

The JOM Indian Ed Committee requested to establish an Indian Club. Mr. Dunphy also requested to open a Indian Club Student account. Student Council still approves all fund raising. Ron Larsen made motion to establish the Indian Ed Club open to all students and establish an Indian Ed Student Account. Amanda Cullinan seconded motion. Concern was raised about excessive fundraising for district activities. Motion carries unanimously.

The boundary maps were presented with horizontal and vertical oil wells located in three sections. Mr. Crowder spoke with Bainville regarding an amiable split of the boundary lines so Bainville could have separate elementary and high school boundaries. Bainville is currently a K-12 district and by splitting into K-8 and 9-12 districts, they could potentially claim an additional \$300,000+ in oil revenues. Bainville proposes we claim sections 35 and 2 and they claim section 11 while flopping the other half sections. Trustees approve keeping sections 35, 2, and 11 and sharing the remaining half sections with Bainville. Mr. Crowder would contact Bainville.

Trustees discussed 2014-2015 goals and decided to address completion of the bus barn, lobby for oil & gas, re-evaluation of the building projects due to funding, data evaluation, student safety during construction, ACT scholarships, and board training. Mr. Crowder would develop some

SCHOOL BOARD MINUTES  
REGULAR MEETING  
October 21, 2014  
Tuesday – 6:30 p.m.

action plans and present at the November board meeting. Amanda Cullinan made motion to approve. Ron Larsen seconded motion. Motion carries unanimously.

Gy Salvevold made motion to hire Tiffany Marchwick as 12<sup>th</sup> Grade Advisor, Paula Schledewitz as 11<sup>th</sup> Grade Advisor, Mary Machart as 10<sup>th</sup> Grade Advisor, Janelle Ator as 9<sup>th</sup> Grade Advisor, Dave Solem as 8<sup>th</sup> Grade Advisor, Stacy Herson as 7<sup>th</sup> Grade Advisor, Chris Olson as Drug & Alcohol Coordinator, HS Student Council Advisor, Title IX Advisor, Doreen Martin as National Honor Society Advisor, Ashley Copple as Annual Advisor, Paula Dehner as Asst. Speech & Drama Coach, Barry Bighorn as Asst. HS Boys' Basketball Coach, Erica Reid as Asst. HS Girls' Basketball Coach, Mike Olson as Asst. HS Track Coach, Jim Herson as JH Head Track Coach, Stacy Herson as Asst. JH Track Coach, and Tara Swanepoel as Asst. EL Track Coach. Amanda Cullinan seconded motion. Motion carries unanimously.

Camera proposal is not yet ready for consideration.

Ron Larsen made motion to authorize a Science Olympiad Student Account. Students will fund raise to purchase team t-shirts. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

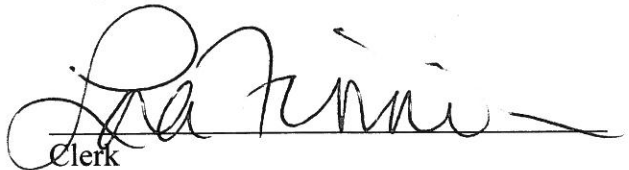
Culbertson School is currently designated as a polling site for general and primary elections for Roosevelt County. Since the construction of the new lunchroom, hosting the election site has created some difficulties during school hours. For future years, the Board will be requesting the County find an alternative polling site, such as town hall or the city library.

A proposed weight room and Old Armory rental agreement was presented. Wording is more representative than using the old Facility/Equipment Rental Agreement Form. All keys will be turned off and patrons will be asked to complete the new form and present a photo ID. We could impose a rental fee which would offset any background check fees. New form would be reviewed and discussed at the next meeting.

Notice was given for public comment for non-agenda items. Mr. Nielsen reported that he would be taking students to John Deere Ag Days in Bozeman the middle of November and we might be providing bus for 3-4 towns. State FFA was making a push for an advisor separate from the state. Trustees discussed The Great Work of Montana's Public Schools, a joint publication from state education advocacy groups on the welfare of Montana schools. The publication is in contradiction to the governor's plans on using concentric circle oil money on early edge, publicly funded preschool. Upcoming legislative issues were discussed. Next regular meeting scheduled for November 18, 2014, at 6:30 p.m. Gy Salvevold made motion to adjourn. Amanda Cullinan seconded motion. Motion carries unanimously. Meeting adjourned at 7:18 p.m.

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Chairman of the Board



Clerk

**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of OCTOBER 31, 2014

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	270,673.86	96,342.26	151,930.00	310,644.00	179,013.76	29,288.36	29,288.36	-
TRANSP	38,226.42	6,696.93	90,394.00	108,821.00	19,799.31	6,697.04	6,697.04	(0.00)
RETIREM	27,632.50	37,215.75	36,840.00	48,658.00	15,813.65	37,216.60	37,216.60	-
MISC	(10,500.47)	4.75	30,044.00	30,054.00	13,309.74	(23,815.46)	(23,815.46)	-
Misc	10.50	4.75	30,044.00	30,054.00	-	5.25		
Title	(8,600.81)	-			8,584.42	(17,185.23)		
Multi Dist	3,011.09	-				3,011.09		
Ind Ed	(2,538.83)	-			2,534.02	(5,072.85)		
JMG	1,250.00	-				1,250.00		
SRS	(9,397.27)	-			559.70	(9,956.97)		
JOM	5,764.85	-			1,631.60	4,133.25		
AD ED	74.28	80.73	25,792.00	25,226.00	639.53	81.48	81.48	0.00
COMPAB	1.99	1.38	8,697.00	8,698.00	-	2.37	2.37	(0.00)
IMPACT	25.45	6.34	40,030.00	4,683.00	35,371.75	7.04	7.04	(0.00)
TECH	0.78	0.02	149.00	1,200.00	-	(1,050.20)	(1,050.20)	-
FLEX	89,898.37	35.22	222,509.00	47,857.00	264,549.96	35.63	35.63	0.00
COOP	23.96	65,239.36	281,267.00	239,509.00	106,976.30	45.02	45.02	(0.00)
PR	3,935.74	254,682.37	-	-	241,619.24	16,998.87	16,998.87	-
CL	276,685.47	617,314.89	-	-	786,840.71	107,159.65	107,159.65	-
ELEM	696,678.35	1,077,620.00	887,652.00	825,350.00	1,663,933.95	172,666.40	172,666.40	(0.00)
GENERAL	170.51	85,869.56	180,302.00	86,096.00	138,538.20	41,707.87	41,707.87	(0.00)
TRANSP	24,860.74	4,438.68	60,803.00	72,848.00	12,815.16	4,439.26	4,439.26	-
LUNCH	1.78	6,799.59	2,480.00	12,919.00	7,263.12	(10,900.75)	(10,900.75)	-
RETIREM	34,171.89	35,304.53	21,880.00	43,836.00	12,215.54	35,304.88	35,304.88	-
MISC	8,045.06	6.23	39,336.00	4,084.00	36,347.13	6,956.16	6,956.16	-
Misc	7.13	6.23	39,336.00	4,084.00	35,259.05	6.31		
AG	-	-			1,088.08	(1,088.08)		
Adv Ag	-	-			-	-		
BUS	-	-			-	-		
Multi Dist	2,230.36	-			-	2,230.36		
JMG	2,148.57	-			-	2,148.57		
Perkins	-	-			-	-		
Aca Ach	3,659.00	-			-	3,659.00		
AD ED	7.60	80.46	17,254.00	16,622.00	639.52	80.54	80.54	0.00
DR ED	1.18	0.41	2,621.00	2,622.00	-	0.59	0.59	(0.00)
COMPAB	2.22	1.31	8,283.00	8,285.00	-	1.53	1.53	(0.00)
IMPAC	19.73	0.09	555.00	574.00	-	0.82	0.82	0.00
TECH	0.37	0.01	73.00	73.00	-	0.38	0.38	0.00
FLEX	0.93	0.02	107.00	107.00	-	0.95	0.95	(0.00)
ENDOW	5.96	4.88	30,831.00	30,836.00	-	5.84	5.84	0.00
HS	67,287.97	132,505.77	364,525.00	278,902.00	207,818.67	77,598.07	77,598.07	(0.00)
TOTAL	763,966.32	1,210,125.77	1,252,177.00	1,104,252.00	1,871,752.62	250,264.47	250,264.47	(0.00)

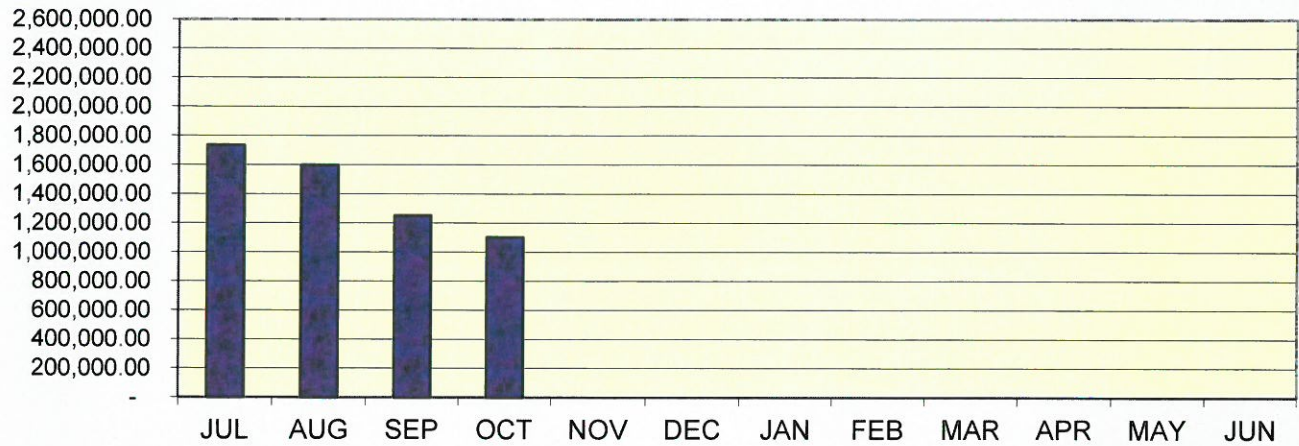
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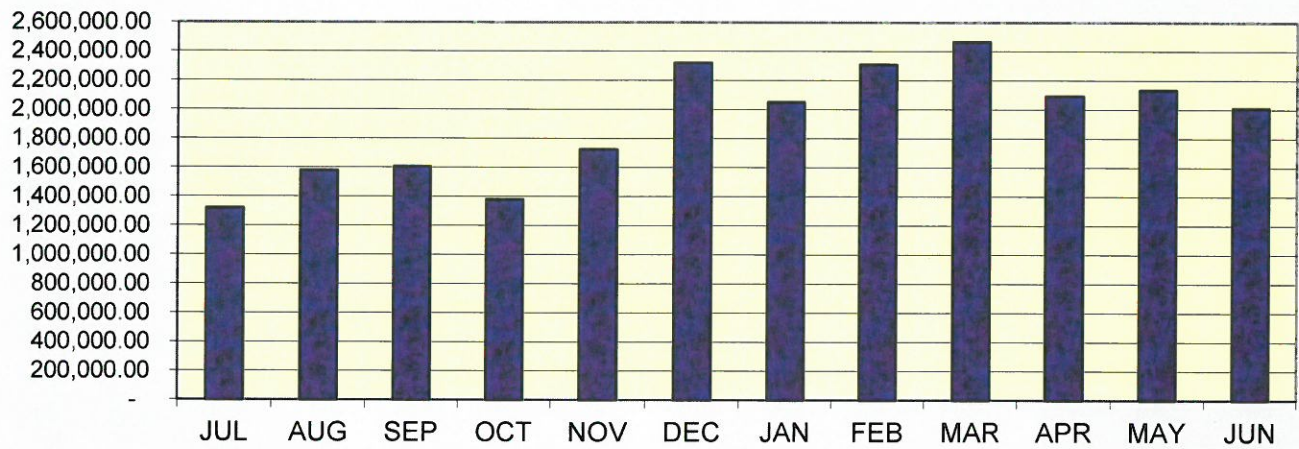
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	114,172.00	204,820.00	151,930.00	310,644.00								
110 Transport	90,306.00	109,178.00	90,394.00	108,821.00								
114 Retirement	55,738.00	52,360.00	36,840.00	48,658.00								
115 Misc Fed	61,573.00	61,583.00	30,044.00	30,054.00								
117 Adult Ed	26,607.00	26,803.00	25,792.00	25,226.00								
121 Comp Abs	8,695.00	8,696.00	8,697.00	8,698.00								
126 Impact Aid	240,816.00	150,559.00	40,030.00	4,683.00								
128 Technology	45.00	1,349.00	149.00	1,200.00								
129 Flex	519,606.00	299,508.00	222,509.00	47,857.00								
182 Interlocal	125,584.00	138,615.00	281,267.00	239,509.00								
201 General	132,102.00	220,029.00	180,302.00	86,096.00								
210 Transport	61,165.00	73,115.00	60,803.00	72,848.00								
212 Hot Lunch	7,775.00	7,776.00	2,480.00	12,919.00								
214 Retirement	36,718.00	32,512.00	21,880.00	43,836.00								
215 Misc Fed	40,336.00	40,342.00	39,336.00	4,084.00								
217 Adult Ed	17,836.00	18,018.00	17,254.00	16,622.00								
218 Drivers Ed	1,843.00	2,621.00	2,621.00	2,622.00								
221 Comp Abs	8,281.00	8,282.00	8,283.00	8,285.00								
226 Impact Aid	156,856.00	111,920.00	555.00	574.00								
228 Technology	2.00	1,118.00	73.00	73.00								
229 Flex	107.00	107.00	107.00	107.00								
281 Endow	30,821.00	30,826.00	30,831.00	30,836.00								
TOTAL	1,736,984.00	1,600,137.00	1,252,177.00	1,104,252.00								
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	82,752.00	240,075.00	418,810.00	364,027.00	423,571.00	406,983.00	365,752.00	702,942.00	625,847.00	535,931.00	97,954.00	113,518.00
110 Transport	147,492.00	175,746.00	156,271.00	161,132.00	166,900.00	175,163.00	156,025.00	135,975.00	127,246.00	97,249.00	88,477.00	64,695.00
114 Retirement	89,051.00	81,387.00	66,397.00	43,971.00	30,797.00	73,735.00	60,548.00	45,169.00	54,061.00	39,224.00	-	55,552.00
115 Misc Fed	34,031.00	34,031.00	60,204.00	60,210.00	60,220.00	60,230.00	60,239.00	60,250.00	60,260.00	60,270.00	60,280.00	60,289.00
117 Adult Ed	19,946.00	19,184.00	18,749.00	18,521.00	22,830.00	24,392.00	24,799.00	24,517.00	24,334.00	24,084.00	25,601.00	23,917.00
121 Comp Abs	3,866.00	9,609.00	9,610.00	9,611.00	9,613.00	9,615.00	9,616.00	9,618.00	9,619.00	9,621.00	9,423.00	5,069.00
126 Impact Aid	84,037.00	60,390.00	60,404.00	60,414.00	60,424.00	181,756.00	181,766.00	181,796.00	252,890.00	243,328.00	243,370.00	254,579.00
128 Technology	1.00	2.00	910.00	834.00	793.00	744.00	745.00	745.00	45.00	45.00	45.00	45.00
129 Flex	255,884.00	196,946.00	179,963.00	107,631.00	254,977.00	506,461.00	477,750.00	404,861.00	644,992.00	480,399.00	1,076,739.00	717,974.00
182 Interlocal	126,738.00	253,657.00	203,090.00	159,739.00	123,693.00	267,633.00	225,216.00	242,968.00	184,659.00	178,049.00	194,893.00	179,309.00
201 General	74,143.00	93,189.00	47,134.00	-	142,280.00	137,416.00	87,770.00	131,586.00	99,193.00	68,215.00	20,081.00	136,483.00
210 Transport	51,669.00	65,625.00	52,557.00	54,673.00	81,304.00	91,068.00	80,536.00	67,741.00	61,671.00	42,576.00	45,378.00	44,507.00
212 Hot Lunch	5,962.00	8,329.00	2,216.00	5,169.00	21,663.00	23,486.00	22,666.00	16,212.00	15,391.00	30,309.00	12,856.00	7,335.00
214 Retirement	81,404.00	73,202.00	63,426.00	66,767.00	55,891.00	69,338.00	58,980.00	47,326.00	55,947.00	35,508.00	8,680.00	38,331.00
215 Misc Fed	37,520.00	37,520.00	37,539.00	37,546.00	37,552.00	37,558.00	37,563.00	38,810.00	38,390.00	38,396.00	38,403.00	38,409.00
217 Adult Ed	14,753.00	13,858.00	13,424.00	13,200.00	17,604.00	18,663.00	18,817.00	15,930.00	15,757.00	15,584.00	17,251.00	15,927.00
218 Drivers Ed	1,237.00	2,638.00	2,638.00	2,639.00	2,639.00	2,640.00	2,640.00	2,641.00	2,641.00	2,641.00	2,642.00	2,642.00
221 Comp Abs	5,001.00	8,302.00	8,303.00	8,304.00	8,305.00	8,307.00	8,308.00	8,310.00	8,311.00	8,312.00	8,314.00	8,315.00
226 Impact Aid	178,933.00	178,992.00	179,020.00	179,052.00	179,081.00	200,601.00	142,573.00	142,606.00	155,430.00	155,453.00	155,479.00	213,560.00
228 Technology	1.00	1,764.00	993.00	696.00	402.00	402.00	402.00	402.00	2.00	2.00	2.00	2.00
229 Flex	-	-	-	-	-	75.00	75.00	75.00	75.00	75.00	107.00	107.00
281 Endow	26,159.00	26,169.00	26,173.00	26,178.00	26,182.00	26,187.00	30,458.00	30,462.00	30,468.00	30,805.00	30,811.00	30,815.00
TOTAL	1,320,580.00	1,580,615.00	1,607,831.00	1,380,314.00	1,726,721.00	2,322,453.00	2,053,244.00	2,310,942.00	2,467,229.00	2,096,076.00	2,136,786.00	2,011,380.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
101 General	100,011.00	123,476.00	219,639.00	155,073.00	240,404.00	343,750.00	258,054.00	165,961.00	305,581.00	220,520.00	23,991.00	82,752.00
110 Transport	34,885.00	41,392.00	59,520.00	53,031.00	87,798.00	149,513.00	135,511.00	117,630.00	128,752.00	109,231.00	87,097.00	147,492.00
114 Retirement	97,627.00	95,257.00	82,268.00	101,335.00	89,815.00	127,839.00	113,051.00	100,889.00	108,423.00	95,817.00	60,578.00	89,051.00
115 Misc Fed	62,236.00	62,251.00	62,266.00	60,721.00	61,718.00	61,350.00	61,363.00	61,375.00	61,386.00	61,395.00	61,406.00	34,031.00
117 Adult Ed	14,590.00	14,710.00	16,389.00	15,887.00	19,531.00	23,466.00	23,545.00	23,239.00	23,023.00	22,650.00	24,822.00	19,946.00
121 Comp Abs	8,701.00	8,702.00	6,014.00	6,016.00	6,017.00	5,599.00	5,634.00	5,635.00	5,603.00	5,604.00	5,605.00	3,866.00
126 Impact Aid	116,762.00	112,524.00	96,500.00	99,200.00	234,187.00	282,208.00	188,780.00	188,837.00	197,459.00	274,033.00	293,796.00	84,037.00
128 Technology	-	1,207.00	1,207.00	1,207.00	1,208.00	1,208.00	1,208.00	1,188.00	570.00	570.00	570.00	1.00
129 Flex	65,001.00	65,017.00	53,715.00	53,732.00	41,022.00	33,833.00	34,142.00	34,149.00	34,154.00	34,160.00	34,344.00	255,884.00
182 Interlocal	285,597.00	202,732.00	220,194.00	246,426.00	268,235.00	178,145.00	154,644.00	172,860.00	271,709.00	242,182.00	170,428.00	126,738.00
201 General	20,793.00	31,037.00	28,406.00	-	186,995.00	168,582.00	145,520.00	108,370.00	70,212.00	32,962.00	9,383.00	74,143.00
210 Transport	43,448.00	43,565.00	30,572.00	26,737.00	44,802.00	56,470.00	46,984.00	34,291.00	41,254.00	28,429.00	16,076.00	51,669.00
212 Hot Lunch	5,015.00	5,150.00	4,581.00	9,113.00	3,875.00	18,294.00	9,371.00	5,728.00	436.00	458.00	5,694.00	5,962.00
214 Retirement	81,255.00	78,014.00	68,309.00	87,222.00	79,541.00	123,646.00	115,315.00	106,047.00	116,318.00	107,508.00	82,155.00	81,404.00
215 Misc Fed	37,437.00	37,446.00	37,455.00	37,465.00	37,473.00	37,480.00	37,488.00	37,496.00	37,502.00	37,508.00	37,514.00	37,520.00
217 Adult Ed	5,380.00	5,240.00	4,802.00	4,297.00	8,622.00	10,569.00	10,699.00	10,714.00	9,971.00	9,569.00	12,302.00	14,753.00
218 Drivers Ed	2,853.00	4,534.00	4,534.00	4,536.00	4,537.00	4,537.00	4,538.00	4,053.00	4,540.00	4,541.00	4,542.00	1,237.00
221 Comp Abs	7,679.00	7,680.00	4,992.00	4,994.00	4,995.00	4,996.00	4,997.00	4,998.00	4,999.00	4,999.00	5,000.00	5,001.00
226 Impact Aid	43,886.00	43,896.00	37,211.00	34,324.00	87,652.00	106,500.00	90,825.00	90,846.00	94,258.00	159,716.00	168,005.00	178,933.00
228 Technology	-	894.00	894.00	894.00	894.00	894.00	874.00	875.00	757.00	758.00	758.00	1.00
229 Flex	-	-	-	-	122.00	122.00	122.00	122.00	122.00	122.00	122.00	-
281 Endow	27,036.00	27,043.00	27,050.00	27,057.00	27,062.00	27,068.00	30,717.00	31,094.00	31,099.00	31,104.00	31,109.00	26,159.00
TOTAL	1,060,192.00	1,011,767.00	1,066,518.00	1,029,267.00	1,536,505.00	1,766,069.00	1,473,382.00	1,306,397.00	1,548,128.00	1,483,836.00	1,135,329.00	1,320,580.00



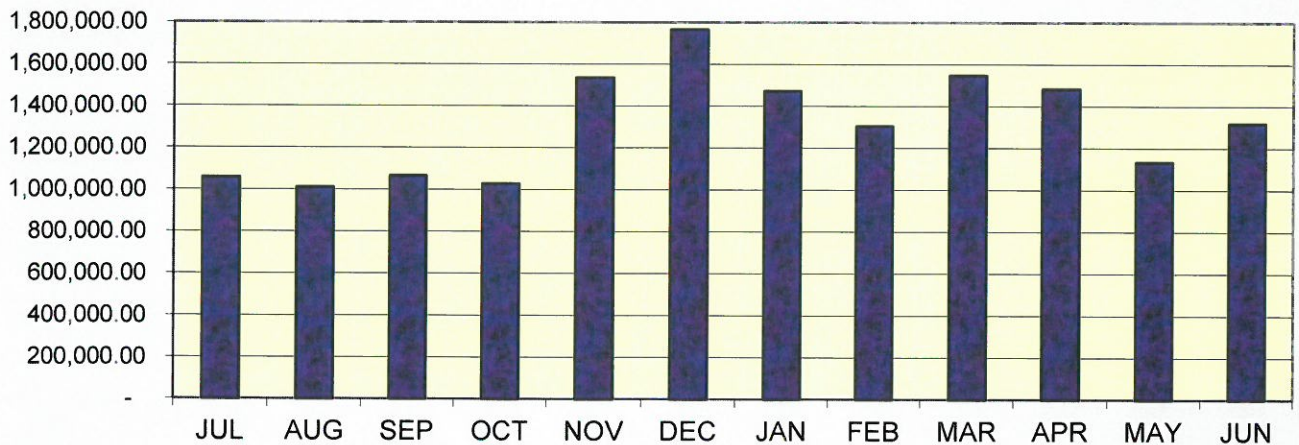
### 2014-15 INVESTMENTS



### 2013-14 INVESTMENTS



### 2012-13 INVESTMENTS



## Culbertson Public School

Totals Report for October  
2014-2015

11/04/2014  
1:16:02 PM

Account	Beginning	Receipts	Expenditures	Transfers	Ending
1 - ANNUAL	3,941.35	0.00	133.10	0.00	3,808.25
2 - ATHLETICS	5,392.76	2,684.50	2,859.93	0.00	5,217.33
3 - SENIOR 2015	2,105.27	0.00	63.89	0.00	2,041.38
4 - JUNIOR 2016	4,266.10	75.00	265.40	0.00	4,075.70
5 - SOPHOMORE 2017	2,325.12	109.00	209.60	-150.00	2,074.52
6 - FRESHMAN 2018	237.90	0.00	381.23	0.00	-143.33
7 - 8TH GRADE 2019	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	160.76	0.00	0.00	0.00	160.76
9 - FFA	4,980.68	1,064.70	1,659.32	0.00	4,386.06
10 - BAND/CHOR	1,376.74	0.00	326.69	0.00	1,050.05
11 - STUDENT COUNCIL	870.32	0.00	339.32	0.00	531.00
12 - SCHOOL PLAY	472.47	0.00	0.00	0.00	472.47
13 - VO-AG REVOLVING	2,832.42	0.00	0.00	0.00	2,832.42
16 - JMG	-262.99	607.44	475.00	225.00	94.45
17 - BPA	9,534.45	1,586.43	1,213.32	-75.00	9,832.56
18 - EXPLORE AMERICA	6,097.02	4,014.04	7,444.00	0.00	2,667.06
19 - MUSIC PARENTS	1,507.30	0.00	0.00	0.00	1,507.30
20 - ART	2,915.13	0.00	45.68	0.00	2,869.45
21 - LIBRARY	322.06	4,461.97	0.00	0.00	4,784.03
22 - SPANISH CLUB	1,475.00	1,200.00	53.74	0.00	2,621.26
23 - LAST YEAR SENIOR 2014	508.73	0.00	0.00	0.00	508.73
24 - Science Olympiad	0.00	582.95	100.00	0.00	482.95
	51,058.59	16,386.03	15,570.22	0.00	51,874.40

## November 2014 Activities report

Culbertson Board of Trustees,

Fall high school activities wrapped up several weeks ago. The football team lost their first round playoff game in Ennis on Nov 1 and volleyball finished their season at districts. Eight cross country runners competed at the state meet on October 25 in Helena. The boy's team captured their fourth state title in six years. Michael Azure and Tristan Sun Rhodes earned all-state honors. Speech and drama is having a successful campaign as they have won class C sweepstakes at every meet to this point. With Plentywood moving to class C next year there is much discussion as to which district Plentywood will be placed for volleyball and basketball. The board will be kept up to date on the fate of Plentywood. High school basketball practice begins on November 20.

Your humble servant,

David Solem

Mr. Olson

Technology Report

School Board Meeting

November 18, 2014

The second drive cage for the server has been located and purchased. This will give us the ability to expand the memory of the server.

The internet had gone down for 3 days at the school (Nov 11-13). Nemont and Gaffaney's resolved the problem and put into place some checks so I can monitor the system better and narrow down problems.

The school's secure wireless network is functional and all school wireless devices are being transferred to the network.

The new switches are in but we are waiting on some cables to correctly connect them.

The iPads for the elementary have arrived. Once wireless network issues are resolved I will set the iPads up on a managed app and connect them to the network.

I am still working on the time table for technology in school so it can be assessed for the life expectancy of devices and other hardware.



Mr. Olson  
Principal's Report  
November School Board Meeting  
November 18, 2014

The end of the first trimester was on November 13<sup>th</sup>. Teachers used the half PIR day on Friday to complete grades and prepare for the 2<sup>nd</sup> Trimester.

The JMG program held their annual Veteran's Day Assembly on November 11th and invited area Veterans to eat lunch with the students.

Interquest Canine Services came on October 28<sup>th</sup>. All areas of the school were searched including 3 random classrooms. No contraband found.

Red Ribbon week was held on October 27-31. The students participated in drug prevention activities.

The student council started a competition with the staff for "No Shave November".

The student enrollment numbers (as of 11-18-14) are as follows:

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	28	26	23	24	29	28	26	19	16	13	25	19	19	295
Sept	27	25	22	25	30	27	26	17	15	13	24	19	18	288
Oct	27	26	22	26	30	28	25	17	15	13	24	19	18	290
Nov	26	24	20	23	28	28	24	16	14	13	24	18	18	276
Dec														
Jan														
Feb														
March														
April														
May														

Enrolled	9	6	3	6	6	4	3	3	2	0	5	1	1	49
Transferred	6	5	6	5	7	2	4	5	4	1	4	4	2	55
Total	15	11	9	11	13	6	7	8	6	1	9	5	3	104

# Culbertson School Board Meeting

## Superintendent's Report

### November 20, 2014

#### A. Events that I plan to attend for November and December.

Nov. 1 <sup>st</sup>	JH Basketball vs. Bainville HERE
Nov. 6 <sup>th</sup>	Northeast Superintendent's Meeting @ Glasgow
Nov. 7 <sup>th</sup>	Eastern C Division Volleyball Meeting @ Glasgow Eastern C Division Basketball Meeting @ Glasgow
Nov. 20 <sup>th</sup>	Culbertson Lions Club Meeting Culbertson School Board Meeting
Nov. 25 <sup>th</sup>	Culbertson Fire Department Training
Dec. 3 <sup>rd</sup>	Culbertson Chamber of Commerce Meeting
Dec. 4 <sup>th</sup>	Northeast Superintendent's Meeting @ Wolf Point Culbertson Music Concert Culbertson Lions Club Meeting
Dec. 9 <sup>th</sup>	Culbertson Fire Department Meeting
Dec. 16 <sup>th</sup>	Culbertson School Board Meeting
Dec. 18 <sup>th</sup>	Culbertson Lions Club Stew Feed Culbertson Elementary Music Concert
Dec. 20 <sup>th</sup>	HS Basketball vs. Froid/Lake HERE
Dec. 23 <sup>rd</sup>	Culbertson Fire Department Training

#### B. Project updates:

1. North Gym Addition: The classroom is now being used. The finish work continues of the other rooms on the bottom floor and the second floor.

2. Elementary Addition: The pouring of the east side of the stem wall is complete. I believe the west side of the stem wall scheduled to be poured next week. We believe the steel is scheduled to arrive in December.

3. Bus Barn: The concrete floor was poured on first week of November. We now wait for the steel contractor to put up the building.

#### C. Board Goals

The Board adopted the following seven (7) goals at the October meeting.

1. Lobby for Oil & Gas
2. Completion of the Bus Barn
3. Re-evaluation of Infrastructure Project based on Available Funding
4. Monthly Board Training
5. Data Evaluation
6. Safety of the Student Drop Off/Loading Area
7. ACT Achievement Scholarship

The next step is to develop an action plan for each goal with specific measureable objectives and a timeline for completion.

I will be working with Lora and the staff to develop a draft of the Action Plan for the Board's consideration by the first of December.

As always.....if you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at your earliest convenience. I can be reached at the school at 787-6246, my home at 787-5779, my cell at 478-3330, or by email at [crowderl@nemont.net](mailto:crowderl@nemont.net) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 14

**AGENDA TITLE:** Elementary and High School District Boundary Revision

**SUMMARY:** I shared the Board's counter offer from the October meeting with Bainville and they have agreed to the terms. Bainville is currently having a lawyer research the matter further to ensure there are no legal conflicts with OPI or the state.

Attached are copies of the maps.

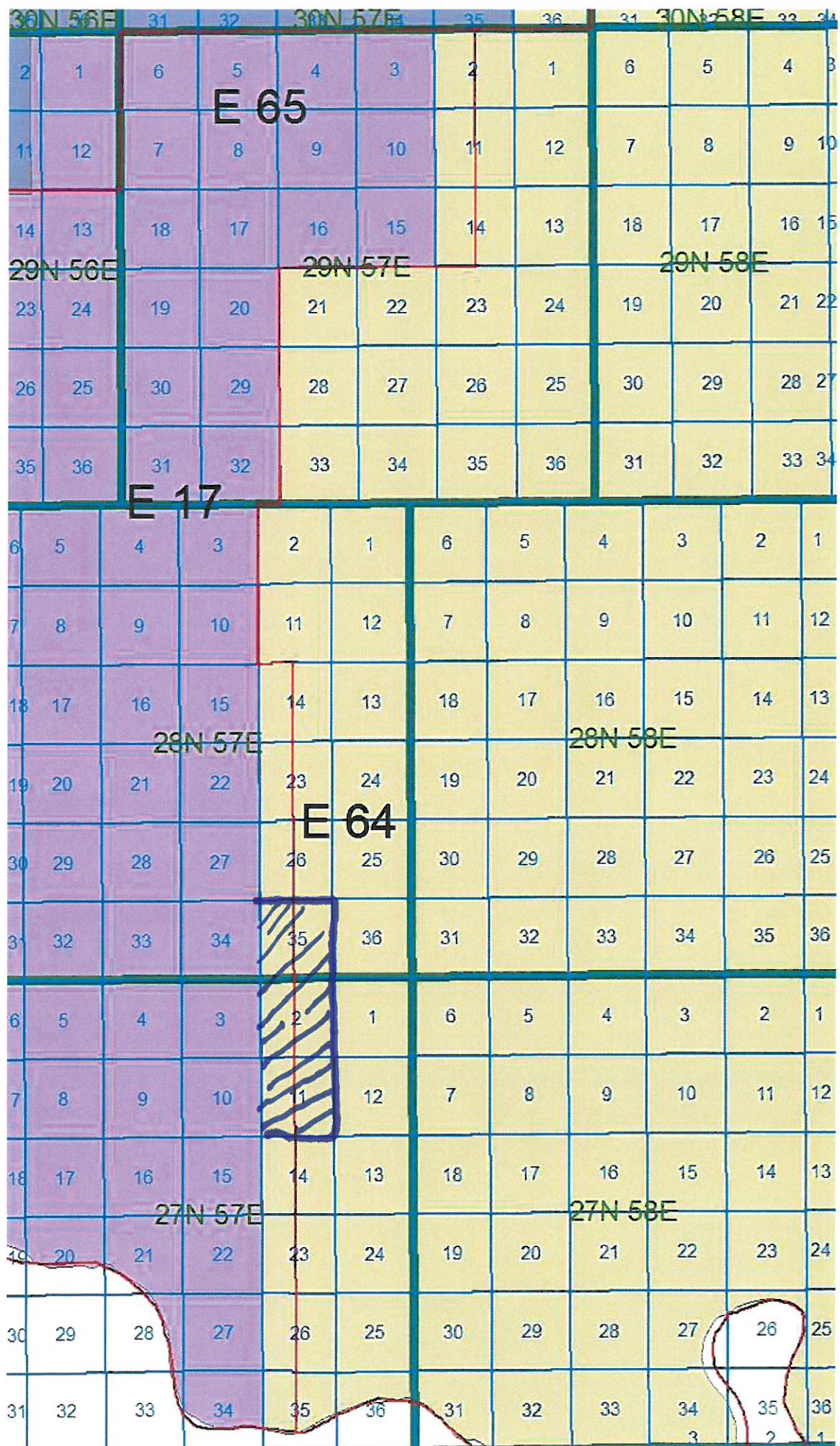
If the agreement stands, the split sections will go to the Bainville Elementary and back to Culbertson High School with the exception of Section 35 of 28N57E and Sections 2 and 11 of 27N57E, which will be in Culbertson Elementary and High School (these are the three with the oil wells). All other non-split sections will remain as they currently are.

These changes would go into effect for Fiscal Year 2016.

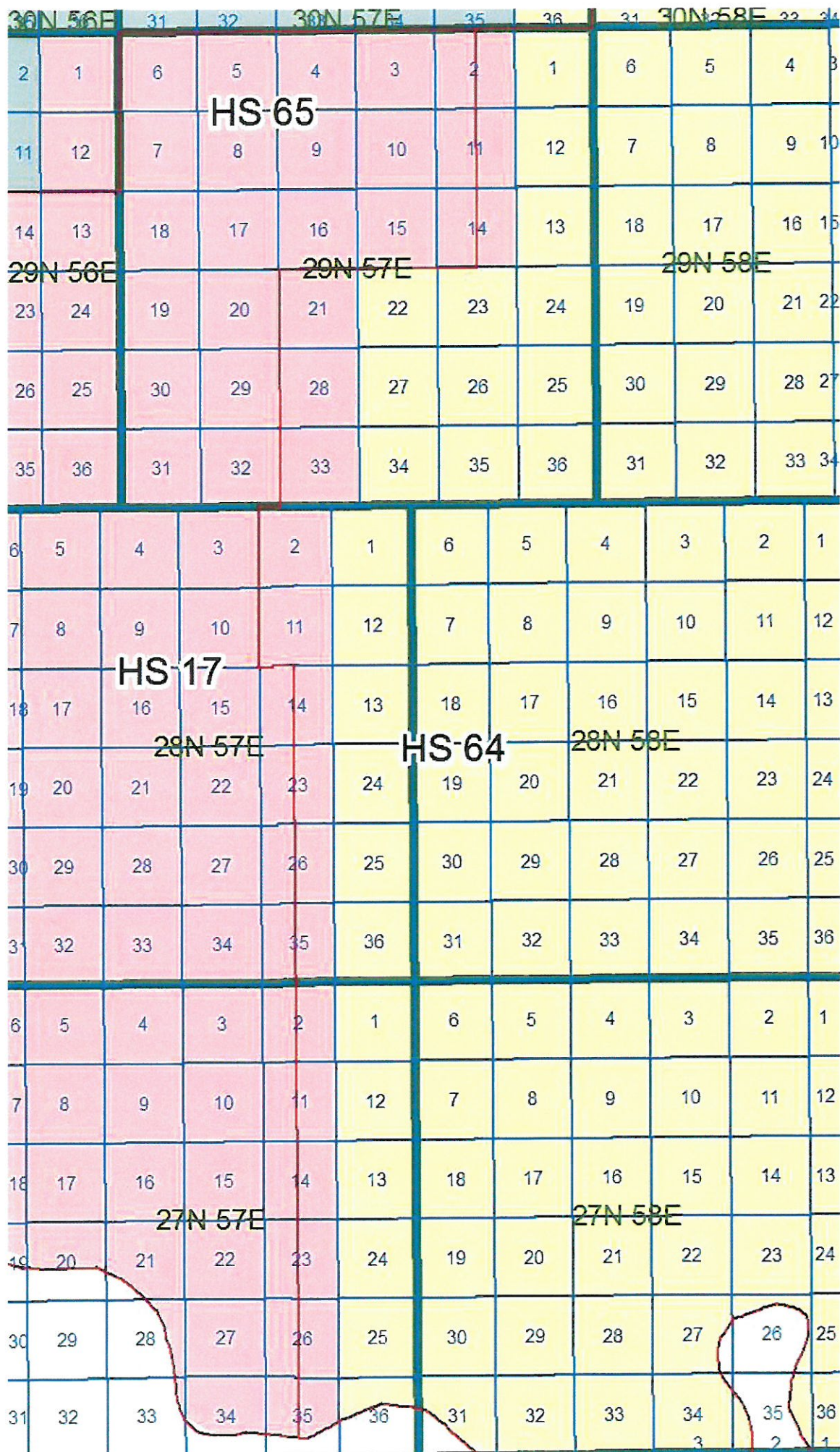
**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					









**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 15

**AGENDA TITLE:** Weight Room/Old Armory Facility Rental Agreement

**SUMMARY:** Attached is a draft of the new agreement for the Board's consideration.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

# CULBERTSON PUBLIC SCHOOLS

P.O. Box 459  
423 First Avenue West  
Culbertson, Montana 59218-0459  
Phone: (406) 787-6241 • Fax: (406) 787-6244

## WEIGHT ROOM & OLD ARMORY RENTAL AGREEMENT

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

It is understood that the renter will comply with the following directives:

- a. There will be no drug, alcohol, tobacco, or weapons brought onto school grounds.
- b. The renter will be responsible for the supervision of any/all other persons that they may let into the weight room/Old Armory, never leaving these persons (especially children and/or school-age students) unattended at any time.
- c. The renter will be responsible for cleanup following each usage.
- d. The renter will be responsible for all damages.
- e. The renter must be at least 18 years of age and graduated from high school.
- f. The renter will not leave the exterior weight room/Old Armory access doors open or jarred open at any time.
- g. The rental key will remain in sole possession of the renter and will not be loaned to any other person or persons.

\*Failure to comply with the directives will result in the immediate loss of rental privileges.

It is further understood that the Culbertson School District may assign a rental fee and/or clean up fee for the use of the facility. The Culbertson School District will not be liable for any accident, injury, or lawsuit resulting from the rental of its facilities under the terms of this agreement.

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Date

### **For School Use Only**

\_\_\_\_\_  
Signature of Authorization for District

\_\_\_\_\_  
Date

Rental Fee: \_\_\_\_\_

Cleanup Fee: \_\_\_\_\_



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 16

**AGENDA TITLE:** College Graduate Credit Request(s)

**SUMMARY:** I have received no requests at this time.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 17

**AGENDA TITLE:** Guest Teacher Application(s)

**SUMMARY:** Attached please find the only application that has been received.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

# CULBERTSON PUBLIC SCHOOLS

P.O. Box 459  
423 First Avenue West  
Culbertson, Montana 59218-0459  
Phone: (406) 787-6241 • Fax: (406) 787-6244

## GUEST TEACHER APPLICATION

Name: Consuelo M. Guandique Rivera

Address (street or P.O. Box): PO Box 192

City/State/Zip Code: Brookton MT 59213

Phone Number: 406-478-2577 Message/alternate phone number: 406-786-3433

Please complete the following:

Do you have a high school diploma? ☒ Yes ☐ No Where from: Burbank High School

Do you have a college degree? ☐ Yes ☐ No Where from: \_\_\_\_\_

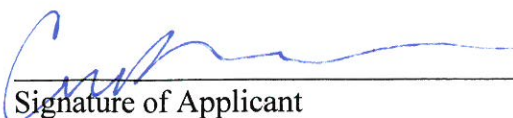
Do you have any teaching/education experience? ☐ Yes ☐ No Please provide details below.

The following is a list of classes in which you may be called to guest teach. Please indicate the classes that you would like to guest teach in by placing a ✓ next to each one.

<input checked="" type="checkbox"/> Kindergarten	<input type="checkbox"/> 7-12 Science	<input type="checkbox"/> K-12 Art
<input checked="" type="checkbox"/> 1 <sup>st</sup> Grade	<input type="checkbox"/> 7-12 English	<input type="checkbox"/> K-12 Music
<input checked="" type="checkbox"/> 2 <sup>nd</sup> Grade	<input type="checkbox"/> 7-12 Mathematics	<input checked="" type="checkbox"/> K-12 P.E.
<input checked="" type="checkbox"/> 3 <sup>rd</sup> Grade	<input type="checkbox"/> 7-12 Social Studies	<input checked="" type="checkbox"/> 4-12 Spanish
<input checked="" type="checkbox"/> 4 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 Agriculture Education	
<input checked="" type="checkbox"/> 5 <sup>th</sup> Grade	<input type="checkbox"/> 7-12 Business	
<input checked="" type="checkbox"/> 6 <sup>th</sup> Grade	<input checked="" type="checkbox"/> K-12 Special Education	

You will receive a copy of the Culbertson School District Guest Teacher Handbook and ask that you become familiar with the contents. The Culbertson School District would also like to request a finger print and name background check to be completed prior to employment. Thank you very much for your time and consideration of guest teaching at the Culbertson School District.

Would you like Teacher's Retirement withheld from your paycheck? ☐ Yes ☐ No

  
Signature of Applicant

11/11/14  
Date

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 18

**AGENDA TITLE:** Class of 2015 Request – Graduation Time

**SUMMARY:** Attached please find a copy of the request.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

## **Culbertson Senior Class of 2015 Proposal**

Sheridan Martin  
Representative of the Senior Class  
P.O. Box 632  
Culbertson, MT 59218

Date: 11/20/2014

Dear Culbertson School Board,

Thank you for taking your time to allow me to present a proposal, written by this year's Senior Class. We, as a class, wish to present the idea of having our graduation time at 8:15 P.M, Saturday, May 16th. It is definitely quite different, but we have found out many benefits to having our graduation at a later time.

1. Many local businesses enjoy coming to see Culbertson's graduating class and taking part in the community. Instead of leaving their business alone for an hour or two, they can close down and relax. They can enjoy the celebration and take their time, instead of rushing back to take care of their business.
2. It gives friends and family members of the students a couple more hours to travel. Instead of traveling all night and spending the money on a hotel, or waking up at the butt-crack of dawn to be there by noon, they can take their time and enjoy the day.
3. The graduating class and fellow students can leave for the After Graduation Party right after graduation. Instead of having graduation, running home for 3-5 hours, and then coming back to leave for After-Grad.
4. Students don't have to rush their family parties, they can happen all day long and fellow students can go to each other's parties as well. This also has to do with the after graduation party.
5. The number one reason is that in military time, 8:15 P.M. is 20:15 military time.

Again, thank you for your time to consider our proposal. We hope that you are just as excited as we are and approve of our idea.

Best Regards,

Sheridan Martin  
Representative of Culbertson's Graduating Class 2015

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 19

**AGENDA TITLE:** Graduate Credit Reimbursement Request

**SUMMARY:** Attached please find a copy of the request in accordance with the Master Agreement.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					



# Culbertson School District #17

## Master Degree Recertification/Renewal Credit Reimbursement Form

Teacher: Jill Herness

College Course Title: MSRC 2014 Literacy Conference  
"Going Wild With Literacy"

Number of College Semester Credits:      ①      2      3      4

MSU -  
Name of Institution: Northern

Reimbursement Requested: \$ 150<sup>00</sup>

Please attach college course description and/or other appropriate documentation.

---

### For Culbertson School District Use Only

\_\_\_\_\_ Credit Reimbursement Approved by the Culbertson School Board

\_\_\_\_\_ Credit Reimbursement Denied by the Culbertson School Board

Culbertson School Board Meeting Date: \_\_\_\_\_

---

Montana State University - Northern

1 Graduate Credit

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Fall 2014

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**Course Rubric and Title** MSRC 2014 Literacy Conference  
“Going Wild with Literacy”  
Professional Development for Teachers

**Instructor (Facilitator):** Connie Metcalfe

**Office/Phone/Email:** 423-5483(Hobson School) 423-5580(Home)  
[connie.metcalfe@hobson.k12.mt.us](mailto:connie.metcalfe@hobson.k12.mt.us) [pluggersink@gmail.com](mailto:pluggersink@gmail.com)

**Office Hours:** Classroom teacher; contact at school between 3pm-4pm or at home from 5pm-9pm

**Text(s):** None. Course requires attendance at the Montana State Reading Conference

**Number of Credits:** One (1) Graduate credit

**Course Dates:** October 16 and 17, 2014

**Course Times:** 7:45a.m.-4:30p.m. two days

**Course Description:**

Teachers in Montana and Wyoming will take part in the Montana State Reading Conference in Great Falls, Montana on October 16 and October 17, 2014. Teachers will begin their training at 7:45 each day and end their day at 4:30. Teachers will attend three general sessions wherein keynote speakers are national presenters and authors. Following the general sessions, attendees will choose from approximately 25 breakout sessions or institutes during each day of the two-day conference. Additional opportunities to accumulate hours will be provided by attendance at two author luncheons and speaking with exhibitors in the exhibit hall.

Presenters include master educators from Montana and other states as well as professionals from the Office of Public Education, premier publishers, and nationally known authors and speakers. In addition to Pre-K, Primary, Intermediate/Middle School, Secondary, and Adult level strands, this conference offers sessions in Reading Strategies, Technology, Educational Research, Writing, and Diversity. For more information on authors and speakers go to [www.montanareads.org](http://www.montanareads.org) and click on the conference.



### Course Content Goals and Objectives:

Teachers will identify exemplary strategies and best practices used in the teaching of reading and language arts.

Teachers will create classroom applications based on these strategies.

Teachers will listen to authors and teachers of writing as they explain their techniques in the classroom or in the field of writing and publishing.

Teachers will plan their use of the author books and strategies in their classrooms across the curriculum.

Teachers will reflect upon their understanding by writing classroom applications in a five page paper.

### **Course Outline:**

1. Attendance at the full conference each day from 7:45 am to 4:30 pm on the dates of October 16 and 17, 2014. (14 contact hours are available) I am thinking you will need 10 to 12 hours and then 3 to 5 hours for writing the paper.
2. Initials of the session/institute chairs, luncheon chairs, program chairs, or exhibitors will be required in order to verify attendance equal to those hours. Teachers will list the specific title of the session's title on the Classroom Application sheet and are expected to take thorough notes throughout the presentation.
3. Completion of the Classroom Application Sheet as stated in Goals and Objectives. Using the notes they have kept, students must write a 5-page paper (double-spaced; 12 pt. size; Times New Roman font) on the classroom applications learned at this conference, specifying each presenter's name, the title of the session, workshop, and/or institute and at least one idea gleaned from the session as well as how it applies to the teacher's classroom. Mail **both** documents to:

*Connie Metcalfe  
1942 N. Fisherman Rd.  
Moccasin, MT 59462*

Papers must be postmarked by November 19, 2014.

I will mail back your papers if you send them with a self-addressed and stamped envelope.

### **Grading:**

**Attendance: 30 pts.**

**Completion of Teacher Reflection and Classroom Application Form: 30 pts.**

**Paper: 40 pts.**

A: 90 pts.

B: 80 pts.

C: 70 pts.

Montana State University—NORTHERN  
TEMPORARY RECEIPT  
(PLEASE PRINT)

NO. 38687

DATE 10/16/14

RECEIVED FROM Herness Jill  
LAST NAME FIRST M.I.

AMOUNT One hundred fifty DOLLARS/\$ 150.00

FOR college credit MSRC Conf in Great Falls

CREDIT CARD		MSU-NORTHERN VALIDATION	RCPT. TO INDEX	
CASH		REC.#		
CHECK	<u>5673</u>	DATE		RECEIVED BY: <u>Susan Thanks!</u>

THIS IS A TEMPORARY RECEIPT, AN OFFICIAL RECEIPT WILL BE MADE. THE OFFICIAL RECEIPT WILL BE SENT TO YOU IF REQUESTED. ALLOW 5 DAYS FOR PROCESSING. Original to payee. 1st copy your file. 2nd copy and all copies of voided receipts must be returned to the Business Office with collection.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 20

**AGENDA TITLE:** 2014-2015 Extra-Curricular Contract(s)

- SUMMARY:**
- a. High School Speech & Drama Assistant Coach - Jeri Gustafson would like to recommend hiring Brad Adams as an additional assistant coach for speech and drama program and pay him by splitting her stipend with him.
  - b. Junior High Track Coach(es) – David Solem would like to recommend hiring Shawn Harkins and Elizabeth Harkins for these positions.
  - c. Elementary Boys' Basketball Coach – David Solem would like to recommend hiring Elizabeth LeMay for this position.
  - d. Elementary Girls' Basketball Coach – David Solem would like to recommend hiring Cassie Williams for this position.
  - e. National Honor Society Advisor – Mike Olson would like to recommend Karen Toavs for this position.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 21

**AGENDA TITLE:** 2015-2016 Extra-Curricular Contract(s)

**SUMMARY:** Each year the Board considers either the rehiring of the high school head coach in each activity or the advertisement of the position. Listed here are the activities and the current head coach.

- a. High School Cross Country – David Solem
- b. High School Football – David Helmer
- c. High School Volleyball – Tiffany Marchwick

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 11-20-2014

**AGENDA ITEM #:** 22

**AGENDA TITLE:** Participation in OCHE Data Literacy Grant

**SUMMARY:** Our school is being asked to voluntarily participate in an Office of the Commissioner of Higher Education (OCHE) grant entitled: "Creating a Culture of Data Literacy in Rural Schools". Savage and Bainville are also participating schools with Savage as the fiscal host.

I would recommend Culbertson's participation in this grant, as it is direct reflection of the recently adopted Board goal of Data Evaluation. The grant entails professional development for staff by MSU professors traveling to our area. I believe that there is no cost or fiscal obligation to the district and I also believe that the teachers receive free graduate credits for participating.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Larsen					
Salvevold					
Kirkaldie					
Cullinan					

# Public Comment

(Non-Agenda Items)

The Culbertson School Board of Trustees would also like to invite public comment on any matter that was not on the agenda for this meeting. If any visitor would like to provide such comment, we would ask that you please raise your hand so that you can be properly recognized.

Thank you.